

River Heights City

COUNCIL MEETING AGENDA

Tuesday, February 4, 2020

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m. in the River Heights City Office Building at 520 S 500 E.

Opening Remarks (Gallup) and Pledge of Allegiance (Clausen)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

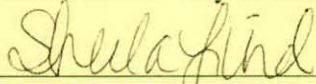
Public Comment

Discuss Changes to the Building Rental Policy

Discuss 40 Foot Sight Triangle Regulations

Adjourn

Posted this 30th day of January 2020



Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

February 4, 2020

3
4
5
6
7
8 Present: Mayor Todd Rasmussen
9 Council members: Doug Clausen
10 Sharlie Gallup
11 Chris Milbank
12 Elaine Thatcher
13 Blake Wright
14
15 Recorder Sheila Lind
16 Public Works Director Clayton Nelson
17
18 Excused: Finance Director Cliff Grover
19 Treasurer Wendy Wilker
20
21
22 Others Present: Engineer Craig Rasmussen, Brooks and Heather Lehnig

23
24
25 The following motions were made during the meeting:
26

27 Motion #1

28 Councilmember Thatcher moved to “adopt the minutes of the council meeting of January 28,
29 2020 as amended and the evening’s agenda.” Councilmember Gallup seconded the motion, which
30 passed with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.
31

32 Motion #2

33 Councilmember Clausen moved to “pay the bills as listed.” Councilmember Thatcher
34 seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No
35 one opposed.
36

37 Motion #3

38 Councilmember Milbank moved to “accept the Building Use Policy as presented, without the
39 Lions Club and ProLog Irrigation Company being called out as exempt in the policy.” Councilmember
40 Thatcher seconded the motion, which carried with Clausen, Gallup, Milbank, Thatcher and Wright in
41 favor. No one opposed.
42

43 Proceedings of the Meeting:

44
45 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
the River Heights City Building on Tuesday, February 4, 2020 for their regular council meeting.

46 Opening Remarks and Pledge of Allegiance: Councilmember Gallup opened the meeting with
47 a thought and Councilmember Clausen led the group in the Pledge of Allegiance.
48

49 Adoption of Previous Minutes and Agenda: Minutes for the January 28, 2020 meeting were
50 reviewed with one change.

51 **Councilmember Thatcher moved to “adopt the minutes of the council meeting of January**
52 **28, 2020 as amended and the evening’s agenda.” Councilmember Gallup seconded the motion,**
53 **which passed with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.**
54

55 Reports and Approval of Payments (Mayor, Council, Staff):

56 Public Works Director Nelson

- 57 • He has discussed the lower well repairs with Engineer Dursteller, who informed that since
58 contractors are so busy right now, the city may have a hard time getting someone to do the full
59 project before the next budget year. He plans to have a company video the well to determine
60 the extent of the redevelopment.
- 61 • He has asked Travis, of Parson’s Construction, to look at the intersection of 750 East 600 South
62 to see what can be done about the extreme cracking in the road and how much of it would need
63 to be fixed. After talking to him Mr. Nelson will have a better idea of the project scope and
64 cost involved. If it ends up a big project, they will get the engineer involved.
- 65 • Engineer Rasmussen gave an update on 400 South. Final plans should be ready to go out for
66 bid next week. They’ve set it up as one project, with two schedules; the east half or the full
67 project. They do not want two different contractors. The priority would be to start on the east
68 side, beginning at the 600 East intersection. Mr. Rasmussen described the scope of the road
69 reconstruction. The base under the asphalt is failing. The road is very flat from east to west so
70 there is nowhere for the stormwater to go. The project includes a four foot sidewalk, curb and
71 gutter on the south side. The ditch would be piped, which adds a lot of cost. The expected
72 timeframe is 3 months of construction. It is designed for a 60-foot right of way. Discussion
73 was had on the CMPO stipulation of a collector road being 66 feet, to be eligible for funding.
74 Engineer Rasmussen said smaller roads could also qualify. He pointed out that 800 South was
75 denied funding, not because of its width, but because it wasn’t designated as a collector in the
76 general plan. Councilmember Clausen asked if the bids come in high, could the city ask the
77 CMPO for funding. Engineer Rasmussen said the CMPO doesn’t fund maintenance projects.
78 They look at road projects that encourage better traffic flow.

79
80 Finance Director Grover was absent.

81
82 Treasurer Wilker

- 83 • In her absence, the council reviewed and approved the list of bills to be paid.

