

River Heights City

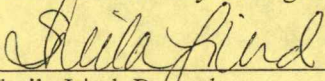
COUNCIL MEETING AGENDA

Tuesday, August 23, 2016

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Re-Adopt an Ordinance to Adjust a Common Boundary Between River Heights
City and Logan City
- 6:50 p.m. Discuss Whether or not River Heights should Purchase Street Lights from Rocky
Mountain Power
- 7:10 p.m. Mayor and Council Reports
- 7:25 p.m. Adjourn

Posted this 18th day of August 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

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3 Council Meeting
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5 August 23, 2016
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8 Present were: Mayor James Brackner
9 Council members: Doug Clausen
10 Robert "K" Scott
11 Geoff Smith
12 Dixie Wilson
13 Blake Wright
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15 Recorder Sheila Lind
16 Public Works Director Clayton Nelson
17 Treasurer Wendy Wilker
18

19 Excused Finance Director Clifford Grover
20

21 Others Present: Gayle Brackner, Bob Kraus, Scout Troop 323, Lisa Ellis,
22 Roxanne Bilboa, Jolene Bingham
23

24 The following motions were made during the meeting:
25

26 Motion #1

27 Councilmember Clausen moved to "adopt the minutes of the August 9, 2016 Council Meeting,
28 and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen,
29 Scott, Smith, Wilson and Wright in favor. No one opposed.
30

31 Motion #2

32 Councilmember Clausen moved to "pay the bills as listed, including a check to Bright Stripes
33 and Sweeping in the amount of \$1,400." Councilmember Wilson seconded the motion, which passed
34 with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.
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36 Motion #3

37 Councilmember Wright moved to "Re-adopt Ordinance 3-2016, An Ordinance to Adjust a
38 Common Boundary Between River Heights City and Logan City, which ordinance will be held for
39 recording until a quit claim deed for 33 feet of the 500 South right of way, adjacent to the subject
40 property, from Wasatch Properties to River Heights City is filed." Councilmember Clausen seconded
41 the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.
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Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, August 23, 2016. Councilmember Scott opened the meeting with a thought about the quaintness and smallness of River Heights. He appreciates the efforts of the community to keep it this way. Councilmember Clausen led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the August 9, 2016 Council Meeting, were reviewed.

Councilmember Clausen moved to “adopt the minutes of the August 9, 2016 Council Meeting, and the evening’s agenda.” Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Pay Bills: The bills were presented and discussed. Treasurer Wilker asked for approval of a bill from Bright Stripes and Sweeping in the amount of \$1,400 for crosswalk painting. She also pointed out item #13, a request from Ridgeline High School for a parade donation, in the amount of \$150. There was no invoice or receipt, just a check request, so she asked for Council approval.

Councilmember Clausen moved to “pay the bills as listed, including a check to Bright Stripes and Sweeping in the amount of \$1,400.” Councilmember Wilson seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Finance Director Report: In the absence of FD Grover, Treasurer Wilker presented the Cash Balance by Fund sheet.

Purchase Requisition: There were none.

Public Works Report and Discussion: PWD Nelson reported on the following:

- Top Job has laid the asphalt on 600 South, near 1000 East. They finally moved their equipment today, so he can open up the street for school tomorrow. He isn’t 100% happy with the job they did. He and Mayor Brackner will discuss what to do about it. They won’t approve payment until it’s satisfactory.
- He and Mayor Brackner have reviewed a couple different plans for the 600 East (between 400 and 600 South) road project and feel it looks good.
- The 700 South water-looping bid opening was held. The city engineer had some concerns with the lowest bid. Mayor Brackner stated he has resolved the issue, although he would rather have the next lowest bidder (based on past experience). The low bid came in at \$65,000. Mayor Brackner informed the filing of Ted Wilson’s easement is being held up because of an error in the definition of the easement. Once it’s cleaned up he and Mr. Wilson will sign it. The approval of the bid will come to the council at the next meeting.
- The stormtech system is finished and looks great. Dan Hogan has turned bills in to the city relating to work he hired out for the install, in the amount of \$1,667. Before the project started, Mr. Hogan and the city agreed he would cover the install, and the city would pay for the stormtech system. If the city paid the \$1,667, the total cost would still come in under the city’s budgeted amount. Mayor Brackner would like to discuss it with PWD Nelson and Mr. Hogan.

Administrative Report: Recorder Lind pointed out that Apple Days shirts could be exchanged for a different size. Also, additional shirts are available for a small cost.

