

River Heights City

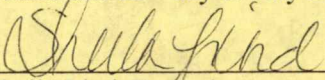
COUNCIL MEETING AGENDA

Tuesday, July 26, 2016

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Discuss Potential Pickleball Court
- 7:00 p.m. Mayor and Council Reports
- 7:15 p.m. Adjourn

Posted this 22nd day of July 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

July 26, 2016

1
2
3
4
5
6
7
8 Present were: Mayor James Brackner
9 Council members: Doug Clausen
10 Robert "K" Scott
11 Geoff Smith
12 Dixie Wilson
13
14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Finance Director Clifford Grover
17
18 Excused: Councilmember Blake Wright
19 Treasurer Wendy Wilker
20
21 Others Present: Gayle Brackner, Cindy Schaub, Dwight and Irene
22 Einzinger, Dave Bush, Rod and Lisa Ellis, Peggy Smith,
23 Roxanne and Steve Bilboa
24

25 The following motions were made during the meeting:

26 Motion #1

27 Councilmember Clausen moved to "adopt the minutes of the June 14, 2016 Council Meeting,
28 and the evening's agenda." Councilmember Wilson seconded the motion, which passed with Clausen,
29 Scott, Smith and Wilson in favor. Wright was absent. No one opposed.
30
31

32 Motion #2

33 Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the
34 motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one
35 opposed.
36
37

38 Proceedings of the Meeting:

39
40 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
41 the River Heights City Building on Tuesday, July 26, 2016.

42 Opening Remarks and Pledge of Allegiance: Councilmember Smith opened the meeting with a
43 few patriotic thoughts. Mayor Brackner led the group in the Pledge of Allegiance.

44 Adoption of Previous Minutes and Agenda: Minutes of the June 14, 2016 Council Meetings,
45 were reviewed.

46 **Councilmember Clausen moved to “adopt the minutes of the June 14, 2016 Council**
47 **Meeting, and the evening’s agenda.” Councilmember Wilson seconded the motion, which passed**
48 **with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.**

49 Pay Bills: In the absence of Treasurer Wilker, FD Grover presented the bills. He explained the
50 list totaling \$52,763.82 reflects the bills that were approved via email. The second list shows bills he
51 put together after Ms. Wilker left that should be paid before the next meeting. She will cut the checks
52 upon her return.

53 Councilmember Clausen verified that the bill for the sewer camera will come out of the sewer
54 impact fee budget. FD Grover confirmed this.

55 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott**
56 **seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was**
57 **absent. No one opposed.**

58 Finance Director Report: FD Grover explained that the report looks different because they are
59 working out of two fiscal years. Bills are still coming in from the last year, as well as for the new year.
60 The city is fiscally solvent.

61 Purchase Requisition: PWD Nelson mentioned the need for a new air conditioning unit in the
62 city building. Four Seasons has turned in a bid for one in the amount of \$1,600 - \$2,000. He had
63 someone else bid it this afternoon, but hasn’t heard back yet. He suggested going with the bid that is
64 the least, so it wouldn’t cost over \$2,000. Councilmember Clausen recommended getting one or two
65 additional bids and then letting the mayor and PWD Nelson decide whether an upgrade to a more
66 efficient condenser is worth it. The cost shouldn’t go over \$2,000. The Council agreed.

67 Public Works Report and Discussion: PWD Nelson reported on the following:

- 68 • The new carpet has been installed in the city building. It took a little bit of work. There was a
69 mix up on the carpet we originally ordered, so some last minute changes were made and it
70 turned out nice.
- 71 • The sewer jet truck has been working its way around town cleaning the sewer lines. The plan
72 is for them to inspect half of the lines this year and the other half next year. After a two year
73 break, they will start again. They think they’ll get a little more than half done this year.
74 They’ve pulled off the job for a few days but will be back.
- 75 • Dan Hogan has started digging for the storm tech drain system installation. By the end of the
76 week they will have made quite a bit of progress. The two other ponds are finished and look
77 very nice.
- 78 • He hasn’t received an update on the 700 South water-looping project. He and the mayor have
79 signed off on getting the bid out. Recorder Lind stated she has sent the notice to the Herald
80 Journal, which will begin posting on Thursday.
- 81 • He has talked to one contractor about helping out with the shoulder repair on 600 South but he
82 is too busy to give a bid. Mr. Nelson will check with other companies that have a lay-down
83 machine. He and Cameron Reed plan to do all the prep they can on Monday, which will
84 include filling with road base, so it will be ready when a company is available to help.
- 85 • Councilmember Wilson asked what was going on out front. She was told a main fiber optics
86 line was being installed. Earlier today they hit a gas line, which has now been repaired.

