

# River Heights City

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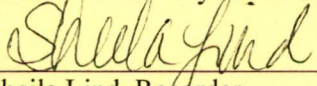
## COUNCIL MEETING AGENDA

**Tuesday, October 24, 2017**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m.      Opening Remarks (Smith) and Pledge of Allegiance (Scott)
- 6:35 p.m.      Adoption of Previous Minutes and Agenda  
Pay Bills  
Finance Director Report  
Purchase Requisitions  
Public Works Report  
Administrative Report  
Public Comment
- 6:45 p.m.      Discuss On-line Payment Fees
- 7:00 p.m.      Mayor and Council Reports
- 7:15 p.m.      Adjourn

Posted this 19<sup>th</sup> day of October 2017

  
\_\_\_\_\_  
Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

October 24, 2017

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8 Present: Mayor James Brackner  
9 Council members: Doug Clausen  
10 Robert “K” Scott  
11 Geoff Smith  
12 Dixie Wilson  
13 Blake Wright  
14  
15 Recorder Sheila Lind  
16 Public Works Director Clayton Nelson  
17 Finance Director Clifford Grover  
18 Treasurer Wendy Wilker  
19  
20 Others Present: Gayle Brackner, Todd Rasmussen, Shellie Giddings and  
21 daughter, Rob Gines, Heather Lehnig  
22

24 The following motions were made during the meeting:

### 25 Motion #1

26 Councilmember Clausen moved to “adopt the minutes of the October 10, 2017 Council  
27 Meeting and the evening’s agenda.” Councilmember Scott seconded the motion, which passed with  
28 Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.  
29

### 30 Motion #2

31 Councilmember Scott moved to “pay the bills as listed.” Councilmember Wright seconded the  
32 motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.  
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### 36 Proceedings of the Meeting:

37  
38 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in  
39 the River Heights City Building on Tuesday, October 24, 2017. Councilmember Smith opened the  
40 meeting with a prayer. Councilmember Scott led the group in the Pledge of Allegiance.

41 Adoption of Previous Minutes and Agenda: Minutes of the October 10, 2017 Council Meeting,  
42 were reviewed.

43 **Councilmember Clausen moved to “adopt the minutes of the October 10, 2017 Council**  
44 **Meeting and the evening’s agenda.” Councilmember Scott seconded the motion, which passed**  
45 **with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.**



47 Pay Bills: The bills were presented and discussed. PWD Nelson explained the bill from  
48 Foxridge is for the city's portion of upsizing the city's water line which runs through the Saddlerock  
49 Subdivision, as was agreed before the subdivision was approved. Mayor Brackner informed this is  
50 being monitored by City Engineer Rasmussen. FD Grover informed, the city will be holding some of  
51 the bill, because Dan Hogan owes the city money for utilities (\$548.09) and engineering (\$250.00).  
52 Treasurer Wilker said Engineer Rasmussen doesn't agree with \$250 on the invoice, therefore, a total of  
53 \$1051.09 (off by \$3) is being deducted from the Foxridge bill.

54 Councilmember Clausen pointed out the Logan sewer bill is still very high.

55 **Councilmember Scott moved to "pay the bills as listed." Councilmember Wright**  
56 **seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No**  
57 **one opposed.**

58 Finance Director Report: FD Grover explained the budget balances. He and Councilmember  
59 Clausen talked in some detail about the sewer fund. There is a net positive so far.

60 Purchase Requisition: PWD Nelson brought up a request during Council Reports.

61 Public Works Report and Discussion: PWD Nelson reported on the following:

- 62 • He's been working on the water conservation plan for the state, which comes due every five  
63 years. He is going to a training on Thursday and Friday to make sure he is including the  
64 upcoming changes. He plans to have the report on the next council agenda for approval.
- 65 • He has been working with the elementary school principal on the parking issues at the school.
- 66 • He has received the sewer flow charts from Logan City and compared this years to last. They  
67 didn't include the months when Conservice went on line, which is what he is most interested in.  
68 He believes they may be the reason our sewer flows are so much higher. He is anxious to see  
69 the missing months. He suggested the city check Conservice's exact flows to make sure they  
70 are covering their costs. He has checked all the infiltration problem spots and fixed them. It  
71 will take some time to get everything evaluated, which may require the city to purchase  
72 additional equipment, like sewer flow meters.

73 Administrative Report: Recorder Lind didn't have anything to report.

74 Public Comment: Rob Gines said everyone is awesome! Heather Lehnig reported there has  
75 been a dead deer on the side of the road. Recorder Lind informed she called Dispatch earlier in the day  
76 and they said they would call DWR to get it taken care of.

