

# River Heights City

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## COUNCIL MEETING AGENDA

**Tuesday, June 12, 2018**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

Opening Remarks (Thatcher) and Pledge of Allegiance (Scott)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Public Hearing to Approve a Resolution Amending the 2017-18 General Budget

Public Hearing to Approve a Resolution Adopting the River Heights Budget for the Fiscal Year 2018-19

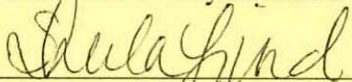
Discuss Possible Traffic Signs for Saddlerock Phase 3

Discuss Sewer Rate Increase

Adopt a Resolution Approving an Adjustment of Solid Waste Collection and Disposal Fees, and Mandatory Curbside Recycling

Adjourn

Posted this 7<sup>th</sup> day of June 2018

  
\_\_\_\_\_  
Sheila Lind, Recorder

Attachments for this meeting and drafts of previous meeting minutes can be found on the State's Public Notice Website ([pmn.utah.gov](http://pmn.utah.gov))

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

June 12, 2018

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8 Present: Mayor Todd Rasmussen  
9 Council members: Doug Clausen  
10 Robert "K" Scott  
11 Dixie Wilson  
12 Blake Wright  
13  
14 Public Works Director Clayton Nelson  
15 Finance Director Clifford Grover  
16 Treasurer Wendy Wilker  
17 Minute Taker Joe Ames  
18  
19 Excused Recorder Sheila Lind  
20 Council member: Elaine Thatcher  
21  
22 Others Present: James Brackner  
23

24  
25 The following motions were made during the meeting:  
26

### 27 Motion #1

28 Councilmember Clausen moved to "adopt the minutes of the Council meeting of May 22, 2018  
29 and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen,  
30 Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.  
31

### 32 Motion #2

33 Councilmember Clausen motioned to "approve the May 22, 2018 closed meeting minutes."  
34 Councilmember Scott seconded the motion, which carried with Clausen, Scott and Wright in favor,  
35 none opposed. Thatcher was absent. Wilson abstained because she was not present at the closed  
36 meeting.  
37

### 38 Motion #3

39 Councilmember Clausen moved to "pay the bills as listed with correction as noted. Holding on  
40 Roto Rooter - \$635 approved by council, pending satisfaction discussed with Insurance."  
41 Councilmember Scott seconded the motion, which passed with Clausen, Scott, Wilson and Wright in  
42 favor. No one opposed. Thatcher was absent.  
43

### 44 Motion #4

45 Councilmember Clausen moved to “adopt Resolution 3-2018, A Resolution Amending the  
46 2017-18 General Budget.” Councilmember Scott seconded the motion, which passed with Clausen,  
47 Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.

48  
49 Motion #5

50 Councilmember Clausen moved to “adopt Resolution 4-2018, A Resolution Adopting the River  
51 Heights Budget for the Fiscal Year 2018-19.” Councilmember Wright seconded the motion, which  
52 passed with Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.

53  
54 Motion #6

55 Councilmember Clausen proposed motion to “increase sewer rate by 10% because that is what  
56 Logan City will increase it to.” All in favor none opposed. Thatcher was absent.

57  
58 Motion #7

59 Councilmember Clausen proposed a motion to increase sewer rate by 10% because that is what  
60 Logan City will increase it to. All in favor none opposed. Thatcher was absent.

61  
62 Motion #8

63 Councilmember Wright moved to “adopt Resolution 5-2018, A Resolution Approving an  
64 Adjustment of Solid Waste Collection and Disposal Fees, and Mandatory Curbside Recycling.  
65 Effective July 1, 2018. 90 Gallon Container Rate will be \$16.15 per month, includes a \$1.00  
66 administration fee (up from \$14.25), and the 60 gallon container rate will be \$13.90, includes a \$1.00  
67 administration fee (up from \$12.00).” Councilmember Scott seconded the motion, which passed with  
68 Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.

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70  
71 Proceedings of the Meeting:

72  
73 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in  
74 the River Heights City Building on Tuesday, June 12, 2018 for their regular council meeting.  
75 Opening Remarks and Pledge of Allegiance: Mayor Rasmussen opened the meeting by  
76 welcoming everyone and thanking everyone for their diligent service. Councilmember Scott led the  
77 group in the Pledge of Allegiance.

78 Adoption of Previous Minutes and Agenda: Minutes for the May 22, 2018 meeting were  
79 reviewed.

80 Councilmember Clausen moved to “adopt the minutes of the Council meeting of May 22,  
81 2018 and the evening’s agenda.” Councilmember Scott seconded the motion, which passed with  
82 Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.

83 Councilmember Clausen motioned to “approve the May 22, 2018 closed meeting  
84 minutes.” Councilmember Scott seconded the motion, which carried with Clausen, Scott and  
85 Wright in favor, none opposed. Thatcher was absent. Wilson abstained because she was not  
86 present at the closed meeting.

87 Reports and Approval of Payments (Mayor, Council, Staff):

88 Public Works Director Nelson

- 89 • A couple weeks ago the city sewer backed up on 400 South, which caused flooding in a home  
90 on 400 South – Thunell residence which did damage to their basement. Treasurer Wilker

1 helped contact insurance company and start a claim. Sent out for a bid. Insurance contacted last  
2 Friday to call back. PWD Nelson called but could not reach and is waiting for return call.  
3 Home is being cleaned up. Don't have a total value yet. Roto Rooter bill is for \$635. FD  
4 Grover to wait to find out from insurance on how to handle. Homeowner called Roto Rooter  
5 thinking it was a personal problem but Roto Rooter recognized it is a city issue. The issue was  
6 caused by a blockage in the city main line causing backup into the home. Luckily it was the  
7 only home affected. Once PWD Nelson gets a quote from the insurance he will inform the  
8 council.

