

River Heights City

** REVISED **

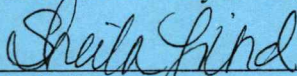
COUNCIL MEETING AGENDA

Tuesday, January 24, 2017

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks (Wright) and Pledge of Allegiance (Smith)
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Discuss City's Cache Deposit Policy
- 6:50 p.m. Discus Pavilion Rental Procedure
- 7:00 p.m. Discuss Status of Logan Wastewater Treatment Facility and Possible Rate Increase
- 7:25 p.m. Discuss Building Moratorium Extension
- 7:30 p.m. Discuss the 600 East Road Project (400 South – 600 South)
- 8:00 p.m. Consider a Request from Tony Johnson to Contribute to the Sinclair Sidewalk Costs
- 8:15 p.m. Mayor and Council Reports
- 8:30 p.m. Adjourn

Posted this 23rd day of January 2017



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

January 24, 2017

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith
Dixie Wilson
Recorder Sheila Lind
Public Works Director Clayton Nelson
Finance Director Clifford Grover
Treasurer Wendy Wilker

Excused Councilmember Blake Wright

Others Present: Gayle Brackner, Cindy Schaub, Tony Johnson, Eric Dursteler, Jake Olson (USU Journalism Student)

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to "adopt the minutes of the regular January 10, 2017 Council Meeting and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.

Motion #2

Councilmember Scott moved to "pay the bills as listed." Councilmember Smith seconded the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.

Motion #3

Councilmember Clausen moved to "move the city's money from Cache Valley Bank to the PTIF." Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith and Wilson in favor. No one opposed. Wright was absent.

Motion #4

Councilmember Clausen moved to "pay the Thurcon bill." Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith and Wilson in favor. No one opposed. Wright was absent.

47 Motion #5

48 Councilmember Clausen moved to “share roughly 50% of the cost of Tony Johnson’s sidewalk
49 project, which is estimated at \$13,850, but not to exceed \$7,000.” Councilmember Scott seconded the
50 motion, which carried with Clausen, Scott, Smith and Wilson in favor. No one opposed. Wright was
51 absent.

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54 Proceedings of the Meeting:

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57 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
58 the River Heights City Building on Tuesday, January 24, 2017. Mayor Brackner opened the meeting
59 with a thought. Councilmember Smith led the group in the Pledge of Allegiance. Mayor Brackner
60 informed that PWD Nelson would be late to the meeting.

61 Adoption of Previous Minutes and Agenda: Minutes of the January 10, 2017 Council Meeting,
62 were reviewed.

63 **Councilmember Clausen moved to “adopt the minutes of the regular January 10, 2017
64 Council Meeting and the evening’s agenda.” Councilmember Scott seconded the motion, which
65 passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent. No one opposed.**

66 Pay Bills: The bills were presented and discussed. There was a question on why Thurcon billed
67 for backhoe hours when the city has their own backhoe. Mayor Brackner suggested they consult with
68 PWD Nelson after he arrived to the meeting.

69 **Councilmember Scott moved to “pay the bills as listed.” Councilmember Smith seconded
70 the motion, which passed with Clausen, Scott, Smith and Wilson in favor. Wright was absent.
71 No one opposed.**

72 Finance Director Report: Mayor Brackner read a note he recently received which explained that
73 Cache Valley Bank would like to keep the city’s savings account and was willing to waive fee charges
74 and increase the interest rate. This will be discussed further, later in the meeting.

75 FD Grover explained the budget is tracking well. He plans to have the year-to-date reports out
76 soon so the council members can use them in figuring their next year’s budget.

77 Purchase Requisition: There were none.

78 Public Works Report and Discussion: PWD Nelson was not at the meeting at this point.

79 Administrative Report: Recorder Lind informed that she needs to let the County know if the
80 Council has intentions of raising property taxes this year. They said, “No.”

81 Public Comment: There was none.

82 Discuss City’s Cash Deposit Policy: FD Grover handed out and discussed a list of qualified
83 depositories, put out by the State. Treasurer Wilker had requested information from the PTIF about
84 their participants. She was informed that they have about 500 entities (cities, counties, school districts,
85 etc), who have invested 12.5 billion dollars (as of December 2016). Councilmember Clausen checked
86 with Logan and found a lot of their money is also in the PTIF. They are an independent agency,
87 supported by the State, but not managed by them.

88 **Councilmember Clausen moved to “move the city’s money from Cache Valley Bank to
89 the PTIF.” Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith
90 and Wilson in favor. No one opposed. Wright was absent.**

91 FD Grover recommended putting half of the city’s money in the PTIF. There is no penalty for
92 withdrawing and by consolidating it will be easier to manage. Mayor Brackner said when he started as
the city’s treasurer about 10 years ago, all the city’s money was in the PTIF. At that time, he felt the

city could get a higher return by investing elsewhere, although, he trusts and supports moving money back to the PTIF.

FD Grover explained they will close the accounts at Lewiston and Cache Valley Banks. He plans to have about \$500,000 in Zions (savings and checking) and another \$500,000 in the PTIF.

Discus Pavilion Rental Procedure: Councilmember Wilson explained that the staff has suggested a few changes to the parks rental procedure: 1) Not charge a deposit. It would be difficult to charge a renter for damages when anyone has access to the pavilion. 2) Lower rental fees from \$50/resident to \$25 and \$100/non-resident to \$50. Many people are not renting the pavilion because they feel the price is too high. Many of those use it anyway, without paying. 3) Set up for on-line reservations. Since this suggestion, it has been determined it would cost the city about \$20/month and a set-up fee of \$100-200. Mayor Brackner didn't feel there were enough reservations to justify paying for this service

Councilmember Wilson felt charging a deposit helps the renters have ownership of the area and will treat it with more respect. She was supportive of lowering the rental rates. Discussion was had on people using the pavilion without a reservation, although they don't mind this. However, it helps those that want to use it to know they have a reservation. It was brought up that there is a sign on the pavilion that states reservations need to be made if there are more than 10 people.

Councilmember Wilson would like to further discuss this with Recorder Lind and PWD Nelson, after which she will bring her suggested changes back to the Council.

Discuss Status of Logan Wastewater Treatment Facility and Possible Rate Increase: Mayor Brackner discussed a summary he handed out. The EPA has said Logan must change their system plan from what they had originally planned, which requires \$20 million beyond the loans obtained. There are three possible systems they can go with, which were explained by Mayor Brackner, as well as the costs associated with each. The wastewater committee is favorable towards the BioMag method.

