

River Heights City

COUNCIL MEETING AGENDA

Tuesday, August 28, 2018

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

Opening Remarks (Clausen) and Pledge of Allegiance (Thatcher)

Adoption of Previous Minutes and Agenda

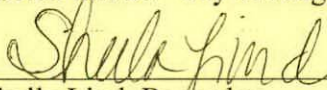
Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Update on 700 South Sidewalk Project

Adjourn

Posted this 23rd day of August 2018



Sheila Lind, Recorder

Attachments for this meeting and drafts of previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov)

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

August 28, 2018

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8 Present: Mayor Todd Rasmussen
9 Council members: Doug Clausen
10 Robert "K" Scott
11 Elaine Thatcher
12 Blake Wright
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14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Finance Director Clifford Grover
17 Treasurer Wendy Wilker
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19 Excused Councilmember Dixie Wilson
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21 Others Present: Heather Lehnig, Monica Thunell
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23 The following motions were made during the meeting:

24 Motion #1

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26 Councilmember Clausen moved to "adopt the minutes of the council meeting of May 8, 2018
27 and the evening's agenda." Councilmember Scott seconded the motion, which passed with Clausen,
28 Scott, Thatcher, and Wright in favor. No one opposed. Wilson was absent.
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31 Motion #2

32 Councilmember Scott moved to "pay the bills as discussed." Councilmember Clausen
33 seconded the motion, which passed with Clausen, Scott, Thatcher, and Wright in favor. No one
34 opposed. Wilson was absent.
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37 Proceedings of the Meeting

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39 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
40 the River Heights City Building on Tuesday, August 28, 2018 for their regular council meeting.

41 Opening Remarks and Pledge of Allegiance: Councilmember Clausen opened the meeting with
42 a thought and Councilmember Thatcher led the group in the Pledge of Allegiance.

43 Adoption of Previous Minutes and Agenda: Minutes for the August 14, 2018 meeting were
44 reviewed.

45 **Councilmember Clausen moved to “adopt the minutes of the council meeting of May 8,**
46 **2018 and the evening’s agenda.” Councilmember Scott seconded the motion, which passed with**
47 **Clausen, Scott, Thatcher, and Wright in favor. No one opposed. Wilson was absent.**

48 Reports and Approval of Payments (Mayor, Council, Staff):
49

50 Public Works Director Nelson

- 51 • They’ve spent a lot of time and worked hard to prepare for Apple Days.
- 52 • The yearly water samples are done. He expressed gratitude for the ten residents who took the
53 samples and set them out for him this morning.
- 54 • Mayor Rasmussen brought up the changes in school crossing this year. PWD Nelson explained
55 how the children cross from the south to the north and then from west to east this year, in an
56 effort to create a safer situation for the children and allow better traffic flow. The morning of
57 the first day of school he had a lot of flak, but by that afternoon there were more positive
58 comments. It seems to be working well now.

59
60 Finance Director Grover

- 61 • Explained the Financial Summary and the impact the Thunell’s payout will have on the sewer
62 fund. He guessed at some point during the year, we will borrow from other sources if we
63 continue with all our planned projects. Discussion was held on how to keep the sewer fund
64 healthy over the next few years. Cash will be tied in a receivable, the general fund will be able
65 to service that debt, although we are negative in our daily operations. Councilmember Clausen
66 reminded we need to determine how much of the sewer fund is tied to impact fees. They
67 discussed using impact fees for some of the projects such as building a new shed, which would
68 house sewer equipment. The water fund is healthy now and profiting. Mr. Grover reiterated,
69 we need to have enough cash in the sewer fund to service the debt and fund the business
70 operations.

71
72 Treasurer Wilker

- 73 • Presented and answered questions regarding the list of bills to be paid. Ms. Wilker explained
74 line 5 will be reduced to \$205.32, due to a \$50 donation.

