

River Heights City

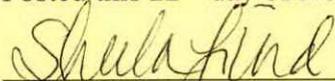
COUNCIL MEETING AGENDA

Tuesday, November 28, 2017

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

- 6:30 p.m. Opening Remarks (Wilson) and Pledge of Allegiance (Wright)
- 6:35 p.m. Adoption of Previous Minutes and Agenda
 - Pay Bills
 - Finance Director Report
 - Purchase Requisitions
 - Public Works Report
 - Administrative Report
 - Public Comment
- 6:45 p.m. 2016-2017 Audit Report
- 7:00 p.m. Adoption of an Ordinance to Adopt Changes to the City Code
- 7:10 p.m. Consider Retaining James Brackner as a Financial Advisor for River Heights City at \$200/month
- 7:15 p.m. Consider Purchasing a 10-Year License and Antennae for Motorola Radios
- 7:25 p.m. Consider Purchasing a Water Purification System
- 7:35 p.m. Mayor and Council Reports
- 7:50 p.m. Adjourn

Posted this 22nd day of November 2017



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

November 28, 2017

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8 Present: Mayor James Brackner
9 Council members: Doug Clausen
10 Robert "K" Scott
11 Geoff Smith
12 Dixie Wilson
13 Blake Wright
14
15 Recorder Sheila Lind
16 Public Works Director Clayton Nelson
17 Treasurer Wendy Wilker
18
19 Excused Finance Director Cliff Grover
20
21 Others Present: Mayor-elect Todd Rasmussen, Councilmember-elect
22 Elaine Thatcher, Gayle Brackner, Matt Regan, Craig and
23 Josh Adams, Heather Lehnig, Mike Liechty, Engineer
24 Craig Rasmussen

25
26
27 The following motions were made during the meeting:
28

29 Motion #1

30 Councilmember Smith moved to "adopt the minutes of the November 14, 2017 Council
31 Meeting and the evening's agenda." Councilmember Clausen seconded the motion, which passed with
32 Clausen, Scott, Smith and Wright in favor. Wilson abstained since she was absent at the last meeting.
33

34 Motion #2

35 Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the
36 motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.
37

38 Motion #3

39 Councilmember Wright moved to "adopt Ordinance 8-2017, An Ordinance to Adopt Changes
40 to the City Code of River Heights City, Utah." Councilmember Scott seconded the motion, which
41 carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.
42

43 Motion #4

44 Councilmember Clausen offered a motion to "retain Jim Brackner as a transitional advisor, for
45 a period not to exceed one year, at \$200/month. The intent is to help with the wastewater treatment
contract, capital project ranking and budgetary consideration. All of this will be at the discretion of the

47 new mayor, who has the authority after he is sworn in.” Councilmember Scott seconded the motion,
48 which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.
49

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51 Proceedings of the Meeting:
52

53 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
54 the River Heights City Building on Tuesday, November 28, 2017. Councilmember Wilson opened the
55 meeting with a story about the symbols of freedom and respect. Councilmember Wright led the group
56 in the Pledge of Allegiance.

57 Adoption of Previous Minutes and Agenda: Minutes of the November 14, 2017 Council
58 Meeting, were reviewed. Councilmember Wilson verified a discussion item from the last meeting
59 regarding the process of annexation and general plan revisions, which Councilmember Wright
60 answered.

61 **Councilmember Smith moved to “adopt the minutes of the November 14, 2017 Council
62 Meeting and the evening’s agenda.” Councilmember Clausen seconded the motion, which
63 passed with Clausen, Scott, Smith and Wright in favor. Wilson abstained since she was absent at
64 the last meeting.**

65 Pay Bills: The bills were presented and discussed.

66 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott
67 seconded the motion, which passed with Clausen, Scott, Smith, Wilson and Wright in favor. No
68 one opposed.**

69 Councilmember Clausen pointed out the sewer bill has dropped substantially, in regards to
70 gallons. PWD Nelson said he has a theory on why the change, but is still waiting for information from
71 Logan City.

72 Finance Director Report: In the absence of FD Grover, Mayor Brackner reviewed the Financial
73 Summary.

74 Purchase Requisition: There were none.

75 Public Works Report and Discussion: PWD Nelson reported on the following:

- 76 • The City’s recent 600 East road project included a sidewalk next to the curb and gutter. When
77 they plow the roads they will dump snow in this area. Because it was a City project and a
78 school route he feels the City should remove the snow on this block. In many areas of the City
79 they can use the skidsteer to clean the sidewalks, but it may not work in this case since the
80 work area is narrow. Another area the City will now need to plow is the sidewalk in front of
81 the Saddlerock ponds; the skidsteer won’t work here either because of the same reason. He
82 asked if he could check into the possibility of purchasing a plow which could be used on the
83 Kaboda to take care of these areas. The Council agreed to have him research several choices
84 for them to discuss later. He will also check with Providence to see how they like the blade
85 they use. The Council agreed the City needs to take care of the snow in the areas mentioned.
- 86 • He discussed the drop in the Logan City sewer bill. He noted that some of the higher months
87 were late in the year (Sep/Oct). It’s possible the increase is related to infiltration around
88 Conservice. He will check with them to see how their system is supposed to work.

89 Administrative Report: Recorder Lind announced that January newsletter submissions will be
90 due by December 15.

91 Public Comment: Josh Adams presented an eagle project for Ryan’s Place Park. He informed
92 that Ryan was his brother. He apologized that he had already started on it, but is now following the

95 process. He is installing a bench swing, which would hold two or three people, on the east side of the
96 path at the east entrance. He showed some sketches of what it will look like. The materials have been
97 donated by the Friends of Ryan's Place so there won't be any cost to the community. The frame has
98 already been installed and he hopes to pour concrete tomorrow. Councilmember Wilson would like to
99 look at the space and then call him back.

100 Craig Adams explained, when they drew up the plans for the park some of these swings were in
101 the original plans but they ran out of time for installing them. He asked if he could be included with
102 any other Eagle Scout projects regarding Ryan's Place Park. He reminded the Friends of Ryan's Place
103 Park is a non-profit organization where contributions come in, which would be available to the City.
104 They are in the process of re-printing all the park entrance signs.

105 Josh Adams thanked the Council for their time.

106 2016-2017 Audit Report: Auditor Matt Regan presented the audit. He noted the great financial
107 professionals working for the city. He praised the City for following the rules for accounting
108 reporting. Internal controls are very good. The budget process was compliant. Minutes are posted on
109 the website. The treasurer has a bond, as well as the council members. There were no reportable
110 findings in his audit. He reviewed the revenues and expenses in the form of pie charts and answered
111 questions.

112 Elaine Thatcher asked if the chart included cash on hand. Mr. Regan explained it's not shown,
113 but discussed how it related.

114 Mr. Regan commended the City on how well they are doing financially and offered assistance
115 throughout the year, if needed. He suggested that each council member be involved when approving
116 expenses, ask questions and compare figures. Councilmember Clausen asked Mr. Regan if he had any
117 recommendations, based on what he sees in other cities. Mr. Regan said FD Grover is doing an
118 excellent job. There are always some estimates and assumptions, but the City is doing good on
119 allocating. Councilmember Smith asked about the reports and standards. Mr. Regan said the reports
120 he uses are specific for governments.

121 Adoption of an Ordinance to Adopt Changes to the City Code: Councilmember Wright
122 explained the proposed changes to the code, passed on by the Planning Commission. He reminded of
123 the recent changes to the home occupation code and how it now addresses impacts to the neighborhood
124 rather than uses. "Remodel" was removed as an impact to the neighborhood.

125 Mr. Wright reminded the front setbacks in the R-1-8 and R-1-10 zones were recently changed
126 to 20 feet. There has been concern that garages need to be back further than this, to accommodate
127 larger vehicles. It's been suggested to leave the 20 foot front setback, but add a line stating garages
128 need to be 25 feet back. Side load garages can stay at 20 feet.

129 Elaine Thatcher asked if this would apply to PUDs. Councilmember Wright said the PUD
130 ordinance is different and has its own rules.

131 **Councilmember Wright moved to "adopt Ordinance 8-2017, An Ordinance to Adopt
132 Changes to the City Code of River Heights City, Utah." Councilmember Scott seconded the
133 motion, which carried with Clausen, Scott, Smith, Wilson and Wright in favor. No one opposed.**

134 Consider Retaining James Brackner as a Financial Advisor for River Heights City at
135 \$200/month: Mayor Brackner would like the Council to make this decision, conditional upon the new
136 mayor's opinion. Councilmember Clausen would like the Council to vote on it tonight with the
137 condition of the new mayor's acceptance of it.

138 Councilmember Clausen moved to "retain Jim Brackner as the city's financial advisor at the
139 rate of \$200/month for one year, conditioned upon whether the new mayor wants to do this."

140 Councilmember Wilson asked if this motion would tie the new mayor to it.

139 Mayor-elect Rasmussen was concerned they may be creating a position for a candidate. If the
140 City needs this position it should be posted and open to qualified applicants. Engineer Rasmussen
141 affirmed this is true, but it is also common to retain someone who is leaving to help during a transition
142 period. Councilmember Scott suggested calling the position a “transitional advisor.” Mayor-elect
143 Rasmussen liked that wording better.

144 Councilmember Clausen was interested in keeping Mayor Brackner on for a while to aid in
145 finishing up a few specific projects, as well as helping transition the format for reviewing capital
146 projects. Councilmember Wright suggested being more specific on the direction of the position.