77 Discuss On-line Payment Fees: Councilmember Wilson explained, during Apple Days the  
78 tennis players and runners were charged \$1.50 to sign up on line. She doesn't like paying fees and  
79 thinks it's outrageous. The runners charge was \$2 and then they paid another \$1.50 in online fees. She  
80 was told the fees are charged by Secure Instant Payments, the company that processes the online  
81 payments. They charge 3% plus 50 cents, with a \$1.50 minimum on each card transaction. Recorder  
82 Lind reminded when the city contracted with SIP, the Council voted to pass the fees on to the users.  
83 Ms. Wilson suggested if the city forces people to pay online, the city should absorb the fees. She said  
84 some Apple Days participants paid in the office and didn't incur this fee. She was told at one point  
85 that she had to pay her tennis fees online. She suggested the Council think this through.

86 Councilmember Wilson asked if someone could be in attendance at Thursdays public hearing  
87 fact checking so the public doesn't go away with the wrong information. Mayor Brackner said the  
88 issues brought up at the hearing need to be clarified and then looked into further. Ms. Wilson  
89 suggested finding out some of the questions that will be asked, before the meeting so we can come  
90 with some answers. Councilmember Clausen said there's no way to know what people are going to  
91 ask. Councilmember Wright stated the purpose of the public hearing is for the Commission to listen to  
92 comments. He said they will do their best, although they won't be able to answer every question and



95 they shouldn't try to if they aren't sure of the answers. He will visit with Commission Chair Mark  
96 Malmstrom to make sure he is focused on public input rather than debating issues. Mr. Clausen asked  
97 if the Planning Commission will vote that night. Recorder Lind said Ironwood is hoping for approval  
98 and passing onto the Council. Mr. Clausen asked if the Council can vote on it when the property is not  
99 annexed into River Heights. Mr. Wright said this has been an ongoing question. The city doesn't want  
100 to mislead the developers, if they aren't going to support their ideas. It's been allowed to go to the  
101 sketch plan point in order to have a public hearing, which will give the developers an idea of whether  
102 River Heights will support their plan. Then they'll know if they want to annex to River Heights or  
103 Providence. The Planning Commission could suggest the Council approve the sketch plan conditioned  
104 on the property being annexed into the city. The Council could follow their advice. Jeff Jackson  
105 wants a 'yes' or 'no' before he annexes. Mr. Clausen feels this point should get out to the public. Mr.  
106 Wright pointed out that the specific language to any motion from the Commission or Council is very  
107 important. Councilmember Smith pointed out the Planning Commission has two meetings before the  
108 next Council meeting, which will give them a little more time to make a decision before it comes to the  
109 Council.

108 Councilmember Wilson asked if the commissioners will have checked and studied every facet  
109 of the Ridgeview Plan before they pass it to the Council. Councilmember Wright said they are doing  
110 what they can but it may not be to the level she would appreciate. He informed that Councilmember  
111 Clausen, Mayor Brackner and the city engineer have spent time looking into the land drain system that  
112 is being proposed.

113 Mayor and Council Reports: Councilmember Smith reported the Monday after Thanksgiving is  
114 scheduled for the Tree Lighting Ceremony. He reported the Apple Days fee collection systems were  
115 set up for compliance purposes.

116 PWD Nelson asked for approval for payment to get the lights on the tree, at a cost of about  
117 \$1,000 since the next council meeting won't be until the 14<sup>th</sup>. All council members agreed.

118 Councilmember Clausen reported he, Mayor Brackner and Engineer Rasmussen visited North  
119 Ogden City to discuss land drains with them since they have a number of them in their city. Their  
120 public works director said they haven't had any major problems with them. He reviewed with them  
121 the details of how they are installed. Engineer Rasmussen said he would approve this type of system if  
122 the developers included a geotechnical evaluation, which could take a few months. Mr. Clausen feels  
123 better about the drain system after their visit. He thinks the developer may be surprised when he is  
124 asked to do this evaluation. Councilmember Wright said they are pretty common and are needed for  
125 design. Mr. Clausen feels we definitely need to put on the plat a caution about building basements in a  
126 high water table area.

127 PWD Nelson said they want to install the land drain system at floor level, which will put the  
128 sewer line under it, which means infiltration will likely occur into the sewer system and cost the city  
129 more. If basements are not allowed this won't be a problem. Mayor Brackner pointed out these drain  
130 systems can help pull groundwater from other areas as well. Councilmember Wilson informed they  
131 put a drain in on their property and now all their neighbor's property has been drained, as well. It costs  
132 her about \$500/year to maintain the opening so it doesn't clog. She cautioned that once there are trees  
133 planted the roots could disrupt the system. The property owners need to know it could be costly to  
134 keep their system cleaned out and maintained.

