

# River Heights City

---

## COUNCIL MEETING AGENDA

**Tuesday, September 11, 2018**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

Opening Remarks (Thatcher) and Pledge of Allegiance (Scott)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

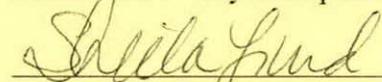
CAPSA Presentation – Proclamation in Recognition and Support of Domestic Violence Awareness Month

Discuss and Make Changes to the Pavilion Use Policy

Discuss City Attorney Rate

Adjourn

Posted this 7<sup>th</sup> day of September 2018

  
\_\_\_\_\_  
Sheila Lind, Recorder

Attachments for this meeting and drafts of previous meeting minutes can be found on the State's Public Notice Website ([pnn.utah.gov](http://pnn.utah.gov))

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

## Council Meeting

September 11, 2018

Present: Mayor Todd Rasmussen  
Council members: Doug Clausen  
Robert "K" Scott  
Elaine Thatcher  
Dixie Wilson  
Blake Wright  
Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Treasurer Wendy Wilker  
Excused Finance Director Clifford Grover  
Others Present: Michelle Mickelson, Rhonda Callister, Commissioner  
Cindy Schaub

The following motions were made during the meeting:

### Motion #1

Councilmember Scott moved to "adopt the minutes of the council meeting of August 28, 2018 and the evening's agenda." Councilmember Clausen seconded the motion, which passed with Clausen, Scott, Thatcher, Wilson and Wright in favor. No one opposed.

### Motion #2

Councilmember Scott moved to "pay the bills as listed with the addition of Julie Pond's check request of \$149.61." Councilmember Clausen seconded the motion, which passed with Clausen, Scott, Thatcher, Wilson and Wright in favor. No one opposed.

### Motion #3

Councilmember Wilson moved to "approve the discussed changes to the Pavilion Use Policy." Councilmember Wright seconded the motion, which carried with Clausen, Scott, Thatcher, Wilson and Wright in favor. No one opposed.

### Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, September 11, 2018 for their regular council meeting.

47 Opening Remarks and Pledge of Allegiance: Councilmember Thatcher opened the meeting  
48 with a thought and Councilmember Scott led the group in the Pledge of Allegiance.

49 Adoption of Previous Minutes and Agenda: Minutes for the August 28, 2018 meeting were  
50 reviewed.

51 **Councilmember Scott moved to “adopt the minutes of the council meeting of August 28,  
52 2018 and the evening’s agenda.” Councilmember Clausen seconded the motion, which passed  
53 with Clausen, Scott, Thatcher, Wilson and Wright in favor. No one opposed.**

54 Reports and Approval of Payments (Mayor, Council, Staff):

55

56 Public Works Director Nelson

- 57 • The 700 South Sidewalk is moving along. The contractors (Landmark) are moving slower  
58 since they don’t have their full crew. Some residents have expressed concern about drainage.  
59 If it’s been engineered correctly, it should all work out. They are waiting for tree removal on  
60 one section, which will be a couple weeks out. Rocky Mountain Power needs to move a light  
61 pole, which is 2 ½ weeks out.
- 62 • Landmark has turned in a pay request in the amount of \$51, 133.11, which has been approved  
63 by Engineer Rasmussen and is listed on the bills to be approved at tonight’s meeting.
- 64 • The 1000 East sidewalk is nearly ready to go out for bid.
- 65 • He has been looking into the high water bill in the Riverdale area with Logan to try to find the  
66 leak. Rural Water came yesterday to help. When they first set up the meter was spinning, but  
67 then it stopped for the rest of the day. They wonder if someone has an illegal connection,  
68 which isn’t being metered. They are investigating a couple other ideas, as well.

69

70 Finance Director Grover was absent.

71

72 Treasurer Wilker

- 73 • She presented and answered questions regarding the list of bills to be paid. Councilmember  
74 Thatcher requested an add on for Julie Pond in the amount of \$149.61 for the Apple Days  
75 Pixies and Pirates.

