

River Heights City

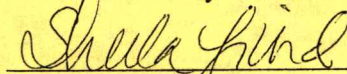
COUNCIL MEETING AGENDA

Tuesday, March 8, 2016

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks and Pledge of Allegiance
- 6:35 p.m. Adoption of Previous Minutes and Agenda
Pay Bills
Finance Director Report
Purchase Requisitions
Public Works Report
Administrative Report
Public Comment
- 6:45 p.m. Public Input Ideas for River Heights City Parks Use
Heber Olson Park – 400 S 600 E
DUP Park – 350 S 400 E
Saddle Rock – 480 S 900 E
Old Church Property – 443 S 500 E
Stewart Hill Area (north of cemetery)
Hillside Park – north side of RH Blvd between 600 E and 700 E
- 7:00 p.m. Discuss Memorandum of Agreement Submitted by the Utah Festival Opera
- 7:15 p.m. Hear Wasatch Development's Proposal Regarding Ellis Property, in Riverdale
- 7:30 p.m. Mayor and Council Reports
- 7:45 p.m. Adjourn

Posted this 3rd day of March 2016



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

March 8, 2016

Present were: Mayor James Brackner
Council members: Doug Clausen
Robert "K" Scott
Geoff Smith
Dixie Wilson
Blake Wright

Recorder Sheila Lind
Public Works Director Clayton Nelson
Treasurer Wendy Wilker

Excused Finance Director Clifford Grover

Others Present: See attached roll

The following motions were made during the meeting:

Motion #1

Councilmember Clausen moved to "adopt the minutes of the February 23, 2016 Council Meeting, and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Motion #2

Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, March 8, 2016.

Opening Remarks and Pledge of Allegiance: Councilmember Smith opened the meeting with some comments about the election process in our country and encouraged everyone to attend the caucuses, two weeks from tonight. Councilmember Clausen led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes of the February 23, 2016 Council Meeting, were reviewed.

Councilmember Clausen moved to "adopt the minutes of the February 23, 2016 Council Meeting, and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.

47 Pay Bills: The bills were presented and discussed.

48 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott**
49 **seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No**
50 **one opposed.**

51 Finance Director Report: In the absence of FD Grover, Mayor Brackner reviewed the cash flow
52 sheet. He has been working with FD Grover on the idea of transferring cash out of the sewer fund to
53 help pay for capital improvements. The sewer fund now has \$821,352, while the water fund has
54 \$21,502.

55 Purchase Requisition: There were none.

56 Public Works Report and Discussion: PWD Nelson reported on the following:

- 57 • They plan to spend a lot of time in the park and sweeping streets.
- 58 • He asked Councilmember Wilson if they should put up the tennis nets yet. She replied in the
59 affirmative.

60 Administrative Report: Recorder Lind is working on the newsletter and asked who was
61 planning to make a contribution. Councilmembers Smith, Wilson and Mayor Brackner reported they
62 still have items they plan on submitting.

63 Public Comment: Rob Davies, of 340 S 600 E, sent an email to the mayor and public works
64 director, requesting compensation for landscaping his new park strip, which was created last year when
65 600 East was redone. His email explained, in detail, their plans and hopes that the city would at least
66 contribute the amount they would have spent on grass. PWD Nelson will review the construction
67 documents to see what was agreed upon. Mayor Brackner stated they will get back with him.

68 Rodger Pond, who represents the city on the CVTD Board, reported the board has been trying
69 to act on some points they have received scrutiny over. They have had a review of administrator
70 salaries. It was determined they are pretty close in range when compared to others in the country.
71 Nevertheless, they have put their raises and bonuses on hold. They have had much discussion on
72 charging a bus fare. They have also discussed policies and procedures as well as finances. He passed
73 around a handout, which summarized his comments.

74 Public Input Ideas for River Heights City Parks Use: Heber Olson Park – 400 S 600 E, DUP
75 Park – 350 S 400 E, Saddle Rock – 480 S 900 E, Old Church Property – 443 S 500 E, Stewart Hill
76 Area (north of cemetery), Hillside Park – north side of RH Blvd between 600 E and 700 E; Mayor
77 Brackner explained they are requesting ideas from the public regarding parks in River Heights. They
78 won't be making any decisions tonight. They are just taking ideas to discuss later.

79 Jim Jenkins expressed concern about parking and transportation safety at Ryan's Place Park.
80 He would like to see the city give serious consideration to other parking areas. He suggested fencing
81 the park on the east side to discourage parking on 600 East. He also discussed the Stewart Hill open
82 area north of the cemetery. He would like to see it left open and green. He is not pleased that it seems
83 to be a dumping ground right now. The neighborhood isn't conducive to heavy equipment and large
84 trucks. He's not keen on joining with Providence for a cemetery. He'd like to see the two Stewart Hill
85 roads connect to aid in neighborhood interaction. He's happy to volunteer his time to help the city, if
86 they could use him. Mayor Brackner responded that the city won't make any decisions yet. They will
87 wait until the Johnson Subdivision goes in below the crest of the hill to determine property lines. Jim
88 Jenkins suggested Logan and River Heights look into a hillside ordinance, which would regulate
89 landscaping so the hill doesn't get undermined.