84
85 **Councilmember Clausen moved to “pay the bills as listed.” Councilmember Thatcher**
86 **seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in**
87 **favor. No one opposed.**
88

89 Councilmember Thatcher

- 90 • She noted her discovery of a website called strongtowns.org and recommended an article about
91 naturally slowing down traffic. She encouraged all to look at the website to get ideas that could
92 benefit River Heights.
- 93 • She and Mayor Rasmussen talked after the meeting last week about snow on city sidewalks.
94 Mayor Rasmussen stated, if we ask our citizens to keep their sidewalks cleaned, the city should
95 do the same. Ms. Thatcher checked with Dattage, a company who removes snow. They would
96 charge \$100/hour. After hearing from PWD Nelson, who said they have spent 27 days in the

99 snow plows this year, she realized it would be quite expensive to hire an outside company for
100 sidewalk snow removal. PWD Nelson checked and found some equipment for \$6,000, which
101 would allow city employees to clean the sidewalks after the roads were done. Currently there
102 is not money in the budget to cover this. Mayor Rasmussen said the budget would need to be
103 revised. Ms. Thatcher said she has received a complaint about the sidewalk not being cleared
104 on 400 East, coming up the hill from Logan. She wondered if they could get the county to
105 clear it since it's their road. PWD Nelson said the county absolutely doesn't do anything with
106 their sidewalks. He explained the difficulty in clearing the 400 East sidewalk because its right
107 next to the road. When the roads are plowed the snow gets thrown onto the sidewalk. This
108 type of snow is too heavy for a snowplow. Ms. Thatcher said she will call the county to discuss
109 it.

110 PWD Nelson informed that he plowed snow yesterday from 4am to 5pm. By 5pm, there were
111 only a couple spots on the city's sidewalks that hadn't been cleared. By this morning at 5am
112 everything was done. In short, the majority of the time, the sidewalks have already been
113 cleared by residents with four-wheelers, when they get finished with roads. He didn't feel it
114 would be cost effective to hire a company to do the job. Perhaps the city could purchase some
115 inexpensive equipment for city employees to do the job. Ms. Thatcher found out the city can't
116 hire residents because of liability. Mayor Rasmussen pointed out some areas that hadn't been
117 cleared. He would like the sidewalks to be safe and walkable. Ms. Thatcher was inclined to
118 wait until the new budget came out to get something figured out for next year. Mr. Nelson
119 stated it will be hard to find a piece of equipment that will work in every case. Mayor
120 Rasmussen will continue to plow what he can until the city figures out how to remedy the
121 situation. Mr. Nelson asked them to text him when they see a sidewalk is bad so he could go
122 take care of it.

123 Councilmembers Milbank, Clausen, Gallup and Wright, as well as Recorder Lind didn't have anything
124 to report.

125
126 Mayor Rasmussen

- 127 • He reported on a wastewater treatment meeting he attended. The treatment plant project is 5
128 days behind schedule. Their anticipated 10 years of growth which the plant would cover, is
129 now down to 6 or 7 years. The board approved getting their consulting firm involved to see
130 how they could expand the project. They estimate it would cost an addition 12 million to buy
131 another few years and count on the new impact fees covering the additional cost. The impact
132 fee schedule would be updated (raised) every two years, to cover future costs.
- 133 • Councilmember Clausen asked if and when they would sign a contract for the Old Church.
134 Mayor Rasmussen informed that Attorney Jenkins has reviewed the proposal that came in and
135 replied that he sees nothing in the contract which would preclude the council from making a
136 decision. The mayor will email the proposal to the council to review. He projected that they
137 will go back and forth on price.

138
139 Councilmember Thatcher asked if the Opera Company had been notified that they will need to
140 move out. Mayor Rasmussen said he's tried and hasn't been able to get a hold of anyone. The
141 contract the city has with the Opera Company is void as of last year since they didn't follow
142 through on their end. Councilmember Milbank asked what had been proposed. The mayor
143 said, if the council approves Tony Johnson's proposal, he would renovate the building into
144 condos or apartments.

145
146
147
148
149
150
151
152
153
154
155
156
157
158
159
160
161
162
163
164
165
166
167
168
169
170
171
172
173
174
175
176
177
178
179
180
181
182
183
184

185
186
187

Public Comment: Heather Lehnig asked, if the city purchased equipment for the city employees to remove snow on the sidewalks, had they considered the cost of their overtime. PWD Nelson said they wouldn't clear sidewalks on overtime, unless requested. Ms. Lehnig asked if he cleared the 1000 East sidewalk yesterday. Mayor Rasmussen said it was he who did the job. Mr. Nelson brought up that the city could probably get some equipment on a state contract for plowing the sidewalk.

