

River Heights City

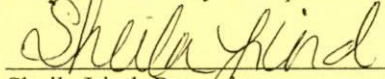
COUNCIL MEETING AGENDA

Tuesday, September 8, 2015

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
 - Pay Bills
 - Purchase Requisitions
 - Finance Director Report
 - Public Works Report
 - Administrative Report
 - Public Comment
- 6:45 p.m. Discuss Logan Proposed Fire Protection Contract and Wastewater Treatment Contract
- 6:55 p.m. Discuss Excavation Permit Application
- 7:05 p.m. Adoption of A Resolution of River Heights City Adopting the 2015 Pre-Disaster Mitigation Plan: Bear River Region
- 7:15 p.m. Mayor and Council Reports
- 7:30 p.m. Adjourn

Posted this 3rd day of September 2015



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

River Heights City Council
Minutes of the Meeting
August 25, 2015

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith
Dixie Wilson
Blake Wright
Recorder Sheila Lind
Public Works Director Clayton Nelson
Finance Director Clifford Grover
Treasurer Wendy Wilker

Others Present: Gayle Brackner, Chandler Smith, Curtis Crabb, Suzanne Karren, Kyle and Kevin Shanley, Cindy Schaub

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to "adopt the minutes of the August 11, 2015 Council Meeting, and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #2

Councilmember Clausen moved to "pay the bills as listed." Councilmember Smith seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #3

Councilmember Clausen moved to "go ahead and buy the RTVX 900 Kubota Gator off the state contract for \$11,775." Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #4

Councilmember Clausen moved to "approve building storm water drainage pond B4 for the cost of \$35,000 - \$40,000 to the city." Councilmember Smith seconded the motion, which carried with Clausen, Scott, Smith and Wright in favor. Wilson opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, August 25, 2015.

Opening Remarks and Pledge of Allegiance: Councilmember Smith opened the meeting with excitement for the upcoming Apple Days celebration. He encouraged everyone to invite their family and come enjoy the event. He is appreciative of all who have helped put it together. Councilmember Clausen led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the August 11, 2015 Council Meeting, were reviewed.

Councilmember Clausen moved to “adopt the minutes of the August 11, 2015 Council Meeting, and the evening’s agenda.” Council member Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Pay Bills: Treasurer Wilker presented and answered questions regarding the bills to be paid.

Councilmember Clausen moved to “pay the bills as listed.” Councilmember Smith seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Finance Director Report: FD Grover reported \$1,000,095.00 in the city’s combined bank accounts, until the bills are paid.

Purchase Requisitions: There was none.

Public Works Report and Discussion: PWD Nelson reported on the following:

- The 650 South Road Project has been started. They have pulled the concrete they plan to replace. They will be back on Thursday to pour the new concrete. They think they’ll be done in 2 weeks.
- The bid opening for the 600 East Road Project was this morning. The low bid came in from Staker Parson’s at \$224,688. This is \$70,000 less than the engineer’s estimate. Mayor Brackner asked for their bid to be approved, subject to verification of the figures by the engineer. The Council gave their consent.
- The new pickleball court (on the blacktop under the basketball court) will be painted tomorrow, if it’s not rainy.

Administrative Report: Recorder Lind sent a form around and asked that each person fill it out if they’ve had any problems with their city email account. She’s hoping these problems can be resolved soon.

Public Comment: There was none.

Eagle Project Presentation: Councilmember Wilson reported that she and Councilmember Wright met with Chandler Smith on the Stewart Hill Property where the new sign will be installed. They want PWD Nelson to make sure the site is actually on city property. Mr. Nelson suggested not moving it too far off the trail, which will prevent 4-wheelers from using it. Mr. Wright informed they will enlarge the sign size to 24”x30”. The laser cut on the aluminum will be donated. The cost for materials will come to \$300-\$400. He suggested, after the sign is fabricated, they meet at the site again to decide where to place it.

Apple Days Report: Apple Days Chairman Suzanne Karren gave Kyle Shanley a few minutes. Kyle is planning to be in charge of running the Apple Days games, for his eagle project. He is working with the 11 year olds in the stake and the missionaries in the area to help run them. He will need the games and prizes from the city. Ms. Karren will have him help organize the prizes. PWD Nelson suggested he do some minor repairs on the games before Saturday.

Suzanne Karren handed out a map showing where the games and vendors (23 this year) will be located in the park. She explained the Apple Days program and asked for input. Councilmember Clausen reported ICON will donate a treadmill again, which the city will pick up. Mayor Brackner will drive the city truck in the parade, with the council member riding in the back.

Suzanne Karren asked for help delivering more flyers. They suggested asking Kyle Shanley to do it as part of his eagle project. She's had a lot of requests from people to be able to purchase raffle tickets. She was reminded that there is a state law that says raffles are illegal for cities. It was decided that they will continue to give tickets for playing the games and purchases for food and vendors during the event.