To offset the additional funds needed, the committee has recommended two different methods of collecting from users. The first method would be to increase 10% for 5 years. The second method would be a 35% raise now and another 20% increase in 2020. He recommended going with the 10% each year. The Council gave their support.

River Heights is paying about half what the other cities are being billed because of the current contract they have with Logan City.

Mayor Brackner then discussed the alternative of joining with the Hyrum system, along with Nibley, Providence and perhaps Millville. It was pointed out that River Heights hasn't been formally asked to join in, but it is still a possibility. The big drawback would be the need for a pump station on 700 South, which would tie into Providence. He handed out and discussed a summary of costs for River Heights to go with Hyrum. He figures the cost per user would be \$35.88/month. Currently the monthly charge to citizens is \$19.05, which includes the processing cost paid to Logan plus about \$5 to cover the collection cost incurred by River Heights. We are unable to compare with Logan rates since they don't have the figures yet.

It was pointed out that River Heights would have joint ownership and more voting power with Hyrum. To stay with Logan, River Heights has no ownership and .9% of a vote, after the contract runs out in 2025.

Councilmember Clausen informed that Providence has said the Hyrum system would be set up either as a wastewater treatment district or interlocal agreements with each city. The costs would be bonded and charged out to customers in fees, rather than the city being charged. He feels this makes a big difference on how he will decide.

138 Mayor Brackner informed that Logan will start charging additional fees in June 2017. He
139 believes River Heights will be required to pay this fee until Hyrum gets a plant built (about 3 years).
140 The decision on which city to go with may come up soon.

141 Councilmember Smith asked if the current contract with Logan will be in jeopardy. Mayor
142 Brackner said River Heights' contract will still be good until it expires in 2025.

143 Discuss Building Moratorium Extension: Mayor Brackner explained the recent moratorium on
144 building expired on January 22. Forsgren won't have the impact fee analysis ready until the end of
145 February. He is unsure if they should enact another moratorium, which would take at least two weeks.
146 Recorder Lind didn't foresee any new building permits coming in until Saddlerock Phase Three has
147 been approved. Mayor Brackner doesn't expect the impact fee rates will increase much, except in the
148 Riverdale area.

149 It was pointed out that a public hearing will also need to be held to adopt the new impact fees.
150 The Council would like to have another moratorium in place.

151 PWD Nelson arrived at 7:30 p.m. He was asked the question about the Thurcon bill. He
152 explained the city needed an additional backhoe on the 600 South project. They were both running for
153 two days. The Thurcon backhoe also had attachments, which the city one doesn't.

154 **Councilmember Clausen moved to "pay the Thurcon bill." Councilmember Scott**
155 **seconded the motion, which carried with Clausen, Scott, Smith and Wilson in favor. No one**
156 **opposed. Wright was absent.**

157 Discuss the 600 East Road Project (400 South – 600 South): Mayor Brackner reviewed the
158 plan to extend the 600 East road project from 400 South to 600 South. Janet Bowels (of 535 South 600
159 East) had questions that were answered about new curb and gutter on the west side. There will also be
160 a park strip on the west side. The current restricted parking will stay the same. PWD Nelson feels
161 when the project is finished it will be obvious there is not room for off-street parking.

162 Engineer Eric Dursteler arrived at 7:40 p.m. to give further explanation. The project will crown
163 the road and take care of storm water more efficiently. There will be handicap ramps on the corners
164 and across to the park. The properties on the southwest are lower but will be brought up to grade.

165 Mr. Dursteler asked the Council how they felt about closing off the sidewalk east of Ryan's
166 Place Park during construction. PWD Nelson recommended closing the whole east side access of the
167 park.

168 Mr. Dursteler asked about mailbox placement. Most boxes on the east currently sit behind the
169 sidewalk. The post office prefers the pole behind the curb. He wasn't sure the city wanted it that way.
170 PWD Nelson suggested leaving the mailboxes where they are and moving others behind the sidewalk
171 to match up. The mailman currently drives on the sidewalk and can continue to do so.

172 Mr. Dursteler informed, the project will go out for bid in February and hopefully starts by
173 March/April. He handed out a preliminary cost estimate. PWD Nelson suggested adding 10% to the
174 bid, so if/when it goes over, it won't need to come before the Council, as has happened on the last few
175 projects. He guesses the work can be done in 30 days. Mr. Dursteler reminded its weather dependent.

176 Councilmember Smith asked how they will keep the trees from ruining the sidewalk. Mr.
177 Dursteler explained how they treat the trees, which will help, but it will still happen.

178 Consider a Request from Tony Johnson to Contribute to the Sinclair Sidewalk Costs: Mayor
179 Brackner discussed Mr. Johnson's original request (estimate of \$24,100) and the latest figures from an
180 email sent by Councilmember Wright which lowered the estimate to \$10,650).

181 Councilmember Smith read from a recent email sent by Engineer Rasmussen which explained
182 that Mr. Johnson's estimate didn't include the paving between the curb and sidewalk. Concrete

183 pavement is preferred which would add an additional \$3,200 to the estimate, bringing the total to
184 \$13,850.

185 **Councilmember Clausen moved to “share roughly 50% of the cost of Tony Johnson’s**
186 **sidewalk project, which is estimated at \$13,850, but not to exceed \$7,000.” Councilmember Scott**
187 **seconded the motion, which carried with Clausen, Scott, Smith and Wilson in favor. No one**
188 **opposed. Wright was absent.**

189 Mayor and Council Reports: Mayor Brackner reported that the director of the Utah League of
190 Cities and Towns, Ken Bullock, has resigned. A second employee was dismissed, both for the misuse
191 of funds. The League is pursuing legal action to recover their loses. Mr. Brackner doesn’t feel the city
192 needs to be concerned.

193 Mayor Brackner discussed the county fair booth and asked if the Council was interested in
194 pursuing this. Councilmember Scott is supportive, if someone in the community wants to volunteer to
195 do it. Others agreed. Recorder Lind will put the information in the newsletter and on the city’s
196 website.

197 Mayor Brackner asked about the new truck. PWD Nelson reported it is still 4-6 weeks out.
198 They plan to sell the old one by putting it out for bid on ksl.com for two weeks. If a good bid doesn’t
199 come in, they will sell it outright. It is worth \$28,000 – 30,000 The new one will cost \$28,000.

200 Mayor Brackner reviewed the schedule for the upcoming budget meetings: March 28; FD
201 Grover will distribute year-to-date financial reports so each councilmember can plan for 2017-18.
202 April 11; proposed budgets due to FD Grover. April 25; public hearing on revised 2016-17 budget and
203 presentation of the 2017-18 budget. May 9; adopt revised 2016-17 budget. May 23; public hearing on
204 the new budget. June 12; adopt new budget.