147 Councilmember Clausen withdrew his previous motion for a new one:

148 **Councilmember Clausen offered a motion to “retain Jim Brackner as a transitional**
149 **advisor, for a period not to exceed one year, at \$200/month. The intent is to help with the**
150 **wastewater treatment contract, capital project ranking and budgetary consideration. All of this**
151 **will be at the discretion of the new mayor, who has the authority after he is sworn in.”**
152 **Councilmember Scott seconded the motion, which carried with Clausen, Scott, Smith, Wilson**
153 **and Wright in favor. No one opposed.**

154 Consider Purchasing a 10-Year License and Antennae for Motorola Radios: Mayor Brackner
155 explained the City has been offered a 10-Year License (at approximately \$100), and Antennae for 2
156 Motorola Radios, Model Radius CM200 and 2 Motorola Radios, Model Radius M1225 (approximately
157 \$50/ea. or \$200 total). He asked if the City was interested in the radios to use now and in case of
158 emergency or continue to use cell phones, which probably won’t work in an emergency.

159 PWD Nelson clarified they are vehicle radios similar to CB radios. He has done some
160 checking and found we could purchase two Motorola radios with a 35 mile radius, for \$80. They can
161 be taken anywhere and wouldn’t be attached to a vehicle. Mayor Brackner suggested giving back the
162 donated radios. Councilmember Scott would like to outfit certain personnel and key people in the
163 community with radios that can be transported and would cost the City less. Councilmembers agreed
164 to have the donated radios returned.

165 Consider Purchasing a Water Purification System: Councilmember Scott went to Aquamira, a
166 water filtration/purification/treatment store, which sells systems for purifying water. He picked up
167 some brochures. He also checked with Logan City and other communities in Utah who have them.
168 The system costs a minimum of \$8,600. If we had a disaster, someone qualified would need to oversee
169 the system. He suggested spending the money somewhere else. He feels Aquamira would open their
170 warehouse in an emergency. PWD Nelson explained the tanks on those have a hold time before the
171 water is sent out to the public. There would need to be a qualified person to sit with it during the
172 whole process. In an emergency, those who are qualified will be busy elsewhere. Mr. Scott sees it as a
173 lot of money sitting on a shelf. If others feel strongly that it’s needed, they can reconsider.
174 Councilmember Smith feels the City has an obligation to the community for emergencies.

175 Mayor and Council Reports: Mayor Brackner introduced Mike Liechty, of the Cache County
176 School District, who explained the old River Heights Elementary School will be abandoned at the end
177 of the school year. The interlocal agreement between the City and School District states the City will
178 have first option in this case. Mr. Liechty informed that the School District is willing to give the
179 building to the City. He said Richmond City gained an old school this past year and turned it into
180 their city offices.

181 Mayor Brackner said a few city employees walked through the building today and found its
182 much larger than he remembered. He asked Engineer Rasmussen if he could walk through it to give
183 his opinion on the condition of the building. Mr. Rasmussen could go on Friday.

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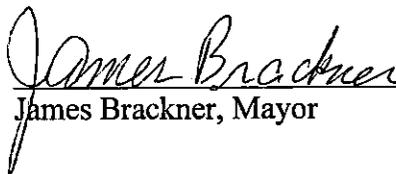
Councilmember Clausen is interested in the roof. He said the gym has the potential of a garage if the floor can hold heavy equipment. Mike Liechty said Bruce Parker has knowledge of the facility and could lead a walk-through. He may have blueprints, as well. Mr. Liechty said the Utah Festival Opera Company is very interested in obtaining the building, but the District will offer it to the City first.

Engineer Rasmussen said his main concern would be building code requirements if its use was more stringent than that of a school. If the proposed occupancy is equal to that of a school, they would be fine. County Inspector Don Davis could probably tell what the requirements would be for upgrades. Mayor Brackner recommended a report at the next meeting. Councilmember Clausen didn't feel two weeks was sufficient to have their questions answered. They have until June to decide.

Councilmember Wright reminded, the Planning Commission will hold a workshop on Thursday at 6:00 p.m. to work through some of their concerns with the Ironwood Concept Plan, in a non-decision-making setting. It will be an open meeting in which the Council was encouraged to attend.

Councilmember Wilson thanked the Public Works Department for all the work they have done on the parks. They have looked great and she knows the citizens appreciate it, too.

Councilmember Smith handed out apple cider to show his appreciation before leaving office. The meeting adjourned at 8:00 p.m.


James Brackner, Mayor


Sheila Lind, Recorder

River Heights City Bills To Be Paid

November 28, 2017

Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1 ACI Construction	Storm Drain Lamplighter/Water Line						\$12,151.50	\$16,814.90		\$28,966.40
2 Al's Trophies	Name Plates new Mayor & Councilwoman	\$12.05								\$12.05
3 Cache Valley Publishing	Planning Commission Ad	\$69.60	\$45.89							\$115.49
4 City of Logan	Sewer, 911, Garbage, Recycle	\$11,978.65			\$1,941.00				\$14,553.56	\$28,473.21
5 Comcast	Internet	\$47.27						\$47.26	\$47.25	\$141.78
6 Darla Sant	Drive-Way 1000 East						\$966.00			\$966.00
7 Dominion Energy	Gas	\$41.83		\$110.21			\$55.15	\$116.37	\$55.15	\$378.71
8 Logan City	Water Consumption							\$315.43		\$315.43
9 Richard & Betsy Wagstaff	Mr. & Mrs. Claus					\$75.00				\$75.00
10 Sam's	Office Supplies & Annual Membership	\$166.70								\$166.70
11 Southfork Hardware	Shop Tools			\$6.10			\$6.10	\$6.10	\$6.08	\$24.38
12 The Clean Spot	Shop Supplies & Ice Melt	\$37.05		\$63.24			\$63.24	\$63.24	\$63.25	\$290.02
13 Thomas Petroleum	Fuel for City Vehicles			\$2.36			\$2.35	\$2.35	\$2.35	\$9.41
14 U.S. Postal Service	Office Stamps	\$49.00								\$49.00
15 Utah Local Government Trust	Monthly Workers Comp Fee	\$17.29		\$26.55			\$81.07	\$102.68	\$108.09	\$335.68
16 Watkins	Envelopes with Postage	\$186.85						\$84.52	\$84.52	\$355.89
17 Wendy Wilker	Office Supplies	\$90.00								\$90.00
18 Peggy Smith	Royalty Frames and Pictures					\$42.77				\$42.77
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36 VISA PAYMENT 11/14/2017										
37 ADOBE	Acro-Pro	\$15.98								\$15.98
38 Google	Gmail	\$41.66								\$41.66
39 Nextiva	Phone & Fax	\$43.48						\$43.48	\$43.49	\$130.45
40 DRI Crash	Cloud	\$9.99								\$9.99
41										
42										
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44										
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46										