90 Lisa Andersen lives in and discussed the Stewart Hill area. She feels a park would be an asset
91 to younger families that are moving in. She doesn't feel a discount on a cemetery plot justifies losing

92 space for a park. She expressed her willingness to give of her time to help the city, as well. She was
93 also concerned about traffic safety in the Ryan's Place Park area.

94 Ruthann Nelson explained she is a crossing guard and sees scary things with the parking
95 situation on 600 East at Ryan's Park.

96 Dana Thompson, of Riverdale Avenue, is also concerned with safety at Ryan's Place. She has
97 a hard time keeping track of her 5 small children because there are two exits. She suggested closing
98 off one of them.

99 Discuss Memorandum of Agreement Submitted by the Utah Festival Opera: Mayor Brackner
100 explained he has checked with the Opera Company's insurance and found it to be in order. They still
101 need to do the things on the fire marshals list. Gary Griffin, of the UFOC, said they are waiting to find
102 out how long of a lease the city will give them before they put money into the building.

103 Councilmember Clausen asked if there are still old cars parked over there. Mr. Griffin wasn't
104 sure, but he'll check. Councilmember Wilson asked if the fire marshals list can be put off. PWD
105 Nelson said these items need to be done regardless, as long as they have a tenant living there.

106 Mayor Brackner asked the council if they were willing to let the UFOC stay longer than five
107 years. Councilmember Clausen asked if the Opera Company would be willing to sign a contract,
108 rather than a memo of agreement. Mr. Griffin agreed they would.

109 Brittany Cascio asked how the Old Church is used. She was told a caretaker lives there to help
110 keep the building secure. Mr. Griffin explained they use the building for storage and for constructing
111 props. It has been condemned so it can't be used for gatherings of any kind. The Mountain West
112 Strings Academy also stores their instruments there.

113 Councilmember Wright discussed the roof that is in need of repair. He doesn't want to see spot
114 repairs. Mr. Griffin agreed and said they would start with the south side, and then over time they'll
115 continue to the north side. If the city insists, they would do it all in one year, although, they'd rather
116 spread it out.

117 Councilmember Wilson is concerned about the risk and safety to the people who use the
118 building, live there, the neighbors and citizens of River Heights City. She is leaning towards not
119 allowing them to stay in the building. Councilmember Wright would like to work with allowing the
120 UFOC to be able to continue to rent for ten years or less. Councilmember Smith would go for a two
121 year lease. Councilmember Scott is willing to proceed with negotiations. Mayor Brackner would like
122 a council decision at the next meeting.

123 Councilmember Clausen asked Mr. Griffin if he would consider a seven year lease. Mr. Griffin
124 said \$87,000 on a new roof is a lot of money for only a few years. He will discuss it with the mayor
125 between now and the next meeting.

126 Mr. Griffin said parking lot and north yard of the building are available for city use.

127 Hear Wasatch Development's Proposal Regrading Ellis Property, in Riverdale:

128 Councilmember Wilson asked Councilmember Wright if his company was involved with Wasatch's
129 Property proposal. Mr. Wright responded, 'not at all.'

130 Bracken Atkinson said Wasatch Properties is interested in purchasing the Ellis property
131 (directly east of the Lundahl property) in the Riverdale Area. They have come to River Heights to ask
132 if the city would be capable of providing infrastructure and zoning for their project or if it would be
133 better for them to deannex from River Heights and go into Logan. They plan to expand the Falls
134 apartments, which are adjacent to the Ellis property. They are not set on the number of units but are
135 working towards 9-11 buildings. Two buildings would be 24-plexes and the others would be two story
136 townhomes. The Falls are full and have waiting lists. They plan to use the same entrance that the Falls
137 use now. They don't plan any access on 500 South.

138 Councilmember Scott asked if they could tie into the Falls existing sewer line. Mr. Atkinson
139 said this is feasible whether they stay in River Heights or go to Logan.

140 Councilmember Wilson said this property is currently zoned R-1-12. If they stay in River
141 Heights they would have to rezone. Councilmember Wright explained, if they stayed in River Heights,
142 the Council would need to be willing to modify the General Plan and the Zoning Ordinance to include
143 a zone for apartments.

144 Mayor Brackner asked their time frame. Brent Skinner, of Wasatch Properties, said as fast as
145 the city can decide. They would like to break ground by fall. The demand for housing is there.

146 Mary Barrus asked if anyone on the council cares about what it will look like to the citizens in
147 the Riverdale area. Councilmember Wilson said it matters to her. Ms. Barrus wanted to say “for the
148 hundred thousandth time to leave the area alone!” She feels Wasatch owns enough property already
149 and they don’t need any more. Mayor Brackner sympathized with her but asked what the city could do
150 about it. Ms. Barrus realizes that if River Heights doesn’t work with Wasatch, they’ll go to Logan and
151 get what they want there. She feels that the council doesn’t care about the Riverdale citizens.