205 Mayor Brackner handed out a capital projects list for the council to consider. He asked PWD
206 Nelson to discuss the addition of the pavilion roof replacement to the list. Mr. Nelson explained the
207 roof is flat so it doesn’t drain well. About eight years ago the outer three feet were rebuilt and the
208 remainder was reroofed. The outer three feet is shot again, which they could replace or they could do a
209 new pavilion with a pitched roof, at a cost of about \$70,000. He believes the city could get some
210 RAPZ money to help offset the cost. He also pointed out that it doesn’t need to be done this year.

211 Discussion was had on new tennis lights. Its unsure why the current ones keep blowing fuses.
212 PWD Nelson feels if they are going to be fixed, they may as well go LED which would solve the fuse
213 problems.

214 Councilmember Wilson would like more tables and benches by the gazebo and to do something
215 different with the tennis bleachers.

216 PWD Nelson informed that the city needs to purchase two ADA accessible tables to put under
217 the pavilion. They are about \$800 each.

218 Mayor Brackner commented on the list and gave his opinion, which would be to not do any
219 new projects next year, in an effort to build up the general fund. He is concerned about spending from
220 the sewer fund because of the future unknowns. He feels the budget is in a good place this year.

221 Councilmember Smith reported that five youth council members will be going to the legislature
222 this week.

223 Councilmember Scott discussed emergency preparedness and how there will be more going on
224 in the future.

225 Councilmember Clausen has learned of a few homes on Lamplighter that have had flooding.
226 He suggested keeping it plowed so the water can drain down. Mayor Brackner discussed sealing the
227 road to hold the gravel better. PWD Nelson said the little bit of loose gravel has given them some
228 much needed traction during their plowing this winter. He’s not sure we should be in a hurry to seal it.

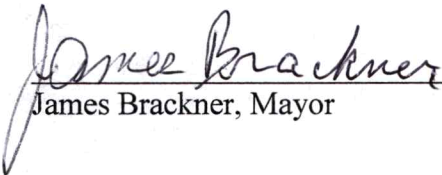
229 Councilmember Wilson said a parent has expressed concern about safety at the bus stop on 150
230 East 700 South. Because of the amount of snow, the children need to stand in the road. PWD Nelson
231 agrees it's a concern. However, if we start clearing the stop, we will have to clear all of them. She
232 will suggest moving the stop to another, less dangerous location.

233 Councilmember Wilson asked if the 500 South deed had been filed. Recorder Lind explained
234 it's been filed, however it's unsure whether it's a right-of-way or a deed. Mayor Brackner
235 recommends it be a ROW so the city won't need to maintain it until some future date.

236 PWD Nelson explained the orange plow truck has been down all winter. It got moisture in the
237 hydraulic system and now is frozen up. In an effort to get through snow storms, when they are down
238 one truck, he recommended purchasing a snow box for the skidsteer or a snow blower attachment. The
239 price for a box is \$2,900, whereas a snowblower would cost about \$6,500. The box would be
240 beneficial on cul-de-sacs by taking less time than the backhoe. It would also help on the Riverdale
241 road. They would get more use out of the snow box but the blower would be nice in the areas they are
242 running out of room to put the snow. He recommended the snow box, at this time, and assured they
243 would use it every year. It's ready for pick up tomorrow. The Council agreed on the purchase of a
244 snow box at a cost of \$2,900. Mr. Nelson will write up a purchase requisition.

245 The meeting adjourned at 8:45 p.m.

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James Brackner, Mayor


Sheila Lind, Recorder

River Heights City Bills To Be Paid

January 24, 2017

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	BRAG are Clerks and Recorder Associat	Membership Dues	\$32.00								\$32.00
2	Chyanne Lind	Cleaning	\$100.00								\$100.00
3	City of Logan	911, garbage, sewer	\$11,429.10			\$1,899.00				\$6,736.87	\$20,064.97
4	Comcast	Internet Business	\$25.14						\$25.13	\$25.12	\$75.39
5	Logan City	Water Consumption							278.23		\$278.23
6	Providence City	Salt Nov & Dec & Sandbags				\$219.12		\$2,563.75			\$2,782.87
7	Questar	Gas	\$131.56		\$136.90			\$136.91	\$370.44	\$136.91	\$912.72
8	Staker Parsons	600 East Project						\$508.00			\$508.00
9	Thomas Petroleum	Fuel Charges for City Vehicles			\$74.99			\$75.01	\$75.01	\$75.01	\$300.02
10	Thurcon	600 South 900 & 1000 East Backhoe						\$5,440.00			\$5,440.00
11	Upper Case Printing, Ink.	Utility Postcards	\$187.20						\$62.40	\$62.40	\$312.00
12	Utah Local Government Trust	Workers Comp Increase & Monthly Fee	\$46.94		\$72.10			\$220.12	\$278.82	\$293.50	\$911.48
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27	Zions Visa										
28	EIG Power	Annual Domain Privacy & Hosting	\$193.39								\$193.39
29	BlueBird Restaurant	Christmas Dinner	\$475.72								\$475.72
30	Adobe AcroPro	Computer Software	\$15.98								\$15.98
31	The Home Depot	Shop Supplies			\$13.96			\$13.96	\$13.96	\$13.96	\$55.84
32	Google	Gmail Domain	\$41.66								\$41.66
33	Nextiva Phones	Phone and Fax	\$42.62						42.62	\$42.62	\$127.86
34	DRI Crash Plan Pro	Cloud	\$10.65								\$10.65
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Page 1 SubTotals			\$12,731.96		\$297.95	\$2,118.12		\$8,957.75	\$1,146.61	\$7,386.39	\$32,638.78

Page 1 Total Amount to be Paid \$32,638.78

River Heights City
 Financial Summary
 January 10, 2017

Cash Balance By Fund

	12/31/16	01/31/17	Net Change	% of Total
General Fund	293,171.07	271,227.53	(21,943.54)	20.83%
Capital Projects Fund	35,967.65	31,043.67	(4,923.98)	2.38%
Water Fund	170,747.30	176,601.94	5,854.64	13.56%
Sewer Fund	820,039.43	823,526.41	3,486.98	63.23%
Total Cash Balance	1,319,925.45	1,302,399.55	(17,525.90)	100.00%