- 9 • The Saddlerock sign on a rock will be about \$1000 by Brown Monument, which includes  
10 concrete pad. Brown Monument also did the Heber Olsen Park sign. The price of the rock is  
11 \$30. Councilmember Wilson wanted to research the cost and does not want it to look like a  
12 tombstone. She will talk with PWD Nelson about it. Most of the cost is the engraving,  
13 placement, etc. Mayor Rasmussen has two scouts that would like an Eagle project.
- 14 • When Lamplighter contracting happened they did not bid any landscaping. Logan City agreed  
15 to take care of anything on the north side of Lamplighter Drive if River Heights City would do  
16 the west side. If anyone from that neighborhood says anything, such as sprinkler systems not  
17 working, let PWD Nelson know so he can take care of it.
- 18 • 500 South ditch finished and turned out pretty good. As soon as that was done got a phone call  
19 from Bracken with Wasatch asking about landscaping and if we were willing to look at ways to  
20 landscape that to where it looked good and there was no regular maintenance on our part to do.  
21 Met with them last Friday. They want to do some grass on the city property, then a mow strip.  
22 Then from the mow strip to the street do some cobble rock. All of that would be \$14,000 for  
23 grass, sprinklers and rock (rock alone is around \$6000). They will do all maintenance if they do  
24 this plan. Mayor had asked PWD Nelson a few weeks ago about seeking a mutual agreement.  
25 Jim Brackner asked if they would be willing to pay for sidewalk tied to previous project if we  
26 do this? Logan PWD said they should have made arrangements for that when they put in the  
27 apartment. They had recently been asked if they would help pay for it and they said no. Mayor  
28 said they are looking for old documentation on this. Mentioned the option of spraying the  
29 grass/weeds each year. CM Clausen suggested we contribute \$3500 and mention that since they  
30 weren't willing to contribute to sidewalk, then that is about all we can do. PWD Nelson feels  
31 we should contribute some for the rock portion to make it nice for the other residents that live  
32 down there. CM Scott mentioned that if there is lawn that the city still has eminent domain  
33 down there if needed, such as for a road. There is no fence in their plan. Believed that the local  
34 residents in that area didn't want the fence where one was planned so the landscapers chose not  
35 to do a fence, other than the emergency gate. In a handful of years we could be putting out that  
36 much cost in maintenance, which if we let them do it they will maintain. Mayor asked what the  
37 precedence is elsewhere with maintaining borders between cities? At least 25 feet involved.  
38 PWD Nelson likes the look of their design and it creates a nice buffer between cities, rather  
39 than weeds. Council suggested to Mayor or PWD Nelson to put \$3500 towards project and that  
40 we get them to sign something that they will maintain. (\$3500 is about half of the rock, not half  
41 of the grass and other - \$7000 would be half). Discussed putting grass further out without rock,  
42 but it was mentioned there could be safety issues with kids playing on grass next to road. The  
43 rock would create a mounded barrier for safety and to keep vehicles from crossing. PWD  
44 Nelson to see about that.

6 Finance Director Grover

- 137 • Nothing changed since what is shown. Budget represents current budget.

138

139 Treasurer Wilker

- 140 • Presented and answered questions regarding the list of bills to be paid. Mistake on line 13,  
141 \$78.13 there and other \$2800 in roads.

142 **Councilmember Clausen moved to “pay the bills as listed with correction as noted.**

143 **Holding on Roto Rooter - \$635 approved by council, pending satisfaction discussed with**  
144 **Insurance.” Councilmember Scott seconded the motion, which passed with Clausen, Scott,**  
145 **Wilson and Wright in favor. No one opposed. Thatcher was absent.**

146

147 Councilmember Thatcher

- 148 • Excused.

149

150 Councilmember Scott

- 151 • Radios from Sheriff's office – looking into other communication methods.

152

153 Councilmember Clausen

- 154 • Tried to talk to Nibley – city manager out for weeks – will speak with when he is back.

155

156 Councilmember Wilson

- 157 • T-ball going well. Brian Bingham new soccer person. Texted Craig to see about funds  
158 available. Will pay bill as noted. Party on June 25<sup>th</sup> at Bear lake at 6pm, but come early for  
159 other activities. Invitations to come, RSVP to Sheila. Bring a side dish to share. Pickleball will  
160 happen.

161

162 Councilmember Wright

- 163 • Nothing to report.

164

165 Recorder Lind

- 166 • Excused.

167

168 Mayor Rasmussen

- 169 • Public meetings: 14<sup>th</sup> Ted's Service – accepting public comments. Also, Logan Regional Waste  
170 Water Facility review of plans, at the same time and same day.

- 171 • Spoke with Attorney Jenkins about landlord agreement that we had – some conflicting terms.  
172 Clarified and sent out a new contract to landlords, only to find out we don't have an ordinance  
173 that says landlords have to sign a contract. Mayor needs to know where to head with landlords  
174 and service agreements. If we don't have that we could write service agreement that at the point  
175 where resident has delinquent money, when it equals the amount of the deposit we terminate  
176 service and are protected, or we add the ordinance that a landlord agreement is required if the  
177 agreement is in the tenant's name. PWD Nelson believes they have to be two months behind  
178 before we can do certain things – Recorder Lind would know better on this. Mayor believes  
179 there are around 47 landlord situations. Right now we take the risk of any resident that signs an  
180 agreement. Recorder Lind did bring this up with the Zoning Commission, per CM Wright.  
181 Council agrees that we should write an ordinance for this so that it will be required for the

landlord to pursue delinquent funds. Existing situations don't need to have a new form signed, but once a new tenant then a new form would need to be signed going forward.

Public Comment: No public comment.

Public Hearing to Approve a Resolution Amending the 2017-18 General Budget: FD Grover said the only changes are the labor, which is recorded on the budget. Elaine previously had a question on the budget for Apple Days for \$1800, but it is \$8000 and FD Grover believes she was looking at the budget incorrectly.