Page 1 SubTotals

\$12,807.40

\$45.89

\$208.46

\$1,941.00

\$117.77

\$13,325.41

\$17,596.33

\$14,963.74

\$61,006.00

Page 1 Total Amount to be Paid

\$61,006.00

River Heights City
 Financial Summary
 November 28, 2017

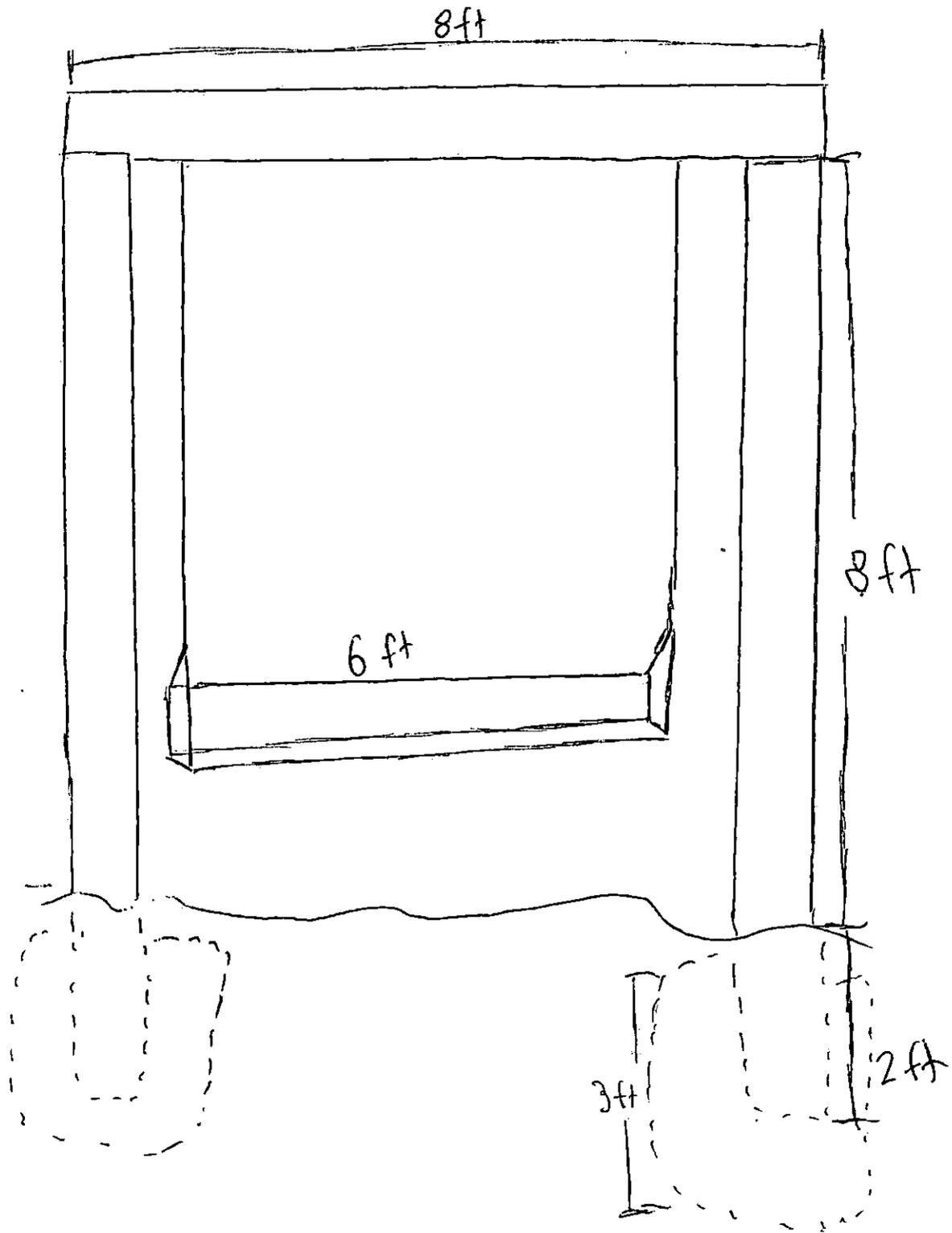
Cash Balance By Fund

	10/31/17	11/28/17	Net Change	% of Total
General Fund	114,648.71	123,439.70	8,790.99	9.15%
Capital Projects Fund	111,678.58	61,712.27	(49,966.31)	4.58%
Water Fund	293,432.68	337,078.43	43,645.75	25.00%
Sewer Fund	785,864.67	826,318.97	40,454.30	61.27%
Total Cash Balance	1,305,624.64	1,348,549.37	42,924.73	100.00%

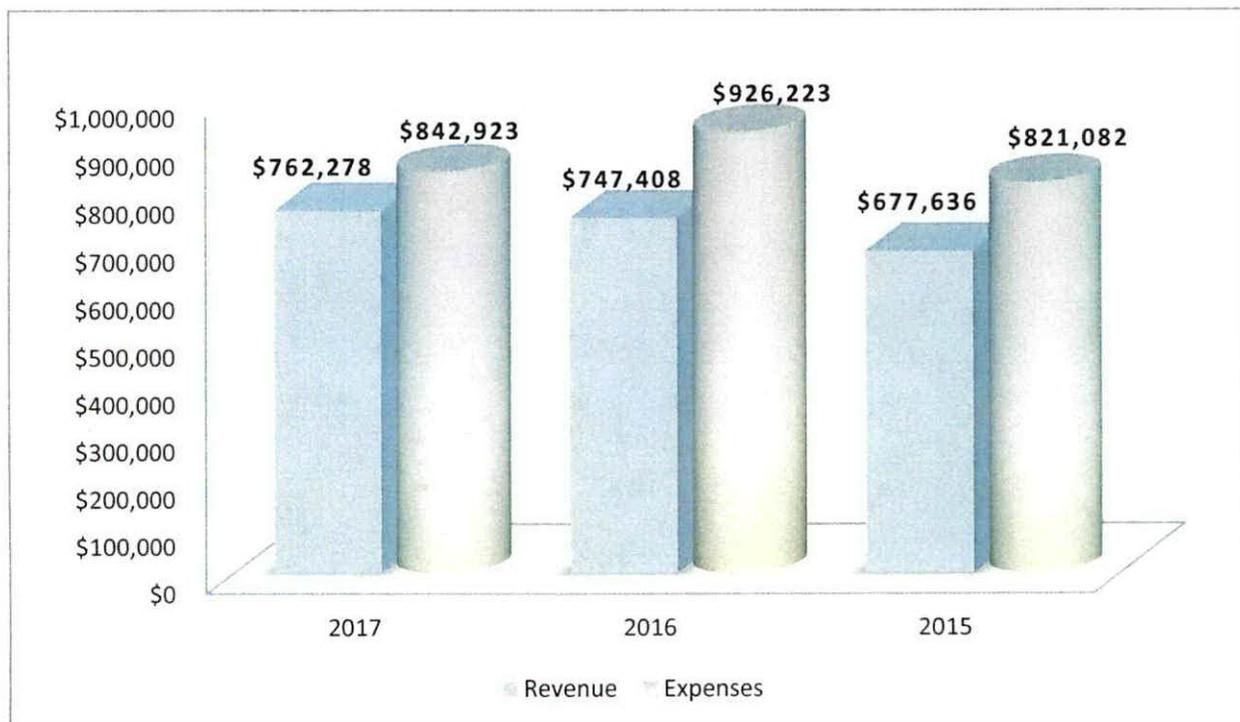
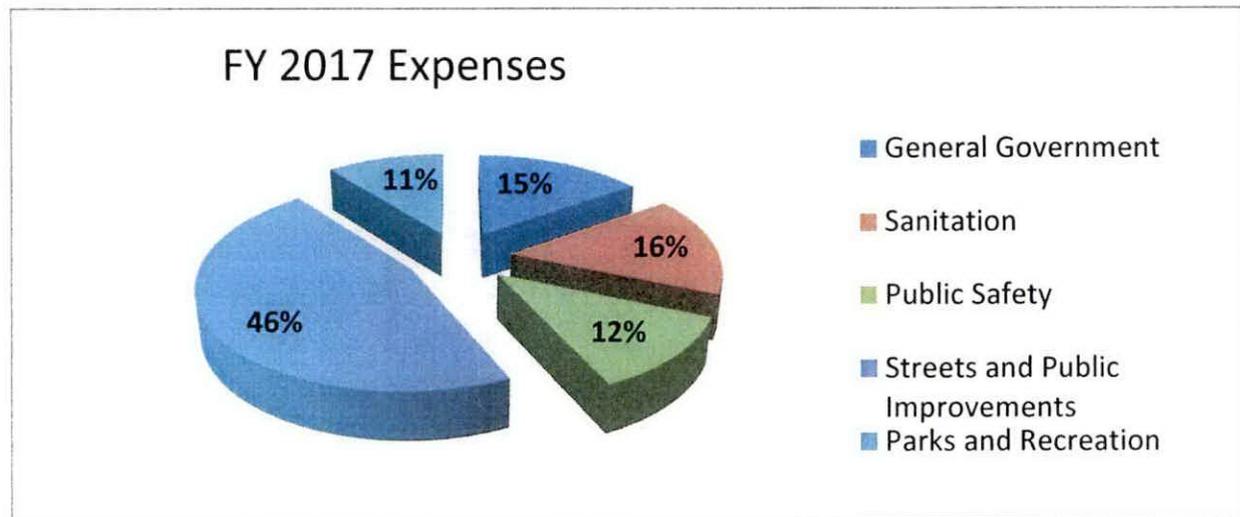
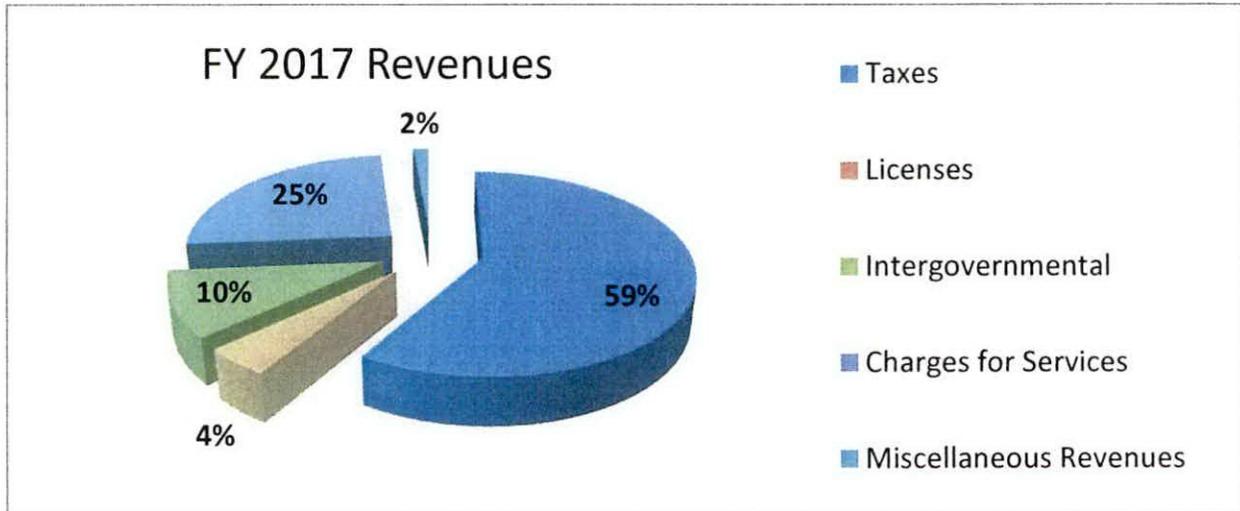
	YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund					
Revenue	275,849.13	767,990.00	492,140.87	35.92%	41.37%
Expenditures					
Administrative	35,066.89	160,120.00	125,053.11	21.90%	41.37%
Office	6,250.32	14,975.00	8,724.68	41.74%	41.37%
Community Affairs	9,188.31	22,600.00	13,411.69	40.66%	41.37%
Planning & Zoning	10,871.75	7,100.00	(3,771.75)	153.12%	41.37%
Public Safety	11,570.77	99,460.00	87,889.23	11.63%	41.37%
Roads	24,659.51	104,150.00	79,490.49	23.68%	41.37%
Parks & Recreation	28,581.54	80,846.00	52,264.46	35.35%	41.37%
Sanitation	47,779.43	144,000.00	96,220.57	33.18%	41.37%
Transfer To CP Fund	-	100,000.00	100,000.00		
Total Expenditures	173,968.52	733,251.00	559,282.48	23.73%	41.37%
Net Revenue Over Expenditures	101,880.61	34,739.00	(67,141.61)		
Capital Projects Fund					
Revenue	287.20	50.00	(237.20)		41.37%
Transfer From General Fund	-	375,000.00	375,000.00		
Expenditures					
Administrative	4,900.00	35,000.00	30,100.00		41.37%
Parks & Recreation	114.90	-	(114.90)		41.37%
Roads	55,876.16	420,000.00	364,123.84		41.37%
Electricity	-	4,162.74	4,162.74		41.37%
Total Expenditures	60,891.06	459,162.74	398,271.68		41.37%
Net Revenue Over Expenditures	(60,603.86)	(84,112.74)	(23,508.88)		
Water Fund					
Revenue	212,248.84	332,480.00	120,231.16	63.84%	41.37%
Expenditures	85,176.70	241,305.00	156,128.30	35.30%	41.37%
Net Revenue Over Expenditures	127,072.14	91,175.00	(35,897.14)		
Sewer Fund					
Revenue	132,809.78	231,300.00	98,490.22	57.42%	41.37%
Expenditures	97,420.10	259,411.00	161,990.90	37.55%	41.37%
Net Revenue Over Expenditures	35,389.68	(28,111.00)	(63,500.68)		



