

River Heights City Council  
Minutes of the Meeting  
March 11, 2014

Present were: Mayor James Brackner  
Council members: Richard Okelberry  
Geoff Smith  
Blake Wright  
Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Treasurer Wendy Wilker  
Excused: Council members: Doug Clausen  
Dixie Wilson  
Finance Director Cliff Grover  
Others Present: Gayle Brackner

The following motions were made during the meeting:

Motion #1

Councilmember Okelberry moved to “adopt the minutes of the February 25, 2014 Council meeting and the evening’s agenda.” Council member Wright seconded the motion, which passed with Okelberry, Smith, and Wright in favor. No one opposed. Clausen and Wilson were absent.

Motion #2

Councilmember Wright moved to “pay the bills as listed except the orthodontics bill.” Councilmember Okelberry seconded the motion, which passed with Okelberry, Smith, and Wright in favor. No one opposed. Clausen and Wilson were absent.

Motion #3

Councilmember Okelberry moved to “adopt Resolution 2-2014, A Resolution Amending the 2013-2014 General Budget, dated March 11, 2014.” Councilmember Smith seconded the motion, which carried with Okelberry, Smith and Wright in favor. No one opposed. Clausen and Wilson were absent.

Motion #4

Councilmember Okelberry moved to “allow Public Works to lease a new skid steer for no more than \$4,500/year and purchase a box grader for no more than \$5,000.” Councilmember Smith seconded the motion which carried with Okelberry, Smith and Wright in favor. No one opposed. Clausen and Wilson were absent.

47 Motion #5

48 Councilmember Wright moved to “approve basement office construction, that meets code and  
49 includes windows in the new office and in Mr. Nelson’s office, as well as a window well to  
50 accommodate window construction. Also included, will be a desk and copier/printer.”

51 Councilmember Okelberry seconded the motion which carried with Okelberry, Smith and Wright in  
52 favor. No one opposed. Clausen and Wilson were absent.

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55 Proceedings of the Meeting:

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57 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in  
58 the River Heights City Building on Tuesday, March 11, 2014.

59 Opening Remarks and Pledge of Allegiance: Mayor Brackner opened the meeting with a  
60 thought that we’re all connected and all children of God. Councilmember Wright led the group in the  
61 Pledge of Allegiance.

62 Adoption of Previous Minutes and Agenda: Minutes of the February 25, 2014 Council meeting  
63 were reviewed.

64 **Councilmember Okelberry moved to “adopt the minutes of the February 25, 2014**  
65 **Council meeting and the evening’s agenda.” Council member Wright seconded the motion,**  
66 **which passed with Okelberry, Smith, and Wright in favor. No one opposed. Clausen and Wilson**  
67 **were absent.**

68 Pay Bills: Treasurer Wilker presented and answered questions regarding the bills. The  
69 orthodontics bill will be held in abeyance until later in the meeting. Treasurer Wilker explained the  
70 bill for IT Works.

71 **Councilmember Wright moved to “pay the bills as listed except the orthodontics bill.”**  
72 **Councilmember Okelberry seconded the motion, which passed with Okelberry, Smith, and**  
73 **Wright in favor. No one opposed. Clausen and Wilson were absent.**

74 Finance Director Report: FD Grover was absent.

75 Purchase Requisition Requests: There were none.

76 Public Works Report and Discussion: PWD Nelson reported on the following:

- 77 • Cameron has been working on sewer manhole inspections. He’s found a couple problems with  
78 water infiltration. Mr. Nelson would like to have a contractor come look at sealing these off.  
79 They have inspected all that they are able to. Some lids are covered in asphalt. He’d like to  
80 purchase a jack-hammer to raise these up to the surface. Councilmember Wright asked about  
81 renting one. Mr. Nelson feels they would be better off to purchase because of the amount of  
82 work they have to do. Once they uncover the lids they’ll check the holes and then he’d like to  
83 have the contractor come fix all the leaks at the same time. He thinks he can find a good jack-  
84 hammer in the \$1,000 range. The Council gave their consent. Mr. Nelson will probably call  
85 Val Kotter to do the sealing job.
- 86 • Last fall an individual wanted to install a trail along 800 South as an eagle project. The city  
87 gave approval, but it got too late in the year. Now that the weather is warming, they can work  
88 on it again. He asked if he could get some slag from Nucor, as talked about before. The  
89 Council gave their consent. He’ll check on contractors to bring the slag.
- 90 • Mr. Nelson reminded of a section of 600 South with no sidewalk (along the Weston property).  
91 He got bids last year but then it got too late to do the work. He wondered if this is something  
92 the Council still would like to see done. Councilmember Okelberry pointed out some streets

don't have sidewalks on either side. He'd rather see 700 South get a sidewalk. Mr. Okelberry has generated a list of sidewalk needs in the city and will get it to Mayor Brackner and PWD Nelson to discuss this week. They will bring a recommendation to the next meeting.