Budget Summary - June 30, 2017

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		412,344.49	633,970.00	221,625.51	65.04%	58.90%
Expenditures						
	Administrative	50,937.32	154,214.00	103,276.68	33.03%	58.90%
	Office	6,827.66	14,525.00	7,697.34	47.01%	58.90%
	Community Affairs	11,574.17	18,300.00	6,725.83	63.25%	58.90%
	Planning & Zoning	4,169.68	11,100.00	6,930.32	37.56%	58.90%
	Public Safety	80,242.75	99,480.00	19,237.25	80.66%	58.90%
	Roads	46,066.32	104,843.00	58,776.68	43.94%	58.90%
	Parks & Recreation	30,766.62	71,446.00	40,679.38	43.06%	58.90%
	Sanitation	66,079.36	124,000.00	57,920.64	53.29%	58.90%
	Transfer To CP Fund	-	-	-		
Total Expenditures		296,663.88	597,908.00	301,244.12	49.62%	58.90%
Net Revenue Over Expenditures		115,680.61	36,062.00	(79,618.61)		
Capital Projects Fund						
Revenue		35.03	100.00	64.97		58.90%
Expenditures						
	Administrative		28,000.00	28,000.00		58.90%
	Roads	102,982.79	423,000.00	320,017.21		58.90%
	Electricity	(10,769.34)	-	10,769.34		58.90%
Total Expenditures		92,213.45	451,000.00	358,786.55		58.90%
Net Revenue Over Expenditures		(92,178.42)	(450,900.00)	(358,721.58)		
Water Fund						
Revenue		231,238.50	333,600.00	102,361.50	69.32%	58.90%
Expenditures		167,536.97	219,213.00	51,676.03	76.43%	58.90%
Net Revenue Over Expenditures		63,701.53	114,387.00	50,685.47		
Sewer Fund						
Revenue		103,477.20	176,312.00	72,834.80	58.69%	58.90%
Expenditures		90,335.51	169,143.00	78,807.49	53.41%	58.90%
Net Revenue Over Expenditures		13,141.69	7,169.00	(5,972.69)		

Utah Money Management Council



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January 1, 2017

TO: PUBLIC TREASURERS Page 1 of 2 Pages

The Commissioner of Financial Institutions (DFI) has certified the following depository institutions to be QUALIFIED DEPOSITORIES eligible to receive UNINSURED public funds in the amounts shown, for the calendar quarter beginning January 1, 2017 and ending March 31, 2017. However, DFI has stated that the only assurance a public treasurer has to prevent loss of public funds is to keep deposits under the FDIC or NCUA insurance amounts at any one qualified depository. If you place more than the insured amount at any qualified depository, you should perform your due diligence on that depository. This list supersedes the list dated October 1, 2016.

CHANGES

Additions: None. **Deletions:** None. **Name Changes:** None. **Changes of note:** Other institutions allotments are up or down due to changes in Utah deposits. **** Please check your financial institution's allotment. You as a public treasurer are responsible for making sure that your deposits into qualified depositories meet the criteria of the Act. If you are depositing funds over the maximum allotment in any one financial institution you could be subject to penalties under 51-7-22. Please monitor your deposits.**

!!NOTE!!

All of the financial institutions on this list are required to pay public entities on a **360 day basis** on CD's issued for \$100,000 and over. You should make your institution aware of this when purchasing CD's.

MAXIMUM AMOUNT** OF UNINSURED PUBLIC FUNDS ALLOWED PER INSTITUTION

QUALIFIED DEPOSITORY

Ally Bank	26,306,094,000
America First Credit Union	1,248,993,000
American Bank of Commerce	16,437,000
Bank of the West	45,413,000
Bank of Utah	200,759,000
Banner Bank	30,725,000
Brighton Bank	34,619,000
Cache Valley Bank	150,507,000
Capital Community Bank	37,035,000
Central Bank	219,375,000
Chartway Federal Credit Union	57,722,000
Continental Bank	42,414,000
DesertView Federal Credit Union	6,015,000
Eastern Utah Federal Credit Union	16,242,000
Education First Credit Union	2,767,000
EnerBank USA	233,502,000
First National Bank of Layton	60,329,000
First Utah Bank	41,076,000
Glacier Bank DBA Mountain West Bank	46,517,000

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Corrie Forsling
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Coalville, Utah 84017
Phone (435)-336-3267
cforsling@summitcounty.org

QUALIFIED DEPOSITORY	Maximum Amount** of Uninsured Public Funds Allowed per institution
Goldenwest Federal Credit Union	225,321,000
Grand Valley Bank	32,905,000
Green Dot Bank DBA Bonneville Bank	204,291,000
*Gunnison Valley Bank	6,821,000
Holladay Bank & Trust	10,818,000
Home Savings Bank	22,101,000
Jordan Federal Credit Union	20,359,000
JP Morgan Chase Bank	2,460,431,000
Key Bank N.A.	622,372,000
Morgan Stanley Dean Witter Bank	19,657,500,000
Mountain America Federal Credit Union	802,197,000
Nebo Credit Union	14,042,000
Peoples Intermountain Bank	280,229,000
Prime Alliance Bank	41,019,000
Republic Bank	36,290,000
Rock Canyon Bank	44,702,000
San Juan Credit Union	1,604,000
State Bank of Southern Utah	181,190,000
Town & Country Bank	19,974,000
US Bank N.A.	362,395,000
Utah Community Credit Union	182,142,000
Utah First Federal Credit Union	49,454,000
Utah Heritage Credit Union	8,802,000
Utah Independent Bank	15,866,000
Wasatch Peaks Credit Union	27,509,000
Washington Federal Bank N.A.	66,837,000
Web Bank	122,234,000
Weber State Federal Credit Union	14,805,000
Wells Fargo Bank N.A.	1,892,315,000
Wells Fargo Bank NorthWest N.A.	1,900,755,000
Zions First National Bank	9,865,538,000

In past years, additional mailings have been sent out regarding Council action on allotments for several institutions that have formal federal enforcement actions against them. They are noted on this list with an asterisk () now.

** "Maximum Amount" means the amount of deposits in excess of the federal deposit insurance limit. Depositories showing a "--0--" maximum amount may only accept insured deposits of public funds.



Wendy Wilker <wwilker@riverheights.org>

PTIF Information for RHC Council Presentation

Jason Nielsen <jnielsen@utah.gov>

Wed, Jan 18, 2017 at 3:20 PM

To: Wendy Wilker <wwilker@riverheights.org>

Hi Wendy,

Almost every city and town in Utah participates in the PTIF.

At last count we had approximately 500 individual participants (includes Counties, Cities, Towns, Special Service Districts, School Districts, charter schools)

At December 31 we had 12.5 Billion in PTIF investments. Approximately \$12.0 Billion belonging to local governments with \$500 million belonging to the State.