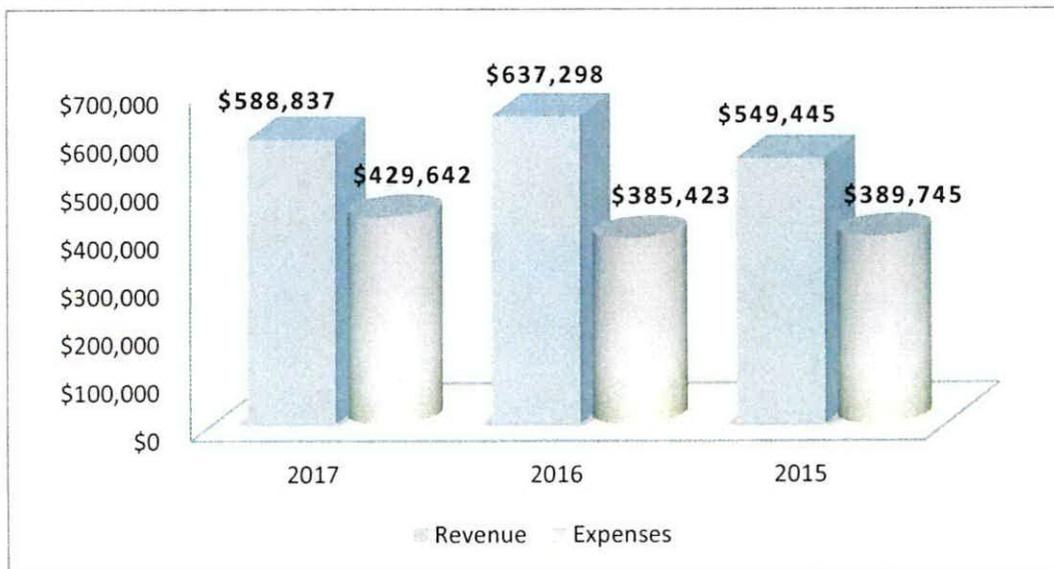
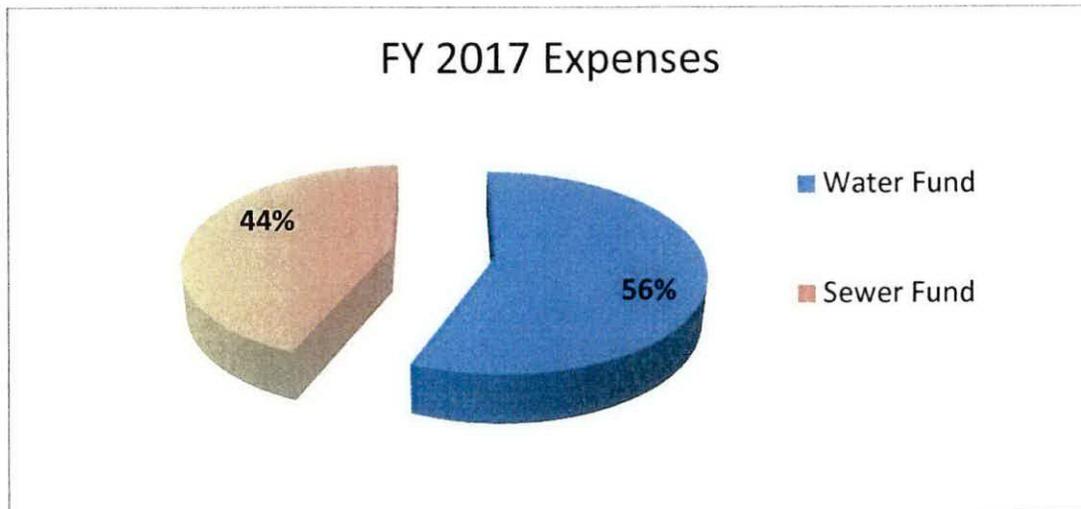
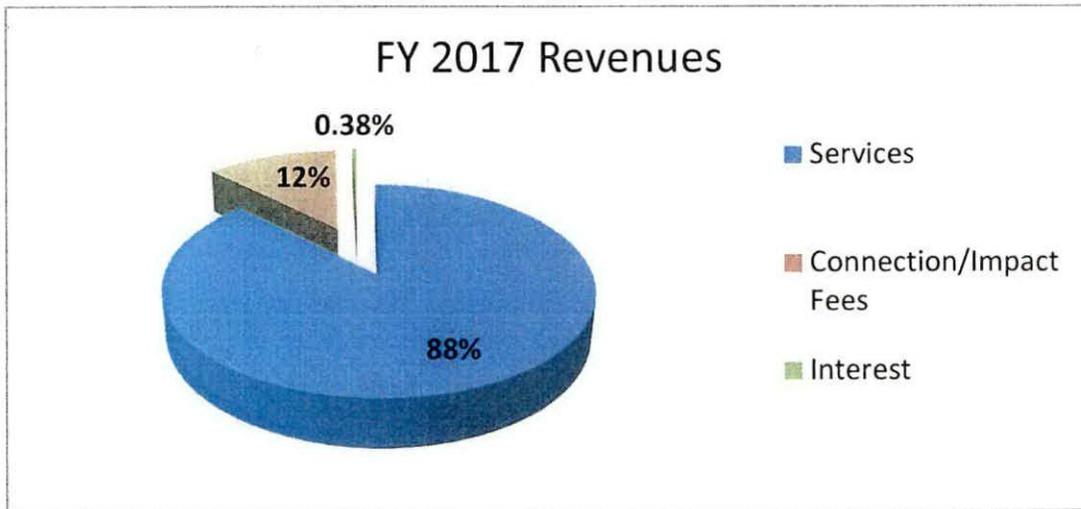
Porch size and dimensions



River Heights City Revenues and Expenses (Governmental Activities)



River Heights City Revenues and Expenses (Business-Type Activities)



RIVER HEIGHTS CITY

Financial Statements

For the Year Ended June 30, 2017

DRAFT

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FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and City Council
River Heights City
River Heights, Utah

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of River Heights City, Utah (the City) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of River Heights City, as of June 30, 2017, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 9 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquires of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquires, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards* I have also issued my report dated November 24, 2017 on my consideration of River Heights's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering River Heights's internal control over financial reporting and compliance.

MATTHEW REGEN, CPA, PC

November 24, 2017

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of River Heights City (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2017. We encourage readers to consider the information presented here in conjunction with the financial statements which follow this section.

FINANCIAL HIGHLIGHTS

- The total net position (government and business-type activities) of the City increased during fiscal year 2017 by \$389,925 to a total of \$5,288,180. The governmental net position increased by \$230,730 and the business-type net position increased by \$159,195.
- The total net position (government and business-type activities) of the City consist of \$4,000,277 in capital assets, net of related debt, \$152,855 in restricted net position, and \$1,135,048 in unrestricted net position.

REPORTING THE CITY AS A WHOLE

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

- *The statement of net position* presents information on all of the City's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating. However, there will also be a need to consider other non-financial factors.
- *The statement of activities* presents information showing how the City's net position changed during the fiscal year reported. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave). Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, parks and recreation, and public works. The business-type

activities of the City include the water and wastewater collection utilities. The government-wide financial statements can be found on pages 11 and 12 of this report.

REPORTING THE CITY'S MOST SIGNIFICANT FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City also uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

- **Governmental funds** - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term effect of the city's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The only major governmental funds (as determined by generally accepted accounting principles) are the General Fund and the Capital Projects Fund. The City has several non-major funds.