76

77 **Councilmember Scott moved to “pay the bills as listed with the addition of Julie Pond’s  
78 check request of \$149.61.” Councilmember Clausen seconded the motion, which passed with  
79 Clausen, Scott, Thatcher, Wilson and Wright in favor. No one opposed.**

80

81 Councilmember Thatcher

- 82 • She asked the Council which dates they preferred for the Tree Lighting; Monday, November 26  
83 or December 3. They liked the first Monday in December.

84

85 Councilmember Scott didn’t have anything.

86

87 Councilmember Clausen

- 88 • Mayor Rasmussen asked where things were at with the drafting of the no-fault ordinance.  
89 Councilmember Clausen said it’s being worked on by the Commission. Mayor Rasmussen  
90 informed that Attorney Jenkins said the Commission only needs to review ordinances dealing  
91 with land use. After discussion, they decided to continue to let the Commission work on it. It  
92 will come to the Council for final approval.

93 Councilmember Wilson

- 94 • Ms. Wilson thanked to the city workers for our beautiful parks. She also thanked  
95 Councilmember Thatcher for her efforts on Apple Days. She asked Ms. Thatcher if they will  
96 see a spreadsheet on how the budget worked out. Ms. Thatcher assured she'll have one to  
97 present.
- 98 • Ms. Wilson said a few things to memorialize the 9-11 tragedy, of 17 years ago today.

99  
100 Councilmember Wright didn't have anything to report.

101  
102 Recorder Lind

- 103 • Ms. Lind asked who was planning to contribute to the October newsletter. Mayor Rasmussen  
104 and Councilmember Thatcher both plan to turn something in. They were reminded of the  
105 September 18 deadline.
- 106 • The office scanner has not been working. Randy Grover (IT) has been in twice to get it  
107 working. As of today, it isn't working again. Ms. Lind discussed a purchase request for a new  
108 one, if needed. She'd like another Fujitsu because they are highly recommended by IT and  
109 others. Cindy Schuab pointed out, the bank she works for uses Fujitsu 9050s, which work very  
110 well. The Council agreed to allow, not more than, \$1,700 be spent for a new office scanner.  
111 Ms. Lind has been looking on Amazon but, will check with the state contract to see if they offer  
112 a better deal. Ms. Schaub will ask her employer where they get theirs.

113  
114 Mayor Rasmussen

- 115 • He sent a letter to Gary Griffin and Michael Ballam of the Opera Company, regarding their  
116 void contract for using the Old Church and requested their feedback. He was told that Mr.  
117 Ballam is out of the county but when he gets back they will meet. Councilmember Clausen  
118 asked they be reminded they need to honor their contract. Mayor Rasmussen reiterated that the  
119 contract is no longer valid. Mr. Clausen said they won't want to put money into the repairs if  
120 they can't expect to be there for a certain length of time. Mayor Rasmussen said once they give  
121 an explanation to him, he will bring it back to the Council. They suggested he take someone  
122 else to the meeting with him.

123  
124 Public Comment: There was none.

125 CAPSA Presentation – Proclamation in Recognition and Support of Domestic Violence

126 Awareness Month: Rhonda Callister, of CAPSA, explained that October is domestic violence  
127 awareness month. She gave some statistics and noted that CAPSA provides services for those who  
128 have been abused. She suggested youth councils can get involved in October by going to conferences.  
129 Anyone can follow them on Facebook. The City could use their own Facebook page to share CAPSA  
130 information. They also offer trainings. She stated she has been with CAPSA for 8 years and has  
131 worked with many victims who have tragic stories. They work with police departments. She said  
132 many victims don't realize they are high risk because their situation has escalated very gradually over  
133 time.

134 Councilmember Wilson asked if most of the victims are repeat or new. Ms. Callister said the  
135 police are bringing in new people. They have repeat people that come directly to them at CAPSA.

