

River Heights City

COUNCIL MEETING AGENDA

Tuesday, March 12, 2019

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

Opening Remarks (Thatcher) and Pledge of Allegiance (Scott)

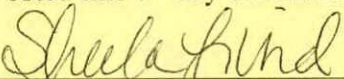
Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Adjourn

Posted this 7th day of March 2019



Sheila Lind, Recorder

Attachments for this meeting and drafts of previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov)

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

March 12, 2019

3
4
5
6
7
8 Present: Mayor Todd Rasmussen
9 Council members: Doug Clausen
10 Robert "K" Scott
11 Elaine Thatcher
12 Dixie Wilson
13
14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Treasurer Wendy Wilker
17
18 Excused Councilmember Blake Wright
19 Finance Director Clifford Grover
20
21 Others Present: Bethany from CAPSA
22

23 The following motions were made during the meeting:

24 Motion #1

25
26 Councilmember Thatcher moved to "adopt the minutes of the council meeting of February 26,
27 2019 and the evening's agenda." Councilmember Scott seconded the motion, which passed with
28 Clausen, Scott, Thatcher and Wilson in favor. Wright was absent. No one opposed.
29

30 Motion #2

31 Councilmember Clausen moved to "pay the bills as listed." Councilmember Scott seconded the
32 motion, which passed with Clausen, Scott, Thatcher and Wilson in favor. Wright was absent. No one
33 opposed.
34

35 Proceedings of the Meeting:

36
37 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
38 the River Heights City Building on Tuesday, March 12, 2019 for their regular council meeting.

39 Opening Remarks and Pledge of Allegiance: Councilmember Thatcher opened the meeting
40 with a thought and Councilmember Scott led the group in the Pledge of Allegiance.

41 Adoption of Previous Minutes and Agenda: Minutes for the February 26, 2019 meeting were
42 reviewed.
43
44

45 **Councilmember Thatcher moved to “adopt the minutes of the council meeting of**
46 **February 26, 2019 and the evening’s agenda.” Councilmember Scott seconded the motion, which**
47 **passed with Clausen, Scott, Thatcher and Wilson in favor. Wright was absent. No one opposed.**

48 Reports and Approval of Payments (Mayor, Council, Staff):

49 Public Works Director Nelson

- 50 • He went to training in St. George and attended classes put on by the Division of Drinking
- 51 Water.
- 52 • They are cleaning up and reconstructing the shop to be able to store more equipment.
- 53 • He hasn’t heard when the new pick up will be available, he’s guessing it will be soon.
- 54 • Councilmember Clausen discussed ordering a snowplow and sander and selling the orange
- 55 truck. Mr. Nelson has checked on the value of the orange truck and found it’s worth between
- 56 \$5,000 and \$8,000. He suggested putting it out for bid for two weeks. If it hasn’t sold in this
- 57 time, sell it outright. The council was okay with setting a low bid of \$5,000. He’ll get it out
- 58 for bid soon. A sander and plow will cost less money now, compared to waiting for fall.
- 59 • They have done a walkthrough on the 700 South sidewalk project. The contractors have a few
- 60 more things they need to fix. Drainage seems better than its ever been. There are only a couple
- 61 muddy spots with the rain, which they will probably dig out and fill in with gravel. The
- 62 contractor will take care of fixing the areas included in their contract. The city will continue to
- 63 fill in holes with gravel for about a year, at which time it will become the responsibility of the
- 64 homeowners.

65
66 Finance Director Grover was absent.

67
68 Treasurer Wilker

- 69 • Ms. Wilker explained the Rocky Mountain Power bill includes a credit of \$400, due to an
- 70 energy saver credit the city received.

71
72 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Scott**
73 **seconded the motion, which passed with Clausen, Scott, Thatcher and Wilson in favor. Wright**
74 **was absent. No one opposed.**

75
76 Councilmember Thatcher

- 77 • The city received one application for ambassadors. She sent a notice out to the high schools
- 78 and expects to get more applications from this additional announcement.
- 79 • The city has been invited to participate in a south valley talent show and has been asked to
- 80 recommend citizens who could represent River Heights in a tryout. She asked for nominations.
- 81 Councilmember Wilson recommended Aidan Ames and will have other names later. Ms.
- 82 Thatcher suggested the Rhodes.

