

River Heights City

COUNCIL MEETING AGENDA

Tuesday, July 7, 2020

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held electronically. Public will be admitted on site, up to 20 people in the council room. Those not in attendance who wish to provide comment on any of the agenda items can do so by email to office@riverheights.org (must be received by noon on the date of the meeting). To view the live broadcast, see below.

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Public Hearing to Discuss and Adopt A Resolution Amending the 2019-2020 General Budget

Public Hearing to Discuss and Adopt A Resolution Adopting the River Heights Budget for the Fiscal Year 2020-2021

Adoption of a Resolution Adopting Final Tax Rates and Budgets

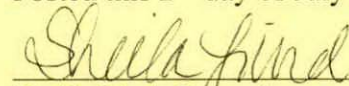
Discuss Old School Options

Discuss Old Church

Adjourn

To connect to the live Zoom meeting dial: 1 669 900 6833, Meeting ID: 893 0412 0558
Password: 985021

Posted this 2nd day of July 2020



Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

July 7, 2020

3
4
5
6
7
8 Present: Mayor Todd Rasmussen
9 Council members: Doug Clausen
10 Sharlie Gallup
11 Chris Milbank (electronic)
12 Elaine Thatcher
13 Blake Wright
14
15 Recorder Sheila Lind
16 Public Works Director Clayton Nelson (electronic)
17 Finance Director Cliff Grover (electronic)
18 Treasurer Wendy Wilker
19
20
21 Others Present: Steve Thunell, Andy Thunell, Cindy Schaub, Heather
22 Lehnig, Tony Johnson, Engineer Craig Rasmussen
(electronic)
23
24

25
26 The following motions were made during the meeting:
27

28 Motion #1

29 Councilmember Clausen moved to “adopt the minutes of the council meeting of June 16, 2020
30 and the evening’s agenda.” Councilmember Thatcher seconded the motion, which passed with
31 Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.
32

33 Motion #2

34 Councilmember Clausen moved to “pay the bills as listed, except the one for Cache Valley
35 Glass, which will be sent back because the city has no record of it..” Councilmember Thatcher
36 seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No
37 one opposed.
38

39 Motion #3

40 Councilmember Clausen moved to “Adopt Resolution 2-2020, A Resolution Amending the
41 2019-2020 General Budget with \$60,000 of the budget being moved into the next budget.”
42 Councilmember Thatcher seconded the motion, which carried with Clausen, Gallup, Milbank,
43 Thatcher and Wright in favor. No one opposed.
44
45

47 Motion #4

48 Councilmember Clausen moved to “Adopt Resolution 3-2020, A Resolution Adopting the
49 River Heights Budget for the Fiscal Year 2020-2021, with the addition of \$60,000 from last year’s to
50 this year’s budget, in the amount of \$2,017,710.” Councilmember Thatcher seconded the motion,
51 which carried with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

52

53 Motion #5

54 Councilmember Thatcher moved to “Adopt Resolution 4-2020, A Resolution Adopting Final
55 Tax Rates and Budgets.” Councilmember Wright seconded the motion, which carried with Clausen,
56 Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

57

58

59

Proceedings of the Meeting:

60

61 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
62 the River Heights City Building on Tuesday, July 7, 2020 for their regular council meeting. The
63 meeting was conducted through Zoom and got started at 6:45p.m.

64 Adoption of Previous Minutes and Agenda: Minutes for the June 16, 2020 meeting were
65 reviewed.

66 **Councilmember Clausen moved to “adopt the minutes of the council meeting of June 16,
67 2020 and the evening’s agenda.” Councilmember Thatcher seconded the motion, which passed
68 with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.**

69 Reports and Approval of Payments (Mayor, Council, Staff):

70 Public Works Director Nelson

- 71 • Asphalt is scheduled for July 16 on the 400 South Road Project.
- 72 • The sewer cleaning crew is almost done. The video crew finished up today. Infiltration repairs
73 went very well on 600 South.

