

River Heights City Council
Minutes of the Meeting
October 28, 2014

Present were: Mayor James Brackner
Council members: Doug Clausen
Richard Okelberry
Geoff Smith
Dixie Wilson
Blake Wright
Recorder Sheila Lind
Public Works Director Clayton Nelson
Finance Director Clifford Grover
Treasurer Wendy Wilker

Others Present: Gayle Brackner, Engineer Craig Rasmussen, Jason Thompson, Mary Barrus, Matthew Lott

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to “adopt the minutes of the October 7, 2014 Council Meeting, and the evening’s agenda.” Council member Okelberry seconded the motion, which passed with Clausen, Okelberry, Smith and Wilson in favor. No one opposed. Wright was absent.

Motion #2

Councilmember Okelberry moved to “pay the bills as listed, less the \$85,044.29 to Staker and Parsons.” Councilmember Clausen seconded the motion, which passed with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

Motion #3

Councilmember Clausen moved to “pay Application for Payment #2 in the amount of \$85,044.29, minus Change Order #2, in the amount of \$15,976.92, to Staker Parsons.” Councilmember Wright seconded the motion, which carried with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

Motion #4

Councilmember Clausen moved to “install an LED light for approximately \$2,000.” Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry, Smith and Wright in favor. **Wilson abstained/voted against??**

47 Motion #5

48 Councilmember Clausen moved to “ask Rocky Mountain Power to perform an assessment of
49 the cost for River Heights to buy the city street lights, at an estimate of \$1,000 to 2,500.”

50 Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry, Smith,
51 Wilson and Wright in favor. No one opposed.

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53 Motion #6

54 Councilmember Wright moved to “adopt Resolution 9-2014, A Resolution to Revise Fees to
55 include two new annual Commercial Business Licenses fees.” Councilmember Clausen seconded the
56 motion, which carried with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.

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58 Motion #7

59 Councilmember Wilson moved to “Revise the Building Use Policy to include available hours
60 as 8:00 am to 9:30 p.m.” Councilmember Clausen seconded the motion, which carried with Clausen,
61 Okelberry, Smith, Wilson and Wright in favor. No one opposed.

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Proceedings of the Meeting:

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66 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
67 the River Heights City Building on Tuesday, October 28, 2014.

68 Opening Remarks and Pledge of Allegiance: Councilmember Wilson opened the meeting with
69 a couple thoughts concerning cowboy laws. Councilmember Clausen led the group in the Pledge of
70 Allegiance.

71 Adoption of Previous Minutes and Agenda: Minutes of the October 7, 2014 Council Meeting,
72 were reviewed.

73 **Councilmember Clausen moved to “adopt the minutes of the October 7, 2014 Council
74 Meeting, and the evening’s agenda.” Council member Okelberry seconded the motion, which
75 passed with Clausen, Okelberry, Smith and Wilson in favor. No one opposed. Wright was
76 absent.**

77 Councilmember Wright arrived at the meeting.

78 Pay Bills: The bills were presented and discussed. Mayor Brackner pointed out the Staker
79 Parsons bill in the amount of \$85,044.29 will be discussed later in the meeting. Treasurer Wilker
80 answered questions concerning the other bills. There was a question about the large amount billed for
81 sewer. PWD Nelson will compare it to last year’s amount. It could be there was overlap with the new
82 way they are billing. Ms. Wilker will check with Logan City on this and on the garbage amount, as
83 well.

84 **Councilmember Okelberry moved to “pay the bills as listed, less the \$85,044.29 to Staker
85 and Parsons.” Councilmember Clausen seconded the motion, which passed with Clausen,
86 Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

87 Finance Director Report: FD Grover answered a few questions concerning the council’s
88 budgets.

89 Purchase Requisition Requests: (Christmas tree lights and LED park light were discussed
90 during PWD Report.)

91 Engineer Craig Rasmussen gave an update on the 400 South Project. He discussed the changes
92 in the invoicing. There will be a walkthrough and a punch list soon. There have been a few additional

93 items to the project. There has been ongoing discussion concerning improvements on the property on
94 the southeast corner. The chain link fence was removed and not replaced, at the owner's request. The
95 landscaping wall, which was originally bid for the backyard, has been moved to the front yard (from
96 the garage to the edge of the property). This reflects a reduction in the project cost. Mayor Brackner
97 clarified that the \$4,719.78 savings discussed at the last meeting is now a net savings of \$839.78.