Public Comment: Bob Kraus expressed concern with Mark Heliker’s trash pile which is next to Kraus’ property. He has seen mice and predicts the raccoons he’s seen are nesting in the pile, as well. Mayor Brackner pointed out that it may seem like trash to some, but it is valuable to Mr. Heliker. My Kraus also informed of a wood pile on Mr. Heliker’s property that is pushing his fence

93 over. Mayor Brackner has called the health department about inspecting the areas. He was informed
94 that they will inspect if they are allowed on the property or under a court order with police protection.
95 He explained that when our city codes are being violated we can seek assistance from the sheriff for
96 enforcement. He asked Mr. Kraus which code is being broken, that the city needs to enforce. Mr.
97 Kraus said sanitation codes.

98 Councilmember Wright suggested sending Mr. Heliker a letter, citing code about junk and
99 debris. Mayor Brackner said this has been done. Mr. Wright said the fence thing is a neighbor issue.
100 He also suggested someone from the city visit with Mr. Heliker to define what needs to be done.
101 Councilmember Wilson asked Mr. Kraus if he has talked to Mr. Heliker about his concerns. Mr. Kraus
102 responded that they haven't talked in years. Mr. Wright and Mayor Brackner will discuss it further
103 and try to get something done within the next week.

104 Bob Kraus also discussed the irrigation ditches in Saddlerock. The irrigation company hasn't
105 been able to pull water through this area to the east side for two years. He has no idea if and how the
106 system will function in the future. PWD Nelson assured that the city won't release all of the
107 subdivision bond until the irrigation company is happy with the ditch functionality.

108 Councilmember Clausen asked Bob Kraus about a postcard the city received which stated the
109 irrigation company didn't file a certain report. He wondered if this got taken care of. Mr. Kraus said it
110 is resolved, to his knowledge. He will check with Steve Thunell to make sure.

111 Roxanne Bilboa asked for an update on the pickleball discussion from a few weeks ago.
112 Councilmember Wilson reported that the city owns the property north of the tennis courts, which was
113 discussed previously. PWD Nelson thought the issue was on hold so he didn't continue to look into
114 costs. Councilmember Clausen informed that the city can't apply for RAPZ money until next spring.
115 Ms. Wilson said the topic will be on the agenda after she gets more information (she hopes by the end
116 of September).

117 Re-Adopt an Ordinance to Adjust a Common Boundary Between River Heights City and
118 Logan City: Recorder Lind explained that when the Council adopted this ordinance initially, it was
119 contingent upon the boundary description being changed to include the 33 foot right of way, which
120 Wasatch Properties would deed to River Heights. The city's attorney has recommended the right of
121 way be taken care of in a quit claim deed, rather than through the ordinance. Therefore, the motion for
122 adoption needs to be restated.

123 **Councilmember Wright moved to "Re-adopt Ordinance 3-2016, An Ordinance to Adjust**
124 **a Common Boundary Between River Heights City and Logan City, which ordinance will be held**
125 **for recording until a quit claim deed for 33 feet of the 500 South right of way, adjacent to the**
126 **subject property, from Wasatch Properties to River Heights City is filed." Councilmember**
127 **Clausen seconded the motion, which carried with Clausen, Scott, Smith, Wilson and Wright in**
128 **favor. No one opposed.**

129 Discuss Whether or not River Heights should Purchase Street Lights from Rocky Mountain
130 Power: Councilmember Clausen reported that PWD Nelson has checked into maintenance on the
131 lights and poles. To replace a street light with new LED would cost about \$1,000. FD Grover brought
132 up a good point at the last meeting about insurance on the poles in case of a catastrophic event. Mr.
133 Grover hasn't been able to look into this yet. Mr. Clausen would like to table this discussion for
134 another month when they will have more information.

135 PWD Nelson said he checked with Tech Electric and another electrician. Both companies
136 suggested the city not get into a maintenance contract with them because it will cost money that may or
137 may not be put to use. The city would be better off to pay them by the hour for actual jobs. Money
138 could also be saved by waiting to replace lights until there were a few to do at a time.

139 Councilmember Clausen explained he isn't recommending switching to all LED right now. His
140 main goal is to get rid of the \$9,000/year RMP maintenance fee. He would like to see the city
141 purchase the lights and then come up with a plan for replacing them eventually.

142 Mayor and Council Reports: Councilmember Wilson discussed the tennis lights. PWD Nelson
143 met with the Engineer Mark Hold to discuss the problem. They didn't replace anything since the lights
144 were all working at the time. He gave him a number of fuses to replace as they blow out.

145 Councilmember Smith asked for everyone to be at the Apple Days parade line up at 3:30. The
146 mayor and his wife will ride in a car. Everyone else will ride on the city truck. They have an Apple
147 Days flyer that will be delivered this week.

148 Councilmember Smith asked if the city's wifi could get looked at since it doesn't work very
149 well. PWD Nelson agreed it is a problem and suggested getting a new router.