136 The Council unanimously encouraged Mayor Rasmussen to sign the proclamation, which he  
137 did.

138 Discuss and Make Changes to the Pavilion Use Policy: Councilmember Wilson explained the  
139 changes. She would like to add “remember to leave your pets at home.” Councilmember Scott said to  
140 point out the dumpster is available, although trash cans aren’t. They didn’t want the disallowance of  
141 blow-ups to affect Apple Days so, it was decided to state they are allowed only upon approval.

142 **Councilmember Wilson moved to “approve the discussed changes to the Pavilion Use**  
143 **Policy.” Councilmember Wright seconded the motion, which carried with Clausen, Scott,**  
144 **Thatcher, Wilson and Wright in favor. No one opposed.**

145 Discuss City Attorney Rate: Mayor Rasmussen reported the city attorney is charging River  
146 Heights City \$100/hour, which struck him as being very low compared to the going rate for attorneys.  
147 He doesn’t want to pay more than is needed but he would like to be fair. He suggested asking him to  
148 give a proposal for a new rate. We would like River Heights to be a priority to him. He quoted rates  
149 he found out from other cities. They all pay more than \$100/hour. The Council was in favor of asking  
150 Attorney Jenkins to turn in a proposal for a higher rate, which will be considered.

151 Mayor Rasmussen discussed an increase in the Logan City wastewater costs, which will be  
152 passed down to River Heights.

153 Mayor Rasmussen handed out some recognition coins he would like to give out to those  
154 citizens who have gone above and beyond. They could also be given to outgoing commissioners and  
155 council members. Councilmember Thatcher suggested awarding them to those who worked hard for  
156 Apple Days for many years.

157 The meeting adjourned at 7:50 p.m.

158  
159  
160  
161  
162   
163 Todd A. Rasmussen, Mayor

  
Sheila Lind, Recorder

River Heights City Bills To Be Paid

9/11/2018

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
2	Bounce 4 Kids	Apple Days Dunk Tank, Bungee Run					\$320.00				\$320.00
3	Caselle	Monthly Contract Support	\$91.69						\$91.66	\$91.65	\$275.00
4	Chemtech-Ford, Inc.	Water Samples							\$562.00		\$562.00
5	Chevron & Texaco	Fuel For City Vehicles			\$57.97			\$57.97	\$57.97	\$57.97	\$231.88
6	Diane Weese	Apple Days Parade and Prizes					\$157.15				\$157.15
7	Edge Excavation, Inc.	Top Soil for parks, water leaks, lamplighter, 700 S.			\$45.97			\$45.97	\$45.97	\$45.98	\$183.89
8	Foresight Surveying	1000 East Sidewalk						\$1,230.00			\$1,230.00
9	IT Works	Laptop Issues, Scanning Issues	\$135.00								\$135.00
10	Landmark Compainies, Inc.	100 East to 600 East Sidewalk Project						\$51,133.11			\$51,133.11
11	NAPA Auto Parts	Shop Miscellaneous Parts/Supplies						\$26.68	\$26.68	\$26.69	\$80.05
12	Rocky Mountain Power	Electricity	\$117.92		\$69.61	\$24.90		\$1,164.96	\$5,068.65	\$29.83	\$6,475.87
13	Roxanne Bilbao	Apple Days Wood Stakes for Parade					\$15.87				\$15.87
14	Sam's Club	Office Paper	\$80.94								\$80.94
15	Secure Instant Payments	Monthly Billing	\$16.49						\$16.48	\$16.48	\$49.45
16	Shanna Buhler/S & B Custom	Apple Days Face Painting					\$420.00				\$420.00
17	Sprinkler Supply	R-O-W by RHC Sign							\$154.01		\$154.01
18	Thurcon Inc.	Water Leak 500 S, Repair 350 S., Split TopSoil			\$23.75			\$23.75	\$3,326.25	\$23.75	\$3,397.50
19	Todd Rasmussen	Youth Council Projector, Parade, Fuel	\$150.00		\$150.00		\$348.15		\$150.00	\$150.00	\$948.15
20	Verizon Wireless	Monthly Cell Phone Bill	\$35.75						\$35.75	\$35.76	\$107.26
21	Xerox	Monthly Copier Usage	\$82.33				\$82.33				\$164.66
22											
23											
24											
25	JUNE										
26	IT Works	Office Trouble shoot Issues & Back-Ups	\$247.50								\$247.50
27											
28											
29											
30	Julie Pond	Apple Days					\$149.61				
31											
32											
33											
34											
35											
36											
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											