74

75 Finance Director Grover didn’t have anything.

76

77 Treasurer Wilker

- 78 • She presented and answered questions regarding the list of bills to be paid. She asked if anyone
79 charged at Cache Valley Glass in May of this year. There wasn’t anyone who knew what the
80 bill was for. The glass store didn’t have any details to support who made the charge. She was
81 told to disregard the bill unless Cache Valley Glass could provide details to prove the charge
82 should be paid by the city.

83 **Councilmember Clausen moved to “pay the bills as listed, except the one for Cache Valley
84 Glass, which will be sent back because the city has no record of it.” Councilmember Thatcher
85 seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in
86 favor. No one opposed.**

87

88 Councilmember Thatcher

- 89 • She asked to give a report on Cache Valley Transit District at the next meeting. The District is
90 in the process of trying to reduce the size of their board, which could mean River Heights won’t
91 have a seat on the board.

92

94 Councilmember Gallup

- 95 • Diane Peterson has requested a follow-up response on when the city will get and post signs on
96 600 East that inform drivers of additional parking by the tennis courts.
- 97 • She invited all to attend the concert in the park this Sunday at 6:30pm to listen to the Cache
98 Community Jazz Band.

99 Councilmember Milbank

- 100 • He pointed out there was a proposed design of the Stewart Hill area, done by Mike Kelly, in the
101 Drive. He recommended the council take a look at it to see if they like it.
- 102 • He would like some upkeep done on Hillside Park; trees trimmed and weeds pulled. He would
103 be interested in the council's level of care on the visual of the park, at some point. He
104 encouraged them to drive by to think about what could be done with it to make it look less
105 shabby.
- 106 • He wanted to talk later about dogs not being allowed in the city parks. He suggested they could
107 be allowed in Hillside Park.

108
109 Councilmember Clausen didn't have anything.

110
111 Councilmember Wright didn't have anything.

112
113 Recorder Lind didn't have anything.

114
115 Mayor Rasmussen didn't have anything.

116
117 Engineer Craig Rasmussen discussed the 400 South Road Project, by explaining there is a tree
118 on a berm at Steve Thunell's. The required 3:1 slope to grade to the curb and gutter won't work in this
119 situation. The two options would be to remove the tree or have Mr. Thunell install a retaining wall at
120 his cost. Mr. Rasmussen's recommendation was to remove the tree, which was okay with Mr. Thunell.
121 Councilmember Thatcher informed it will cost the city about \$600 to have LeGrand Johnson remove
122 the tree. Mr. Rasmussen didn't think it would put the project over the contingency amount for the
123 project. Steve Thunell suggested his son's tree company would remove the tree for less money than
124 LeGrand Johnson.

125 Engineer Rasmussen thanked Councilmember Milbank for solving the irrigation head gate
126 problem they had on 400 South.

127 Public Comment: There was none.

128 Public Hearing to Discuss and Adopt A Resolution Amending the 2019-2020 General Budget:

129 FD Grover said there have been no changes in the budget since the last meeting. PWD Nelson pointed
130 out that the \$60,000 for cleaning the sewer system, included in the 19-20 Budget, won't be finished
131 until the 20-21 Budget. FD Grover will move it into the next budget.

132 **Councilmember Clausen moved to "Adopt Resolution 2-2020, A Resolution Amending the**
133 **2019-2020 General Budget with \$60,000 of the budget being moved into the next budget."**

134 **Councilmember Thatcher seconded the motion, which carried with Clausen, Gallup, Milbank,**
135 **Thatcher and Wright in favor. No one opposed.**

136 Public Hearing to Discuss and Adopt A Resolution Adopting the River Heights Budget for the
137 Fiscal Year 2020-2021: Discussion was held on the previously proposed wage increases. It was
verified that they were included in the new budget.