83
84 Councilmember Scott

- 85 • On April 16 there will be an emergency preparedness fair going on at the church. He will set
- 86 up a city booth and hand out emergency flags. The young women can make more if needed.
- 87 He will man the booth and answer questions in behalf of the city.

Councilmember Clausen

93 He has been approached by a couple members of the Lions Club, who informed him that the
 94 Apple Days committee has told them they are considering having food trucks for the event,
 95 rather than the Lions serve a dinner. Without this event the Lions won't be able to exist
 96 because they are struggling as it is. Councilmember Wilson felt the city should allow them to
 97 do the dinner. Mayor Rasmussen stated it is Councilmember Thatcher's decision since she is
 98 over Apple Days. Ms. Wilson gave a history of the Apple Days dinner. It was a hassle to
 99 organize it so they asked the Lions Club to take it over and it took the worry out of the meal.
 100 PWD Nelson said he heard from several people last year that the food wasn't cooked very well.
 101 He also heard that there weren't options for kids. Mr. Clausen said their menu does allow ala-
 102 cart and they have hot dogs available. Mayor Rasmussen said this decision is an administrative
 103 function. When the council second guesses decisions based on another's assignments then
 104 those assignments don't carry the same weight as they started with. Recorder Lind said Jim
 105 Brackner (of the Lions) has appealed to her and given her all the same information Mr. Clausen
 106 received. As chair of Apple Days, she is not interested in being the reason the Lions Club
 107 dissolves. She and Councilmember Thatcher will meet and discuss the best way to handle the
 108 issue.

Councilmember Wilson

- 109 • T-Ball sign-ups will be starting April 1.
- 110 • The fields are still too muddy for soccer. The porta-potty will be delivered the first of April.

111 Councilmember Wright was absent.

112 Recorder Lind

- 113 • She ordered an outdoor movie screen from Camp Chef, who offered a 40% discount. It was
 114 delivered in less than a week! The total cost was \$288, with a savings of \$160. It will be paid
 115 for from the administrative budget.

116 Mayor Rasmussen

- 117 • He asked all to look at their budgets to decide what they need for the next fiscal year. He
 118 suggested cutting back in areas that are usually not spent. He asked them to have their budgets
 119 ready by April 15, at which time he will set up a meeting with each of them to go over their
 120 figures.
- 121 • PWD Nelson said he learned more about impact fees at his recent training. The fees are not
 122 easy for cities to spend unless there is a big development. One or two home's impact fees don't
 123 bring in enough to cover an approved impact fee project so the city would end up giving the
 124 money back. Impact fees should be used as a last resort. If a city has cash, they are supposed
 125 to spend this first, before using impact fees. They can't be spent on operations or maintenance.
 126 Since there may not be any more subdivisions in River Heights, it will be difficult to find a
 127 place to spend one or two person's impact fees. Someone from the League gave the class and
 128 could give a more detailed explanation.

129 Public Comment: Bethany, a prevention educator from CAPSA, explained that April is sexual
 130 assault awareness month. Utah's numbers for this kind of abuse are higher than the national rate.
 131 CAPSA supports survivors of assault. She encouraged the group to be believers of those who say they
 132
 133

137 have been sexually assaulted. It's more prevalent than people realize. She guessed they helped about
138 1500 victims last year.

139 Councilmembers Clausen and Wright and Mayor Rasmussen won't be able to attend council
140 meeting on the 26th. There was also a conflict on April 9. It was decided to move the meetings to
141 Monday, March 25 and Thursday April 11th, both at 5:30.

142 Mayor Rasmussen appointed Councilmember Clausen as mayor pro tem until the end of the
143 year. The others agreed.

144 Mayor Rasmussen asked Councilmember Thatcher if she's been able to find any grants the city
145 could apply for to help restore the Old Church. Ms. Thatcher said she has not been able to find
146 anything substantial.