87 Administrative Report: Recorder Lind didn’t have anything.

88 Public Comment: Dwight Einzinger, of 281 Temple View Drive, showed photos of the
89 property in front of his home where he had recently removed some large bushes to find about three feet
90 of the road is in need of repair. The curb abruptly stops in front of his neighbor’s house and so the
91 road is sluffing off. There are also some tree roots that are lifting the asphalt. The drainage from the

92 road runs right into his garage. He'd like to see the curb finished and a gutter run across the road to
93 direct the runoff. He is unsure where his property starts and stops and therefore doesn't know who
94 owns the tree that seems to be located in the road. He suggested a survey, which would help determine
95 who needs to pay for what. PWD Nelson reminded the city doesn't get involved with trees since they
96 don't plant trees on private property.

97 Mr. Einzinger will need to get with his neighbor to resolve some of the issues. If the city won't
98 get involved, he'll need to take care of it himself, but he doesn't want to do it in a way that the city will
99 redo later. He is concerned that the tree roots may have grown into the water line directly below the
100 road.

101 PWD Nelson stated before anything happens, it needs to get surveyed. He could then make a
102 recommendation on the drainage fix. He feels he could find someone to stop by and look at it. The
103 Council was in agreement. Councilmember Wilson plans to stop by and look at the property.

104 Discuss Potential Pickleball Court: Mayor Brackner turned some time over to Lisa Ellis. She
105 thanked the city for painting one of the tennis courts with pickleball lines. There are eleven women
106 that play and their husbands often play, as well. Since there are so many of them, they have to sit out a
107 lot (only 4 can play at a time). Ms. Ellis came across an article in the Herald Journal which reported
108 that Smithfield was able to get \$150,000 in RAPZ grants for a splash pad and skate park, which got her
109 thinking that River Heights could apply for money to add some pickleball courts. The last time River
110 Heights got RAPZ money was in 2012, so they could probably get some money for 2017. She showed
111 a satellite view of the property north of the tennis courts and recommended installing 2 pickleball
112 courts, which could share the fence. The swingset and purple dinosaur could be moved over in the
113 park. She stated that new courts cost \$20,000-40,000/court. She suggested there would be volunteers
114 that would help get the cost down. It is the number one sport in the nation and is growing.

115 Roxanne Bilboa stated they love the sport, which is good for people who are getting older.

116 Councilmember Clausen asked the group if they would be amiable to time restrictions for
117 playing because of the noise. The agreed they would.

118 Ms. Ellis wondered if the green screen that is sometimes seen between tennis courts, helps as a
119 sound barrier.

120 Councilmember Clausen informed that RAPZ money never covers the full cost so the city
121 would have to fund part of the project.

122 Ms. Ellis suggested a joint venture with Providence, which would cause them to consider
123 helping fund the courts. PWD Nelson informed that Providence is building their own pickleball courts
124 in several areas of their city.

125 Ms. Ellis asked the cost of striping the tennis court with pickleball lines. Councilmember
126 Wilson answered, it was \$400-500.

127 PWD Nelson has observed that the tennis courts have been busier this year, by far, than
128 previous years. He wonders if people are coming here since they are getting bumped in other places
129 by pickleball.

130 Steve Bilboa informed when pickleball courts are built side by side, the outside fence goes
131 around the perimeter of the group of courts.

132 Discussion was held on the courts needing lights. Ms. Ellis suggested stubbing them. PWD
133 Nelson doesn't feel lights are needed, if they want to keep the noise down after hours. He also doesn't
134 believe the courts can be placed where Ms. Ellis recommended because the school owns part of the
135 property. Ms. Ellis thought the school wouldn't mind since they never use it.