152 Mike Jablonski discussed the three options he sees that the city has: 1) Keep the property in
153 River Heights and work with them, 2) Allow them to deannex, or 3) Contest a deannexation, which is
154 very costly and he doesn’t recommend it. He explained that cities have plans so residents know what
155 to expect. With what Wasatch has done already and is now requesting, they don’t feel protected. He’d
156 like to see the land stay in River Heights under the terms of the current ordinances.

157 Councilmember Wright pointed out that the General Plan currently has the Ellis parcel labeled
158 as a mixed-use zone in the future. He assured that they didn’t expect this property to get developed so
159 fast. He guesses that Wasatch’s proposal will have a lower impact than the city had envisioned for this
160 mixed-use area.

161 Councilmember Wilson explained that the citizens voted them in to protect them. She moved
162 to seat herself in the audience as a citizen, then explained, if she had a piece of property she would
163 want to be able to sell it to whomever she wanted. She would also like the council to protect her as a
164 citizen living in a developing area. She pointed out there is a conflicting rightness to everything the
165 council is trying to do.

166 Mary Barrus agreed that a person can’t be told what to do with their property, but it should
167 follow the current ordinances. She asked, if River Heights let them build their project would it benefit
168 the city. Mayor Brackner stated he is working on getting figures together to determine a financial
169 benefit. Ms. Barrus said if it benefits River Heights, she would rather have it stay, than go to Logan.
170 She hopes the city looks very carefully before 200 East goes in.

171 Tim Poulsen asked if Wasatch could proceed with their plan with the current zoning. Mayor
172 Brackner said River Heights doesn’t have a multi-housing zone.

173 Janet Matthews said everyone can say this is all inevitable but, can’t we (or the city) say, “No!”
174 There are so many people that enjoy the area how it currently is. Councilmember Clausen said River
175 Heights can say no, but, they can’t make Logan say no.

176 Mayor Brackner pointed out if we stopped having children then we wouldn’t need growth.

177 Councilmember Wright said the only way to prevent growth is for the people who want to keep
178 the area pristine to purchase the property.

179 Lisa Ellis loves that she lives by Zollinger Fruit Farm. The Zollingers could have developed
180 their property and made a lot of money, but opted to keep it in greenspace forever. They went through
181 the process of obtaining a conservation easement. People donated millions of dollars to keep that area
182 pristine. She suggested that the Riverdale residents could get together to buy up the property and get

183 donators for an easement. The Ellis's are ready to sell their property after 45 years and need to
184 consider their options.

185 Mary Barrus has looked into a conservation easement for her property and found out that a
186 minimum of one acre is needed (which she doesn't quite have).

187 Rod Ellis said Wasatch estimates River Heights would bring in \$6,000/year in property taxes
188 from the proposed development.

189 Mike Jablonski asked Councilmember Wright to reiterate his previous comment. Mr. Wright
190 explained that the master plan vision is to have mixed-use (part retail and part high density housing) in
191 this area. He doesn't feel retail could survive on this property (based on location). He's not sure if the
192 ordinance defines the housing density of the mixed use zone. He will check. It is possible that the
193 proposed apartments will have less of an impact on the area than a mixed-use development.

194 Mary Barrus proposed that Wasatch Properties maintain her road (500 South). She was
195 reminded that they don't plan to access onto this road.

196 Cindy Schaub suggested that the city could buy the property and leave it as open space. Mayor
197 Brackner said the city doesn't have the money.

198 Ted Wilson stated it's not a sure thing that Logan will approve Wasatch's project.

199 Councilmember Clausen reminded that the question Wasatch is asking tonight is whether River
200 Heights can provide the infrusture they would need, if not, they will probably go to Logan. Mr.
201 Wilson said there are no decent River Heights streets for them to access. He was reminded that they
202 will access onto Logan roads.

203 Mayor Brackner was sympathetic to the resident's frustrations. He assured there will be more
204 time for comments.

205 Ken Sorenson asked what the council felt their decision might be. Councilmember Wright said
206 he still has unanswered questioned. He believes the council will have a serious discussion about it.
207 Mr. Sorensen doesn't see fast decisions being made by River Heights or Logan.

208 Mayor Brackner said the city could provide a water line and connections for a sewer meter.

209 Rod Ellis asked if River Heights kept the property in the city, would they need to fix 500 South.
210 He was told they would access through Logan.

211 Mayor and Council Reports: Councilmember Wright reported on an upcoming public hearing
212 with the Planning Commission. They will be discussing a few minor changes to the ordinance, as well
213 as the addition of a solar ordinance. He invited to Council to attend, if they desired.

214 Councilmember Wilson said some citizens are concerned about the city's notification process
215 and suggested emailing agendas to citizens. She suggested a blurb in the upcoming newsletter asking
216 for email addresses of those interested. Some discussion was had on the idea. Councilmember
217 Clausen asked for this discussion to be on a future agenda. Recorder Lind didn't feel emails were
218 necessary, based on notices and agendas already being posted in the newspaper, on the city and state's
219 websites, on the front of the city building and the city's Facebook page. Mayor Brackner reminded
220 they were elected to serve the citizens. Councilmember Scott stated the citizens can check the city's
221 website. PWD Nelson feels that after a while of receiving weekly emails, citizens won't care to open
222 their notices anymore and it will have been a waste of the city's time to get it all set up.