Page 1 SubTotals

\$957.62

\$347.30

\$24.90

\$1,343.50

\$53,682.44

\$9,575.42

\$478.11

\$66,409.29

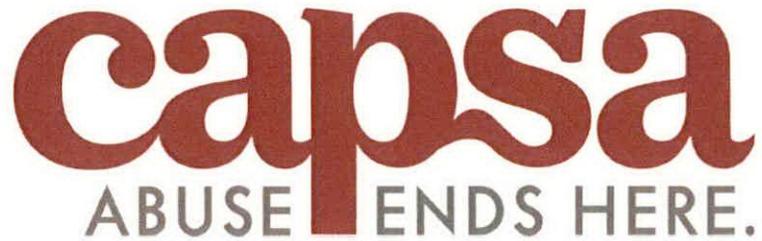
Page 1 Total Amount to be Paid \$66,409.29

River Heights City  
Financial Summary  
August 28, 2018

		<u>Cash Balance By Fund</u>		Net Change	% of Total
		07/31/18	08/31/18		
General Fund		200,550.03	180,845.64	(19,704.39)	11.41%
Capital Projects Fund		128,258.67	123,138.07	(5,120.60)	7.77%
Water Fund		430,574.37	458,930.63	28,356.26	28.96%
Sewer Fund		849,319.65	821,807.33	(27,512.32)	51.86%
<b>Total Cash Balance</b>		<b><u>1,608,702.72</u></b>	<b><u>1,584,721.67</u></b>	<b><u>(23,981.05)</u></b>	100.00%

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
<b>General Fund</b>						
Revenue		79,261.41	757,030.00	677,768.59	10.47%	16.99%
Expenditures						
Administrative		12,258.66	162,050.00	149,791.34	7.56%	16.99%
Office		2,621.54	17,120.00	14,498.46	15.31%	16.99%
Community Affairs		5,602.38	18,400.00	12,797.62	30.45%	16.99%
Planning & Zoning		143.39	8,470.00	8,326.61	1.69%	16.99%
Public Safety		4,369.82	86,400.00	82,030.18	5.06%	16.99%
Roads		17,210.67	104,000.00	86,789.33	16.55%	16.99%
Parks & Recreation		10,230.70	90,800.00	80,569.30	11.27%	16.99%
Sanitation		27,085.57	150,000.00	122,914.43	18.06%	16.99%
Transfer To CP Fund		-	120,000.00	120,000.00	0.00%	
Total Expenditures		<u>79,522.73</u>	<u>757,240.00</u>	<u>677,717.27</u>	10.50%	16.99%
<b>Net Revenue Over Expenditures</b>		<b><u>(261.32)</u></b>	<b><u>(210.00)</u></b>	<b><u>51.32</u></b>		
<b>Capital Projects Fund</b>						
Revenue		82.93	400.00	317.07		16.99%
Transfer From General Fund			120,000.00	120,000.00		
Expenditures						
Administrative			130,000.00	130,000.00		16.99%
Parks & Recreation			152,750.00	152,750.00		16.99%
Roads		48,086.97	757,750.00	709,663.03		16.99%
		-	-	-		16.99%
Total Expenditures		<u>48,086.97</u>	<u>1,040,500.00</u>	<u>992,413.03</u>		16.99%
<b>Net Revenue Over Expenditures</b>		<b><u>(48,004.04)</u></b>	<b><u>(920,100.00)</u></b>	<b><u>(872,095.96)</u></b>		
<b>Water Fund</b>						
Revenue		95,035.09	346,130.00	251,094.91	27.46%	16.99%
Expenditures		<u>27,769.71</u>	<u>272,250.00</u>	<u>244,480.29</u>	10.20%	16.99%
<b>Net Revenue Over Expenditures</b>		<b><u>67,265.38</u></b>	<b><u>73,880.00</u></b>	<b><u>6,614.62</u></b>		
<b>Sewer Fund</b>						
Revenue		47,923.80	249,500.00	201,576.20	19.21%	16.99%
Expenditures		<u>73,884.21</u>	<u>310,250.00</u>	<u>236,365.79</u>	23.81%	16.99%
<b>Net Revenue Over Expenditures</b>		<b><u>(25,960.41)</u></b>	<b><u>(60,750.00)</u></b>	<b><u>(34,789.59)</u></b>		