136 Mayor Brackner recommended inquiring with the school to see if they'd give permission for
137 the city to use part of their property. Councilmember Clausen reminded that it would be a Council

138 decision whether they install the courts or not. Mayor Brackner felt the city had the funds for a portion
139 of it, if it was decided upon. The pickleball players also asked for additional lines on the two other
140 tennis courts since it would be a while before new courts were installed. Mr. Clausen asked if the
141 tennis players would be upset that pickleball players were dominating the courts. Steve Bilboa pointed
142 out that currently pickleball players have to sit out. Dwight Einzinger pointed out that a basketball
143 court has lots of lines on it so it can be multipurpose. Mr. Bilboa pointed out that if new pickleball
144 courts are installed, the pickleball players would not be on the tennis courts.

145 Dave Bush stated when he has come to play pickleball, the other two tennis courts have not
146 been in use.

147 Mayor Brackner summarized, they are asking for the city to apply for RAPZ grant to install
148 two pickleball court (with the city footing the bill for the amount the grant wouldn't cover). Before
149 proceeding, the city needs to check with the school to verify property lines. The second thing they are
150 asking is for the city to paint pickleball lines on one more of the tennis courts. Steve Bilboa asked the
151 city to investigate another location for new courts, if things don't work out with the school property
152 lines.

153 Gayle Brackner suggested painting the other two tennis courts. PWD Nelson felt this would
154 draw more pickleball players, which would bump the tennis players. He feels this is the reason there
155 are more tennis players in River Heights this year.

156 Lisa Ellis said they would be happy to have pickleball lines painted on one more tennis court,
157 rather than two.

158 Mayor Brackner asked Councilmember Wilson to take the ideas discussed, and come up with a
159 proposal.

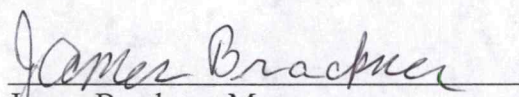
160 Councilmember Clausen asked if they have been able to play pickleball in the church. Ms.
161 Ellis answered they were able to until the church refinished the floor. Now they don't let them because
162 of the tape they use to mark the court. She also pointed out that the tennis court nets are a little too
163 high for pickleball.

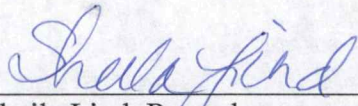
164 Mayor and Council Reports: Councilmember Wilson asked what the stakes are marking on
165 700 South. She was told it was to mark property lines. She asked who surveyed it. PWD Nelson
166 didn't know, but will find out and let her know. Mayor Brackner stated Councilmember Wright will
167 give a report on the situation when he gets back. Mr. Nelson said the stakes may or may not be
168 marking the property lines.

169 Councilmember Smith stated Apple Days is coming along well. They have a great committee.
170 They are planning to serve breakfast this year. With the additional \$1,000 donation from RMP and the
171 collection of registration fees, they will have more money to work with this year.

172 FD Grover informed that he will have all the invoices in Treasurer Wilker's box and asked the
173 council members to stop by and sign them.

174 The meeting adjourned at 7:35 p.m.

175
176
177
178 
179 James Brackner, Mayor
180


Sheila Lind, Recorder

River Heights City Bills To Be Paid

July 26, 2016

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Bear River Health	Water Coliform Testing							\$40.00		\$40.00
2	Cache Valley Fire Extinguisher	Annual Extinguisher Refill-Test	\$138.00								\$138.00
3	Cache Valley Publishing	Public Hearing Ad	\$30.86								\$30.86
4	Daines & Jenkins, LLC	Apple Days Waiver/General Criminal	\$650.00								\$650.00
5	Ferguson Enterprises, Inc.	Sprinkler Repair in Ryan's Park/Blue Stake Paint			\$76.16				\$66.58		\$142.74
6	Insight Vision/Alliance Tech LLC	Tilt Crawler Main Line Sewer Camera								\$32,300.00	\$32,300.00
7	Les Olson	Annual Maintenance Agreement	\$300.00								\$300.00
8	Logan City	Water Consumption							\$566.11		\$566.11
9	Questar	Gas	\$12.72		\$10.28			\$3.21	\$21.20	\$3.21	\$50.62
10	Staker Parson Companies	650 South Retainage Payment						\$2,570.50			\$2,570.50
11	Suzanne Karren	Apple Days Games & Toys					\$396.13				\$396.13
12	Tarbets Concrete Cutting Inc.	639 Feet Asphalt Cut 600 South						\$319.50			\$319.50
13	Thomas Petroleum	Fuel for city vehicles			\$24.37			\$24.37	\$24.37	\$24.37	\$97.48
14	Utah Local Government Trust	Annual General Liability/Workers Comp	\$717.32		\$1,101.73			\$3,363.71	\$4,260.70	\$4,484.95	\$13,928.41
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25	JUNE \$										
26											
27											
28											
29											
30	July Visa Payment to Zions										
31	Code 42 Software	Cloud	\$9.99								\$9.99
32	Adobe Acropro	Software	\$15.98								\$15.98
33	Valley Implement	Irrigation Pipe for Park			\$267.10						\$267.10
34	Google Service	E-Mail	\$41.66								\$41.66
35	Nextiva	Office Phone System/Fax	\$42.99						\$42.99	\$42.98	\$128.96
36	Amazon	Tablecloths for Apple Days					\$769.78				\$769.78
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											
Page 1 SubTotals			\$1,959.52		\$1,479.64		\$1,165.91	\$6,281.29	\$5,021.95	\$36,855.51	\$52,763.82