223 Councilmember Smith offered to check with other cities who have used emails to see if they felt it's
224 been effective. Ms. Lind stated she will do whatever the Council asks her to do.

225 Cindy Schaub suggested posting signs around the city.

226 Councilmember Wilson noted that 600 South has a street sign that says, 'Summerwild.' PWD
227 Nelson informed he is aware that Summerwild doesn't start until the road curves, but the sign was
228 requested by the fire department to aid in emergencies.

229 Councilmember Smith reported the caucuses are scheduled at 6:00 and 7:00pm in two weeks.
230 After a brief discussion it was decided that council meeting will be held at 5:00pm on that night.

231 Councilmember Smith reported that royalty applications are being gathered for the new year.
232 They are also still looking for an Apple Days chairman.

233 Mayor Brackner reported the city has received an application from the State to request funding
234 for sidewalks. PWD Nelson said they usually stipulate how close the sidewalk needs to be to a state
235 highway. Mayor Brackner read the requirements, which didn't include this condition. The city would
236 need to provide at least 25% of the funding. The Council agreed to have Mayor Brackner look into it.
237 Councilmember Smith will work with him.

238 Mayor Brackner reported on a 40-lot subdivision going in the gravel pit in Logan, below River
239 Heights' brow of the hill, north of the cemetery. It will intersect 1000 East just south of Lamplighter
240 Drive. They plan to tear up 1000 East from this point to Center Street to install infrastructure. Then
241 replace the road, including sidewalk, curb and gutter. They have asked River Heights to contribute on
242 their portion of the road. Mayor Brackner feels that because the developers have a strong desire to put
243 in their subdivision, they may be able to strike a better deal. He is willing to negotiate since Logan is
244 going to generate a lot in impact fees. Councilmember Wright said it will benefit River Heights by
245 having this portion of the road redone since it's currently not level. He pointed out that it is a county
246 road, but the county won't contribute since they are trying to get rid of all their roads within city limits.
247 There are also problems with the current sidewalks. Mr. Wright feels it's a good time to clean up the
248 problems. Logan City has said they would take over the road, which means they'll end up having to
249 maintain it forever. He would support River Heights contributing enough to help get the problems
250 fixed. PWD Nelson guessed they would be happy if all River Heights did was pay for sidewalk, curb
251 and gutter. Mr. Wright also pointed out that there are two small parcels in the subdivision design that
252 they have identified to go to River Heights, which would straighten the property line at the brow of the
253 hill. After the Logan City zoning meeting on Thursday, they should know more of what the
254 boundaries will be. Mr. Wright will check into hillside ordinances. The Council should think about if
255 they want to contribute. It will come up on a later agenda.

256 Mayor Brackner is working through budget numbers. He asked for approval on new carpet for
257 the upstairs of the city building. The Council is good with it after another bid is received. They also
258 agreed to a new laptop (\$800) for FD Grover, a scanner for Treasurer Wilker (\$900), and the stormtech
259 facility (\$35,000). From the water fund, he discussed the water looping project between 700 and 800
260 South (\$70,000) and the installation of a new gas line at the large well house (\$8,000). The current
261 electric heater runs so much its pulling a demand charge. The Council agreed to have him move
262 forward on these items.

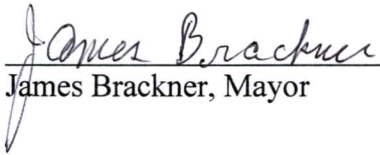
263 Mayor Brackner discussed Rob Davies request (discussed during public comment). PWD
264 Nelson reported that when they did the 400 South road project the city laid sod in each park strip.
265 Some residents pulled it out and put rock so it was wasted money on the city's part. Councilmember
266 Wright suggested giving the Davies the money that would have been spent on grass. Mayor Brackner
267 agreed. Mr. Nelson will look at the construction plans to see if it differentiates between seed or sod.

268 Mayor Brackner handed out a new Capital Project Ranking Form and discussed it. PWD
269 Nelson will sell the pick-up he drives this year for more than the city paid for it. The city will turn
270 around and buy a brand new one (under state contract again) for less than the old one will sell for. The
271 budget needs to include \$28,000 since the new one will need to be ordered before the old one is sold.
272 Discussion was held on fixing two lanes of 600 East. PWD Nelson feels there are other roads in River
273 Heights in worse shape than this one. He pointed out that when a road is smoothed out, cars will drive
274 faster on it. He likes that it's a little bumpy in front of the park to encourage drivers to slow down.

275 Mayor Brackner feels it should be done. PWD Nelson would like to see 600 South (near 1000 East)
276 jump up the list. Mayor Brackner said this project is in the current year's budget. Councilmember
277 Scott suggested approving the top four projects. Councilmember Clausen said he has no problem
278 transferring money from the sewer fund to help fund these projects. He asked how much money they
279 would like to see retained so they'll know how much to spend. Mayor Brackner proposed they don't
280 spend below \$500,000 in the sewer fund, which would make \$450,000 available. Councilmember
281 Scott would like to see cash reserves stay at \$750,000. Councilmember Clausen suggested setting a
282 total reserves amount as an agenda item of a future meeting. Mayor Brackner will build a budget that
283 will stay at \$700,000.