139 Steve Thunell read his comments regarding his desire for a sidewalk on the north side of 400
140 South.

141 Discussion was held on the 400 South project in regards to a park strip. Councilmember
142 Thatcher reminded that they decided they didn't want a sidewalk without a park strip. Steve Thunell
143 believes kids will walk in the road if there isn't a sidewalk. PWD Nelson stated the snow plow will
144 cover the sidewalk if there is no park strip. Another problem brought up is that none of the driveways
145 meet ADA for slope. Steve and Andy Thunell pointed out that the driveways on 600 East don't either.
146 PWD Nelson stated 600 East is not a collector road.

147 Steve Thunell had reviewed the city's budget and felt it was feasible for the city to transfer
148 some of their money to pay for a sidewalk in the 20-21 budget year.

149 Councilmember Wright said park strips need to go in on this road. He was unsure why the road
150 wasn't designed for a park strip. He reminded that 400 South would go all the way through from 400
151 East to Windsor Drive someday and felt it only prudent to plan for it. Councilmember Thatcher
152 pointed out there was no intent to do a sidewalk when they designed the project. Mr. Wright felt there
153 should have been, so now they should plan for one in the future, with a park strip. Steve Thunell
154 pointed out this would cause encroachment on private property. PWD Nelson clarified the right-of-
155 way is around 50 feet. He agreed it should be designed with a park strip. Mr. Wright suggested, in the
156 future they tear out the curb and gutter and get a park strip and sidewalk.

157 Mayor Rasmussen asked for the benefit of sidewalk on the north side of the street. The
158 Thunells said it gets used a lot by young children and families.

159 Councilmember Thatcher said she would agree to sidewalk without a park strip.

160 FD Grover brought up that there are many unknowns and concerns at this point and suggested
161 going ahead with passing the budget as is. It could always be changed later when they have an idea of
162 cost.

163 Councilmember Clausen suggested they check the ADA rules to see how serious they are.
164 They could ask LeGrand Johnson to come back later after a decision had been made. PWD Nelson
165 explained they are in the process of grading the road, hauling in road base, compaction and then
166 asphalt. Backfill for the landscaping is scheduled next week or sooner. He asked where they would
167 stop with sidewalk. Would it continue to the west block?

168 Mayor Rasmussen felt a hasty decision in the next 30 days was too rushed and could see
169 possibilities for more mistakes into the future. There are some residents on 400 South who don't want
170 sidewalk due to trees. PWD Nelson suggested letting LeGrand finish the project. Councilmember
171 Thatcher agreed that a hasty decision could lead to mistakes. She would like to consider the sidewalk
172 again in a year or two. Discussion was held on who should pay for the future sidewalk; the city or
173 residents.

174 Councilmember Thatcher regretted that the city didn't get resident input early on. Mayor
175 Rasmussen felt a bigger mistake was not reviewing the plans thoroughly to see how it fit in the city's
176 future plans.

177 Steve Thunell suggested they talk to Legrand Johnson about the possibility of holding off on
178 the landscaping. PWD Nelson said if they take a break from this project, their schedule won't allow
179 them to be back again this summer. Mayor Rasmussen suggested finding out where the right-of-way
180 actually is.

181 Andy Thunell said a sidewalk will be much safer for all the residents on their block since its
182 across from the park.

183 Councilmember Clausen asked Steve Thunell if he could be happy if they went ahead and
184 passed the new budget without planning for a new sidewalk. Mr. Thunell was agreeable.

Councilmember Wright asked for clarification on if the capital projects were included in the upcoming budget. FD Grover explained where to look to see that they were included.

Councilmember Gallup questioned why the increase in the fire contract was not reflected. Mayor Rasmussen informed the raise won't go into effect until 2021-22.

Councilmember Clausen moved to "Adopt Resolution 3-2020, A Resolution Adopting the River Heights Budget for the Fiscal Year 2020-2021, with the addition of \$60,000 from last year's to this year's budget, in the amount of \$2,017,710." Councilmember Thatcher seconded the motion, which carried with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

Adoption of a Resolution Adopting Final Tax Rates and Budgets: FD Grover said the tax rate hadn't changed from last year.