- **Proprietary funds** - The City maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City of River Heights uses enterprise funds to account for its Water Utility and Wastewater Collection Utility. As determined by generally accepted accounting principles, all enterprise funds meet the criteria of major fund classification.
- **Fiduciary funds** - Fiduciary funds are used to account for resources held for the benefit of parties outside the government. The City currently has no fiduciary funds.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$5,288,180.

By far, the largest portion of the City's net position (76 percent) reflect its investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less depreciation and any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other resources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following schedules present summarized information from the Statement of Net Position and the Statement of Activities:

STATEMENT OF NET POSITION

	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Current and other assets	\$ 573,862	509,970	679,299	1,041,616	945,457	987,623
Capital assets	1,920,608	1,609,233	1,251,799	2,079,669	2,019,090	2,048,798
Total assets	2,494,470	2,119,203	1,931,098	3,121,285	2,964,547	3,036,421
Current liab. and deferred inflows	294,266	149,729	140,243	33,309	35,766	107,515
Noncurrent liabilities	-	-	-	-	-	252,000
Total liabilities and deferred inflows	294,266	149,729	140,243	33,309	35,766	359,515
Invested in capital assets, net of debt	1,920,608	1,609,233	1,251,799	2,079,669	2,019,090	1,753,798
Restricted	97,316	183,068	389,024	55,539	127,134	55,951
Unrestricted	182,280	177,173	150,032	952,768	782,557	867,157
Total net position	\$ 2,200,204	1,969,474	1,790,855	3,087,976	2,928,781	2,676,906

CHANGES IN NET POSITION

	<u>Governmental Activities</u>			<u>Business-type Activities</u>		
	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Revenues:						
Program revenues:						
Charges for services	\$ 232,908	255,764	245,864	586,640	628,357	532,648
Operating grants	79,719	68,853	63,623	-	-	-
Capital grants	-	-	-	-	-	-
General revenues:						
Property taxes	109,287	101,861	97,586	-	-	-
Sales and use taxes	339,430	320,295	269,760	-	-	-
Other revenues	934	635	803	2,197	8,941	16,797
Total revenues	<u>762,278</u>	<u>747,408</u>	<u>677,636</u>	<u>588,837</u>	<u>637,298</u>	<u>549,445</u>
Expenses:						
General government	139,076	189,944	121,311	-	-	-
Public safety	100,940	100,280	97,418	-	-	-
Streets and public improvements	198,831	203,307	206,753	-	-	-
Parks and recreation	92,701	75,258	90,491	-	-	-
Water utility	-	-	-	241,439	211,774	251,146
Wastewater Collection	-	-	-	188,203	173,649	138,599
Total expenses	<u>531,548</u>	<u>568,789</u>	<u>515,973</u>	<u>429,642</u>	<u>385,423</u>	<u>389,745</u>
Transfers	-	-	-	-	-	-
Change in net position	<u>230,730</u>	<u>178,619</u>	<u>161,663</u>	<u>159,195</u>	<u>251,875</u>	<u>159,700</u>
Net position – beginning (07-01)	1,969,474	1,790,855	1,629,192	2,928,781	2,676,906	2,517,206
Net position – ending (06-30)	<u>\$ 2,200,204</u>	<u>1,969,474</u>	<u>1,790,855</u>	<u>3,087,976</u>	<u>2,928,781</u>	<u>2,676,906</u>

FINANCIAL ANALYSIS OF GOVERNMENTAL FUNDS

The financial reporting focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information may be useful in assessing the City's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported a combined ending fund balance of \$279,896, a decrease of \$80,645 in comparison with the prior year. Of this total amount \$182,280 constitutes unassigned fund balance, which is available to meet the future financial needs of the City. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been restricted or assigned for future capital expenditures.

The General Fund is the chief operating fund of the City. All activities which are not required to be accounted for in separate funds either by state or local ordinance or by a desire to maintain a matching of revenues and expenses are accounted for in this fund.

Taxes continue to be the largest source of revenue in the General Fund and represent 59 percent of total general fund revenues. The two largest elements of taxes are sales taxes and property taxes. Combined, they represent 83 percent of total tax revenues and 49 percent of total general fund revenues.

The City maintains enterprise funds to account for the business-type activities of the City, namely the water and wastewater collection utilities. The separate fund statements included in this report provide the same information for business-type activities as is provided in the government-wide financial statements. However, the difference is that the fund statements provide much more detail.

GENERAL FUND BUDGETARY HIGHLIGHTS

During the current fiscal year the General Fund budget for revenue was \$791,836. The actual revenue was \$762,184. This resulted in an unfavorable variance of \$29,652 for revenue. The General Fund budget for expenditures was \$615,963. The actual expenditures were \$466,923. This resulted in a favorable variance of \$149,040 for expenditures. Overall, the City had a favorable variance for the excess of revenues over expenditures of \$119,388.

CAPITAL ASSETS

Capital assets - The City's investment in capital assets for its governmental and business-type activities as of June 30, 2017, amounts to \$4,000,277 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings, machinery and equipment, park facilities, roads and infrastructure (streets, sidewalks, curb and gutter, etc.). The increase in the City's investment in capital assets for the current fiscal year was \$536,142, and depreciation expense was \$164,188.

Major capital assets purchased during the fiscal year included the following:

- \$314,405 for road improvements.
- \$79,024 for water system improvements.
- New lighting for the parks, new backhoe, and other equipment.

Additional information on the City's capital assets can be found in the footnotes to this financial report.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to River Heights City, 520 South 500 East, River Heights, UT 84321.

BASIC FINANCIAL STATEMENTS

CITY OF RIVER HEIGHTS
STATEMENT OF NET POSITION
JUNE 30, 2017

<u>Assets</u>	<u>Primary Government</u>		
	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Pooled cash and cash equivalents	\$ 384,150	972,000	1,356,150
Receivables, net	189,712	69,616	259,328
Fixed assets, net	<u>1,920,608</u>	<u>2,079,669</u>	<u>4,000,277</u>
Total assets	<u>2,494,470</u>	<u>3,121,285</u>	<u>5,615,755</u>
<u>Liabilities & Deferred Inflows of Resources</u>			
Liabilities:			
Accounts payable and accrued expenses	187,445	33,309	220,754
Deferred inflows of resources	<u>106,821</u>	<u>-</u>	<u>106,821</u>
Total liabilities & deferred inflows	<u>294,266</u>	<u>33,309</u>	<u>327,575</u>
<u>Net Position</u>			
Investments in capital assets, net of related debt	1,920,608	2,079,669	4,000,277
Restricted:			
Capital outlay	97,316	-	97,316
Impact fees	-	55,539	55,539
Unrestricted	<u>182,280</u>	<u>952,768</u>	<u>1,135,048</u>
Total net position	<u>\$ 2,200,204</u>	<u>3,087,976</u>	<u>5,288,180</u>

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2017

	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Primary government:							
Governmental:							
General government	\$ 139,076	59,778	-	-	(79,298)	-	(79,298)
Sanitation	135,583	141,655	-	-	6,072	-	6,072
Public safety	100,940	23,016	-	-	(77,924)	-	(77,924)
Streets and public improvements	63,248	-	76,735	-	13,487	-	13,487
Parks and recreation	92,701	8,459	2,984	-	(81,258)	-	(81,258)
Total governmental activities	531,548	232,908	79,719	-	(218,921)	-	(218,921)
Business-type activities:							
Water Utility	241,439	396,262	-	-	-	154,823	154,823
Wastewater Collection	188,203	190,378	-	-	-	2,175	2,175
Total business-type activities	429,642	586,640	-	-	-	156,998	156,998
Total primary government	\$ 961,190	819,548	79,719	-	(218,921)	156,998	(61,923)
General revenues:							
Taxes:							
Property tax					109,287	-	109,287
Sales and use tax					262,149	-	262,149
Franchise and other taxes					77,281	-	77,281
Total taxes					448,717	-	448,717
Interest income					934	2,197	3,131
Total general revenues					449,651	2,197	451,848
Change in net position					230,730	159,195	389,925
Net position - beginning					1,969,474	2,928,781	4,898,255
Net position - ending					\$ 2,200,204	3,087,976	5,288,180

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
BALANCE SHEET -
GOVERNMENTAL FUNDS
JUNE 30, 2017

<u>Assets</u>	<u>General Fund</u>	<u>Capital Projects Fund</u>	<u>Total Governmental Funds</u>
Pooled cash and cash equivalents	\$ 286,834	97,316	384,150
Receivables, net	<u>189,712</u>	<u>-</u>	<u>189,712</u>
Total assets	<u>476,546</u>	<u>97,316</u>	<u>573,862</u>
<u>Liabilities, Deferred Inflows of Resources & Fund Balance</u>			
Liabilities:			
Accounts payable and accrued liabilities	187,445	-	187,445
Deferred inflows of resources	<u>106,821</u>	<u>-</u>	<u>106,821</u>
Total liabilities & deferred inflows	<u>294,266</u>	<u>-</u>	<u>294,266</u>
Fund balance:			
Restricted for:			
Roads	-	-	-
Impact fees	-	-	-
Assigned for:			
Capital projects	-	97,316	97,316
Unassigned	<u>182,280</u>	<u>-</u>	<u>182,280</u>
Total fund balance	<u>182,280</u>	<u>97,316</u>	<u>279,596</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 476,546</u>	<u>97,316</u>	<u>573,862</u>