284 The meeting adjourned at 8:55 p.m.

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James Brackner, Mayor


Sheila Lind, Recorder

Please print your name on the roll.

RODGER FOND - CVTD

GARY GRIFIN UFOMT

Michael Jablonski

Jay BARRUS Jay Barrus

Mary Barrus Mary Barrus

Cindy Schaub

Gayle Brackner

Robert Davies

Dana Thompson

Brittany Cascio

Brayden Cascio

TIM POULSON

Bryan Cascio

MIKE NELSON

Ruth Ann NELSON

Darlene Craney

Tony JOHNSON

Dorrie Barnes Darrie Barnes

Janet Mathews

Boyd and Joan Humphrey

Elizabeth Rice

Randy Grehm

BRACKEN ATKINS

BRENT SKINNER

Ken Sorensen

Katherine Ruggeri

Bob Ellis

ROD ELLIS

LEAN ELLIS

Mary Johnson

Rita ELLIS Minkler

Anna Lisa Davidson

Lisa Andersen

Ted Wilson

River Heights City Bills To Be Paid

March 8, 2016




	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	A-1 Automotive	2004 Heater Fix						\$15.64	\$15.63	\$15.63	\$46.90
2	AT&T Mobility	City Cell Phone (3)	\$92.26						\$92.15	\$92.32	\$276.73
3	Bear River Health Department	Water Samples Coliform Testing							\$40.00		\$40.00
4	Bennett's Paint of Logan	Office Paint	\$157.79								\$157.79
5	Caselle	Monthly Contract for Support	\$91.69						\$91.66	\$91.65	\$275.00
6	Chevron & Texaco	Fuel for City Vehicles						\$38.62	\$38.61	\$38.60	\$115.83
7	City of Logan	Sewer Treatment, 911, Sanitation	\$10,463.45			\$1,824.00				\$6,544.02	\$18,831.47
8	Daines & Jenkins	Legal Fees	\$500.00								\$500.00
9	Forsgren Associates, Inc.	General, Saddlerock, Conservice		\$406.25				\$187.50			\$593.75
10	Freedom Mailing	Bill Processing-Monthly	\$133.55						\$44.52	\$44.52	\$222.59
11	Intermountain Traffic	Signs will get reimbursed by Dan Hogan						\$628.45			\$628.45
12	IPACO	Office Board	\$29.32								\$29.32
13	It Works	Les Olson remote access	\$90.00								\$90.00
14	Logan City	Water Consumption							\$253.02		\$253.02
15	Lowe's	Office Makeover Supplies, Pot Holes	\$64.18					\$170.56			\$234.74
16	National Equipment Services, L.C.	Hose Fittings for City Vehicle						\$61.63	\$61.61	\$61.62	\$184.86
17	Rocky Mountain Power	Electricity	\$108.78		\$82.63	\$22.33		\$1,206.25	\$1,809.84	\$48.95	\$3,278.78
18	Rural Water Association of Utah	Annual Voting Dues							\$730.00		\$730.00
19	Sam's Club	Batteries for Office Electronics	\$17.98								\$17.98
20	Secure Instant Payments	Monthly Service Fee	\$13.24						\$13.23	\$13.23	\$39.70
21	Thomas Petroleum	Fuel for City Vehicles			\$9.46			\$9.46	\$9.46	\$9.46	\$37.84
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Page 1 SubTotals			\$11,762.24	\$406.25	\$92.09	\$1,846.33		\$2,318.11	\$3,199.73	\$6,960.00	\$26,584.75