PWD Report on Gator Comparisons: PWD Nelson reported that the Kubota is built off a tractor design, which is why it's more money. It has a hydraulic lift bed and heavy duty transmission. All others have an ATV design. He has looked for used Kubotas and can't find one in Utah. A new one from Bonneville Equipment Company, at a state contract price, would be \$11,775, which is a very good deal considering the other one he priced was \$15,000. These machines hold their value and are good machines. They could deliver one Friday morning. He suggested the city could buy it with the plans to keep it for 20 years or, sell it after two years for a profit. Mr. Nelson explained that the gator they had before was worn out when it was purchased. They have been limping along with it. If they had a good one, it would be used more.

Councilmember Clausen moved to "go ahead and buy the RTVX 900 Kubota Gator off the state contract for \$11,775." Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Wastewater Contract Discussion: Mayor Brackner reminded that he emailed the council a summary of his discussion with Mayor Petersen of Logan. He hasn't heard back from Mayor Petersen yet so he suggested tabling the discussion until he has received a response.

Discuss City Installation of Underground Storm Water Storage in Saddlerock Subdivision: Mayor Brackner discussed using park impact fees to fund the installation of underground storm water tanks to be covered by pickleball courts. The money isn't in the fund currently but would be recouped as homes are built and the fees paid. This would take the city's parks impact fees for the next few years. It's figured that 90% of the cost could be covered this way. PWD Nelson is very supportive of the idea of the courts being installed on the lot inside the subdivision. He has talked to Dan Hogan and heard from his developers that they are 100% supportive of standing the cost of the actual courts.

PWD Nelson is unsure what will happen with the retention pond site along 600 South. Dan Hogan hasn't been able to get the proper slope. If he's not able to, the city would require him to install a stormtech system to make the property maintainable. If he can get the slope correct, it will be easily maintained by the city.

Councilmember Clausen moved to "approve building storm water drainage pond B4 for the cost of \$35,000 - \$40,000 to the city." Councilmember Smith seconded the motion, which carried with Clausen, Scott, Smith and Wright in favor. Wilson opposed.

City Website Discussion: Recorder Lind reported that the city's website went down, due to malware. Since past Councilmember Okelberry has moved and is no longer taking care of the site, she called the city's IT person to help. He was able to get it fixed and running again, with the help of a website person, at a cost of \$400. Since this incident, the city has met with and requested 2 bids from companies that take care of websites. They would host the site and redo it, if we want. We could get more services, such as online booking for park reservations, submitting applications, etc. Currently the city's site is not responsive on mobile devices. Councilmember Smith discussed the bid from 10-39 Online, which includes more features than were requested. Recorder Lind feels an urgency in getting a

new host for the site, having them get the city emails working correctly, and having them available to fix problems that occur. Mr. Smith explained why switching to gmail would be good. It would allow city emails to be accessed through mobile devices as well as computers. Mayor Brackner suggested we have John Cox (10-39 Online) come to present what he could do for the city. Councilmember Scott felt Recorder Lind could make the decision since she is the one that works with the site. She requested suggestions from those that interact with other websites to know what they feel is important for the city to have. Councilmember Wilson would like to see more online interaction with the site. Mayor Brackner recommended Recorder Lind and Councilmember Scott meet with John Cox to narrow down what the city wants for sure and then bring a recommendation to the council.

Mayor and Council Reports: Councilmember Wilson reported the timer on the tennis court lights are set. Mike, from the tennis court company, will be in tomorrow to patch the tennis courts. She asked if Randy Weston has permits for his new building on 800 South. Councilmember Wright assured that he has received a permit and that the city is fully aware of his construction. It is an accessory building on an agricultural piece of property. PWD Nelson stated that the city code doesn't define 'agricultural' as having to have livestock on it.

Councilmember Clausen thought it was time the city should touch base with the Opera Company again about the old church building repairs. Mayor Brackner agreed to get in touch with them.

Councilmember Scott said there is an emergency CERT training available to River Heights' residents that starts on Thursday evening. The city will reimburse the \$55 equipment fee if they graduate. He has had some interest from a husband and wife who both want to take the class. They have asked if the city would pay for childcare. Mr. Scott suggested offering \$50 to help offset this expense. Mayor Brackner suggested offering \$100. Mr. Brackner also stated the council members and city employees should take the class and become certified, as well. There will be future classes with more advanced notice, if the Thursday one is too soon. Mr. Scott thanked Councilmembers Wright and Wilson for their list of emergency concerns and requested the others turn in their list. The council gave their advice and consent for the city to reimburse \$100 in daycare costs for couples who take and graduate from the class. Mr. Scott will talk more extensively with the couple that's interested before he makes them the offer.

Mayor Brackner asked where the electric pole purchase stands. Councilmember Clausen said a bid was received for \$63,000 for the city to purchase 47 lights and poles, which is higher than they thought it would be. He's asked RMP to come to a meeting to discuss it further because he has noticed the city is being billed for close to 80 poles but they only bid for 47. Councilmember Clausen feels it wouldn't be worth it for the city to buy the light poles from RMP. The payback time would be too long. It would end up that the city would own some poles and not others, which would be confusing. They will get another bid in the future.