CM Wilson sees a discrepancy to line 10-70-41 Parks & Rec - Professional Fees - \$2500 vs \$1700. After discussion it was determined to be fine.

**Councilmember Clausen moved to “adopt Resolution 3-2018, A Resolution Amending the 2017-18 General Budget.” Councilmember Scott seconded the motion, which passed with Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.**

Public comment by Jim Brackner and discussion regarding state tax rates. We don't want to increase the tax rate. Councilmember Clausen feels this is a difficult discussion and quite involved to discuss tonight. Concern about it not being official. Mayor says we will bring it up next week in order to make decision. Jim Brackner mentioned the Conservice building situation that he feels wasn't fair that the property tax didn't get affected much. CM Wright mentioned we could always adjust the rate, which is more even to everyone. Asked for numbers and history to discuss next time.

Public Hearing to Approve a Resolution Adopting the River Heights Budget for the Fiscal Year

**Councilmember Clausen moved to “adopt Resolution 4-2018, A Resolution Adopting the River Heights Budget for the Fiscal Year 2018-19.” Councilmember Wright seconded the motion, which passed with Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.**

CM Wright has an item for CM Wilson: The development up by his home is guessing about \$2 per square foot for property. After discussion they are good.

Discuss Possible Traffic Signs for Saddlerock Phase 3: Mayor had Deputy research speeding and they couldn't find any speeding in that area. It could have just been increased traffic in that area that the residents weren't used to. CM Scott likes idea of some signage to increase awareness. People are cutting through the subdivision to get to the elementary school. Mayor's concern is that people in other areas of the city may request signs in their neighborhoods, as well. It was mentioned that painting on the streets can be productive, as opposed to signs. Also mentioned that speed signs could be a good option. PWD Nelson likes the sign that says “All streets in River Heights City 25 MPH unless otherwise noted”. Cost of signs are relatively cheap. Can't put at intersection, it will be in front of someone's house. Could put the speed limit sign at all entrances of city. Do some more research to find out what is really needed before we dive in. Lets see what is happening now and again the first few weeks of school. CM Wilson struggling and wants safety first, rather than research first at the expense of safety. Council seems to agree with city limit speed signs.

Discuss Sewer Rate Increase:

**Councilmember Clausen proposed a motion to increase sewer rate by 10% because that is what Logan City will increase it to. All in favor none opposed. Thatcher was absent.**

Adopt a Resolution Approving an Adjustment of Solid Waste Collection and Disposal Fees, and Mandatory Curbside Recycling:

**Councilmember Wright moved to “adopt Resolution 5-2018, A Resolution Approving an Adjustment of Solid Waste Collection and Disposal Fees, and Mandatory Curbside Recycling. Effective July 1, 2018. 90 Gallon Container Rate will be \$16.15 per month, includes a \$1.00**

228 **administration fee (up from \$14.25), and the 60 gallon container rate will be \$13.90, includes a**  
229 **\$1.00 administration fee (up from \$12.00).” Councilmember Scott seconded the motion, which**  
230 **passed with Clausen, Scott, Wilson and Wright in favor. No one opposed. Thatcher was absent.**

231 The meeting adjourned at 8:06 p.m.

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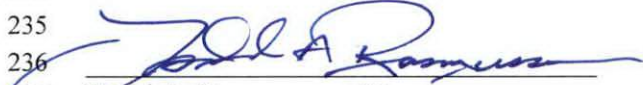
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Joe Ames, Minute Taker

  
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Todd A. Rasmussen, Mayor

River Heights City  
 Financial Summary  
 June 12, 2018

**Cash Balance By Fund**

	05/31/18	06/12/18	Net Change	% of Total
General Fund	297,617.32	299,103.85	1,486.53	18.77%
Capital Projects Fund	38,288.26	38,288.26	-	2.40%
Water Fund	401,225.65	406,362.88	5,137.23	25.50%
Sewer Fund	844,171.09	849,583.06	5,411.97	53.32%
<b>Total Cash Balance</b>	<b>1,581,302.32</b>	<b>1,593,338.05</b>	<b>12,035.73</b>	100.00%

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
<b>General Fund</b>						
Revenue		749,422.81	792,130.00	42,707.19	94.61%	95.07%
Expenditures	Administrative	152,685.90	163,850.00	11,164.10	93.19%	95.07%
	Office	16,424.72	18,720.00	2,295.28	87.74%	95.07%
	Community Affairs	11,279.53	18,200.00	6,920.47	61.98%	95.07%
	Planning & Zoning	3,685.65	8,070.00	4,384.35	45.67%	95.07%
	Public Safety	81,723.29	84,100.00	2,376.71	97.17%	95.07%
	Roads	74,153.59	96,200.00	22,046.41	77.08%	95.07%
	Parks & Recreation	54,818.86	75,016.00	20,197.14	73.08%	95.07%
	Sanitation	134,238.21	145,000.00	10,761.79	92.58%	95.07%
	Transfer To CP Fund	-	140,000.00	140,000.00		
Total Expenditures		529,009.75	749,156.00	220,146.25	70.61%	95.07%
<b>Net Revenue Over Expenditures</b>		<b>220,413.06</b>	<b>42,974.00</b>	<b>(177,439.06)</b>		
<b>Capital Projects Fund</b>						
Revenue		433.89	400.00	(33.89)		95.07%
Transfer From General Fund		-	140,000.00	140,000.00		
Expenditures	Administrative	14,900.00	4,900.00	(10,000.00)		95.07%
	Parks & Recreation	114.90	2,620.00	2,505.10		95.07%
	Roads	69,446.86	138,000.00	68,553.14		95.07%
	Electricity	-	4,200.00	4,200.00		95.07%
Total Expenditures		84,461.76	149,720.00	65,258.24		95.07%
<b>Net Revenue Over Expenditures</b>		<b>(84,027.87)</b>	<b>(9,320.00)</b>	<b>74,707.87</b>		
<b>Water Fund</b>						
Revenue		385,954.06	414,730.00	28,775.94	93.06%	95.07%
Expenditures		248,434.83	261,500.00	13,065.17	95.00%	95.07%
<b>Net Revenue Over Expenditures</b>		<b>137,519.23</b>	<b>153,230.00</b>	<b>15,710.77</b>		
<b>Sewer Fund</b>						
Revenue		296,502.68	300,300.00	3,797.32	98.74%	95.07%
Expenditures		252,566.50	270,000.00	17,433.50	93.54%	95.07%
<b>Net Revenue Over Expenditures</b>		<b>43,936.18</b>	<b>30,300.00</b>	<b>(13,636.18)</b>		