- They will be doing tree trimming next Monday. If property owners would like to do their own, they need to do it before they come.
- Councilmember Okelberry asked about the blue staking he's seen on Mountain View Drive. Mr. Nelson informed Rocky Mountain Power will be redoing the underground wiring in this area.

Administrative Report: Recorder Lind didn't have anything.

Public Comment: There was none.

Public Hearing to Adopt Adjustments to the 2013-14 Budget: Mayor Brackner pointed out an item that was left off his first draft of adjustments that he sent out. An updated copy was given out. Mayor Brackner reported: The General Fund revenue decreased by \$7,300. General Fund expenses were increased by \$17,477. Capital Fund revenue increased by \$450. Water Fund revenue increased by \$41,000. Water Fund expenses increased by \$6,600. Sewer Fund revenue increased by \$13,400 and Sewer Fund expenses increased by \$11,825. Mr. Brackner reported there is a net positive of more funds coming in than going out.

**Councilmember Okelberry moved to "adopt Resolution 2-2014, A Resolution Amending the 2013-2014 General Budget, dated March 11, 2014." Councilmember Smith seconded the motion, which carried with Okelberry, Smith and Wright in favor. No one opposed. Clausen and Wilson were absent.**

Discuss the Possibility of Leasing a Skid Steer: PWD Nelson said the cost of leasing a new skid steer would be about \$4,000/year. The lease would be similar to the one the city has on the backhoe. The main reason the city could use a skid steer would be to help with maintenance on Riverdale Road. It could also be used on trail projects. There are several attachments that can be purchased which would allow it to remove snow, etc. A suggestion was made to rent it for a year and then decide if it's still needed. Perhaps it could be leased every three years, as needed. Mr. Nelson explained that a grader attachment would be needed to grade Riverdale, which would cost \$3,000-\$5,000. The blades are replaceable.

**Councilmember Okelberry moved to "allow Public Works to lease a new skid steer for no more than \$4,500/year and purchase a box grader for no more than \$5,000." Councilmember Smith seconded the motion which carried with Okelberry, Smith and Wright in favor. No one opposed. Clausen and Wilson were absent.**

Discuss the Addition of Office Space for City Treasurer: Mayor Brackner discussed the idea of converting the storage closet downstairs into an office for the treasurer. It would need a window, which has been priced at \$1,000. The Council agreed there would need to be a window, as well as one in Mr. Nelson's office. Mayor Brackner has concerns about the information that would be stored downstairs if the basement continued to be rented. Councilmember Wright feels the building rental service should be discontinued, but suggested the decision should be made when Council members Clausen and Wilson are in attendance. Mr. Wright suggested a printer/copier in the kitchen that both offices could use, which would be another reason not to rent the basement. Discussion was held on the type of printer that would be needed. Gayle Brackner suggested that Finance Director Grover would know what type would be best. Mr. Wright asked Treasurer Wilker how she feels about having her office in the basement. Ms. Wilker said she is fine with it; she would like a window. Mayor Brackner asked Mr. Nelson what he estimated the cost to be. Mr. Nelson said a few more electrical outlets will

138 need to be added, a heat vent to connect to the kitchen vent, sheetrock, etc. He guessed the job could  
139 be done for less than \$5,000.

140 **Councilmember Wright moved to “approve basement office construction, that meets code  
141 and includes windows in the new office and in Mr. Nelson’s office, as well as a window well to  
142 accommodate window construction. Also included, will be a desk and copier/printer.”**

143 **Councilmember Okelberry seconded the motion which carried with Okelberry, Smith and  
144 Wright in favor. No one opposed. Clausen and Wilson were absent.**

145 Discuss Orthodontics Bill: Mayor Brackner sent an email (included) explaining his  
146 understanding of the history of PWD Nelson’s daughter’s orthodontist situation. Besides the issue of  
147 whether or not to cover \$1,500 of her bill is the question of whether the city should cover Mr. Nelson’s  
148 other two children in orthodontics for the same amount. Councilmember Wright is fine with paying  
149 the current bill. Councilmember Okelberry agreed. Mr. Wright said he was annoyed that another  
150 administration made unilateral commitments. He’s fine with upholding the promise at this point. He  
151 suggested the city agree to it for PWD Nelson and not for others since they were not given this  
152 promise. The Council agreed to pay \$1,500 for each of Mr. Nelson’s three children, towards  
153 orthodontics.