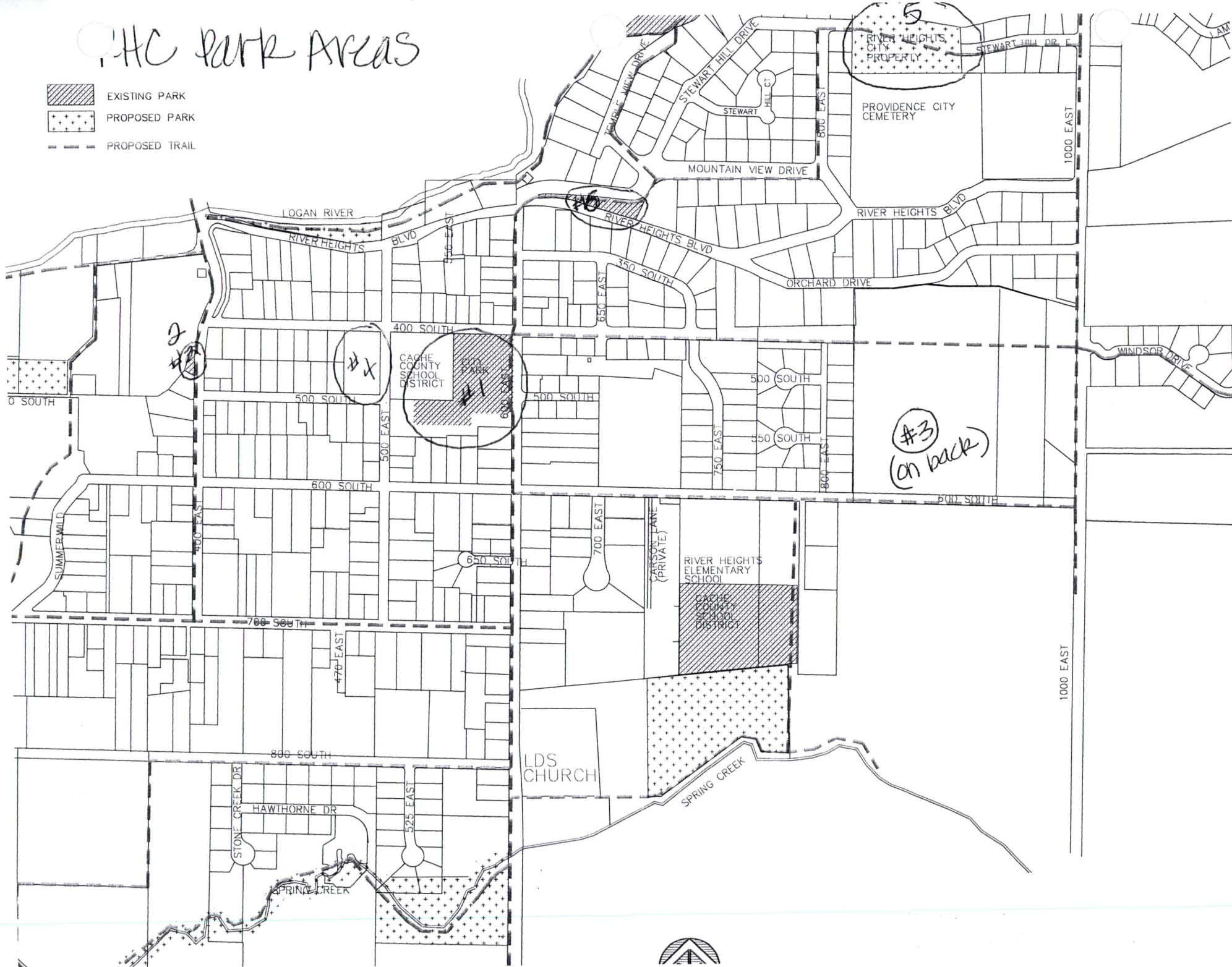
Page 1 Total Amount to be Paid \$26,584.75

**RIVER HEIGHTS CITY
COMBINED CASH INVESTMENT
RUNNING TOTAL - LAST 12 MONTHS**

		Final Apr-15	Final May-15	Final Jun-15	Final Jul-15	Final Aug-15	Final Sep-15	Final Oct-15	Final Nov-15	Final Dec-15	Final Jan-16	Final Feb-16	Final Mar-16
Combined Cash Accounts													
01-1010	Checking-General	299,526.00	325,256.78	365,848.50	334,153.85	300,289.62	303,312.15	306,337.43	381,042.03	488,386.95	262,607.77	304,193.25	305,982.76
01-1020	PTIF	47,891.24	47,913.85	47,935.94	47,959.51	47,984.35	48,009.47	48,009.47	48,063.29	48,092.86	48,123.33	48,153.14	48,153.14
01-1025	Zions Savings	239,177.31	239,177.31	239,254.84	239,254.84	239,254.84	239,333.25	239,333.25	239,333.25	239,411.68	239,411.68	239,411.68	239,411.68
01-1030	Lewiston Savings	245,789.69	245,789.69	245,881.61	245,881.61	245,881.61	245,974.57	245,974.57	245,974.57	246,067.57	246,067.57	246,067.57	246,067.57
01-1035	Cache Valley Savings	246,534.96	246,580.21	246,633.85	246,633.85	246,734.40	246,783.07	246,783.07	246,882.06	246,932.38	246,982.71	247,029.81	247,029.81
01-1075	Utility Cash Clearing Account				81.95	-	-	-	-	-	-	-	-
	Total Combined Cash	1,078,919.20	1,104,717.84	1,145,554.74	1,113,965.61	1,080,144.82	1,083,412.51	1,086,437.79	1,161,295.20	1,268,891.44	1,043,193.06	1,084,855.45	1,086,644.96
01-1000	Cash Allocated to Other Funds	(1,078,919.20)	(1,104,717.84)	(1,145,554.74)	(1,113,965.61)	(1,080,144.82)	(1,083,412.51)	(1,086,437.79)	(1,161,295.20)	(1,268,891.44)	(1,043,193.06)	(1,084,855.45)	(1,086,644.96)
	Total Unallocated Cash	-	-	-	-	-	-	-	-	-	-	-	-
Cash Allocation Reconciliation													
10	Allocation to General Fund	251,942.62	273,360.86	320,732.47	305,720.15	314,595.33	318,676.55	296,283.59	201,335.50	283,955.76	221,673.70	237,140.12	235,976.23
	Allocation to Capital Projects Fund	207,316.36	193,316.70	177,740.14	177,381.74	122,004.72	91,620.68	84,608.18	193,907.56	183,432.47	178.14	7,814.58	7,814.58
51	Allocation to Water Fund	193,692.51	205,222.92	213,858.64	196,736.98	211,960.39	232,987.35	263,641.55	302,160.33	327,031.43	341,733.03	19,553.60	21,502.10
52	Allocation to Sewer Fund	425,967.71	432,817.36	433,223.49	434,126.74	431,584.38	440,127.93	441,904.47	463,891.81	474,471.78	479,608.19	820,347.15	821,352.05
	Total Allocations from Other Funds	1,078,919.20	1,104,717.84	1,145,554.74	1,113,965.61	1,080,144.82	1,083,412.51	1,086,437.79	1,161,295.20	1,268,891.44	1,043,193.06	1,084,855.45	1,086,644.96
	Allocations from Combined Cash Fund	(1,078,919.20)	(1,104,717.84)	(1,145,554.74)	(1,113,965.61)	(1,080,144.82)	(1,083,412.51)	(1,086,437.79)	(1,161,295.20)	(1,268,891.44)	(1,043,193.06)	(1,084,855.45)	(1,086,644.96)
	Check - Allocations Balance	-	-	-	-	-	-	-	-	-	-	-	-