Discuss Changes to the Building Rental Policy: Councilmember Milbank discussed his suggested changes to the policy. He recommended anyone using the building for free should pay a deposit and have a standard for keeping it in good order. Discussion was held on not naming the Lions Club and the irrigation company as being exempt.

Councilmember Milbank moved to “accept the Building Use Policy as presented, without the Lions Club and ProLog Irrigation Company being called out as exempt in the policy.” Councilmember Thatcher seconded the motion, which carried with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

Mayor Rasmussen asked the council if they would agree to waive the building use fees for the Lions Club, ProLog Irrigation and the scout troop currently using it, with the recommendation that they pay a deposit. After discussion, it was decided that the Lions Club and ProLog wouldn't be required to pay a deposit, however, the scout troop would, because they use the building often, and update it yearly. All agreed.

Mayor Rasmussen will let the scout group know they need to come into the office to sign the form and pay the deposit. Councilmember Milbank will update the form and get it to Recorder Lind.

Discuss 40-foot Sight Triangle Regulations: Mayor Rasmussen said he has been working with Compliance Office Johnson, in trying to enforce the 40' clear view triangle ordinance. The current ordinance states there needs to be a clear view between 2 feet and 10 feet that is greater than 12 inches in diameter. However, the city has a lot of mature trees that he doubted they want to remove. He has found that residents are desirous to do the right thing but they want to use plant material that can be seen through, such as certain grasses and other types of landscaping that wouldn't cause a sight problem. He wanted to ask the planning commission to revisit this section in an attempt to re-word it so there are more options, which would still allow sight of movement. He gave a suggestion of object no wider than 36' and must have a clear view every so many feet.

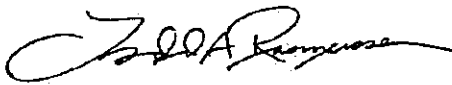
PWD Nelson wished the code could include something that states safety could trump what the code allowed, on a case by case basis.

The council agreed to send the issue to the planning commission.

The meeting adjourned at 7:50 p.m.



Sheila Lind, Recorder



Todd A. Rasmussen, Mayor

River Heights City Bills To Be Paid

2/4/2020

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Cache Valley Publishing	Newspaper Ad/Mtgs.	\$35.54								\$35.54
2	Lowe's	Repair Items for Office Bldg. Fix Ups	\$130.21								\$130.21
3	Matthew Regen, CPA	FY2019 Audit	\$3,680.00						\$2,160.00	\$2,160.00	\$8,000.00
4	Nicholas Bailey	Utility Deposit Refund							\$24.19		\$24.19
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
32											
33											
34											
35											
36											
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											

Page 1 SubTotals

\$3,845.75

\$2,184.19 \$2,160.00 \$8,189.94

Page 1 Total Amount to b \$8,189.94

River Heights City
520 South 500 East
435-752-2646

Building Use Policy

Group Representative*: _____ Phone # _____

Address: _____

Email: _____

Reservation Date:** _____ Hours:*** _____ # of People: _____ (40 max)

*Must be at least 21 years old, a resident of River Heights and be present during the entire rental time.

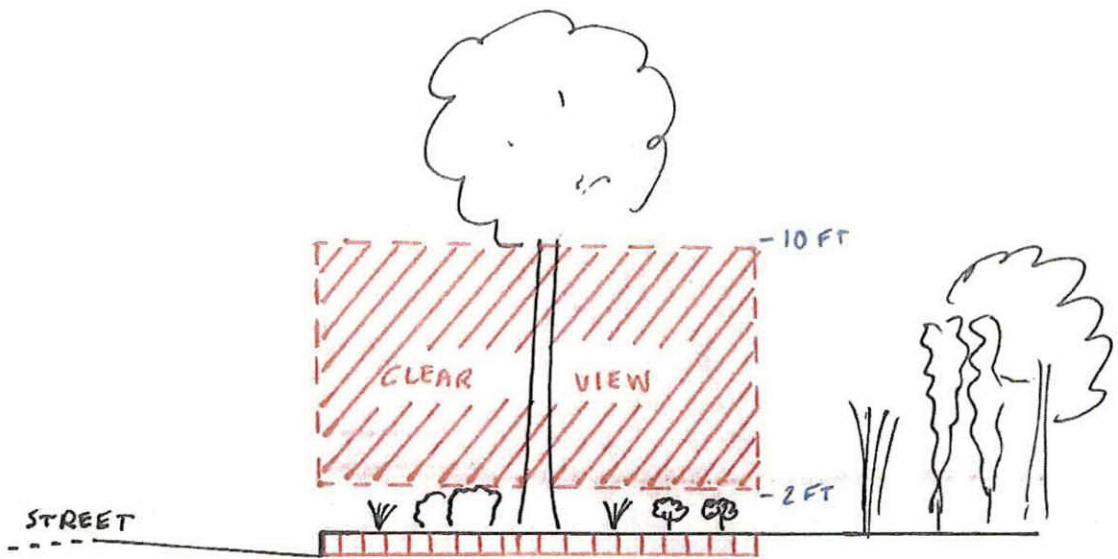
** The building is NOT available for rent on Thanksgiving, December 24, 25, 31 or January 1.