River Heights City Bills To Be Paid

6/12/2018

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	A-1 Automotive	Vehicle Split Chevy 2004						\$15.99	\$15.99	\$15.99	\$47.97
2	Al's Trophies	T-Ball Trophy			\$15.00						\$15.00
3	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
4	Cache Valley Concrete Cutting	Sidewalk Cut 400 S. 600 E.						\$200.00			\$200.00
5	Daines & Jenkins	Legal Fees	\$1,193.33								\$1,193.33
6	Denny's Business Source	Office Supplies	\$59.51								\$59.51
7	Diamond Tree Experts, Inc.	Ryan's Park Chips			\$2,925.00						\$2,925.00
8	Ferguson Enterprises, Inc.	Sprinkler Repairs Pioneer Park			\$159.90						\$159.90
9	Incredible Concrete	500 South Irrigation Collar						\$228.00			\$228.00
10	Intermountain Farmers Association	Weed Spray Fertilizer for Parks			\$324.66						\$324.66
11	Lowe's	Pot Holes & Sign Posts						\$105.03			\$105.03
12	Napa Auto Parts	Vehicle Split Diesel DEF			\$74.13			\$13.32	\$13.32	\$13.32	\$39.96
13	Peterson Plumbing	Sprinklers, Ditch 500 S, Meter Gasket			\$2,905.37			\$2031.24			\$2,905.37
14	Providence City	Library					\$4,688.00				\$4,688.00
15	Rocky Mountain Power	Electricity	\$78.00		\$61.74	\$25.63		\$1,161.67	\$2,728.29	\$27.01	\$4,082.34
16	Roto Rooter	Sewer Back-up 400 South 500 E. Thunell								\$635.00	\$635.00
17	Rupp Trucking/Waste	City Clean Up Dumpsters					\$532.25				\$532.25
18	South Fork Hardware	Shop Nuts & Bolts			\$8.81			\$8.81	\$8.81	\$8.82	\$35.25
19	Sprinkler Supply	Park Sprinklers			\$630.75						\$630.75
20	Thomas Petroleum	Fuel For City Vehicles			\$22.17			\$22.18	\$22.18	\$22.18	\$88.71
21	Utah Local Government Trust	Workers Comp Monthly Fee	\$17.29		\$26.55			\$81.07	\$102.69	\$108.09	\$335.69
22	West Motor Company	Vehicle Maint. 2017 RAM						\$24.70	\$24.71	\$24.71	\$74.12
23	Whitaker Construction	350 S. Water Leak, 500 S. Ditch						\$139.98	\$275.84		\$415.82
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	<b>Page 1 SubTotals</b>		\$1,348.13		\$7,079.95	\$25.63	\$5,220.25	\$2,000.75	\$3,231.83	\$855.12	\$19,761.66

RESOLUTION NO. 5-2018

**A RESOLUTION APPROVING AN ADJUSTMENT OF SOLID WASTE COLLECTION AND DISPOSAL FEES, AND MANDATORY CURBSIDE RECYCLING**

WHEREAS, River Heights City contracts with Cache County for solid waste services and,

WHEREAS, the Solid Waste Advisory Board, of Cache County recognizes the need to adjust the solid waste rates to address the operation of the North Valley Landfill, Transfer Station and Transfer Haul.

THEREFORE, the River Heights City Council adopts the following solid waste schedule which shall be in effect July 1, 2018:

- 90 Gallon Container Rate = \$16.15 per month\* (\$14.25 currently)
- 60 Gallon Container Rate = \$13.90 per month\* (12.00)
- Recycling Container Rate = \$3.00 per month (3.00)
- Greenwaste Container Rate = \$5.00 per month\*\* (4.00)

\* Rates reflect Cache County's rates plus an additional \$1.00/month/can to cover River Heights City administrative costs.

\*\* Greenwaste cans are picked up April through November however, they are billed all twelve months of the year.

River Heights City also adopts the updated Cache County front load refuse container rates, plus \$1.00/month administrative costs.

PASSED BY THE RIVER HEIGHTS MUNICIPAL COUNCIL, STATE OF UTAH, THIS 12<sup>th</sup> DAY OF JUNE 2018.

\_\_\_\_\_  
Todd A Rasmussen, Mayor

ATTEST

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Sheila Lind, Recorder

**DRAFT**

RESOLUTION 3-2018

A RESOLUTION AMENDING THE 2017-2018 GENERAL BUDGET

WHEREAS, on June 15, 2017 the River Heights City Council adopted and passed the 2017-2018 Budget; and

WHEREAS, subsequent to the adoption of said budget additional and unanticipated expenses have arisen and certain other expenses have been reduced or the necessary revenues have been secured to cover these additional expenses; and

WHEREAS, it appears both necessary and proper that appropriate adjustments be made to the 2017-2018 budget to reflect these changes; and

WHEREAS, a public hearing was held on June 12, 2018 to hear comment and discuss the adjustments;

THEREFORE, BE IT RESOLVED by the City Council of River Heights, Cache County, State of Utah, that the changes to the 2017-2018 Budget are attached and are hereby approved.

BE IT FURTHER RESOLVED that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the River Heights City Council this 12<sup>th</sup> day of June, 2018.