## Proclamation

### In Recognition and Support of Domestic Violence Awareness Month

WHEREAS, in Utah, 1 in 3 women and 1 in 7 men will experience intimate partner violence in their lifetime. In recognizing that domestic violence is a prominent and pervasive issue, we, the City of River Heights, understand the necessity of providing services to survivors of domestic violence. We also recognize the dire need for prevention efforts directed towards reducing the occurrence of domestic violence. We, the City of River Heights, believe that we can increase the quality and togetherness of our community by showing our unwavering support to the many individuals and families who are survivors of domestic violence.

NOW THEREFORE, be it resolved that I, Todd A. Rasmussen, Mayor of River Heights, do hereby proclaim the month of October in 2018 to be Domestic Violence Awareness Month. In recognition and support of Domestic Violence Awareness Month, CAPSA, and survivors of domestic violence, the City of River Heights hereby officially recognizes October as Domestic Violence Awareness Month.

Together we are capable of making a difference in the lives of many. **This October, stand for someone. Stand against domestic violence.** The City of River Heights does.

Signed this 11<sup>th</sup> day of September, 2018

---

Todd A. Rasmussen  
River Heights City

**Pavilion Use:**

- ~~The volleyball court, gazebo, tennis courts, playground, ball diamond, and soccer fields are not included in the pavilion rental but can be used upon availability. They may be used by the public on availability.~~ Blow ups and slip and slides are prohibited on the grassy areas. *allowed by approval only.*
- Tennis courts are for **tennis only**. No bikes, skateboards or toys allowed.
- No use or consumption of alcoholic beverages or illicit drugs will be permitted on City property.
- Smoking is not permitted on City property. *< No pets allowed on city property.*
- ~~Groups are responsible to leave the area clean and organized.~~ *(already stated)*
- No climbing on city building facilities.
- Adhere to "No Parking" areas.
- No grease dumping.
- All trash should be cleaned up and disposed of. *←*
- Trash cans will **not** be provided. *The dumpster in front of the City Shop may be used.*

**Lost or Stolen Property:**

- The City of River Heights will not be responsible for the loss or damage of equipment, personal belongings, or other items owned or used by the group using the pavilion.
- Items left for more than 60 days will be utilized or discarded as deemed proper by the City staff.

**IN THE EVENT OF AN EMERGENCY CALL CLAYTEN NELSON AT 213-6948**

Groups and individuals using the facilities shall abide by all laws and regulations, including fire and safety regulations and Municipal Code restrictions pertaining to the use of the facility. Any group violating the regulations and conditions governing the use of the facility shall be subject to immediate revocation of facility use privileges and the City will retain all fees previously paid. Groups or individuals that fail to comply or violate River Heights City rules or regulations shall not be permitted future use without prior approval of the River Heights Council.

I understand that River Heights City assumes no responsibility or liability for accidents or injuries arising from activities conducted at the City Park and Pavilion. **I agree to pay for damages that occur to the facility, including costs exceeding the amount of the deposit.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Initials

**Office Use only:**

Rent Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit Refunded \_\_\_\_\_

Date: \_\_\_\_\_