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	City of Logan	Waste Disposal/Sewer Treatment/911	\$10,768.20			\$1,872.00				\$6,959.89	\$19,600.09
2	Comcast	Internet Service	\$21.97						\$21.96	\$21.96	\$65.89
3	Ellis Equipment Company	Lease			\$1,250.00			\$1,250.00	\$1,250.00	\$1,250.00	\$5,000.00
4	Pilot Thomas	Fuel			\$86.29			\$86.29	\$86.29	\$86.27	\$345.14
5	Providence City	Annual Library Assessment					\$4,600.00				\$4,600.00
6	Roto-Rooter	Portable toilet			\$100.00						\$100.00
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25	JUNE \$										
26											
27											
28											
29											
30											
31											
32											
33											
34											
35											
36											
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											

Page 1 SubTotals

\$10,790.17

\$1,436.29

\$1,872.00

\$4,600.00

\$1,336.29

\$1,358.25

\$8,318.12

\$29,711.12

Page 1 Total Amount to be Paid \$29,711.12

<u>Cash Balance By Fund</u>	Cash Balance		Net Change	% of Total
	06/30/16	07/26/16		
General Fund	325,986.61	276,160.44	(49,826.17)	22.95%
Capital Projects Fund	622.31	622.31	-	0.05%
Water Fund	97,514.93	114,906.75	17,391.82	9.55%
Sewer Fund	805,087.59	811,580.11	6,492.52	67.45%
Total Cash Balance	<u>1,229,211.44</u>	<u>1,203,269.61</u>	<u>(25,941.83)</u>	100.00%

Budget Summary - June 30, 2016

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		701,506.43	631,681.00	(69,825.43)	111.05%	100.00%
Expenditures						
	Administrative	137,597.04	147,050.00	9,452.96	93.57%	100.00%
	Office	12,936.46	13,185.00	248.54	98.11%	100.00%
	Community Affairs	12,396.84	17,600.00	5,203.16	70.44%	100.00%
	Planning & Zoning	7,407.80	10,200.00	2,792.20	72.63%	100.00%
	Public Safety	96,012.08	96,700.00	687.92	99.29%	100.00%
	Roads	78,721.30	89,900.00	11,178.70	87.57%	100.00%
	Parks & Recreation	52,341.36	61,650.00	9,308.64	84.90%	100.00%
	Sanitation	126,751.18	120,000.00	(6,751.18)	105.63%	100.00%
	Transfer To CP Fund	75,000.00	-	(75,000.00)		100.00%
Total Expenditures		599,164.06	556,285.00	(42,879.06)	107.71%	100.00%
Net Revenue Over Expenditures		<u>102,342.37</u>	<u>75,396.00</u>	<u>(26,946.37)</u>		
Capital Projects Fund						
Revenue		75,115.10	200.00	(74,915.10)		100.00%
Expenditures						
	Administrative	6,686.69	8,050.00	1,363.31		100.00%
	Roads	399,580.77	457,672.00	58,091.23		100.00%
	Parks & Recreation	7,616.75	-	(7,616.75)		100.00%
Total Expenditures		413,884.21	465,722.00	51,837.79		100.00%
Net Revenue Over Expenditures		<u>(338,769.11)</u>	<u>(465,522.00)</u>	<u>(126,752.89)</u>		
Water Fund						
Revenue		411,987.05	344,250.00	(67,737.05)	119.68%	100.00%
Expenditures		231,311.07	302,175.00	70,863.93	76.55%	100.00%
Net Revenue Over Expenditures		<u>180,675.98</u>	<u>42,075.00</u>	<u>(138,600.98)</u>		
Sewer Fund						
Revenue		230,446.60	199,300.00	(31,146.60)	115.63%	100.00%
Expenditures		196,628.04	191,575.00	(5,053.04)	102.64%	100.00%
Net Revenue Over Expenditures		<u>33,818.56</u>	<u>7,725.00</u>	<u>(26,093.56)</u>		