Regards,

Jason K. Nielsen, CPA
Financial Manager
Utah State Treasurer's Office
Phone: 801-538-1453
jnielsen@utah.gov

[Quoted text hidden]

River Heights City
520 South 500 East
435-752-2646

Pavilion Use Policy

Group Representative*: _____ Phone # _____

Address: _____

Email: _____

Date of Reservation: _____ Hours**: _____ # of People: _____

*Must be at least 21 years old. **Between the hours of 7 a.m. and 9 p.m.

River Heights City is dedicated to serving its citizens and allowing them to use the City Pavilion. In order to maintain a secure and well maintained facility the following Pavilion Use Policy has been established and must be followed.

Deposits, Fees, and Cancellations:

- A per day pavilion use fee will be charged to groups wishing to use the pavilion for personal events, such as family gatherings, socials, or private club meetings.
- The pavilion will be cleaned prior to your reservation. However, the city can't guarantee the cleanliness of the facility at the time of your reservation.
- ~~▪ A deposit will be required in addition to the pavilion use fee.~~
- A cancellation less than 3 days before reservation will result in a forfeit of the rental fee. ~~The deposit is still refundable.~~
- ~~▪ The deposit may be returned within 10 days after the inspection verifies that no property damage has occurred, that no City property is missing, there has been no violation of the rental agreement rules, and the facility is left clean and in orderly condition. River Heights City reserves the right to withhold all or part of the deposit for any violation of this rental agreement or for any costs incurred to the city.~~
- ~~▪ Any damage over the deposit amount will be charged to your credit card.~~
- ~~▪ Deposit refunds will be applied back to your credit card. You will receive a receipt by email.~~
- ~~▪ Failure to be out of the facility on time may incur an additional fee, which may be withheld from your deposit or charged to your credit card.~~
- Fees will be assessed as follows (credit card only) Rental fees:

Deposit	_____	\$100
Pavilion use fee	_____	
Resident		\$50 <u>\$25</u>
Non-resident		\$100 <u>\$50</u>

(over)

Pavilion Use:

- The volleyball court, gazebo, tennis courts, playground, ball diamond, and soccer fields may be used by the public on availability.
- Tennis courts are for **tennis only**. No bikes, skateboards or toys allowed.
- No use or consumption of alcoholic beverages or illicit drugs will be permitted on City property.
- Smoking is not permitted on City property.
- Groups are responsible to leave the area clean and organized.
- No climbing on city building facilities.
- Adhere to "No Parking" areas.
- No grease dumping.
- All trash should be cleaned up and disposed of.
- Trash cans will **not** be provided.

Lost or Stolen Property:

- The City of River Heights will not be responsible for the loss or damage of equipment, personal belongings, or other items owned or used by the group using the pavilion.
- Items left for more than 60 days will be utilized or discarded as deemed proper by the City staff.

IN THE EVENT OF AN EMERGENCY CALL CLAYTEN NELSON AT 213-6948

Groups and individuals using the facilities shall abide by all laws and regulations, including fire and safety regulations and Municipal Code restrictions pertaining to the use of the facility. Any group violating the regulations and conditions governing the use of the facility shall be subject to immediate revocation of facility use privileges and the city will retain all fees previously paid. Groups or individuals that fail to comply or violate River Heights City rules/or regulations shall not be permitted future use without prior approval of the River Heights Council.

I understand that River Heights City assumes no responsibility or liability for accidents or injuries arising from activities conducted at the City Park and Pavilion. **I agree to pay for damages that occur to the facility, including costs exceeding the amount of the deposit.**

Signature

Date

Staff Initials

Office Use only:

Rent Paid: _____

Date: _____

Deposit Paid: _____

Date: _____

Deposit Refund Amount: _____

Date: _____

LOGAN WASTE WATER TREATMENT

RATE COMMITTEE MATTERS -24 Jan. 2017

A. Three possible systems:

- a. Conventional Plant – activated sludge process-separation by gravity sedimentation (settling). This can meet the EPA requirements but is time consuming. It also processes the lowest mixed liquor concentration (3,500 mg/L).
- b. BioMag-a ballast (magnetite) is introduced to speed up the sedimentation process which settles the liquor solids much faster (approximately 10 times). This meets EPA requirements but takes much less time and a smaller footprint. This system can process the highest mixed liquor concentration (14,000 mg/L).
- c. Membrane Bioreactor-Membranes are used to separate solids from liquids at high mixed liquor concentrations. This exceeds the EPA requirements and is used by Hyrum where the water is reclaimed and used for irrigation water. This system can process the middle value of mixed liquor concentration (7,000 mg/L).

B. The comparative cost of the three systems are:

<u>Alternative</u>	<u>Capital Cost</u>	<u>Annual O&M Cost</u>	<u>Annual-20 yr (3%)</u>
Conventional	\$161,224,000	\$3,950,000	\$14,787,000
BioMag	\$116,663,000	\$4,457,000	\$12,298,000
Membrane	\$138,331,000	\$5,914,000	\$15,212,000

The new plant will require additional funds of \$20 million beyond the loans obtained (WQB \$70 million, CIB \$10 million, and a New Market Loan \$10,000) by the year 2022. In order to accumulate these additional funds by 2022 a rate increase is proposed. The Waste Water Rate Committee is to decide on February 27 which of two methods to use. The first method would increase the billing to all cities by 10% per year, beginning 7/1/2017 and ending 6/30/2022, after which, the rates will remain constant at 150% of current rates. The second method would increase the billing to all cities by 35% on 7/1/2017 and another increase of 20% on 2020, after which, the rate will remain constant at 155% of the current rates. .