Councilmember Thatcher moved to "Adopt Resolution 4-2020, A Resolution Adopting Final Tax Rates and Budgets." Councilmember Wright seconded the motion, which carried with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

Discuss Old Church: Tony Johnson explained his plan for the redevelopment of the Old Church. There will be eight living units, a small daycare space and they plan to leave the gym and stage. There will be garages or carports for each apartment. They are trying for greenspace on the north side of the lot, as well as 25 parking stalls. It will be high end, quiet living with three levels. They are trying to work with the current space and not move walls.

Councilmember Thatcher asked Mr. Johnson if he would consider condos instead of apartments. Mr. Johnson said "no" and explained why. He would commit to having the project finished in 2 years. Ms. Thatcher felt pleased he will upgrade the exterior.

Mayor Rasmussen explained the next step will be to have a town hall meeting, where they invite the public to review the proposal. Afterwards, the council will vote on whether to sell the property to Mr. Johnson.

Discussion was held on what the property would be zoned. Councilmember Wright guessed it could be a historical overlay or multi-family zone. He assured there will be public hearings before the zone is changed, as they want input and state law requires them.

Councilmember Clausen discussed the Old School having a gym and stage and suggested that the city may not want two of them. Tony Johnson said it might be a challenge for him to convert the gym in the Old Church to apartments. He said they are aware of the noise coming from a gym and are planning to sound proof it from the apartments, as best they can. He would own the building and rent the space it.

The council was in favor of moving forward. They decided to hold a town hall meeting at 5:30 before the next city council meeting on July 21.

Discuss Old School Options: Mayor Rasmussen reported he still doesn't have anything from the Ballet Company. Councilmember Clausen didn't think it was fair to only talk to the Ballet Company. Mayor Rasmussen said whatever the council decides to do with the building would be open to anyone. He was hoping to find out from the Ballet Company, how much they thought the building was worth. Then the city could decide if they want to keep the building. Councilmember Milbank wanted them to have an idea of what they would do with it and how to maintain it before they make a decision. Councilmember Wright didn't want to lose the land. They all felt a shop would be better in a different location. They all agreed the city should keep it and will decide later what to do with it.

Councilmember Thatcher volunteered to call the Whittier Center to see what the Ballet Company is paying in rent. Councilmember Milbank asked if they have a cost estimate for insurance, maintenance, utilities, etc. Mayor Rasmussen said he was working on that. The Ballet Company

231 would be a good starting point on what the options might be and what the building is worth. The
232 Opera Company was also interested in using some of the space to paint backdrops. However, Mayor
233 Rasmussen hadn't heard from them in a while.

234 Tony Johnson said if they decide to rent or use the building, the city may need to upgrade it.
235 He offered to discuss with them, what to do to decrease maintenance costs.

236 Mayor Rasmussen said he would call the school district and tell them the city is committed to
237 taking the building.

238 Councilmember Clausen wanted to start a discussion on option sites for a new shop at the next
239 meeting. PWD Nelson asked if they could get together ahead of time to look at some possible options
240 to bring to the table.