135 Mayor Brackner asked for advice and consent on the following situation: On the 1000  
136 East/Johnson Subdivision (in Logan) there has been frustration with the disruption of driveways for a  
137 few of the River Heights residents. The contractors have cut in to about 5 feet of the asphalt  
driveways. They are not able to replace it with asphalt since its too late in the year, but are planning to



139 replace it with concrete. Some residents don't want half and half on their driveway. Mayor Brackner  
140 has spoken with the contractor, Sid Crookston and has gotten in touch with Logan Public Works  
141 Director Mark Nielson. The three of them discussed the options. They can pour the whole driveway  
142 in concrete this fall or do all asphalt next spring. Mayor Brackner feels the residents should have a  
143 choice. Councilmember Wilson asked if this problem is River Heights' responsibility. Mayor  
144 Brackner said the contract is with Logan City. River Heights has contracted to pay about \$20,000 for  
145 new sidewalk, curb and gutter in front of the River Heights resident's homes (which also includes a  
146 portion of their driveway).

147 Councilmember Wright feels for the River Heights residents since the project has encroached  
148 on their private property, which they say they didn't know about ahead of time. He can argue that  
149 River Heights should have looked out for its residents by reviewing the plans. He also agrees it's a  
150 Logan project and they should take care of it. Mayor Brackner feels if River Heights is negligent, they  
151 should do something to remedy the situation.


152 PWD Nelson reminded, on the 400 South road project the residents complained they weren't  
153 notified but when the project was finished they were all happy. He suggested waiting until the project  
154 is finished; they may all think it turned out fine. Mayor Brackner pointed out that Ryan Merrill doesn't  
155 want his driveway to be half asphalt, half concrete. He thinks it will lower the value of his home. He  
156 has asked if River Heights will contribute half of the cost for the remaining driveway to be concrete.  
157 PWD Nelson stated, if the city does it for one, they need to do it for all the homes in this situation.  
158 Mayor Brackner didn't recommend it, because it sets a precedent. Councilmembers Scott and Wilson  
159 did not agree with the city contributing. Councilmembers Clausen and Wright agreed the city should  
160 pay half.

161 Ryan Merrill informed that 5 feet of his driveway has been cut and removed. PWD Nelson said  
162 there is probably a construction easement. He and Mr. Merrill discussed their opinions on the matter.

163 Councilmember Wilson reminded this discussion wasn't on the agenda. Councilmember  
164 Wright said it didn't need to be since the mayor is in charge of roads. Mayor Brackner asked for the  
165 Council's advice. Councilmember Clausen felt the city was somewhat negligent; we should have done  
166 a better job of knowing what the project entailed. Mayor Brackner said the present contractor will take  
167 care of asphaltting the full driveway if they can wait until spring. Ms. Wilson didn't agree the city was  
168 negligent. Councilmember Smith verified the city didn't pay out for the arguments and demands made  
169 on the 400 South road project. PWD Nelson said once the project is finished, the property values will  
170 go up because it will look much better. The council all agreed to let Mayor Brackner make the  
171 decision when he meets with Mr. Merrill after the council meeting.