Present waste water treatment rates per 1,000 gallons of sewage:

Smithfield, Hyde Park, North Logan, Providence, & Nibley	\$1.85
Commercial	\$1.55
USU	\$1.02
River Heights	\$.92

Wastewater Treatment Cost Estimate
If River Heights City joins Providence, Nibley, Millville, and Hyrum
As of 21 November 2016

		Total Costs	RHC Portion	Cost per Month	Cost per Home
Cost to buy into Hyrum Plant-25 year life	7.48 %	\$ 8,400,000	\$ 628,129	\$ 2,094	\$ 3.46
Cost to upgrade facilities-25 year life	7.48 %	\$ 10,000,000	\$ 747,773	\$ 2,493	\$ 4.11
Cost for pumping (lift) station-25 year life	100 %	\$ 80,000	\$ 80,000	\$ 267	\$ 0.44
Cost for wastewater lines to Providence-25 year life	100 %	\$ 200,000	\$ 200,000	\$ 667	\$ 1.10
Cost to transport wastewater from RHC to Hyrum	21 %	\$ 5,000,000	\$ 1,050,000	\$ 3,500	\$ 5.78
Cost to treat wastewater (page 40 of Eng. Study)					\$ 21.00
Cost per home					\$ 35.88

NOTICE TO CONTRACTORS

Sealed bids will be received by River Heights City for the:

600 EAST STREET IMPROVEMENT PROJECT 400 SOUTH TO 600 SOUTH

The project generally includes removal and disposal of the existing asphalt surface, base and sub-base materials, select concrete surfaces, catch basins; relocation of mailboxes and street signs; import of pit run structural backfill and base course materials, construction of catch basins, storm drain pipeline, curb and gutter, sidewalk, and concrete and asphalt pavements.

Bids will be in accordance with the Contract Documents prepared by Forsgren Associates Inc. (435) 227-0333. Digital "pdf" copies of the Contract Documents will be **available on Monday, February 13, 2017** from the office of the Engineer located at 95 West 100 South, Suite 115, Logan, Utah 84321. Please address questions on the project to Eric Dursteler, P.E. at the above phone number or by email at edursteler@forsgren.com.

A pre-bid tour will be held on Thursday, February 23 at 11:00 a.m. meeting at the intersection of 600 East and 600 South in River Heights City. Attendance at the pre-bid meeting is recommended. It is the Contractor's responsibility to walk the project and become familiar with the conditions of the project.

Bids will be received at the office of the Engineer, located at 95 West 100 South, Suite 115, Logan, UT 84321 until the hour of **11:00 a.m. (local time) on Tuesday, March 7, 2017** at which time they will be opened and read aloud in said office.

Bid security, which must be on the Bid Bond form provided with the Construction Documents or on approved Bid Bond documents provided by the Bonding Agency, in the amount of five percent (5%) of the bid, made payable to River Heights City, shall accompany the bid. A certified or cashier's check may be used for the bid bond.

River Heights City reserves the right to reject any or all bids and to waive any formality or technicality in any bid.

Publication Dates: February 12, 19, and 26, 2017.



Sheila Lind <office@riverheights.org>

Sinclair Station Construction Costs

2 messages

Craig Rasmussen <crasmussen@forsgren.com>

Tue, Jan 24, 2017 at 6:27 PM

To: "jamesbrackner@riverheights.org" <jamesbrackner@riverheights.org>, Blake Wright <blakewright@riverheights.org>, Sheila Lind <office@riverheights.org>, Dixie Wilson <dixiewilson@riverheights.org>, Doug Clausen <dougclausen@riverheights.org>, Geoff Smith <geoffreysmith@riverheights.org>, Robert K Scott <robertkscott@riverheights.org>, Clayton Nelson <cnelson@riverheights.org>, Wendy Wilker <wwilker@riverheights.org>, Cliff Grover <cliffordgrover@riverheights.org>
Cc: Tony Johnson <tony.johnson@amlutah.com>, Eric Dursteler <edursteler@forsgren.com>

Mayor and Council,

I am responding to Blake's e-mail to the council wherein he explained some of his feelings regarding Tony's request for assistance with project improvements.

Some of you may not receive this before council meeting. Hopefully one or more will be able to read the e-mail and address this in the discussion.

As Blake indicated, I think there was a miscommunication between Tony and myself regarding sidewalk cost. The \$27 cost is more representative of a linear foot cost for 4 foot wide sidewalk than a square foot cost. This adjustment would substantially lower the cost of improvements.

Tony did not include the cost of paving between the curb and the sidewalk in the letter to the City regarding cost sharing. Maybe because he would be responsible for this improvement regardless of whether or not the curb is installed. If curb and gutter is constructed, it would be preferred to have concrete pavement between the curb and sidewalk rather than asphalt pavement. This would be in the 3 foot wide strip on 400 East and the 6 foot wide strip on 600 South at the approach into the site. The total area is approximately 400 square feet. At a cost of about \$8.00 per square foot for 6" concrete pavement this cost is estimated at about \$3,200.

If the curb and gutter are installed I would strongly recommend the approach strips be concrete rather than asphalt. If the curb is not installed then the approach from the existing road to the sidewalk would be an asphalt extension of the existing street.

Hope that you are able to understand my thoughts. I have copied Eric on this and discussed it with him so he can assist in the discussion if there are questions.

It is a pleasure working with River Heights City. Thank you for your service to your community.

Craig R.

Concrete

ARDENT MANAGEMENT, LLC

479 West 280 South
Logan, Utah 84321

January 20, 2017

Rive Heights City Council
520 South 500 East
River Heights, Utah 84321

RE: Restoration of Old Sinclair Gas Station – 594 South 400 East

Dear Honorable Members of the River Heights City Council:

Ardent Management, LLC ("Ardent") would like to thank you for your efforts, support and consideration that allowed us to move forward with the restoration of the old Sinclair Station. Our desire is to restore it in a manner that it will become as asset to the community. To that end, we feel strongly that the completion of site improvements will be the icing on the cake.

Per the attached concept drawing, we propose the addition of a) curb and gutter along the South and West sides of the project; b) installation new sidewalk on the West side of the project; and c) the change out of the irrigation diverter box to smaller (and safer) covered box. We respectfully request that River Heights City join us with this effort and split the cost of these improvements. The end result will be a much safer corner for pedestrians given the number of vehicles that travel the adjacent roads each day.

Following my discussions with Craig Rasmussen and our contractors, we estimate the costs to be:

Sidewalk: 125 feet at (\$27/sq/ft)	\$13,500
Curb and Gutter: 200 feet at \$13.50/lineal ft	2,700
Asphalt Repairs (road patch) 200 feet x 2 feet at \$8 sq/ft	3,200
Irrigation Box (Remove and replace)	1,700
Survey/Design	<u>3,000</u>