BY:

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Todd A Rasmussen, Mayor

ATTEST:

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Sheila Lind, Recorder

RESOLUTION 4-2018

A RESOLUTION ADOPTING THE RIVER HEIGHTS BUDGET  
FOR THE FISCAL YEAR 2018-2019

The River Heights City Council of Cache County, Utah, in a regular meeting, lawful notice of which had been given, finds that a public hearing was held on June 12, 2018, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for the fiscal year 2018-2019.

THEREFORE, the River Heights City Council hereby adopts the following resolution:

BE IT RESOLVED that the 2018-2019 River Heights City budget in the total amount of \$907,180.00, the original of which is on file in the River Heights City Office and a copy of which is attached to this resolution, is hereby adopted as the River Heights City budget beginning July 1, 2018 and ending on June 30, 2019.

This budget figure was adopted by the River Heights City Council on the 12<sup>th</sup> day of June, 2018.

BE IT ALSO RESOLVED that the General Fund unreserved equity balance will be limited to 25% of the 2018-19 budgeted revenues. Any excess will be transferred from the General Fund to the Capital Projects Fund as of June 30, 2018.

RIVER HEIGHTS CITY

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Todd A Rasmussen, Mayor

ATTEST:

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Sheila Lind, Recorder

Report Criteria:

- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

*Amendments*

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>General Fund</b>			
<b>Taxes</b>			
10-31-10	Property Tax	108,000.00	107,000.00
10-31-20	Sales Tax	235,400.00	235,500.00
10-31-30	Franchise Tax	75,000.00	75,000.00
10-31-50	Redemption Taxes	1,200.00	1,200.00
10-31-60	UPP Taxes (personal property)	2,600.00	2,600.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	10,400.00	10,400.00
Total Taxes:		430,600.00	431,700.00
<b>Licenses and Permits</b>			
10-32-10	Zoning Clearance Permits	5,500.00	2,500.00
10-32-20	Home Occupation License	1,800.00	1,800.00
10-32-30	Conditional Use Permits	200.00	300.00
10-32-40	Subdivision Fees	1,700.00	500.00
10-32-50	Cache County 20% Bldg. Fee	10,000.00	1,500.00
10-32-60	Dog Fees	4,400.00	4,400.00
10-32-65	Sanitation	149,400.00	149,400.00
10-32-70	Impact Fees - Parks	19,600.00	2,700.00
10-32-75	Impact Fees - Roads	9,500.00	1,400.00
10-32-80	Storm Drainage	26,200.00	26,200.00
10-32-85	911	23,500.00	23,500.00
Total Licenses and Permits:		251,800.00	214,200.00
<b>Intergovernmental Revenue</b>			
10-33-10	State Liquor	.00	.00
10-33-20	Class 'C' Road	70,700.00	70,700.00
10-33-25	Park Grant (RAPZ)	3,400.00	3,500.00
10-33-30	Sidewalk Improvement - Propert	.00	.00
10-33-40	Grant - Basement Museum (RAPZ)	.00	.00
10-33-50	Grant - Sidewalk	.00	.00
10-33-55	Grant - Cache County Stimulus	.00	.00
Total Intergovernmental Revenue:		74,100.00	74,200.00
<b>Charges for Services</b>			
10-34-10	Parks and Rec. & Rent Park	900.00	900.00
10-34-15	Ball Diamond Rental	.00	.00
10-34-16	Soccer Field Rental	.00	.00
10-34-20	T-Ball	1,700.00	1,700.00
10-34-30	Late Fees	300.00	300.00
Total Charges for Services:		2,900.00	2,900.00

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>Fines and Forfeitures</b>			
10-35-10	Fines and Forfeitures	1,000.00	1,000.00
Total Fines and Forfeitures:		1,000.00	1,000.00
<b>Other Revenue</b>			
10-36-10	Other	300.00	300.00
10-36-15	Bad Debt Recovery	.00	.00
10-36-16	Apple Days-Derby Box Car	.00	.00
10-36-17	Apple Days-Fun Run	350.00	350.00
10-36-18	Apple Days-Tennis	350.00	350.00
10-36-19	Apple Days-Pickleball	30.00	30.00
10-36-20	Apple Days-Promotion/Entertain	200.00	200.00
10-36-21	Vendor Booth-Apple Days	200.00	200.00
10-36-25	Community Affairs - Other	.00	.00
10-36-30	Rent - City Building	1,000.00	1,000.00
10-36-35	Right of Way Fees	.00	1,300.00
10-36-40	Youth Council	100.00	100.00
10-36-50	Contribution	700.00	700.00
10-38-60	Interest Income	1,200.00	1,200.00
10-36-70	Recovery Fees - (Weed Control)	.00	.00
10-36-75	Tennis Court - Light Meter	.00	.00
10-36-80	Sidewalk Cost Recovery	.00	.00
10-36-85	Sale of Capital Assets	27,300.00	27,300.00
10-36-90	Gain <Loss> on Assets	.00	.00
Total Other Revenue:		31,730.00	33,030.00
<b>Administration</b>			
10-41-01	Mayor and Council	18,800.00	19,100.00
10-41-02	Judicial	.00	.00
10-41-03	Treasurer	6,300.00	6,900.00
10-41-04	Budget Officer	.00	.00
10-41-05	Recorder	22,500.00	20,700.00
10-41-06	Finance Director	1,900.00	2,500.00
10-41-08	Webmaster	.00	.00
10-41-10	Supervisor of Public Works	14,300.00	12,800.00
10-41-15	Payroll Taxes	5,000.00	5,000.00
10-41-16	Health Insurance	2,000.00	2,000.00
10-41-40	Audit	3,700.00	3,700.00
10-41-41	Professional Fees	5,000.00	5,000.00
10-41-42	Bad Debt	.00	.00
10-41-43	Legal	4,000.00	4,000.00
10-41-46	Dues and Subscriptions	1,400.00	1,400.00
10-41-50	Gas, Oil, Vehicle Repairs	.00	.00
10-41-55	Insurance Liability and Other	2,200.00	2,200.00
10-41-65	Repairs and Maintenance	250.00	250.00
10-41-70	Training and Meetings	900.00	900.00
10-41-75	Gas	.00	.00
10-41-80	Bank Service Charges	600.00	600.00
10-41-83	Capital Expenditures	.00	.00
10-41-85	Security System	.00	.00
10-41-87	Capital Expenditures	.00	.00
10-41-90	Depreciation Expense	74,900.00	74,900.00
10-41-95	Miscellaneous	100.00	100.00