172 The meeting adjourned at 7:35 p.m.

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177 Sheila Lind, Recorder

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James Brackner, Mayor

River Heights City Bills To Be Paid

October 24, 2017

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Cache Valley Publishing	Planning Meeting Public Notice		\$48.90							\$48.90
2	Cindy Schaub	Planning Commission		\$48.00							\$48.00
3	City Of Logan	Garbage, 911, Sewer	\$12,004.65			\$1,941.00				\$19,054.36	\$33,000.01
4	Danny Petersen	Planning Commission		\$48.00							\$48.00
5	Dominion Energy	Electricity	\$21.82		\$46.47			\$35.38	\$81.97	\$35.38	\$221.02
6	Epic Shred	Wendy Files shred older than 3 years	\$90.00								\$90.00
7	Ferguson Enterprises, Inc.	Lamplighter Water Line							\$1,977.48		\$1,977.48
8	Foxridge Development	Saddlerock Upsize Water Line							\$13,737.91		\$13,737.91
9	IT Works	New PC Setup and New Archiving System	\$187.50						\$187.50	\$187.50	\$562.50
10	Jake Zollinger	Planning Commission		\$36.00							\$36.00
11	James Brackner	Mileage to North Ogden For Groundwater	\$129.47								\$129.47
12	Lance Pitcher	Planning Commission		\$48.00							\$48.00
13	LeGrand Johnson	400 E Sewer Manholes								\$67.00	\$67.00
14	Logan City	Water Consumption							\$376.54		\$376.54
15	Mark Malmstrom	Planning Commission		\$36.00							\$36.00
16	McKety Astle	Ridgeview Park - Delivery Notices		\$130.00							\$130.00
17	Rural Water Association of Utah	Cameron Operator Certification							\$130.00		\$130.00
18	The Clean Spot	Cleaning Supplies			\$54.46						\$54.46
19	Thomas Petroleum	Fuel for City Vehicles			\$14.77			\$14.76	\$14.76	\$14.76	\$59.05
20	USA Bluebook	Municipal Well House Chlorine Pump							\$267.95		\$267.95
21	Utah Local Government Trust	Monthly Workers Comp Fee	\$17.29		\$26.55			\$81.07	\$102.68	\$108.09	\$335.68
22	Willdan Energy Solutions	LED lights office & shed	\$456.39						\$147.09	\$147.10	\$750.58
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<b>Page 1 SubTotals</b>			<b>\$12,907.12</b>	<b>\$394.90</b>	<b>\$142.25</b>	<b>\$1,941.00</b>		<b>\$131.21</b>	<b>\$17,023.88</b>	<b>\$19,614.19</b>	<b>\$52,154.55</b>

Page 1 Total Amount to be Paid \$52,154.55



River Heights City  
 Financial Summary  
 October 24, 2017

**Cash Balance By Fund**

	09/30/17	10/24/17	Net Change	% of Total
General Fund	473,793.51	481,221.72	7,428.21	37.00%
Capital Projects Fund	(261,900.30)	(263,387.80)	(1,487.50)	-20.25%
Water Fund	282,241.89	288,439.83	6,197.94	22.18%
Sewer Fund	788,197.98	794,159.70	5,961.72	61.07%
<b>Total Cash Balance</b>	<b>1,282,333.08</b>	<b>1,300,433.45</b>	<b>18,100.37</b>	100.00%

	YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
<b>General Fund</b>					
Revenue	211,657.08	767,990.00	556,332.92	27.56%	31.78%
Expenditures					
Administrative	23,031.94	160,120.00	137,088.06	14.38%	31.78%
Office	4,639.32	14,975.00	10,335.68	30.98%	31.78%
Community Affairs	8,031.95	22,600.00	14,568.05	35.54%	31.78%
Planning & Zoning	(107.72)	7,100.00	7,207.72	-1.52%	31.78%
Public Safety	7,958.12	99,460.00	91,501.88	8.00%	31.78%
Roads	20,867.26	104,150.00	83,282.74	20.04%	31.78%
Parks & Recreation	22,538.48	80,846.00	58,307.52	27.88%	31.78%
Sanitation	35,729.79	144,000.00	108,270.21	24.81%	31.78%
Transfer To CP Fund	-	100,000.00	100,000.00		
Total Expenditures	122,689.14	733,251.00	610,561.86	16.73%	31.78%
<b>Net Revenue Over Expenditures</b>	<b>88,967.94</b>	<b>34,739.00</b>	<b>(54,228.94)</b>		
<b>Capital Projects Fund</b>					
Revenue	220.82	50.00	(170.82)		31.78%
Transfer From General Fund	-	375,000.00	375,000.00		
Expenditures					
Administrative	4,900.00	35,000.00	30,100.00		31.78%
Parks & Recreation	-	-	-		31.78%
Roads	6,024.75	420,000.00	413,975.25		31.78%
Electricity	-	4,162.74	4,162.74		31.78%
Total Expenditures	10,924.75	459,162.74	448,237.99		31.78%
<b>Net Revenue Over Expenditures</b>	<b>(10,703.93)</b>	<b>(84,112.74)</b>	<b>(73,408.81)</b>		
<b>Water Fund</b>					
Revenue	148,731.43	332,480.00	183,748.57	44.73%	31.78%
Expenditures	53,642.67	241,305.00	187,662.33	22.23%	31.78%
<b>Net Revenue Over Expenditures</b>	<b>95,088.76</b>	<b>91,175.00</b>	<b>(3,913.76)</b>		
<b>Sewer Fund</b>					
Revenue	78,916.54	231,300.00	152,383.46	34.12%	31.78%
Expenditures	71,285.71	259,411.00	188,125.29	27.48%	31.78%
<b>Net Revenue Over Expenditures</b>	<b>7,630.83</b>	<b>(28,111.00)</b>	<b>(35,741.83)</b>		