PHC Park Areas

-  EXISTING PARK
-  PROPOSED PARK
-  PROPOSED TRAIL



Basis for operating zero-fare and other options

NelsonWygard consultant Linda Rhine reviewed the 2012 fare analysis with the Board. At the highest fare prices, the District would still lose significant income from reduced ridership.

Local leaders and the public were invited to attend Rhine's review. Leaders requested that the Board engage the public to understand Cache Valley's sentiment on fare policy, and emphasized the important sentiment of those who do not regularly ride CVTD. The Board did so through the following:

Survey of 400 registered voters - An outside survey firm conducted a statistically valid survey of registered voters. Results included 62% of respondents stating it was extremely important to stay zero-fare, another 20% stating it was somewhat important, 6% being somewhat opposed, and 9% being strongly opposed to zero-fare.

Seeking public comment online - Social media and radio ads sought input through directing consumers to comment submission forms. 398 comments were received with 89% in favor of zero-fare and 11% being pro-fare.

Public hearing - The Board received over 60 minutes of input, resulting in 43 zero-fare comments and three pro-fare comments.

Board members reported that the loss of ridership from a fare policy would contradict the Board's mission of reducing dependency on the automobile and of supporting efforts to improve air quality.

The Service Committee reported that charging a fare would not enable any substantial service improvements.

The Board weighed the above information and concluded that while there may come a point when it makes sense to charge a fare in order to offer better service or to raise funds, it is not prudent at this time. The Board unanimously voted to maintain the zero-fare policy, with the commitment to review fare policy with, at a minimum, every Short Range Transit Plan.

Utah State University's Assistant Director of Parking Transportation, Joe Izatt, reported to the Board that Aggie Shuttle and CVTD have consistently met for several years for discussions which have included combining USU's services and CVTD. However, CVTD has to abide by rules and regulations that USU is not subjected to.



In summary, the CVTD Board felt an internal review of CVTD operations was needed and they are satisfied with the results. The Board sought outside professional input to make informed, objective decisions, and adjustments made were approved by the Board. The Board is pleased to report that the District continues to function well, and provides services to our community in an efficient and prudent manner.

Internal Review

2015

754 W 600 N
Logan, UT 84321
www.cvtdbus.org



In November 2014, the Cache Valley Transit District (the District) Board of Trustees passed a resolution to initiate an internal review of District operations; the Board did this in response to questions, concerns, and criticism by some elected officials and citizens. This report summarizes facts, findings, and conclusions from the review, and is to be shared with the legislative bodies within District boundaries, as well as the citizens of Cache County.



Policies, procedures, and practices

The PEP Committee reviewed and updated the Board bylaws after seeking legal counsel and requesting input from Board members; the entire Board adopted the revised bylaws.

The PEP Committee is in the process of reviewing the Board policies.

The Budget and Audit Committee is reviewing what human resource procedures will be audited by a contracted internal auditor.

Board and staff compensation

HRCC compensation consultant Katie Busch reported to the Board on the most recent, 2013, compensation review of Executive compensation. She answered questions both by the Board and members of the public. The review included local compensation data.

The Board directed the General Manager to present findings of a market study completed on staff positions.

Based on the compensation review and market study, the Board agreed that staff compensation is appropriate at this time.

Revenues and expenses, past and present

Mike Kidman represented the auditing firm Jones Simkins and reported a summary of previous external audits to the Board. He stated that CVTD has had a history of no findings, has a Certified Public Accountant on staff, and needs no additional scrutiny.

The Board reviewed a history of revenues and expenditures and examined various projections with regards to funding. Management reviewed the capital plan under the direction of the Board, and explained that in years when there are excess revenues, money is put away in reserve funds to prepare for future bus replacements and other capital needs.

History, mission, and value statements of the organization

In 1990 the voters of Logan, Utah established public transit service. This service was fare free to encourage usage and to help the poor, elderly, and those with disabilities that did not have transportation. In 2000, voters in communities outside of Logan established the Cache Valley Transit District.