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>Total Administration:</b>		<b>163,850.00</b>	<b>162,050.00</b>
<b>Office Expenses</b>			
10-44-10	Office and General Supplies	3,800.00	3,800.00
10-44-12	Office Cleaning	300.00	300.00
10-44-15	Dinner & Party	500.00	500.00
10-44-17	Computer Maintenance	1,400.00	1,400.00
10-44-20	Computer Updates	700.00	700.00
10-44-25	Computer - Recorder	.00	.00
10-44-30	Copy Machine Maintenance	450.00	450.00
10-44-35	1/3 Caselle	1,100.00	1,100.00
10-44-40	Elections	1,600.00	.00
10-44-45	Fax, Copier, Printer	100.00	100.00
10-44-47	Fire Extinguisher Service	100.00	100.00
10-44-49	Nameplates	10.00	10.00
10-44-50	Newsletter/Fliers	450.00	450.00
10-44-52	Newspaper Ads	750.00	750.00
10-44-55	Postage	900.00	900.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00
10-44-62	Recorder's Bond	.00	.00
10-44-65	Software	200.00	200.00
10-44-70	Training - Recorder	1,000.00	1,000.00
10-44-75	Gas	600.00	600.00
10-44-77	Electricity	1,400.00	1,400.00
10-44-78	Telephone	2,200.00	2,200.00
10-44-79	Internet	800.00	800.00
10-44-80	Web Page Domain	360.00	360.00
10-44-85	Web Master	.00	.00
<b>Total Office Expenses:</b>		<b>18,720.00</b>	<b>17,120.00</b>
<b>Community Affairs</b>			
10-48-10	Apple Days Dinner - INACTIVE	.00	.00
10-48-16	Apple Days-Derby Box Car	.00	.00
10-48-17	Apple Days-Fun Run	.00	.00
10-48-18	Apple Days-Tennis	.00	.00
10-48-19	Apple Days-Pickleball	.00	.00
10-48-20	Apple Days-Promotion/Entertain	8,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	1,300.00	1,300.00
10-48-25	Apple Days - Quilt	.00	.00
10-48-30	Civic Projects	1,400.00	1,400.00
10-48-50	Float	.00	200.00
10-48-55	Float Decorations	400.00	400.00
10-48-60	Library	4,600.00	4,600.00
10-48-65	Museum	.00	.00
10-48-70	Royalty	1,800.00	1,800.00
10-48-80	Youth Council	700.00	700.00
10-48-90	Sound System	.00	.00
<b>Total Community Affairs:</b>		<b>18,200.00</b>	<b>18,400.00</b>
<b>Planning &amp; Zoning</b>			
10-51-07	Planning Commission	1,200.00	1,200.00
10-51-10	Zoning Administrator/Planner	2,300.00	3,000.00
10-51-15	Payroll Taxes	200.00	200.00



Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
10-51-19	Advertising, Notices	800.00	500.00
10-51-20	Cache County Planner	.00	.00
10-51-25	Copies of Ordinances, Maps, Ot	70.00	70.00
10-51-30	Pass Through Fees-PZ	1,100.00	1,100.00
10-51-41	Professional Fees	1,500.00	1,500.00
10-51-45	Training	900.00	900.00
Total Planning & Zoning:		8,070.00	8,470.00
<b>Public Safety</b>			
10-54-10	Crossing Guards	9,900.00	9,900.00
10-54-15	Payroll Taxes	800.00	800.00
10-54-19	Crossing Guard Supplies	600.00	500.00
10-54-20	Crossing Guard Training	.00	200.00
10-54-25	Emergency Preparedness	.00	600.00
10-54-26	Neighborhood Watch	.00	.00
10-54-30	Fire	32,000.00	33,600.00
10-54-40	911	23,200.00	23,200.00
10-54-50	Liquor Law	.00	.00
10-54-60	Police	10,600.00	10,600.00
10-54-70	Animal Control	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	300.00	300.00
Total Public Safety:		84,100.00	86,400.00
<b>Roads</b>			
10-60-10	Supervisor - Roads	14,300.00	12,800.00
10-60-11	Part-Time Wages	2,500.00	2,100.00
10-60-12	Maintenance Assistant	10,200.00	9,900.00
10-60-15	Payroll Taxes	2,100.00	2,100.00
10-60-16	Health Insurance	7,700.00	7,700.00
10-60-22	Engineering & Professional	500.00	500.00
10-60-24	Trails	900.00	900.00
10-60-26	Paint Supplies	500.00	500.00
10-60-30	Walkway Repairs	.00	500.00
10-60-35	DO NOT USE	.00	.00
10-60-40	Signs	3,000.00	3,000.00
10-60-41	Professional Fees	900.00	2,000.00
10-60-46	Dues and Subscriptions	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	1,600.00	1,600.00
10-60-55	Snow Removal	9,500.00	20,000.00
10-60-56	Insurance, Liability and Other	7,400.00	7,400.00
10-60-60	Street Lighting	15,200.00	13,000.00
10-60-65	Street Repairs	4,900.00	5,000.00
10-60-70	Street Sweeping	.00	.00
10-60-75	Gas - Heating Garage	600.00	600.00
10-60-76	Storm Water	8,000.00	8,000.00
10-60-77	Electricity	.00	.00
10-60-79	Internet	.00	.00
10-60-80	Repairs and Maintenance	6,400.00	6,400.00
10-60-83	Capital Expenditures	.00	.00
Total Roads:		96,200.00	104,000.00
<b>Parks &amp; Recreation</b>			
10-70-10	Supervisor - Parks	15,246.00	12,800.00