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
 RECONCILIATION OF THE BALANCE SHEET
 OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
 JUNE 30, 2017

Total fund balance for governmental funds \$ 279,596

Net position is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

Land	\$	178,719	
Buildings		883,718	
Equipment		260,634	
Infrastructure		1,288,314	
Accumulated depreciation		<u>(690,777)</u>	<u>1,920,608</u>

Net position of governmental activities \$ 2,200,204

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2017

	General Fund	Capital Projects Fund	Total Governmental Funds
Revenues:			
Taxes	\$ 448,717	-	448,717
Licenses	33,611	-	33,611
Intergovernmental	79,719	-	79,719
Charges for services	189,099	-	189,099
Fines and forfeitures	1,403	-	1,403
Miscellaneous revenues	9,635	94	9,729
	<u>762,184</u>	<u>94</u>	<u>762,278</u>
Total revenues			
Expenditures:			
General government	129,087	-	129,087
Sanitation	135,583	-	135,583
Public safety	98,881	-	98,881
Streets and public improvements	44,495	344,448	388,943
Parks and recreation	58,877	31,552	90,429
	<u>466,923</u>	<u>376,000</u>	<u>842,923</u>
Total expenditures			
Excess (deficiency) of revenues over expenditures	<u>295,261</u>	<u>(375,906)</u>	<u>(80,645)</u>
Other financing sources:			
Transfers in (out)	<u>(300,000)</u>	<u>300,000</u>	<u>-</u>
Total other financing uses	<u>(300,000)</u>	<u>300,000</u>	<u>-</u>
Excess (deficiency) of revenues and other financing uses over expenditures and other financing uses	(4,739)	(75,906)	(80,645)
Fund balance - beginning of year	<u>187,019</u>	<u>173,222</u>	<u>360,241</u>
Fund balance - end of year	\$ <u>182,280</u>	<u>97,316</u>	<u>279,596</u>

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
 CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
 TO THE STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED JUNE 30, 2017

Net change in fund balance - Total governmental funds	\$	(80,645)
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Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays of \$378,928 exceeded depreciation expense of \$67,553 in the current year.

311,375

Change in net position of governmental activities	\$	<u>230,730</u>
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The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
STATEMENT OF NET POSITION -
PROPRIETARY FUND
JUNE 30, 2017

<u>Assets</u>	<u>Water Utility</u>	<u>Wastewater Collection</u>	<u>Total Business- Type Activities</u>
Pooled cash and cash equivalents	\$ 188,285	783,715	972,000
Receivables, net	51,119	18,497	69,616
Fixed assets, net	<u>1,891,384</u>	<u>188,285</u>	<u>2,079,669</u>
Total assets	<u>2,130,788</u>	<u>990,497</u>	<u>3,121,285</u>
<u>Liabilities</u>			
Accounts payable and accrued liabilities	18,779	14,530	33,309
Non-current liabilities:			
Due within one year	-	-	-
Due in more than one year	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities	<u>18,779</u>	<u>14,530</u>	<u>33,309</u>
<u>Net Position</u>			
Investments in capital assets, net of related debt	1,891,384	188,285	2,079,669
Restricted:			
Impact fees	-	55,539	55,539
Unrestricted	<u>220,625</u>	<u>732,143</u>	<u>952,768</u>
Total net position	<u>\$ 2,112,009</u>	<u>975,967</u>	<u>3,087,976</u>

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION -
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017

	<u>Water Utility</u>	<u>Wastewater Collection</u>	<u>Total Business- Type Activities</u>
Operating revenues:			
Services	\$ 348,654	152,996	501,650
Connection fees	16,976	-	16,976
Other operating revenues	<u>2,100</u>	<u>13,200</u>	<u>15,300</u>
Total operating revenues	<u>367,730</u>	<u>166,196</u>	<u>533,926</u>
Operating expenses:			
Wages and benefits	70,093	40,699	110,792
Current expenses	100,078	122,137	222,215
Depreciation	<u>71,268</u>	<u>25,367</u>	<u>96,635</u>
Total operating expense	<u>241,439</u>	<u>188,203</u>	<u>429,642</u>
Operating income (loss)	126,291	(22,007)	104,284
Non-operating income (expense):			
Interest income	399	1,798	2,197
Impact fee income	<u>28,532</u>	<u>24,182</u>	<u>52,714</u>
Total non-operating income (expense)	<u>28,931</u>	<u>25,980</u>	<u>54,911</u>
Change in net position	155,222	3,973	159,195
Net position - beginning of year	<u>1,956,787</u>	<u>971,994</u>	<u>2,928,781</u>
Net position - end of year	<u>\$ 2,112,009</u>	<u>975,967</u>	<u>3,087,976</u>

The accompanying notes are an integral part of these financial statements.

CITY OF RIVER HEIGHTS
STATEMENT OF CASH FLOWS -
PROPRIETARY FUND
FOR THE YEAR ENDED JUNE 30, 2017

	<u>Water Utility</u>	<u>Wastewater Collection</u>	<u>Total Business- Type Activities</u>
<u>Cash flows from operating activities:</u>			
Receipts from customers and users	\$ 355,618	164,249	519,867
Payments to employees	(70,093)	(40,699)	(110,792)
Payments to suppliers	(102,490)	(122,182)	(224,672)
Net cash provided by operating activities	<u>183,035</u>	<u>1,368</u>	<u>184,403</u>
<u>Cash flows from non-capital financing activities</u>			
	-	-	-
<u>Cash flows from capital and related financing activities:</u>			
Purchase of capital assets	(118,119)	(39,095)	(157,214)
Impact fee income	28,532	24,182	52,714
Net cash used in capital and related financing activities	<u>(89,587)</u>	<u>(14,913)</u>	<u>(104,500)</u>
<u>Cash flows from investing activities:</u>			
Interest on investments	399	1,798	2,197
Net cash provided by investing activities	<u>399</u>	<u>1,798</u>	<u>2,197</u>
Net increase in cash and cash equivalents	93,847	(11,747)	82,100
Cash and cash equivalents at beginning of year	94,438	795,462	889,900
Cash and cash equivalents at end of year	<u>\$ 188,285</u>	<u>783,715</u>	<u>972,000</u>
Reconciliation of operating income to net cash provided by operating activities:			
Operating income (loss)	\$ 126,291	(22,007)	104,284
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation and amortization	71,268	25,367	96,635
Change in assets and liabilities:			
Increase in accounts receivable	(12,112)	(1,947)	(14,059)
Decrease in accounts payable	(2,412)	(45)	(2,457)
Total adjustments	<u>56,744</u>	<u>23,375</u>	<u>80,119</u>
Net cash provided by operating activities	<u>\$ 183,035</u>	<u>1,368</u>	<u>184,403</u>

The accompanying notes are an integral part of these financial statements.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies

Reporting Entity

River Heights City (the City) was incorporated under the laws of the state of Utah. The City operates by ordinance under the Mayor-Council form of government and provides such services as are authorized by its charter including public safety (police and fire), highway and streets, sanitation, recreation, public improvements, planning and zoning, and general administration. In addition, the City owns and operates water utilities.

The accounting and reporting policies of the City relating to the accompanying financial statements conform to accounting principles generally accepted in the United States of America (GAAP) applicable to state and local governments. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued prior to December 1, 1989, which do not conflict with or contradict GASB pronouncements. The City has elected not to follow FASB pronouncements issued after November 30, 1989 in the preparation of these financial statements. The following represents the more significant accounting and reporting policies and practices used in the preparation of these financial statements:

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City and its component units. The interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely significantly on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (a) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or identifiable activity; and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or identifiable activity. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies (continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. The City applies expenses for restricted resources first when both restricted and unrestricted net position is available.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recognized only when payment is due.

Property taxes, state-shared revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be available only when cash is received by the City.

The City reports the following major governmental funds:

- The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Capital Project Fund is used to account for financial resources to be used for the acquisition of capital facilities and equipment by the City.

The City reports the following major proprietary funds:

- The Water Utility accounts for the activities of the City's water production, treatment, and distribution operations.
- The Wastewater Collection fund accounts for the operation and maintenance of the City-owned collection system for wastewater.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies (continued)

Proprietary funds distinguish operating revenue and expenses from nonoperating items. Operating revenue and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenue of our proprietary funds relates to charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenue and expenses.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the City as assets with an individual cost of more than \$1,000 and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Depreciation of all exhaustible fixed assets used is charged as an expense against the City's operations. Accumulated depreciation is reported on the financial statements. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings and improvements	20 to 40 years
Water system and equipment	10 to 40 years
Machinery and equipment	5 to 10 years
Roads and Infrastructure	40 years

In the governmental fund financial statements, the acquisition or construction of capital assets is accounted for as capital outlay expenditures.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies (continued)

Long-term Debt

All long-term debt to be repaid from governmental and business-type resources is reported as liabilities in the government-wide financial statements. The long-term debt consists of bonds and notes payable.

Long-term debt for the governmental funds is not reported as liabilities in the fund financial statements. The debt proceeds are reported as other financing sources and payments of principle and interest are reported as expenditures. The accounting for proprietary fund long-term debt is the same as in the fund statements as in the government-wide statements.