241 The meeting adjourned at 8:45 p.m.

242

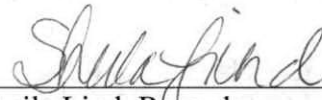
243

244

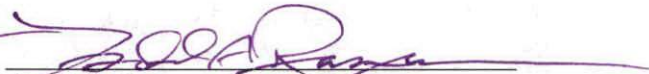
245

246

247



Sheila Lind, Recorder

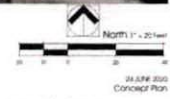
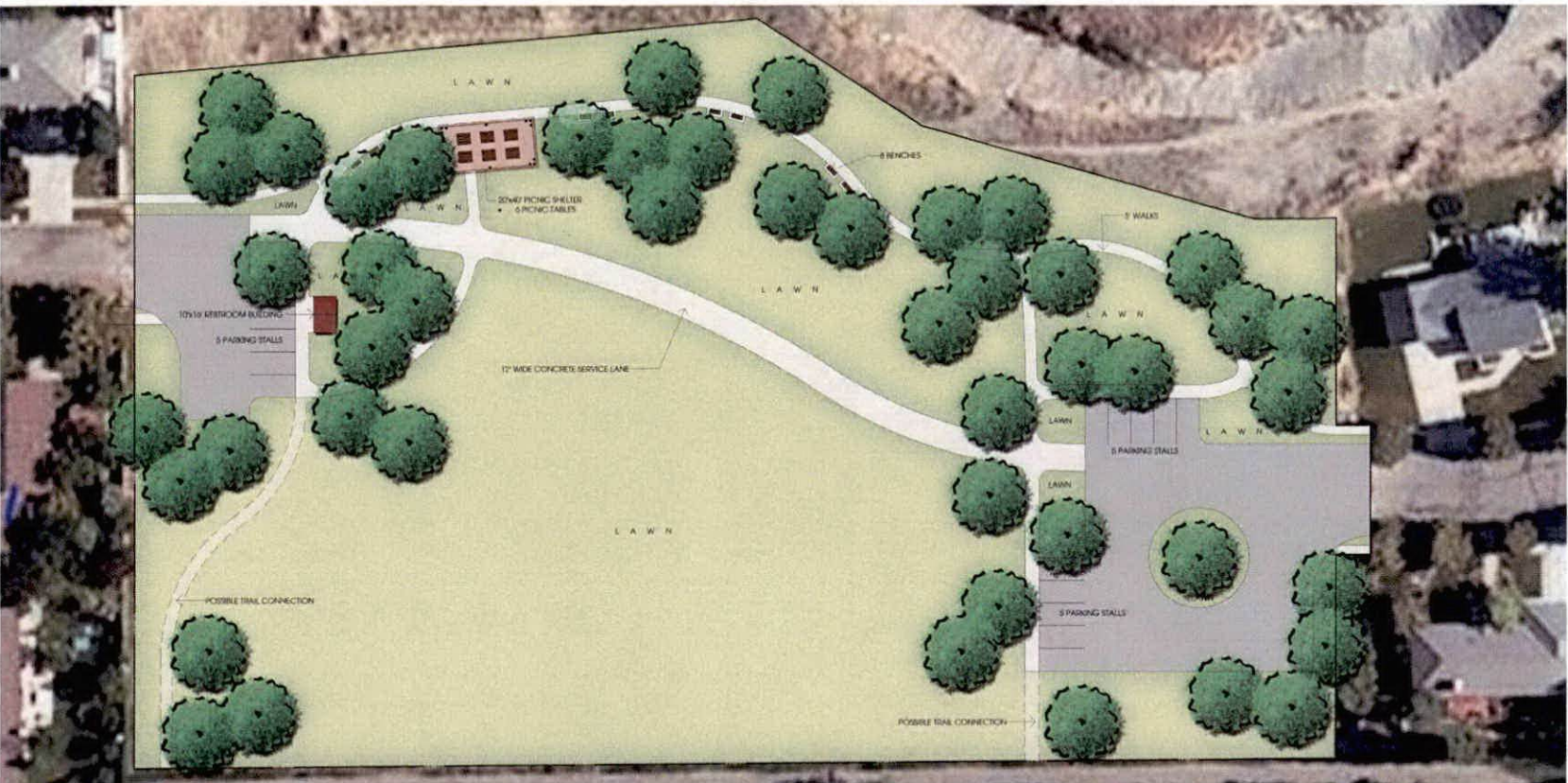