Account Number	Account Title	2017-18	2018-19
		Current year Budget	Future year Budget
10-70-11	Part-Time Wages	2,800.00	2,900.00
10-70-12	Maintenance Assistant	13,000.00	11,900.00
10-70-15	Payroll Taxes	2,400.00	2,300.00
10-70-16	Health Insurance	8,270.00	8,700.00
10-70-20	Events (Apple Days)-INACTIVE	.00	.00
10-70-25	Advertising	.00	.00
10-70-30	Cleaning Supplies	350.00	400.00
10-70-35	Coin Operated Light Controller	.00	.00
10-70-40	Maintenance Ryan's Park	2,500.00	3,000.00
10-70-41	Professional Fees	2,500.00	1,700.00
10-70-45	Maintenance - Grounds	4,200.00	4,200.00
10-70-50	Maint. Tennis-Pickleball Court	.00	20,000.00
10-70-55	Plant Restoration	500.00	500.00
10-70-56	Insurance Liability and Other	1,800.00	1,800.00
10-70-60	T-Ball	1,700.00	1,100.00
10-70-65	Soccer League Expenses	1,000.00	1,000.00
10-70-67	Eccles Ice Center	1,400.00	1,500.00
10-70-70	Tennis Court Utilities	450.00	.00
10-70-72	Park Deposit Refund	.00	400.00
10-70-74	Building Deposit Refund	.00	600.00
10-70-75	Gas	1,800.00	800.00
10-70-77	Electricity	1,100.00	900.00
10-70-79	Internet	.00	.00
10-70-80	Repairs & Maintenance	11,000.00	11,000.00
10-70-82	Dugout Benches - Ball Diamond	500.00	500.00
10-70-83	Capital Expenditures	.00	.00
10-70-86	Park Restroom	700.00	700.00
10-70-90	Miscellaneous	2,000.00	2,100.00
<b>Total Parks &amp; Recreation:</b>		<b>75,016.00</b>	<b>90,800.00</b>
<b>Capital Improvements</b>			
10-80-10	City Shed - Fencing	.00	.00
10-80-20	Dugout Benches - Ball Diamond	.00	.00
10-80-30	Equipment Purchase - Mower	.00	.00
10-80-40	Museum	.00	.00
10-80-50	Ryan's Place Park	.00	.00
10-80-60	French Drain - Shop	.00	.00
10-80-70	Water Line - Shop	.00	.00
10-80-80	Sidewalks and Trails	.00	.00
10-80-84	Museum	.00	.00
10-80-85	Park Sprinkler	.00	.00
<b>Total Capital Improvements:</b>		<b>.00</b>	<b>.00</b>
<b>Other Expenses</b>			
10-90-10	Sanitation	145,000.00	150,000.00
10-90-20	Overhead Reimbursement	.00	.00
10-90-92	Transfer to CP Fund	140,000.00	120,000.00
10-90-93	Transfer to Water Fund	.00	.00
10-90-94	Transfer to Sewer Fund	.00	.00
10-90-99	Suspense	.00	.00
<b>Total Other Expenses:</b>		<b>285,000.00</b>	<b>270,000.00</b>
<b>General Fund Revenue Total:</b>		<b>792,130.00</b>	<b>757,030.00</b>

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
General Fund Expenditure Total:		<u>749,156.00</u>	<u>757,240.00</u>
Net Total General Fund:		<u>42,974.00</u>	<u>210.00-</u>

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Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>Capital Projects Fund</b>			
<b>Other</b>			
40-36-10	Interest - Capital Improvement	400.00	400.00
40-36-90	Transfers from General Fund	140,000.00	120,000.00
40-36-91	Transfers from Water Fund	.00	.00
40-36-92	Transfers from Sewer Fund	.00	.00
Total Other:		140,400.00	120,400.00
<b>Department: 40</b>			
40-40-85	Capital Improvements	.00	.00
40-40-90	Transfers to Water Fund	.00	.00
Total Department: 40:		.00	.00
<b>Department: 41</b>			
40-41-83	Administrative	4,900.00	130,000.00
Total Department: 41:		4,900.00	130,000.00
<b>Department: 51</b>			
40-51-83	Water-NEVER USE THIS ACCOUNT	.00	.00
Total Department: 51:		.00	.00
<b>Department: 60</b>			
40-60-83	Roads	138,000.00	757,750.00
Total Department: 60:		138,000.00	757,750.00
<b>Department: 70</b>			
40-70-83	Parks & Recreation	2,620.00	152,750.00
Total Department: 70:		2,620.00	152,750.00
<b>Department: 80</b>			
40-80-83	Electricity	4,200.00	.00
Total Department: 80:		4,200.00	.00
Capital Projects Fund Revenue Total:		140,400.00	120,400.00
Capital Projects Fund Expenditure Total:		149,720.00	1,040,500.00
Net Total Capital Projects Fund:		9,320.00-	920,100.00-