Equity Classifications: Government-wide Financial Statements

Equity in the government-wide financial statements is classified as net position and displayed in three components:

- Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, notes, or other borrowings that are attributable to the acquisition, construction or improvement of these assets.
- Restricted net position – Consists of net position with constraints placed on the usage whether by 1) external groups such as creditors, grantors or laws and regulations of other governments; 2) law through constitutional provisions or enabling legislation.
- Unrestricted net position – All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Equity Classifications: Fund Financial Statements

In February 2009, GASB issued Statement No. 54 on Fund Balance Reporting and Governmental Fund Type Definitions. The statement is effective for years beginning after June 15, 2010. The statement applies only to governmental fund financial statements and not to government-wide statements or proprietary fund statements. Proprietary fund equity is classified the same as in the government-wide statements. The governmental fund balances may be classified as follows:

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies (continued)

- a. Non-spendable – Fund balances that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact.
- b. Restricted fund balances – Fund balances are reported as restricted when they are constrained by externally imposed legal restrictions, by law through constitutional provision or enabling legislation, or restrictions set by creditors, grantors, or contributors.
- c. Committed fund balance – Fund balances are reported as committed when the Council formally designates the use of resources by ordinance or resolution for a specific purpose and cannot be used for any other purpose unless the City Council, likewise, formally changes the use.
- d. Assigned fund balance – Fund balances are reported as assigned when the City Council or management intends to use funds for a specific purpose. Normally funds are assigned by the appropriation process of setting the budget. Additionally, funds in special revenue, debt service, and capital project funds are by their nature assigned to the purpose of those respective funds.
- e. Unassigned fund balance – Fund balances in the General Fund are reported as unassigned when they are neither restricted, committed, nor assigned. They may be used for any governmental purpose.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances is available, the City considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed unless City Council has provided otherwise in its commitment or assignment actions.

Property Taxes

Property taxes attached as an enforceable lien on property as of May 22. Taxes are levied on June 15 and are due November 30. Property tax revenues are recognized when they become measurable and available. Amounts available include those property tax receivables expected to be collected within 60 days after year end. This policy meets the criteria of GASB. Property taxes received within thirty (30) days of the year end are recognized as revenue at year end.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 1 – Summary of Significant Accounting Policies (continued)

Budgets

Budgets are adopted on a basis consistent with generally accepted accounting principles. Annual budgets are adopted for governmental and proprietary fund types. Encumbrance accounting is not employed by the City in its governmental funds, therefore all annual appropriations lapse at fiscal year end. Project-length financial plans are adopted for all capital projects funds.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

Cash and Cash Equivalents

For the purpose of the Statement of Net Position, the term “cash and cash equivalents” includes all demand deposit accounts, savings accounts, or other short-term, highly-liquid investments. For the purposes of the Statement of Cash Flows, the enterprise funds consider all highly liquid investments (including restricted position) with original maturities of three months or less to be cash equivalents.

Deferred Inflows of Resources

Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as revenue until that time. Property taxes (previously reported as deferred revenues) are reported as deferred inflows of resources since they are recognized as receivables before the period for which the taxes are levied. These deferred inflows are reported on the Statement of Net Position and the Balance Sheet – Governmental Funds.

Subsequent Events

The City has evaluated all subsequent events through November 24, 2017, the date the financial statements were available to be issued.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 2 – Deposits and Investments

The City follows the requirements for the Utah Money Management Act (*Utah Code*, Section 51, Chapter 7) in handling its depository and temporary investment transactions. This Act requires the depositing of City's funds in a "qualified depository". The Act defines a "qualified depository" as any financial institution whose deposits are insured by an agency of the federal government and which has been certified by the Utah Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

Deposits

Custodial Credit Risk – Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned. The City does not have a formal deposit policy for custodial credit risk. The uninsured portion of the City's bank balances on June 30, 2017 was \$261,713.

Investments

The Act defines the types of securities authorized as appropriate investments for the City and the conditions for making investment transactions. Investment transactions may only be conducted through qualified depositories, certified dealers or directly with the issuers of the investment securities.

Statutes authorize the City to invest in negotiable or nonnegotiable deposits of qualified depositories and permitted negotiable depositories; repurchase and reverse repurchase agreements; commercial paper that is classified as "first tier" by two nationally recognized statistical rating organizations, one of which must be Moody's Investors Service or Standards & Poor's; bankers' acceptances; obligations of the United States Treasury including bills, notes and bonds; bonds, notes and other evidence of indebtedness of political subdivisions of the state; fixed rate corporate obligations and variable rate securities rated "A" or higher, or the equivalent of "A" or higher, by two nationally recognized statistical rating organizations; shares or certificates in money market mutual fund as defined by the Act; and the Utah State Public Treasurer's Investment Fund (PTIF).

The Utah State Treasurer's Office operates the PTIF. The PTIF is available for investment of funds administered by any Utah public treasurer.

The PTIF is not registered with the SEC as an investment company. The PTIF is authorized and regulated by the Act established by the Money Management Council which oversees the activities of the state treasurer and the PTIF, and details the types of authorized investments. Deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah, and participants share proportionally in any realized gains or losses on investments.

RIVER HEIGHTS CITY
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2017

Note 2 – Deposits and Investments (continued)

The PTIF operates and reports to participants on an amortized cost basis. The income, gains and losses, net of administrations fees, of the PTIF are allocated based upon the participant’s average daily balance. The fair value of the PTIF investment pool is approximately equal to the value of the pool shares.

The City’s investments on June 30, 2017, consisted of the following:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Maturities</u> (Less than one year)	<u>Quality Rating</u>
State of Utah PTIF	<u>\$299,990</u>	<u>\$299,990</u>	Unrated

Interest Rate Risk – Interest rate risk is the risk that changes in the interest rates will adversely affect the fair value of an investment. The City’s policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with the Act. Section 51-7-11 of the Act requires that the remaining term to maturity of investments may not exceed the period of availability of the funds to be invested. The Act further limits the remaining term to maturity on all investments in commercial paper, bankers’ acceptances, fixed rate negotiable deposits and fixed rate corporate obligations of 270 to 365 days or less. In addition, variable rate negotiable deposits and variable rate securities may not have remaining term to final maturity exceeding two years.

Credit Risk – Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City’s policy for reducing its exposure to credit risk is to comply with the Act as previously discussed. See the quality ratings on the investment schedules above.

Custodial Credit Risk – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The City does not have a formal investment policy for custodial credit risk in regard to the custody of the City’s investments.

Concentration of Credit Risk – Concentrations of credit risk is the risk of loss attributed to the magnitude of government’s investment in a single issuer. The City’s policy for reducing this risk of loss is to comply with the Rules of Money Management Council.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 3 – Legal Compliance – Budgets

On or before the first scheduled City council meeting in May, all agencies of the City submit requests for appropriation to the City's financial officer so that a budget may be prepared. The budget is prepared by fund, function, and activity, and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year.

The proposed budget is presented to the City council for review at the first scheduled meeting in May. The City council holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget. Any changes to the budget must be within the revenues and reserves estimated as available by the City financial officer or the revenue estimates must be changed by an affirmative vote of a majority of the City council. Within 30 days of adoption, the final budget must be submitted to the State Auditor. If there is no increase to the certified tax rate, a final tax rate is adopted by June 22 and adoption of budgets is done similarly.

State statute requires that City officers shall not make or incur expenditures or encumbrances in excess of total appropriations for any department in the budget as adopted or subsequently amended.

Note 4 – Interfund Activities

On June 30, 2017, no interfund balances existed.

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 5 – Receivables

The City has property and sales taxes, accounts receivable and receivables due from other governments as of June 30, 2017 as follows:

<u>Governmental Funds:</u>	
Taxes:	
Property and other taxes	\$ 106,821
Sales tax	<u>42,077</u>
Total taxes receivable	<u>148,898</u>
Class "C" roads – State of Utah	18,893
A/R Garbage	16,505
A/R 911	2,762
A/R Storm Water	2,404
A/R Court	<u>250</u>
Total other receivables	<u>40,814</u>
Total receivables – Governmental Funds	\$ <u>189,712</u>
 <u>Water Utility:</u>	
Accounts:	
Services and fees, net of allowance for bad debt	\$ <u>51,119</u>
Total receivables – Water	\$ <u>51,119</u>
 <u>Wastewater Collection:</u>	
Accounts:	
Services and fees, net of allowance for bad debt	\$ <u>18,497</u>
Total receivables – Wastewater	\$ <u>18,497</u>

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 6 – Capital Assets

Capital asset changes occurring for the year ended June 30, 2017, are as follows:

	<u>July 1, 2016</u>	<u>Additions</u>	<u>Deletions</u>	<u>June 30, 2017</u>
<u>Governmental Activities:</u>				
Capital assets not being depreciated:				
Land	\$ 178,719	-	-	178,719
Total capital assets not being depreciated	<u>178,719</u>	<u>-</u>	<u>-</u>	<u>178,719</u>
Capital assets being depreciated:				
Buildings	883,718	-	-	883,718
Infrastructure	951,380	336,933	-	1,288,314
Machinery and equipment	218,639	41,995	-	260,634
Total capital assets being depreciated	<u>2,053,738</u>	<u>378,928</u>	<u>-</u>	<u>2,432,667</u>
Accumulated depreciation for:				
Buildings	(375,949)	(22,117)	-	(398,066)
Infrastructure	(60,158)	(29,345)	-	(89,503)
Machinery and equipment	(187,116)	(16,091)	-	(203,207)
Total accumulated depreciation	<u>(623,224)</u>	<u>(67,553)</u>	<u>-</u>	<u>(690,777)</u>
Total capital assets being depreciated, net	<u>1,430,505</u>	<u>311,375</u>	<u>-</u>	<u>1,741,890</u>
Total governmental activities Capital assets, net	<u>\$ 1,609,233</u>	<u>311,375</u>	<u>-</u>	<u>1,920,608</u>