150 Mayor Brackner reported the low bid for the 700 South water looping project came in at
151 \$64,850.

152 Mayor Brackner explained that he has talked to a city council member and the mayor in
153 Providence regarding the River Heights City property north of the Providence Cemetery. They
154 expressed their willingness to discuss extending their cemetery into the River Heights property. Mr.
155 Brackner asked the Council if they would support negotiations with them. Councilmember Clausen
156 reminded that, in the past, Providence was not willing to give River Heights residents a discount on
157 cemetery plots if the two cities joined in the cemetery. Mayor Brackner doesn't seem harm in
158 discussing it. Councilmember Wright informed that the Planning Commission is in the process of
159 reviewing the General Plan, which includes addressing plans for this property. It's on hold until the
160 city can have negotiations concerning the brow of the hill. It's his hope that the city would retain part
161 of the property for a park. He doesn't see a problem with talking to Providence, although he wouldn't
162 support River Heights promising too much, too soon. It was brought up that a portion of the property
163 was paid for out of parks impact fee money. Mr. Clausen doesn't want to lose site of the goal of River
164 Heights residents getting plots at the same price as Providence residents.

165 Mayor Brackner informed that a meeting would be held, after this meeting, with the residents
166 on the south side of 700 South between 100 and 300 East. At their last meeting the residents would
167 not support a sidewalk on their side. Therefore, the city is making plans for the sidewalk on the north
168 side.

169 Mayor Brackner reported there will be a meeting tomorrow evening with the property owners
170 on the north side of 700 South from 100 East to 600 East to discuss plans for a sidewalk. He would
171 like to pursue \$145,000 for the full sidewalk. He is working on a grant application for school
172 walkways.

173 Mayor Brackner asked if the Council would support his attendance at the upcoming ULCT
174 meeting in Salt Lake. He'd like to find out about the sales tax for roads. The Council agreed.

175 Mayor Brackner reported that Rocky Mountain Power has offered a grant for next year in the
176 amount of \$500. Recorder Lind is checking to see if the grant is only for community events or if it can
177 be used on projects, and if so, which types.

178 Mayor Brackner informed that he and PWD Nelson have reviewed plans for the 600 East road
179 project (between 400 and 600 South). They had planned to put it out for bid right away. The city
180 engineer sent an email today which stated that contractors are bidding jobs higher right now because
181 they are so busy. The city may want to consider putting the project off until February to save money.
182 Mayor Brackner feels this is good advice. They Council agreed. PWD Nelson said the city could still
183 get bids now. If bids come in over the engineer's estimate, they can reject them. The Council agreed

184 to start the bidding process in the spring. Mayor Brackner said, as it gets closer, he will meet with the
185 residents that live along this section on 600 East to tell them of the city's plan.

186 Mayor Brackner brought up Councilmember Wilson's concern that the city isn't being
187 transparent enough. She feels most of their discussions should be posted on the agenda before they are
188 talked about; such as the decision to table the 600 East Road Project. She would also like the purchase
189 requests to be listed on the agenda so the public is aware of what is being purchased before approval is
190 given. Councilmember Wright agreed that it would be good to have a heads up on the purchase
191 requests before the meeting. Ms. Wilson felt if a decision is made on anything, it should have been on
192 the agenda. Mayor Brackner pointed out, he agrees on the purchase requests being listed on the
193 agenda, except in an emergency. Mr. Wright said when the budget gets approved, it is a general
194 agreeance to a certain dollar amount for budgeted items. He doesn't feel a big deal needs to be made
195 on the agenda, if they are staying within the budget. Councilmember Wilson pointed out the number
196 of things discussed at the evening's meeting that were not agenda items. Mayor Brackner said its'
197 often a timing issue. PWD Nelson said when he brings a purchase request to the Council, it usually
198 doesn't need approval that night unless its an emergency. The Council agreed this is how it generally
199 works. Councilmember Clausen basically agreed with what Ms. Wilson was saying, but sometimes if
200 they wait, the decision is made to NOT go forward, if timing were an issue. Mr. Wright reiterated that
201 if the item is in the budget, then its already been discussed. Ms. Wilson agreed. She suggested that
202 when a council member brings up something in their report which requires a decision, other council
203 members may ask that it be an agenda item at the next meeting.