75 **Councilmember Scott moved to “pay the bills as discussed.” Councilmember Clausen**
76 **seconded the motion, which passed with Clausen, Scott, Thatcher, and Wright in favor. No one**
77 **opposed. Wilson was absent.**

78 Treasurer Wilker and FD Grover took leave of the meeting at 6:50pm.
79

80 Councilmember Thatcher

- 81 • Ms. Thatcher learned there are a ton of volunteers in River Heights who make Apple Days
82 happen. She took note of things they could have done better, such as; there weren’t enough
83 signs out to advertise the event and the youth council didn’t collect any donations for the
84 drawing. She isn’t sure why the City puts a burden on businesses to donate and then we give
85 away the donations just for the sake of giving away. She would like to discuss the drawing
86 with the ladies who have helped out with Apple Days for a number of years, to find out the
87 reasons why. Mayor Rasmussen also wasn’t in favor of it. PWD Nelson said he had a number
88 of people comment to him that they were disappointed it didn’t happen. He believes it keeps
89 people at the event longer. It was pointed out that the Lions Club didn’t sell as many dinner
90 tickets, which they believe was due to people leaving sooner than usual.

Ms. Thatcher continued: Two of the three honorees couldn't be there. She has some ideas for next year for adult activities, such as; horse shoes and crochet. The numbers were down on the fun run. It could have been due to the smoky air or the lack of publicity. She suggested better signs for the games. It was suggested that the eagle scout who ran the games could do that. She felt he did a great job.

- She has checked on the cost and ramifications of saving the Old Church. She has talked to Engineer Rasmussen about the evaluation he did on the building and asked him for a ballpark figure for upgrading it. PWD Nelson said he will go through it with Mr. Rasmussen soon. Mayor Rasmussen would like to discuss, at some point, what the options are for use of the building if the City hung onto it. Ms. Thatcher is also looking into grants and will report on her findings. Councilmember Clausen suggested asking the LDS Church if they may want the building back. Some felt the Church would not be interested because of the amount of upgrading it would take. Ms. Thatcher realized it may be a stretch to save the building but, she still wants to look into it.
- Mayor Rasmussen asked her for a spreadsheet which explains all that goes into the planning of Apple Days.'

Councilmember Scott didn't have anything.

Councilmember Clausen

- Asked if there had been any feedback on the sewer flyer. There had been a little, but not much.

Councilmember Wilson was absent.

Councilmember Wright didn't have anything.

Recorder Lind didn't have anything.

Mayor Rasmussen

- He has been contacted by a few people on the possibilities of the Old Church so he'd like to know the City's interest before long.
- He has purchased a projector for the Youth Council to show outdoor movies but would like to have it available for other departments. If so, they could pitch in on the cost, which was \$800. They decided to split it between Youth Council and Administrative.

Public Comment: Monica Thunell brought treats for the group, to show appreciation for working with them through their sewer backup ordeal.

Update on 700 South Sidewalk Project: PWD Nelson reported there was a pre construction meeting held. The contractor, Landmark, also has a contract to tear down some buildings in Logan, which has held up the sidewalk project. When they begin, they will start at 100 East and work their way east. If all goes well, they hope the whole project will take 3-4 weeks. He hasn't heard from any residents yet. They may or may not have been notified by door hanger.

Heather Lehnig asked if there will be a fence next to the sidewalk, along the hill. PWD Nelson said the plan calls for a couple sections where it's really steep, however, they have discussed joining the two sections.

136 Mayor Rasmussen asked who will do the inspections to decide the payouts along the way.
137 PWD Nelson stated he does daily inspections. Engineer Rasmussen will do inspections to determine
138 the pay outs.