Depreciation expense was charged to functions of the City as follows:

General government	\$ 9,989
Public safety	2,059
Streets and public improvements	33,685
Parks and recreation	21,820
Total depreciation expense	<u>\$ 67,553</u>

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 6 – Capital Assets (continued)

	July 1, 2016	Additions	Deletions	June 30, 2017
<u>Business-type Activities:</u>				
Capital assets not being depreciated:				
Land and water rights	\$ -	-	-	-
Total capital assets not being depreciated	-	-	-	-
Capital assets being depreciated:				
Buildings and improvements	3,369,786	79,024	-	3,448,810
Machinery and equipment	117,728	78,190	-	195,918
Total capital assets being depreciated	3,487,514	157,214	-	3,644,728
Accumulated depreciation for:				
Buildings and improvements	(1,427,176)	(71,391)	-	(1,498,567)
Machinery and equipment	(41,248)	(25,244)	-	(66,492)
Total accumulated depreciation	(1,468,424)	(96,635)	-	(1,565,059)
Total capital assets being depreciated, net	2,019,090	60,579	-	2,079,669
Total business-type activities capital assets, net	\$ 2,019,090	60,579	-	2,079,669

RIVER HEIGHTS CITY
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2017

Note 7 – Long-term Debt

Long-term liability transactions for the fiscal year ended June 30, 2017, were as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<u>Business-type Activities:</u>					
Due to Sewer Fund	\$ -	-	-	-	-
Total business-type long-term liabilities	\$ -	-	-	-	-

Business-type Activities

Long-term debt for business-type activities consists of the following:

Note payable

\$480,000 note payable to the Wastewater Collection Fund issued November 12, 2009. Due in annual installments ranging from \$33,000 to \$54,400 until September 1, 2021, plus interest at 5%.

Total

-
-

RIVER HEIGHTS CITY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2017

Note 8 – Restricted Net Position/Fund Balance Classifications

Restricted net position represent amounts required to be maintained to satisfy third party agreements or legal requirements. On June 30, 2017 the Wastewater Collection Fund held \$55,539 for impact fees.

Pursuant to GASB No. 54 (see Note 1, *Equity Classifications: Fund Financial Statements*) the governmental fund balances are classified as follows:

Assigned fund balance – \$97,316 for future capital projects.

The remaining fund balance is unassigned.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF RIVER HEIGHTS
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE YEAR ENDED JUNE 30, 2017

	Original Budget	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:				
Property tax	\$ 102,050	105,800	109,287	3,487
Sales tax	180,000	285,000	262,149	(22,851)
Franchise and other taxes	65,000	72,000	77,281	5,281
Licenses and permits	22,120	27,820	33,611	5,791
Intergovernmental	65,500	79,300	79,719	419
Charges for services	164,000	184,000	189,099	5,099
Fines and forfeitures	3,000	1,800	1,403	(397)
Miscellaneous revenues	32,300	36,116	9,635	(26,481)
	<u>633,970</u>	<u>791,836</u>	<u>762,184</u>	<u>(29,652)</u>
Total revenues				
Expenditures:				
General government	179,839	199,519	129,087	70,432
Public safety	99,480	102,578	98,881	3,697
Streets and public improvements	104,843	90,800	44,495	46,305
Sanitation	124,000	144,000	135,583	8,417
Parks and recreation	89,746	79,066	58,877	20,189
	<u>597,908</u>	<u>615,963</u>	<u>466,923</u>	<u>149,040</u>
Total expenditures				
Excess (deficiency) of revenues over expenditures	<u>36,062</u>	<u>175,873</u>	<u>295,261</u>	<u>119,388</u>
Other financing sources (uses):				
Increase in fund balance	(36,062)	199,127	-	-
Transfers out:	<u>-</u>	<u>(375,000)</u>	<u>(300,000)</u>	<u>(75,000)</u>
Total other financing uses	<u>(36,062)</u>	<u>(175,873)</u>	<u>(300,000)</u>	<u>(75,000)</u>
Excess (deficiency) of revenue and other financing sources over expenditures and other financing sources				
	<u>\$ -</u>	<u>-</u>	<u>(4,739)</u>	<u>44,388</u>
Fund balance - beginning of year			<u>187,019</u>	
Fund balance - end of year	\$		<u>182,280</u>	

See Independent Auditor's Report.

GOVERNMENTAL AUDIT REPORT

Independent Auditor's Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance with *Government Auditing Standards*

To the Honorable Mayor and City Council
River Heights City
River Heights, Utah

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the government activities, business-type activities, and each major fund of River Heights City (the City) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise River Heights's basic financial statements and have issued my report thereon dated November 24, 2017.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the River Heights's internal control over financial reporting (internal control) to determine the procedures that are appropriate in the circumstances for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the River Heights's internal control. Accordingly, I do not express an opinion on the effectiveness of River Heights's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion of the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

MATTHEW REGEN, CPA, PC

November 24, 2017

STATE COMPLIANCE REPORT

Independent Auditor's Report in Accordance with the *State Compliance Audit Guide*

To the Honorable Mayor and City Council
River Heights City
River Heights, Utah

Report on Compliance with General State Compliance Requirements and for Each Major State Program

I have audited the River Heights City's (the City) compliance with the applicable general state and major state program compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the Utah State Auditor, that could have a direct and material effect on the City or each of its major state programs for the year ended June 30, 2017.

General state compliance requirements were tested for the year ended June 30, 2017 in the following areas:

Budgetary Compliance
Fund Balance
Enterprise Fund Transfers
Open and Public Meetings Act

The City received state funding from the following programs classified as major programs for the year ended June 30, 2017:

B&C Road Funds (Department of Transportation)

Management's Responsibility

Management is responsible for compliance with the general state requirements referred to above and the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

My responsibility is to express an opinion on the City's compliance based on my audit of the compliance requirements referred to above. I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above could have a direct and material effect on the City or its major programs occurred. An audit includes examining, on a test basis, evidence about the City's compliance

with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance with general state compliance requirements and for each major state program. However, my audit does not provide a legal determination of the City's compliance.

Opinion on General State Compliance Requirements and Each Major State Program

In my opinion, River Heights City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the City or on each of its major state programs for the year ended June 30, 2017.

Report on Internal Control Over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing my audit of compliance, I considered the City's internal control over compliance with the compliance requirements that could have a direct and material effect on the City or on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance with general state compliance requirements and for each major state program and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion of the effectiveness of internal control over compliance. Accordingly, I do not express an opinion of the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a general state or major state program compliance requirement on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a general state or major state program compliance requirement will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a general state or major state program compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses or significant deficiencies. However, material weaknesses may exist that were not identified.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide*. Accordingly, this report is not suitable for any other purpose.

MATTHEW REGEN, CPA, PC

November 24, 2017

Ordinance 8-2017

AN ORDINANCE TO ADOPT
CHANGES TO THE CITY CODE OF RIVER HEIGHTS CITY, UTAH

10-21-6: RECORDING REQUIRED

Following the final approval of the planning commission, the property owners shall submit the executed deeds, any required maps and other documentation to the city, along with the appropriate cost of recording the legal descriptions with the county recorder. The city attorney zoning administrator shall record the deeds. In accordance with state law, if a boundary line adjustment results in the need for dedication of a public right of way or other public dedication, a plat shall be required at the expense of the applicant. Any approved adjustment that has not been presented for recording to the City zoning administrator within ninety (90) days of the date of approval shall be deemed to have expired. (Ord., 1-22-2002)

³⁻¹⁻⁴
~~3-5-1~~: HOME OCCUPATION LICENSES

- A. Permitted Uses Requiring a Conditional Use Permit and License
 - 1. Home occupations which have an external impact greater than the impact of a normal residential use are required to obtain a CUP and (if granted) a city business license. Impacts to the neighborhood will be evaluated in the following areas:
 - i. ~~Remodel: Alteration of the dwelling site or the structure's exterior,~~

³⁻¹⁻⁵
~~3-5-2~~: FEE FOR LICENSE;

- A. Fee Schedule: There shall be a business license fee schedule in such amounts as established by resolution of the city council. The license shall be effective for the calendar year ~~in which it is issued.~~

10-12-2: AREA REGULATIONS

- A. Residential Space Requirement Chart: The minimum lot sizes and setback distances for residential uses are listed in the following table 2:

Table 2, Residential Space Requirement Chart

<u>Residential Uses</u>	<u>A</u>	<u>R-1-8</u>	<u>R-1-10</u>	<u>R-1-12</u>	<u>PUD</u>
Lot Setbacks					
Principal Uses (in feet):					
Front Yard	50	20	20	25	*
<u>Attached Garage, door facing street</u>	<u>50</u>	<u>25</u>	<u>25</u>	<u>25</u>	
Side Yard (interior lot)	20	10 *****	10	10	*
Side Yard (on street)	30	20	20	25	*
Rear Yard	30	15	15	20	*

Effective upon passage by the River Heights Municipal Council this 28th day of November 2017.

James Brackner, Mayor

ATTEST:

Sheila Lind, Recorder