Estimate Total: \$24,100

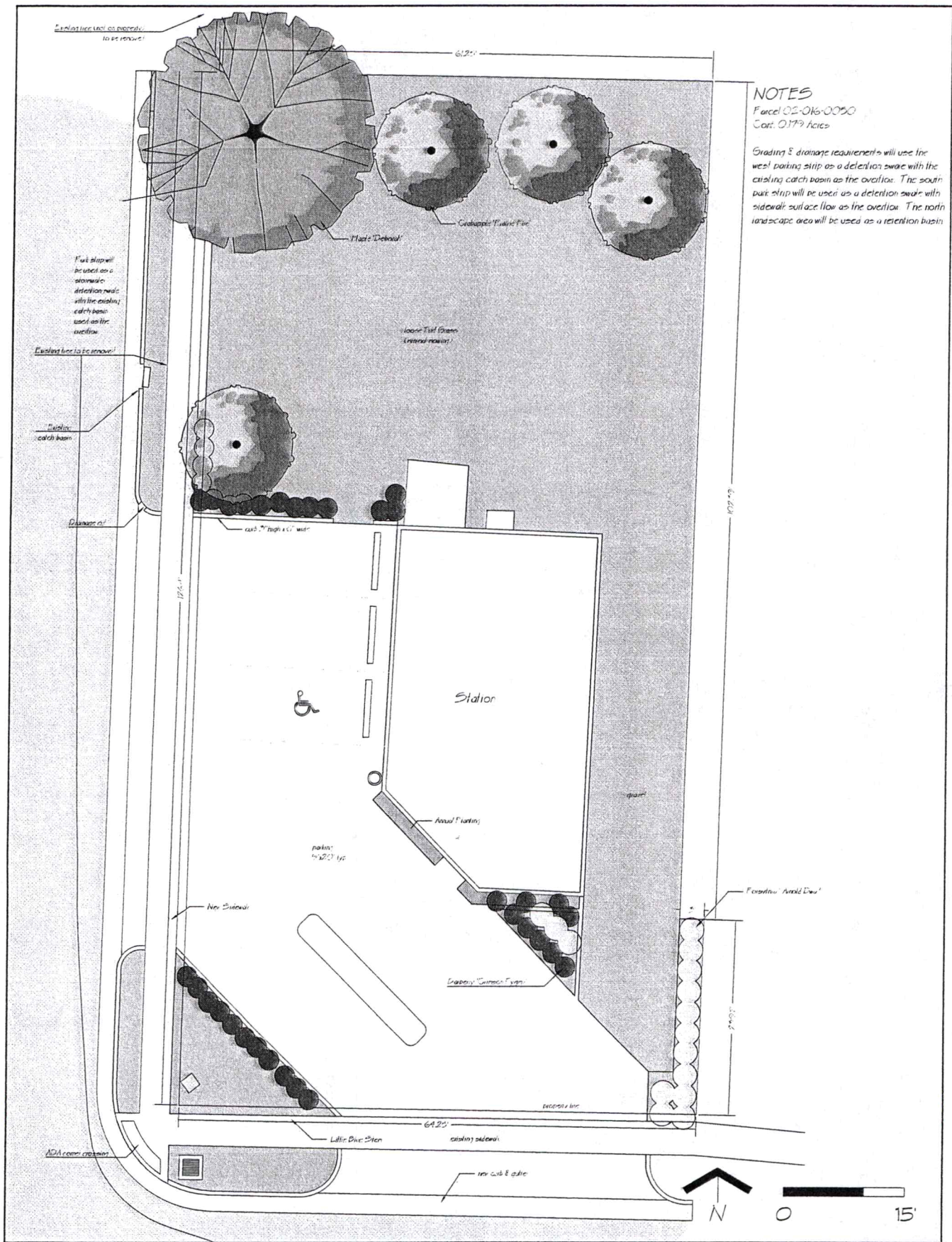
Thanks again for your assistance with the project. Let me know if I can provide any additional information. I can be reached at (435) 764-2200.

Sincerely,



Tony Johnson

TRJ/ms



NOTES
 Parcel 02-016-0050
 Cont. 0.179 Acres

Grading & drainage requirements will use the west parking strip as a detention swale with the existing catch basin as the overflow. The south parking strip will be used as a detention swale with sidewalk surface flow as the overflow. The north landscape area will be used as a retention basin.

Park strip will be used as a stormwater retention swale with the existing catch basin used as the overflow.

Existing line (to be removed)

Existing catch basin

Dimension of

ADA compliant

Frontal Area (to be removed)

102'



Designed by - Keith Christensen January 19, 2017	alternate Schematic Site Plan Illustrative Planting Plan		River Heights Historic Sinclair Station 594 South 400 East River Heights, Utah
	Sheet No.	Sneed Scale - 1" = 5' <small>Copyright by Keith Christensen, RLA. This drawing has been prepared for the one time use for which it was prepared and may not be used for any other purpose without the written consent of Keith Christensen, RLA.</small>	

P1



Sheila Lind <office@riverheights.org>

Sinclair Station

1 message

Blake Wright <blakewright@riverheights.org>

Tue, Jan 24, 2017 at 2:22 PM

To: Sheila Lind <office@riverheights.org>, Dixie Wilson <dixiewilson@riverheights.org>, Doug Clausen <dougclausen@riverheights.org>, Geoff Smith <geoffreysmith@riverheights.org>, Jim Brackner <jamesbrackner@riverheights.org>, Robert K Scott <robertkscott@riverheights.org>, Clayton Nelson <cnelson@riverheights.org>, Wendy Wilker <wwilker@riverheights.org>, Cliff Grover <cliffordgrover@riverheights.org>
Cc: Craig Rasmussen <crasmussen@forsgren.com>

All,

I spoke with Craig this morning. He believes that Tony misunderstood part of their conversation, particularly the sidewalk cost. Tony may have meant \$27 per linear foot (lf), not square feet (sf). Craig thinks \$5/sf is more reasonable for asphalt repairs and \$3,000 for survey/design is probably surveying/design for the whole site, not just the curb and gutter area.

Here's what Craig and I think the proposed costs should be:

Sidewalk: 125 feet x 4feet at \$6.50/sf = \$3,250

Curb & Gutter: 200 feet at \$13.50/lf = \$2,700

Asphalt Repairs: 200 feet X 2 feet at \$5.00.sf = \$2,000

Irrigation Box: Remove and replace = \$1,700

Survey/Design: \$1,000

Total: \$10,650

I would support the city participating to 50% of that amount (\$5,325) or anywhere between \$5,000 and \$5,500.