204 The meeting adjourned at 7:40 p.m.
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208 _____
Sheila Lind, Recorder

209 _____
210 James Brackner, Mayor

River Heights City Bills To Be Paid

August 23, 2016

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
2	Cache Valley Publishing	Ad for Bid of 700 South Waterline Loop							\$432.91		\$432.91
3	City of Logan	Sewer, 911, Garbage, Recycle	\$10,451.45			\$1,872.00				\$6,796.72	\$19,120.17
4	Comcast Business	Business Internet	\$21.97						\$21.96	\$21.96	\$65.89
5	Daines & Jenkins	Legal Fees	\$210.00								\$210.00
6	Foresight Land Surveying, Inc.	Waterline Description & Staking 700 S.						\$585.00	\$200.00		\$785.00
7	Holbrook Asphalt Co.	Crack., Seal, Repair of Roads						\$49,990.05			\$49,990.05
8	Jessica Tenny	Fliers for Bike Rodeo & Parade					\$12.05				\$12.05
9	Logan City	Water Consumption							\$834.08		\$834.08
10	Mary E. Johnson	Tennis Tournament Refund					\$10.00				\$10.00
11	Oscar Alcalá	Park Rental Deposit Refund			\$100.00						\$100.00
12	Questar	Gas	\$10.86		\$10.13			\$3.03	\$20.29	\$3.03	\$47.34
13	Ridgeline High School Band	Apple Days Parade					\$150.00				\$150.00
14	Roto Rooter	Soccer Porta Potty			\$100.00						\$100.00
15	Sign This	Apple Days Signs & Wire Stakes					\$262.50				\$262.50
16	Suzanne Karren	Apple Days Supplies					\$59.73				\$59.73
17	Tec Electric	Reset Timing on Ryan's Place Park Light			\$35.00						\$35.00
18	Thurcon, Inc.	Road Base Water Truck Etc. 600 South						\$1,305.00			\$1,305.00
19	Utah Local Government Trust	Monthly Workers Compensation	\$13.16		\$20.20			\$61.68	\$78.13	\$82.24	\$255.41
20	Whitaker Construction	Storm Tech at Saddlerock						\$3,077.18			\$3,077.18
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23	Bright Stripes	crosswalk painting						1,400.00			
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Page 1 SubTotals

\$10,707.44

\$265.33

\$1,872.00

\$494.28

\$55,021.94

\$1,627.37

\$6,903.95

\$76,892.31

Page 1 Total Amount to be Paid \$76,892.31

Cash Balance By Fund

	07/31/16	08/23/16	Net Change	% of Total
General Fund	308,435.38	269,912.26	(38,523.12)	22.46%
Capital Projects Fund	581.56	(2,240.22)	(2,821.78)	-0.19%
Water Fund	121,317.38	122,496.80	1,179.42	10.20%
Sewer Fund	807,907.70	811,358.86	3,451.16	67.53%
Total Cash Balance	<u>1,238,242.02</u>	<u>1,201,527.70</u>	<u>(36,714.32)</u>	100.00%

Budget Summary - June 30, 2017

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		48,861.01	633,970.00	585,108.99	7.71%	14.79%
Expenditures						
	Administrative	14,349.16	154,214.00	139,864.84	9.30%	14.79%
	Office	1,899.92	14,525.00	12,625.08	13.08%	14.79%
	Community Affairs	1,435.45	18,300.00	16,864.55	7.84%	14.79%
	Planning & Zoning	539.26	11,100.00	10,560.74	4.86%	14.79%
	Public Safety	125.94	99,480.00	99,354.06	0.13%	14.79%
	Roads	14,556.92	104,843.00	90,286.08	13.88%	14.79%
	Parks & Recreation	9,584.84	71,446.00	61,861.16	13.42%	14.79%
	Sanitation	88.25	124,000.00	123,911.75	0.07%	14.79%
	Transfer To CP Fund	-	-	-		
Total Expenditures		<u>42,579.74</u>	<u>597,908.00</u>	<u>555,328.26</u>	7.12%	14.79%
Net Revenue Over Expenditures		<u>6,281.27</u>	<u>36,062.00</u>	<u>29,780.73</u>		
Capital Projects Fund						
Revenue		0.05	100.00	99.95		14.79%
Expenditures						
	Administrative		28,000.00	28,000.00		14.79%
	Roads	2,862.58	423,000.00	420,137.42		14.79%
	Parks & Recreation			-		14.79%
Total Expenditures		<u>2,862.58</u>	<u>451,000.00</u>	<u>448,137.42</u>		14.79%
Net Revenue Over Expenditures		<u>(2,862.53)</u>	<u>(450,900.00)</u>	<u>(448,037.47)</u>		
Water Fund						
Revenue		55,973.61	333,600.00	277,626.39	16.78%	14.79%
Expenditures		29,159.45	219,213.00	190,053.55	13.30%	14.79%
Net Revenue Over Expenditures		<u>26,814.16</u>	<u>114,387.00</u>	<u>87,572.84</u>		
Sewer Fund						
Revenue		23,153.81	176,312.00	153,158.19	13.13%	14.79%
Expenditures		14,267.67	169,143.00	154,875.33	8.44%	14.79%
Net Revenue Over Expenditures		<u>8,886.14</u>	<u>7,169.00</u>	<u>(1,717.14)</u>		