139 PWD Nelson said the 1000 East sidewalk project will go out for bid any day.

140 The meeting adjourned at 7:20 p.m.

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Todd A. Rasmussen, Mayor



Sheila Lind, Recorder

River Heights City Bills To Be Paid

8/28/2018

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Comcast	Business Internet	\$21.97						\$21.96	\$21.96	\$65.89
2	Discount Tire	Mower Tire			\$6.38						\$6.38
3	Dominion Energy	Gas	\$8.92		\$10.00			\$2.91	\$139.72	\$2.90	\$164.45
4	Flaire, LLC	Apple Days Tent Rental					\$200.00				\$200.00
5	Heather Lehnig	Apple Days Fun Run					\$255.32				\$255.32
6	IPACO	Cultivator attachment for weedeater			\$59.61		205.32	\$59.60	\$59.61	\$59.61	\$238.43
7	Kylie Gonzales	Utility Deposit Refund							\$23.68		\$23.68
8	Lasting Engraving	Apple Days Fun Run Medals					\$35.24				\$35.24
9	Logan Landscape Products	Bark			\$138.00						\$138.00
10	Magic Productions	Stage for Apple Days					\$600.00				\$600.00
11	McKelty Astle	Apple Days Flyer Distribution					\$130.00				\$130.00
12	Peggy Smith	Apple Days Parade					\$274.40				\$274.40
13	Roto Rooter	Soccer Porta Potty			\$100.00						\$100.00
14	South Fork Hardware	Shop Supplies			\$1.32			\$1.32	\$1.32	\$1.31	\$5.27
15	Square One Printing	Apple Days Signs & Banners					\$160.00				\$160.00
16	Thomas Petroleum	Fuel for City Vehicles			\$66.53			\$66.52	\$66.52	\$66.52	\$266.09
17	Watkins	Envelopes & Forever Stamps	\$364.75						\$165.00	\$165.00	\$694.75
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27	South Fork Hardware	Pioneer Park Repairs			\$72.99						\$72.99
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Page 1 SubTotals \$395.64 \$454.83 \$1,654.96 \$130.35 \$477.81 \$317.30 \$3,430.89

Page 1 Total Amount to be Paid \$3,430.89

River Heights City
 Financial Summary
 August 28, 2018

Cash Balance By Fund

	07/31/18	08/28/18	Net Change	% of Total
General Fund	200,550.03	184,218.62	(16,331.41)	11.68%
Capital Projects Fund	128,258.67	123,138.07	(5,120.60)	7.81%
Water Fund	430,574.37	452,665.97	22,091.60	28.69%
Sewer Fund	849,319.65	817,572.47	(31,747.18)	51.82%
Total Cash Balance	1,608,702.72	1,577,595.13	(31,107.59)	100.00%

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
General Fund						
Revenue		59,604.46	757,030.00	697,425.54	7.87%	16.16%
Expenditures						
	Administrative	10,448.00	162,050.00	151,602.00	6.45%	16.16%
	Office	2,390.90	17,120.00	14,729.10	13.97%	16.16%
	Community Affairs	3,997.42	18,400.00	14,402.58	21.73%	16.16%
	Planning & Zoning	143.39	8,470.00	8,326.61	1.69%	16.16%
	Public Safety	4,149.80	86,400.00	82,250.20	4.80%	16.16%
	Roads	15,766.77	104,000.00	88,233.23	15.16%	16.16%
	Parks & Recreation	8,035.84	90,800.00	82,764.16	8.85%	16.16%
	Sanitation	26,920.57	150,000.00	123,079.43	17.95%	16.16%
	Transfer To CP Fund	-	120,000.00	120,000.00	0.00%	
Total Expenditures		71,852.69	757,240.00	685,387.31	9.49%	16.16%
Net Revenue Over Expenditures		(12,248.23)	(210.00)	12,038.23		

Capital Projects Fund						
Revenue		82.99	400.00	317.07		16.16%
Transfer From General Fund			120,000.00	120,000.00		
Expenditures						
	Administrative		130,000.00	130,000.00		16.16%
	Parks & Recreation		152,750.00	152,750.00		16.16%
	Roads	48,086.97	757,750.00	709,663.03		16.16%
		-	-	-		16.16%
Total Expenditures		48,086.97	1,040,500.00	992,413.03		16.16%
Net Revenue Over Expenditures		(48,004.04)	(920,100.00)	(872,095.96)		

Water Fund						
Revenue		49,297.83	346,130.00	296,832.17	14.24%	16.16%
Expenditures		25,066.48	272,250.00	247,183.52	9.21%	16.16%
Net Revenue Over Expenditures		24,231.35	73,880.00	49,648.65		

Sewer Fund						
Revenue		24,826.63	249,500.00	224,673.37	9.95%	16.16%
Expenditures		72,388.63	310,250.00	237,861.37	23.33%	16.16%
Net Revenue Over Expenditures		(47,562.00)	(60,750.00)	(13,188.00)		