147 Mayor Rasmussen asked for thoughts on the Old Church; should the city sell it to someone who
148 is going to improve and develop it (which would bring in sale money and yearly property taxes)? Or,
149 do we hold onto the property, put money into it and then sell it? He asked what they felt the residents
150 of River Heights would value most? Councilmember Thatcher thinks they are very diverse.
151 Councilmember Scott felt people would not want the city to have the liability. Ms. Thatcher didn't
152 agree. PWD Nelson felt it comes down to cost.

153 Mayor Rasmussen asked what they value in the property? He values a quiet semi-open space.
154 It could come as a renovation with low traffic, or an empty lot with grass. Councilmember Clausen
155 expressed worry about the city's money and felt this would also be a concern to residents.

156 PWD Nelson suggested sometimes less is more. The less assets the city has, the better
157 equipped they would be to keep them nice.

158 Councilmember Wilson didn't think it would look nice with Tony Johnson's plan. Eight
159 apartments and 2.5 cars per residence is a lot of cars. Mayor Rasmussen reported there are currently
160 about 100 parking spaces.

161 Councilmember Thatcher said the history is important. She wants to preserve the architecture
162 and its esthetic quality and feels residential is the best use.

163 Councilmember Scott wants more open and green space. He doesn't see any historical value in
164 the building, but sees it rather as a money pit. Councilmember Thatcher would like the city to sell it to
165 Tony Johnson and suggested he would be willing to take them on a tour of the other places he has
166 renovated.

167 Mayor Rasmussen guessed their opinions represent the citizens' opinions. He will try to find
168 an example of an older, restored building somewhere else in a similar demographic.

169 PWD Nelson felt the building should be put out for bid.


170 Councilmember Scott asked if we had an appraisal. Mayor Rasmussen guessed it was worth
171 about \$200,000, which Mr. Johnson is willing to pay. From a business view it makes sense to sell it
172 outright.

173 Councilmember Clausen asked the mayor to report on his meeting with Michael Ballam.
174 Mayor Rasmussen answered that Mr. Ballam told him how important the Old Church was to the Opera
175 Company and if they didn't have it they may need to shut down. The mayor told him it's not fair that
176 River Heights' residents pay for his storage building. Mr. Ballam asked if the city could give him an
177 option with the Old School. Mayor Rasmussen said they might be able to rent a couple classrooms,
178 which Mr. Ballam said would be fine. They need a 15'x30' space to paint back drops. PWD Nelson
179 found out the Opera Company has about 50 storage units around town.

180 Mayor Rasmussen said the school district plans to move out of the Old School by June of this
181 year. The District is willing to keep it for a year or two or the city can take it over right away. The
182 Council will discuss it at an upcoming meeting.

The meeting adjourned at 7:45 p.m.

185
186
187
188
189



Todd A. Rasmussen, Mayor



Sheila Lind, Recorder

River Heights City Bills To Be Paid

3/12/2019

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Bear River Health Department	Water Coliform Testing							\$40.00		\$40.00
2	Caselle	Monthly Support Billing	\$91.69						\$91.66	\$91.65	\$275.00
3	Christopher Haddock	Utility Deposit Refund							\$9.15		\$9.15
4	Freedom Mailing	Monthly Bill Processing	\$240.69								\$240.69
5	Intermountain Traffic Safety, Inc.	3 Crossing Guard Coats, Road Sign				\$145.50		\$110.50			\$256.00
6	IT Works	Server Battery Crashed/Replacement	\$510.00								\$510.00
7	Jeanine Bouknight	Utility Deposit Refund							\$12.00		\$12.00
8	Lowe's	Shelves for Storage			\$107.36			\$107.30	\$107.36	\$107.36	\$429.38
9	Providence City	Salt for January 2019						\$2,835.74			\$2,835.74
10	Rocky Mountain Power	Electricity	\$85.41		\$78.22	\$25.45		\$815.25	\$1,658.58	\$45.14	\$2,708.05
11	Sam's	Office Supplies	\$91.99								\$91.99
12	Secure Instant Payments	Monthly Processing Online Pmnts.	\$13.24						\$13.23	\$13.23	\$39.70
13	Thomas Petroleum	Fuel For City Vehicles			\$39.02			\$39.03	\$39.03	\$39.03	\$156.11
14	Verizon Wireless	Montly Billing for City Cell Phones	\$35.86						\$35.86	\$35.88	\$107.60
15	Watkins	Envelopes with Forever Stamps	\$442.32						\$200.10	\$200.10	\$842.52
16	Wex Bank	Chevron Fuel for City Vehicles			\$58.10			\$58.10	\$58.10	\$58.10	\$232.40
17	Xerox Corporation	Monthly Copier Expense	\$23.94								\$23.94
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
32											
33											
34											
35											
36											
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											