*** The building is available to rent between 8:00am and 9:30pm. Be specific on the hours you'd like since someone will open and close the building for you.

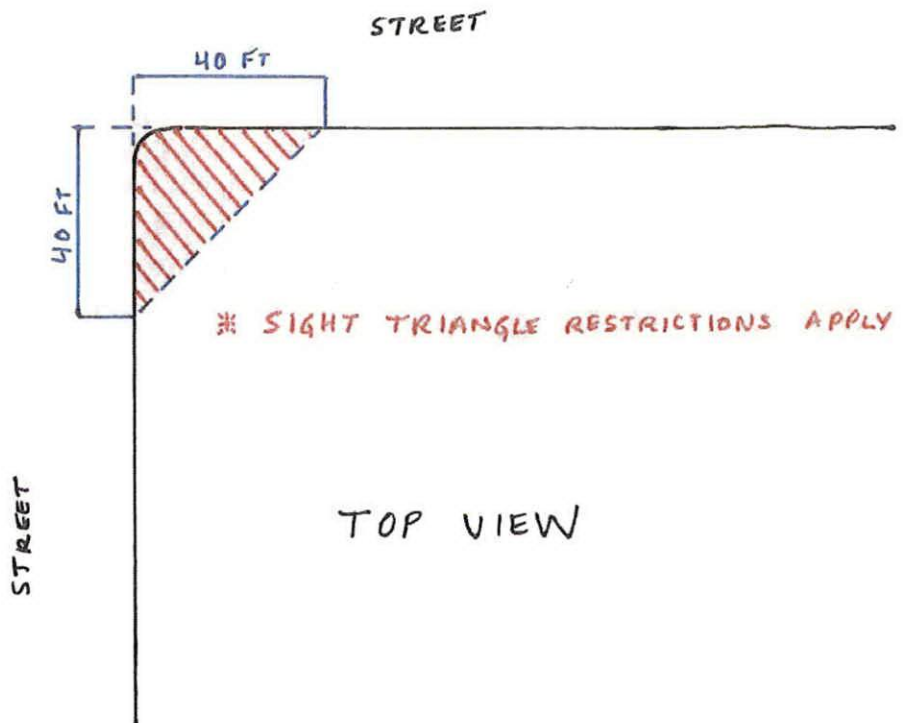
River Heights City is dedicated to serving its citizens and allowing them to use the City Building. In order to maintain a secure and well maintained facility the following Building Use Policy has been established and must be followed.

Deposits, Fees, and Cancellations

- Building use is for River Heights' residents wishing to use the building for personal events, such as family gatherings, socials, or private club meetings. **Majority of attendees must be River Heights residents.**
- Deposit and fees not paid prior to 5 days before the reservation may result in forfeiture of the reservation.
- A credit card deposit and rental fee will be required.
- A cancellation less than 3 days before reservation may result in a forfeit of the rental fee. The deposit is still refundable.
- The deposit may be returned within 10 days after the inspection verifies that no building or property damage has occurred, that no City property is missing, there has been no violation of the rental agreement rules, and the facility is left clean and in orderly condition. River Heights City reserves the right to withhold all or part of the cleaning deposit for any violation of this rental agreement or for any costs incurred to the city.
- Any damage over the deposit amount will be charged to your credit card.
- Deposit refunds will be applied back to your credit card. You will receive a receipt by email.
- Failure to be out of the building or facility on time may incur an additional fee, which will be withheld from your deposit or charged to your credit card.



ELEVATION VIEW



TOP VIEW