98 Mr. Rasmussen reviewed the Application for Payment. He is not comfortable with the asphalt
99 changes and will discuss it with the contractor. He explained the different ways a road job can be bid,
100 which may affect the final cost. Mr. Rasmussen stated the Council can approve the payment request
101 conditionally, based on satisfaction from himself and PWD Nelson or they can wait until the next
102 meeting to approve it. He suggested approving it conditionally. He plans to discuss with the
103 contractor the amount of asphalt and the quantity of road base materials. Mr. Rasmussen handed the
104 council copies of Change Order #2. Mayor Brackner asked him to explain each line item, which he
105 did.

106 **Councilmember Clausen moved to “pay Application for Payment #2 in the amount of**
107 **\$85,044.29, minus Change Order #2, in the amount of \$15,976.92, to Staker Parsons.”**

108 **Councilmember Wright seconded the motion, which carried with Clausen, Okelberry, Smith,**
109 **Wilson and Wright in favor. No one opposed.**

110 Public Works Report and Discussion: PWD Nelson reported on the following:

- 111 • There were two more water leaks on 400 South last week. They are fixed now and plan to lay
112 the asphalt within the next two weeks.
- 113 • They have installed 2 storm drains: one on Mountain View Drive and the other on 500 East by
114 the old church. They'll let them settle before they asphalt them back in.
- 115 • Regarding the Christmas tree in the park; they plan to rent a lift to pull the old lights off the.
116 He asked if the council wants them to add new lights while they have the lift. They'd like to do
117 it while the weather is still decent. He guesses it will cost over \$500 for lights and wasn't sure
118 how much was in the budget. It will cost \$200/day for the lift, with the addition of the delivery
119 fee. Other options were discussed that might not cost as much. The council decided they like
120 to have the tree lit during December and would like it decorated. Mr. Nelson will get a bid for
121 someone to remove the old lights and redecorate it. Councilmember Smith reported that the
122 total budget for the tree lighting event is \$500.
- 123 • In regards to Mr. Steinhoff's recent letter, requesting the city change the light by the park
124 restroom from 250 to 100 watts; the cost would be \$500-700. To install LED, the cost would
125 be \$1,950 (after rebate), which includes shields. The look of LED would tie into the other
126 lights and dim like they do. This particular light wasn't replaced when the other park ones
127 were because the council wanted to see how they liked LED. Mayor Brackner explained the
128 city would save 50% on the monthly power bill by going with LED.

129 **Councilmember Clausen moved to “install an LED light for approximately \$2,000.”**

130 **Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry,**
131 **Smith and Wright in favor. Wilson abstained/voted against?**

- 132 • The new truck should arrive mid-November. Mr. Nelson will place an ad to sell the '96 GMC
133 and asked what price the council would like him to ask. They agreed on \$2,500.

134 Administrative Report: Recorder Lind didn't have anything.

135 Public Comment: Mary Barrus thanked PWD Nelson for the work he's done smoothing out the
136 road in the Riverdale area, although they have seen a bit more traffic. She agreed with the council
137 about having the park tree lit for Christmas.

138 Gayle Brackner stated the Berry's were very happy with the new storm drain near their
139 property on Mountain View Drive.

140 Jason Thompson was introduced. He has recently moved into the Riverdale area and is
141 interested in community involvement. He plans to attend the city meetings to gain an understanding of
142 what is going on. He expressed appreciation for the work they all do.

143 Discuss Approval of a Rocky Mountain Power Pole Assessment: Councilmember Clausen
144 reminded of the Council's previous discussion on this topic. RMP estimates the cost for them to do an
145 assessment of what it would cost for River Heights to purchase the street lights, would be about
146 \$2,000. He asked for the council's approval.