Mayor Brackner informed there is a CVTD meeting tomorrow and asked if anyone could go. No one could or wanted to.

The meeting adjourned at 8:10 p.m.

Sheila Lind, Recorder

James Brackner, Mayor

PROPOSAL

RIVER HEIGHTS FIRE PROTECTION

City	Cost per Capita	Average Response Time	90 th Percentile Response Time*
Logan	\$69	3.67 minutes	6.67 minutes
River Heights	\$24	5 minutes	7 minutes
Providence	\$ 7	6 minutes	9 minutes
Hyde Park	\$13.50	**	**

* 90% of calls have a response time less than or equal to this number of minutes.

** Unknown. Hyde Park is served by the Smithfield Volunteer Fire Department

River Heights annual total fire protection cost for 2015-2016	\$46, 960
Annual increase in cost	2%

Discussion Points

1. Both River Heights and Providence residents pay far less per capita for fire protection than Logan residents.
2. Fire protection costs should reflect quality of service provided to each community.
3. Quality of service (based on response times) is better for Logan than for both River Heights and Providence and quality of service for River Heights is better than for Providence. However, the 90th percentile response time for River Heights is not much greater than the 90th percentile response time for Logan.
4. Even accounting for a lower quality of service, the per capita rate being charged to Providence is clearly too low. Logan needs to re-evaluate its contract with Providence. As such, the Providence rate is not a relevant comparison for determining the River Heights rate.
5. If costs were apportioned based only on population, the River Heights share of the annual fire protection budget would be 3.2% of the \$3,397,207 current Logan fire protection budget, or \$108,710. If apportioned on taxable property value, the amount would be 2.54% X \$3,397,207, or \$86,289. These numbers represent upper bounds on the cost that River Heights should pay.
6. Hyde Park residents pay \$13.50 about per capita for service provided by the Smithfield Volunteer Fire Department. This is a lower quality service than River Heights receives from Logan, with response times several minutes longer. The \$13.50 per capita rate can be considered a lower bound on the cost River Heights should pay. At this rate, the annual cost to River Heights would be about \$25,000.
7. Over the last four years, the average annual increase in Logan's fire protection budget has been about 4%.

Proposal

For 2016-2017, the fire protection cost for River Heights would be \$30,000, or \$16.20 per capita, and the cost will increase by 3% per year for the next three years. Thereafter, the cost will increase by the average rate of increase in Logan's fire protection budget over the previous four years. This proposal is contingent on River Heights approving the wastewater treatment agreement.



Right-Of-Way Excavation Permit

River Heights City Permit No:	Date:
Name of Applicant:	Phone No.
Address:	
Name of Contractor:	License No.
Address:	
Project Supervisor:	Phone No.

Excavation Project:

Purpose: _____
Excavation Size: Width _____ Length _____ Depth _____
Location: Start Address _____
End Address _____
Roadway Excavation: Yes _____ No _____
Start Date: _____ Completion Date: _____

Permit Fee:

\$650 (\$600 may be refunded after City approval of completed work. Roadway excavation requires a minimum of one year warranty after completion date). Schedule inspection by calling (435) 213-6948.

Applicants Agreement: The Applicant, successors and assigns, do hereby agree to assume all obligations and responsibilities for any and all liabilities as a result of the excavation.

Applicants Signature: _____

Fee paid: _____ Date: _____ Receipt #: _____

Final approval: _____ Date: _____

Refund date: _____ Amount: _____ Check #: _____

RESOLUTION 6-2015

A RESOLUTION OF RIVER HEIGHTS CITY ADOPTING THE 2015 PRE-DISASTER MITIGATION PLAN: BEAR RIVER REGION

WHEREAS River Heights City recognizes the threat that natural hazards pose to people and property within River Heights City; and

WHEREAS River Heights City has participated in the creation of a multi-hazard mitigation plan, hereby known as the 2015 PRE-DISASTER MITIGATION PLAN: BEAR RIVER REGION in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS 2015 PRE-DISASTER MITIGATION PLAN: BEAR RIVER REGION identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in River Heights from the impacts of future hazards and disasters; and

WHEREAS adoption by River Heights City demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2015 PRE-DISASTER MITIGATION PLAN: BEAR RIVER REGION.

NOW THEREFORE, BE IT RESOLVED BY RIVER HEIGHTS CITY, UTAH THAT:

In accordance with River Heights City Code 1-5-7:F., River Heights City adopts the 2015 PRE-DISASTER MITIGATION PLAN: BEAR RIVER REGION.

This resolution shall be effective upon adoption.

DATED and adopted this 8th day of September, 2015.

James W. Brackner, Mayor
River Heights City

ATTEST

Sheila Lind, Recorder