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>Water Fund</b>			
<b>Other</b>			
51-36-10	Charges for Services - Water	330,200.00	330,200.00
51-36-15	Interest Earned - Water	1,000.00	1,000.00
51-36-20	Hookups & Other - Water	28,500.00	4,500.00
51-36-30	Impact Fees - Water	55,000.00	8,300.00
51-36-40	Water Connection Fees	.00	.00
51-36-90	Transfers from General Fund	.00	.00
51-36-91	Transfers from Cap Proj Fund	.00	.00
51-36-95	Misc. Income	30.00	30.00
51-36-96	Scrap Recovery	.00	.00
51-36-98	Container Refunds	.00	2,100.00
Total Other:		414,730.00	346,130.00
<b>Water Department</b>			
51-40-01	Mayor and Council	6,500.00	6,700.00
51-40-03	Treasurer	6,100.00	6,700.00
51-40-05	Recorder	5,600.00	5,200.00
51-40-06	Finance Director	1,800.00	2,400.00
51-40-10	Supervisor - Public Works	21,400.00	19,100.00
51-40-11	Part Time Wages	3,000.00	2,500.00
51-40-12	Maintenance Assistant	12,300.00	11,900.00
51-40-15	Payroll Taxes	4,400.00	4,400.00
51-40-16	Health Insurance	9,700.00	9,700.00
51-40-20	1/3 Caselle Fee	1,100.00	1,100.00
51-40-22	Bad Debt	300.00	300.00
51-40-25	Billing Expense	200.00	200.00
51-40-26	Postage	800.00	800.00
51-40-30	Bond Payment - Interest	.00	.00
51-40-35	Capital Expenditures	32,000.00	17,750.00
51-40-37	Depreciation	75,700.00	75,700.00
51-40-40	Audit	2,200.00	2,200.00
51-40-41	Professional Fees	4,000.00	22,000.00
51-40-43	Legal	500.00	500.00
51-40-46	Dues and Subscriptions	100.00	100.00
51-40-50	Gas, Oil, & Vehicle Repair	1,600.00	1,600.00
51-40-51	Logan City Water Fees	6,000.00	6,500.00
51-40-55	Insurance Liability and Other	7,100.00	7,100.00
51-40-60	ProLog Water Share Assessment	2,100.00	2,100.00
51-40-65	Repairs and Maintenance	12,000.00	18,000.00
51-40-66	Materials and Supplies	2,500.00	2,500.00
51-40-70	Training and meetings	1,000.00	1,000.00
51-40-71	Rural Water Fees	.00	.00
51-40-75	Gas	2,300.00	2,300.00
51-40-77	Electricity	34,300.00	36,000.00
51-40-78	Telephone	1,700.00	1,700.00
51-40-79	Internet	300.00	300.00
51-40-80	Chlorine	3,900.00	3,900.00
51-40-83	Capital Expenditures-Water	.00	.00
51-40-85	Replace Water Meters	.00	.00
51-40-86	Flow Meters	.00	.00
51-40-90	Replace Reservoir	.00	.00
51-40-91	Transfers to Other Funds	.00	.00

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
Total Water Department:		261,500.00	272,250.00
Water Fund Revenue Total:		414,730.00	346,130.00
Water Fund Expenditure Total:		261,500.00	272,250.00
Net Total Water Fund:		153,230.00	73,880.00

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
<b>Sewer Fund</b>			
<b>Other</b>			
52-36-10	Charges for Services - Sewer	218,700.00	240,000.00
52-36-20	Interest Eamed - Sewer	2,900.00	2,900.00
52-36-25	Sewer Assessment & Other	27,600.00	3,000.00
52-36-30	Impact Fees - Sewer	51,100.00	3,600.00
52-36-40	Connection Fees	.00	.00
52-36-90	Transfer from General Fund	.00	.00
<b>Total Other:</b>		<b>300,300.00</b>	<b>249,500.00</b>
<b>Sewer Department</b>			
52-40-01	Mayor and Council	6,500.00	6,700.00
52-40-03	Treasurer	6,100.00	6,700.00
52-40-05	Recorder	5,600.00	5,200.00
52-40-06	Finance Director	1,800.00	2,400.00
52-40-10	Supervisor - Public Works	7,100.00	6,400.00
52-40-11	Part Time Wages	1,000.00	900.00
52-40-12	Maintenance Assistant	6,100.00	6,000.00
52-40-15	Payroll Taxes	2,700.00	2,700.00
52-40-16	Health Insurance	4,700.00	4,700.00
52-40-20	1/3 Caselle Fee	1,100.00	1,100.00
52-40-22	Bad Debt	100.00	100.00
52-40-25	Billing Expense	200.00	200.00
52-40-26	Postage	800.00	800.00
52-40-35	Capital Expenditures	200.00	7,750.00
52-40-37	Depreciation	34,600.00	34,600.00
52-40-40	Audit	2,200.00	2,200.00
52-40-43	Legal	1,200.00	1,200.00
52-40-45	Professional Fees	4,000.00	4,000.00
52-40-46	Dues and Subscriptions	200.00	200.00
52-40-50	Gas, Oil & Vehicle Repair	1,600.00	1,600.00
52-40-55	Insurance Liability and Other	7,500.00	7,500.00
52-40-65	Repairs and Maintenance	4,000.00	20,000.00
52-40-70	Training and meetings	600.00	1,000.00
52-40-71	Rural Water Fees	.00	.00
52-40-75	Gas	600.00	700.00
52-40-77	Electricity	500.00	600.00
52-40-78	Telephone	1,700.00	1,700.00
52-40-79	Internet	300.00	300.00
52-40-80	Sewer Treatment	166,000.00	182,000.00
52-40-85	Supplies	1,000.00	1,000.00
52-40-90	Transfers	.00	.00
<b>Total Sewer Department:</b>		<b>270,000.00</b>	<b>310,250.00</b>
<b>Sewer Fund Revenue Total:</b>		<b>300,300.00</b>	<b>249,500.00</b>
<b>Sewer Fund Expenditure Total:</b>		<b>270,000.00</b>	<b>310,250.00</b>
<b>Net Total Sewer Fund:</b>		<b>30,300.00</b>	<b>60,750.00-</b>
<b>Net Grand Totals:</b>		<b>217,184.00</b>	<b>907,180.00-</b>

Account Number	Account Title	2017-18 Current year Budget	2018-19 Future year Budget
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Report Criteria:

- Print Fund Titles
  - Page and Total by Fund
  - Print Source Titles
  - Total by Source
  - Print Department Titles
  - Total by Department
  - All Segments Tested for Total Breaks
-