154 Mayor and Council Reports: Councilmember Wright informed that the next council meeting  
155 they may be asked to consider a minor subdivision and rezone request from Mark Watterson for a lot  
156 on Windsor Drive. He explained the property is currently zoned R-1-12, but Mr. Watterson is  
157 requesting R-1-8 to allow a 25’ front setback, which will match up with his neighbors. Mr. Wright  
158 also reported the cemetery/park master plan is progressing slowly.

159 Councilmember Wright explained there is an irrigation issue with the mortuary property.  
160 Recorder Lind stated Boyd Humpherys (Pioneer Irrigation president) has talked to Danny McFarlane,  
161 the engineer for the mortuary.

162 Councilmember Okelberry reported the city now has Office 365 for commercial businesses.  
163 They bought it as a subscription, which will offer all the upgrades, as they come out. The city can add  
164 up to five computers at the cost of \$100 each. Councilmember Okelberry said city employees may be  
165 eligible for the discount, as well. This package will give online storage that all employees can access.  
166 It will be installed on the new main office computer after it has been set up.

167 Councilmember Okelberry discussed his daughter’s girl’s scout troop is looking for a building  
168 to meet in. He asked what the Council thought about allowing them to meet downstairs three  
169 Wednesday’s/month in exchange for service to the city. The Council will think about it.

170 Councilmember Smith is working with the royalty committee. The chairman is Tamber  
171 Weston. At the next council meeting the past and present royalty girls will be presented. He has asked  
172 Todd Rasmussen to head up a youth council. Currently he is working on finding members. Mr. Smith  
173 has also started a Beautification Committee with Kerry Coleman as chairman. He’ll meet with him  
174 after council meeting. Mr. Smith asked what has been done in the past for city clean-up days. He  
175 asked if the city wanted volunteers to help or not. PWD Nelson said Hillside Park can always use  
176 volunteers. He mentioned that the first Saturday in May is the ditch clean-up. Treasurer Wilker  
177 informed that “Earth Day” is on April 22. In the past, Logan Landfill has allowed free dumping on  
178 this day. Metal recyclers are more lenient on Earth Day for accepting cars without titles. Also, the  
179 State Road Department has given out free garbage bags on this day. Also discussed was the Ryan’s  
180 Park clean-up day in June.

181 Mayor Brackner informed that Mandy Peterson, the city’s current webmaster has accepted a  
182 job in Ogden. Since she will no longer be available to help out at the office during the day, he has

183 asked Councilmember Okelberry to help with the website. Mr. Okelberry accepted the assignment, in  
184 which the Council agreed.

185 Mayor Brackner discussed an emergency alert system that is being installed in Richmond. He  
186 is interested in this for River Heights as a way to communicate with our citizens. Councilmember  
187 Okelberry said the County has reverse 911 set up for those who are signed up. Mayor Brackner asked  
188 Mr. Okelberry to look into it. He agreed and will report back.

189 Mayor Brackner informed, the city has hired Aleena Astle as a back-up crossing guard. She  
190 will start this Thursday. PWD Nelson said Cameron Reed had to fill in today since one of the crossing  
191 guards didn't show up. Councilmember Okelberry suggested sharing alternate crossing guards with  
192 Providence.

193 Mayor Brackner discussed the wastewater circumstance. He has attended five meetings in the  
194 last two weeks regarding this. At the last meeting each city put everything they need on the table for  
195 discussion. Logan City is trying their best to work with all the cities. Walt Baker told them the State  
196 had some money to hire a consultant for this area. Mr. Baker was asked to go forward with a study.  
197 Tomorrow Mayor Brackner will attend a meeting where they will discuss a proposal for a system on  
198 the south end of the valley. He feels this will cost more than going with Logan. PWD Nelson feels  
199 Hyrum wants other cities to join them since they recycle and could use the additional flow. Mayor  
200 Brackner feels it's in River Heights' best interest to go with Logan. Councilmember Smith thanked  
201 Mayor Brackner for putting so much time into these meetings.

202 The meeting adjourned at 8:00 p.m.

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206 Sheila Lind, Recorder

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James Brackner, Mayor