The Board directed the creation and review of a handout summarizing key points of the District's history and organizational statistics.

The mission of the Cache Valley Transit District is to "become the premier public transportation agency serving the Cache Valley region, with excellence and the highest quality of service." Board Members agree the mission is still relevant.

The Public Engagement and Policy (PEP) Committee reviewed and re-prioritized the District's value statements, which were adopted by the entire Board.

Functions and accountability of the Board of Trustees

Board members were trained on responsibilities, given specific assignments, and reported back to the Board.

Examples include, but are not limited to: reporting to city councils, reviewing documents and reports, and participating in both committee meetings and group discussions.

Value Statements

The Cache Valley Transit District is committed to maintaining and enhancing the region's quality of life by:

- A. Delivering safe and reliable public transit services
- B. Supporting efforts to improve air quality
- C. Offering innovative services that reduce dependency on the automobile
- D. Providing leadership for the region's transportation needs



MEMERANDUM OF AGREEMENT

BETWEEN THE UTAH OPERA COMPANY AND THE CITY OF RIVER HEIGHTS, CONCERNING THE OLD RIVER HEIGHTS LDS CHURCH

The Utah Festival Opera Company agrees to the following:

1. Procure the services of a roofing team recover all roofing areas showing signs of wear.
2. Paint all casings and trims around the building
3. Repoint bricks in areas showing brick failure
4. Clean up grounds around building, trimming or removing overgrown shrubs and trees.
5. All of this activity will commence as soon as weather allows in the spring.
6. Complete all requirements listed on the Fire Marshalls letter dated February 5, 2016

The City of River Heights Agrees to the Following:

1. Allow the Utah Festival Opera Company to continue using the building for storage for the next 15 years.

Dear River Heights City Council,

I received this e-mail and attachment from Gary Griffin in which he provides a written letter of understanding. This is similar to what Jon Jenkins and I have been discussing. Jon is of the opinion that these conditions should be put in a new lease agreement which is enforceable by law whereas a letter of understanding is not.

I plan to put this matter on the agenda and have Gary present it to our council on March 8. We need to make a decision before UFOMT starts to make the repairs we require. If we are not willing to extend the lease (they are requesting 15 years, I believe we can negotiate for 10 years), we need to let them know. Also we will need to spend approximately \$200,000-\$250,000 to remove the chapel and we will have to borrow from the Sewer Fund to do that.

I see three options for River Heights City:

1. Have UFOMT make the repairs and conditions that we have enumerated and let them continue using the old chapel for 10 years, or
2. Give UFOMT a six month or one year notice for them to vacate the premises and we will raze it (perhaps to make way for a park facility), or
3. Let UFOMT continue to use the building without making all the improvements we have discussed and have UFOMT vacate the building at our discretion (after a 6 month's notice) when we have enough money in the general fund to pay for its razing.

If you see any other options or if you see a problem with having this on the agenda, please let me know. I have to complete the agenda tomorrow.

Also, Wasatch Properties has requested that we put them on the agenda to discuss their development of the Ellis property in the Riverdale community. Please be prepared to discuss both the above topics.




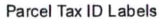

Thanks,

Jim Brackner

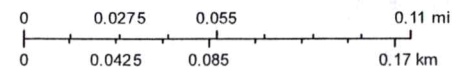
Aerial Web Map



March 8, 2016

-  County Boundary
-  Municipal Boundary
-  County Centerline
-  Parcel Tax ID Labels
-  Cache Parcels

1:2,227



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

CAPITAL PROJECTS RANKING Form
8-Mar-16

General and Capitol Projects Funds (Estimated \$100,000 will be available)

Project Name	Estimated Cost
Annual commitment for sidewalks & ADA compliance	\$10,000 *
Seal Streets on new pavements and best remaining streets	\$50,000
Curb, gutter, & sidewalk--10000 East--Lamplighter to Center Street	\$20,000
A pick-up truck	\$28,000
Repave two center lanes of 600 East from 400 South to 600 South	\$52,800
Pickle ball court - possible RAPZ funding	\$20,000
Splash pad - possible RAPZ funding	\$40,000
Acquire existing street lights & poles from Rocky Mountain Power	\$60,000
Sidewalk on 700 South from Summerwild Ave to 600 East	\$80,000
Pave city driveway from 500 East to end of tennis courts	\$14,000
Remove the old church on 500 East at 500 South Street	\$200,000
Repave Stewart Hill Court	\$140,000
Update River Heights City History	\$5,000
Curb, gutter, pave, & sidewalk 400 South from 400 East to 500 East	\$225,000
Curb, gutter, pave, & sidewalk 400 South from 500 East to 600 East	\$225,000
Shop Expansion	\$100,000
Curb, gutter, pave, & sidewalk 600 South from 400 East to 600 East	\$600,000

Water Utility Fund (Estimated \$200,000 will be available)

Project Name	Estimated Cost
Replace 10" & 8" water lines in 600 East from 600 South to 800 South	\$180,000

Waste Water Collection Fund (Estimated \$830,000 will be available)

Project Name	Estimated Cost