147 **Councilmember Clausen moved to "ask Rocky Mountain Power to perform an
148 assessment of the cost for River Heights to buy the city street lights, at an estimate of \$1,000 to
149 2,500." Councilmember Okelberry seconded the motion, which carried with Clausen, Okelberry,
150 Smith, Wilson and Wright in favor. No one opposed.**

151 PWD Nelson will call RMP to get it set up.

152 Resolution to Revise Fees to Include Commercial Business Licenses: Mayor Brackner
153 explained the fee addition.

154 **Councilmember Wright moved to "adopt a Resolution 9-2014 to Revise Fees to Include
155 Two new annual Commercial Business Licenses fees." Councilmember Clausen seconded the
156 motion, which carried with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one
157 opposed.**

158 Revise Building Use Policy – Set Available Hours for Rentals: Councilmember Wilson
159 explained the reservation times had been discussed previously but not adopted. The Council discussed
160 different closing times. Mayor Brackner recommended no later than 10:00 p.m. Councilmember
161 Wilson felt 9:30 p.m. would allow public works to have it closed up by 10:00 p.m.

162 **Councilmember Wilson moved to "Revise the Building Use Policy to include available
163 hours as 8:00 am to 9:30 p.m." Councilmember Clausen seconded the motion, which carried
164 with Clausen, Okelberry, Smith, Wilson and Wright in favor. No one opposed.**

165 Update on Wastewater Treatment: Mayor Brackner informed that a decision will be made by
166 the State on December 4 on whether to approve the \$70,000,000 loan for the Logan treatment plant.
167 The six sister cities desire to have an agreement with Logan in place before the loan is made. They
168 have spent much time trying to come up with an interlocal agreement. The water board has assigned a
169 woman to draft the agreement. She hasn't gotten back with them until now, but they still haven't seen
170 the agreement. It will be presented at a meeting on December 3. He is skeptical, but feels Logan has
171 been fair to River Heights.

172 Mayor and Council Reports: Mayor Brackner discussed the emergency concerns in the valley.
173 He has scheduled a presentation on November 20 at 7:00 p.m. for residents to learn the dangers of
174 radon gas. Test kits will be available for \$8.

175 The Cache County Council of Governments has sponsored a proclamation that he would like
176 posted on the city's website regarding harmony and respect for all religions. The council agreed.

177 He has received a letter about community block grants. He has looked through it with
178 Councilmember Wilson. They can't find where River Heights would be eligible to apply.

179 He asked PWD Nelson when the two 700 South trees would be taken out. Mr. Nelson
180 informed the tree cutters are coming on Friday.

181 He has had a request for the city to cut down a dying tree just off of 100 East between two
182 properties, along 500 South. He informed the resident, it is the property owner's responsibility to pay
183 for the removal. Mr. Nelson will get a quote on Friday.

184 Councilmember Wright reported the Conservice project is in the early stages of design. He and
185 Engineer Rasmussen have met with them to discuss city fees. He also informed that the Planning
186 Commission will hold two public hearings at their next meeting, to discuss conditional use permit
187 requests. Councilmember Wilson has some concerns with the requests that she will discuss later.

188 Councilmember Wilson asked that the port-a-potty be removed from the soccer fields. PWD
189 Nelson said it will get that taken care of.

190 Councilmember Clausen reported that a resident on Lamplighter has expressed concern about
191 the speed of the cars on Lamplighter Drive, specifically as they come down the hill on the northwest
192 side of the circle. She is also concerned about the amount of rocks on the side of the road from when it
193 was chipped and sealed; they have caused a couple children to fall. Mr. Clausen suggested a ‘slow’
194 sign. Stop and yield signs were discussed, as well. They agreed on a slow sign half way up the hill
195 and a yield sign at the bottom. Mr. Clausen asked if the road could be swept again. PWD Nelson said
196 the best time to do it will be in the spring.

197 Councilmember Okelberry discussed FD Grover’s request for the city to obtain adobe acrobat.
198 It will allow more flexibility with the scanned documents. It’s on sale for 14.99/month or a flat rate of
199 \$144 for version 10.

200 The meeting adjourned at 8:00 p.m.

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Sheila Lind, Recorder

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206 James Brackner, Mayor