Page 1 SubTotals

\$1,535.14

\$282.70

\$170.95

\$3,965.92

\$2,265.07

\$590.49

\$8,810.27

Page 1 Total Amount to be Paid \$8,810.27

River Heights City
 Financial Summary
 March 12, 2019

		<u>Cash Balance By Fund</u>		Net Change	% of Total			
		02/28/19	03/12/19			YTD Actual	Annual Budget	Unexpended Budget
General Fund		139,198.66	139,642.33	443.67			8.24%	
Capital Projects Fund		101,281.30	101,281.30	-			5.98%	
Water Fund		571,565.34	574,971.55	3,406.21			33.93%	
Sewer Fund		873,833.92	878,488.82	4,654.90			51.85%	
Total Cash Balance		<u>1,685,879.22</u>	<u>1,694,384.00</u>	<u>8,504.78</u>			100.00%	
General Fund								
Revenue		526,544.35	757,030.00	230,485.65			69.55%	69.86%
Expenditures								
Administrative		94,570.97	162,050.00	67,479.03			58.36%	69.86%
Office		8,762.11	17,120.00	8,357.89			51.18%	69.86%
Community Affairs		8,919.16	18,400.00	9,480.84			48.47%	69.86%
Planning & Zoning		2,140.88	8,470.00	6,329.12			25.28%	69.86%
Public Safety		72,185.41	86,400.00	14,214.59			83.55%	69.86%
Roads		58,514.38	104,000.00	45,485.62			56.26%	69.86%
Parks & Recreation		37,465.64	90,800.00	53,334.36			41.26%	69.86%
Sanitation		112,708.74	150,000.00	37,291.26			75.14%	69.86%
Transfer To CP Fund		120,000.00	120,000.00	-			100.00%	
Total Expenditures		<u>515,267.29</u>	<u>757,240.00</u>	<u>241,972.71</u>			68.05%	69.86%
Net Revenue Over Expenditures		<u>11,277.06</u>	<u>(210.00)</u>	<u>(11,487.06)</u>				
Capital Projects Fund								
Revenue		1,098.35	400.00	(698.35)				69.86%
Transfer From General Fund		120,000.00	120,000.00	-				
Expenditures								
Administrative			130,000.00	130,000.00				69.86%
Parks & Recreation			152,750.00	152,750.00				69.86%
Roads		282,667.19	757,750.00	475,082.81				69.86%
		-	-	-				69.86%
Total Expenditures		<u>282,667.19</u>	<u>1,040,500.00</u>	<u>757,832.81</u>				69.86%
Net Revenue Over Expenditures		<u>(161,568.84)</u>	<u>(920,100.00)</u>	<u>(758,531.16)</u>				
Water Fund								
Revenue		258,989.90	346,130.00	87,140.10			74.82%	69.86%
Expenditures		<u>148,188.08</u>	<u>272,250.00</u>	<u>124,061.92</u>			54.43%	69.86%
Net Revenue Over Expenditures		<u>110,801.82</u>	<u>73,880.00</u>	<u>(36,921.82)</u>				
Sewer Fund								
Revenue		193,540.75	249,500.00	55,959.25			77.57%	69.86%
Expenditures		<u>185,293.38</u>	<u>310,250.00</u>	<u>124,956.62</u>			59.72%	69.86%
Net Revenue Over Expenditures		<u>8,247.37</u>	<u>(60,750.00)</u>	<u>(68,997.37)</u>				