Budget Summary - June 30, 2017

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		10,427.92	633,970.00	623,542.08	1.64%	7.12%
Expenditures	Administrative	6,654.67	154,214.00	147,559.33	4.32%	7.12%
	Office	889.36	14,525.00	13,635.64	6.12%	7.12%
	Community Affairs	689.73	18,300.00	17,610.27	3.77%	7.12%
	Planning & Zoning	269.63	11,100.00	10,830.37	2.43%	7.12%
	Public Safety	-	99,480.00	99,480.00	0.00%	7.12%
	Roads	7,508.54	104,843.00	97,334.46	7.16%	7.12%
	Parks & Recreation	5,401.28	71,446.00	66,044.72	7.56%	7.12%
	Sanitation	44.09	124,000.00	123,955.91	0.04%	7.12%
	Transfer To CP Fund			-		7.12%
Total Expenditures		<u>21,457.30</u>	<u>597,908.00</u>	<u>576,450.70</u>	3.59%	7.12%
Net Revenue Over Expenditures		<u>(11,029.38)</u>	<u>36,062.00</u>	<u>47,091.38</u>		
Capital Projects Fund						
Revenue			100.00	100.00		7.12%
Expenditures	Administrative		28,000.00	28,000.00		7.12%
	Roads		423,000.00	423,000.00		7.12%
	Parks & Recreation			-		7.12%
Total Expenditures		<u>-</u>	<u>451,000.00</u>	<u>451,000.00</u>		7.12%
Net Revenue Over Expenditures		<u>-</u>	<u>(450,900.00)</u>	<u>(450,900.00)</u>		
Water Fund						
Revenue		8,712.40	333,600.00	324,887.60	2.61%	7.12%
Expenditures		<u>11,699.35</u>	<u>219,213.00</u>	<u>207,513.65</u>	5.34%	7.12%
Net Revenue Over Expenditures		<u>(2,986.95)</u>	<u>114,387.00</u>	<u>117,373.95</u>		
Sewer Fund						
Revenue		7,125.58	176,312.00	169,186.42	4.04%	7.12%
Expenditures		<u>9,583.30</u>	<u>169,143.00</u>	<u>159,559.70</u>	5.67%	7.12%
Net Revenue Over Expenditures		<u>(2,457.72)</u>	<u>7,169.00</u>	<u>9,626.72</u>		

PROPOSAL

FOUR SEASONS

HEATING AND AIR CONDITIONING
813 West 400 North Logan, UT 84321
Ph. (435) 753-3350 ~ Billing (435) 770-8002

Jerry Weeks

HVAC Contractor
5041493-5501
Tax ID # 80-0018744

Proposal Submitted To
River Heights City
Street

Date
7/26/16
Job Name
A/C BID
Job Location

City, State, Zip
RIVER HEIGHTS, UT 84321
Phone

Email
office@riverheights.org

Clayton Nielsen 512-0867
We hereby submit specifications and estimate for:

Tempstar 3 ton 13/14 seer A/C condenser replacement, filter dryer, R-410a refrigerant, & labor	Installed	\$1,600.00
Upgrade to 16 seer condenser	Add	\$400.00

Warranty

1 year installation warranty

Note: This bid does not include permit fees and/or Manual J & D calculation fees. These will be added to the total amount if required.
Note: These Prices are based upon cash or check payments.

PROPOSAL

Payment to be made as follows:

Payment in full upon completion.

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Authorized by: **Jerry Weeks**
435-770-7025

Note: This proposal may be
withdrawn by us if not
accepted within
30 days

Acceptance of Proposal - The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____





34x64 best, but 30x60
will work. Fencing 10'
high.