Thanks,

Blake

From: Blake Wright [mailto:blakewright@riverheights.org]**Sent:** Monday, January 23, 2017 7:59 PM**To:** 'Sheila Lind'; 'Dixie Wilson'; 'Doug Clausen'; 'Geoff Smith'; 'Jim Brackner'; 'Robert K Scott'; 'Clayten Nelson'; 'Wendy Wilker'; 'Cliff Grover'**Subject:** RE: revised agenda

All,

RIVER HEIGHTS CITY
CAPITAL PROJECTS RANKING FORM for 2016-2017
10-Jan-17

General and Capital Projects Funds
(Estimated \$405,139 will be available plus \$105,000 can be borrowed from the utility accounts)

Project Name	Estimated Cost
Annual commitment for sidewalks & ADA compliance (Recommend none this year)	\$10,000
Seal Streets on new pavements and best remaining streets (Recommend this year)	\$40,000
Curb, gutter, & sidewalk--10000 East--Lampighter to Center Street (Recommend this year)	\$20,000
Pick-up truck (Clayten's pick-up should bring \$28,000 net effect is \$0- (Recommend this year)	\$28,000
Curb & Gutter, and Repave 600 East from 400 South to 600 South (Recommend this year)	\$275,000
Sidewalk on 700 South from 400 East to 600 East (Recommend this year)	\$80,000
Acquire existing street lights & poles from Rocky Mountain Power (Recommend this year)	\$60,000
Sidewalk on 700 South from Summerwild Ave to 400 East (add on to existing sidewalk)	\$20,000
Sidewalk on 700 South 100 East to Summerwild (will solicite help from Riverwoods Aptmts)	\$40,000
Curb, Gutter, & sidewalk 400 South from 400 East to 500 East	\$225,000
Curb, Gutter, & sidewalk 400 South from 500 South to 600 East	\$225,000
Resurface Tennis Courts	\$20,000
Upgrade basketball court area (\$5,000 to \$12,000 with possiblle RAPZ Tax grant)	\$12,000
Two Pickle Ball courts (\$45,000 plus pads with possibld RAPZ Tax grant)	\$60,000
Splash Pad (Possible RAPZ Tax grant)	\$50,000
Re-roof Pavilion	??????
New Tennis Lights and electrical	\$10,000
Park Benches and Tables	??????
Pave city driveway from 500 East to end of tennis courts	\$14,000
Repave Stewart Hill Court	\$140,000
Update River Heights City history	\$5,000
Shop expansion	\$100,000
Raze old chapel	\$200,000

Water Utility Fund (Estimated \$262,341 will be available)

Project Name	Estimated Cost
Purchase a manually driven emergency water treatment device	\$9,300
Replace 2" water line with an 8" line on River Heights Blvd between 400 East and 500 East	\$130,000
Replace 10" & 8" water lines in 600 East from 600 South to 800 South	\$180,000
Install a looping water line in Riverdale	\$250,000

Waste Water Collection (Sewer) Fund (Estimated \$724,174 will be available)

Project Name	Estimated Cost

River Heights City Capital Projects Cash Availability Model--1/10/2016-6/30/2017

	General Fund			Water Fund	Sewer Fund	Total City Cash
	General	Capital Proj	Total			
Balance at January 10, 2017	\$ 293,171.00	\$ 35,968.00	\$ 329,139.00	\$ 170,747.00	\$ 820,039.00	\$ 1,319,925.00
Estimated increase-January 10, 2017 thru June 30 2017 (notes 1-4)	\$ 48,000.00	\$ 28,000.00	\$ 405,139.00	\$ 91,593.50	\$ 9,134.50	\$ 1,496,653.00
Est. Balance available to spend on capital projects	\$ 341,171.00	\$ 63,968.00	\$ 405,139.00	\$ 262,340.50	\$ 829,173.50	\$ 1,496,653.00
Approved Capital Expenditures for 216-2017:						
Pick-up Truck		\$ (28,000.00)	\$ 377,139.00			\$ 1,468,653.00
Seal Streets		\$ (40,000.00)	\$ 337,139.00			\$ 1,428,653.00
Sidewalk, curb, gutter, & street-1000 East		\$ (20,000.00)	\$ 317,139.00			\$ 1,408,653.00
Curb, gutter, & repave 600 E from 400 to 600 S		\$ (275,000.00)	\$ 42,139.00			\$ 1,133,653.00
Sidewalk 700 S		\$ (80,000.00)	\$ (37,861.00)			\$ 1,053,653.00
Purchase lights & poles from Rocky Mountain Power		\$ (60,000.00)	\$ (97,861.00)			\$ 993,653.00
Transfer from General to Capital Proj. Fund	\$ (335,000.00)	\$ 335,000.00	\$ (97,861.00)			\$ 993,653.00
Possible transfer if needed from Sewer Fund		\$ 105,000.00	\$ 7,139.00		\$ (105,000.00)	\$ 993,653.00
Estimated Cash Balance 6/30/17	\$ 6,171.00	\$ 968.00	\$ 7,139.00	\$ 262,340.50	\$ 724,173.50	<u>\$ 993,653.00</u>

Notes 1-4- describe the source of increased funds

Note 1-General Fund increase is 1/2 year's est. income+depreciation

Note 2- Cap Proj Fund increase - sale of pick-up

Note 3-Water Fund increase is 1/2 year's est. income + depreciation

Note4-Sewer Fund increase is 1/2 year's est. income + depreciation


TRANSACTION REPORT

JAN/25/2017/WED 04:11 PM

FAX (TX)

#	DATE	START T.	RECEIVER	COM. TIME	PAGE	TYPE/NOTE	FILE
001	JAN/25	04:10PM	14357524384	0:00:31	1	OK	2483

PURCHASE ORDER

River Heights City Corporation 520 South 500 East River Heights, Utah 84321 (435) 752-2646			Purchase Order No.: <u>FY2017-PO007</u> Purchase Order Date: <u>1/24/2017</u>		
Vendor: <u>Ellis Equipment Company</u> <u>701 South Main Street</u> <u>Logan, Utah 84321-5402</u>			Requisition No.: _____ Ship To & Bill To: <u>River Heights City, Corporation</u> <u>520 South 500 East</u> <u>River Heights, Utah 84321</u> <u>Attention: Clayton Nelson</u> <u>435-213-6948</u>		
Vendor Department: <u>801-752-4311</u>					
Item	Quantity	GL #	Description	Unit Price	Extended
1	1	40-60-83	Mar-Tech 8' Snow Blade For Skid-Steer Spring Loaded Heavy Duty Steel Cutting Blade Per Quote Attached	\$ 2,900.00	\$ 2,900.00
				\$	-
				\$	-
				\$	-
				\$	-
*** Please include P.O. # on all Invoices *** Terms: Net 30 Tax I.D. No. 87-028929-7				Subtotal	\$ 2,900.00
				Shipping/Other	
				TOTAL	\$ 2,900.00
			 Authorized Signature	1/24/2017 Date	

Write: Vendor
 Copy: Attach to Requisition
 Pink: Office Copy