Todd A. Rasmussen, Mayor

River Heights City Bills To Be Paid

June 29, 2020

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Cache Valley Publishing	P & Z Public Mtg. Notice		\$40.51							\$40.51
2	City of Logan	Garbage, 911, Sewer	\$13,691.03			\$2,022.00				\$14,871.25	\$30,584.28
3	Comcast	Business Internet	\$28.24						\$28.23	\$28.22	\$84.69
4	Dominion Energy	Gas	\$20.49		\$10.54			\$3.44	\$92.42	\$3.44	\$130.33
5	Francine L. Davis Revocable Trust	Property (Already Paid on 06/25/2020)			\$8,095.10						\$8,095.10
6	LaDena Kailing	Utility Overpayment Sure Up							\$31.21		\$31.21
7	Logan City	Water Consumption							\$385.46		\$385.46
8	Sharlie Gallup	Summer Reading Program					\$106.56				\$106.56
9	Shawn Fisher	Utility Overpayment							\$91.88		\$91.88
10	Sprinkler Supply Co.	400 South Park Strip			\$98.89						\$98.89
11	Thomas Petroleum	Fuel for City Vehicles			\$20.73			\$20.72	\$20.72	\$20.72	\$82.89
12	Utah Local Government Trust	Monthly Workers Comp.	\$21.54		\$33.09			\$101.04	\$127.98	\$134.72	\$418.37
13											
14											
15		JULY 2020 \$									
16	Utah Local Government Trust	Annual Property, Automobile	\$248.15		\$381.16			\$1,163.72	\$1,474.04	\$1,551.62	\$4,818.69
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											
28											
29											
30											
31											
32											
33											
34											
35											
36											
37											
38											
39											
40											
41											
42											
43											
44											
45											
46											
	Page 1 SubTotals		\$14,009.45	\$40.51	\$8,639.51	\$2,022.00	\$106.56	\$1,288.92	\$2,251.94	\$16,609.97	\$44,968.86



CITY OF RIVER HEIGHTS
PROPOSED PARK



R. MICHAEL KELLY CONSULTANTS

Land Planning | Landscape Architecture
101 New Hill Village, Suite #202N | UPTOWN TNC | rich@rckelly.com | rckelly.com

Report Criteria:

Print Fund Titles
 Print Department and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
General Fund			
Taxes			
10-31-10	Property Tax	96,100.00	96,100.00
10-31-20	Sales Tax	280,000.00	210,000.00
10-31-30	Franchise Tax	62,000.00	62,000.00
10-31-50	Redemption Taxes	1,200.00	1,200.00
10-31-60	UPP Taxes (personal property)	33,000.00	33,000.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	6,000.00	6,000.00
Total Taxes:		478,300.00	408,300.00
Licenses and Permits			
10-32-10	Zoning Clearance Permits	1,200.00	1,500.00
10-32-20	Home Occupation License	1,800.00	1,800.00
10-32-30	Conditional Use Permits	200.00	200.00
40	Subdivision Fees	500.00	500.00
50	Cache County 20% Bldg. Fee	1,500.00	1,500.00
10-32-60	Dog Fees	5,000.00	5,000.00
10-32-65	Sanitation	182,000.00	182,000.00
10-32-70	Impact Fees - Parks	2,000.00	1,500.00
10-32-75	Impact Fees - Roads	500.00	500.00
10-32-80	Storm Drainage	26,000.00	26,000.00
10-32-85	911	33,000.00	33,000.00
Total Licenses and Permits:		253,700.00	253,500.00
Intergovernmental Revenue			
10-33-10	State Liquor	.00	.00
10-33-20	Class 'C' Road	90,000.00	90,000.00
10-33-25	Park Grant (RAPZ)	83,000.00	35,000.00
10-33-30	Sidewalk Improvement - Propert	.00	.00
10-33-40	Grant - Basement Museum (RAPZ)	.00	.00
10-33-50	Grant - Sidewalk	.00	.00
10-33-55	Grant - Cache County Stimulus	.00	.00
Total Intergovernmental Revenue:		173,000.00	125,000.00
Charges for Services			
10-34-10	Parks and Rec. & Rent Park	2,400.00	2,400.00
10-34-15	Ball Diamond Rental	.00	.00
10-34-16	Soccer Field Rental	.00	.00
10-34-20	T-Ball	80.00	80.00
10-34-30	Late Fees	550.00	550.00
Total Charges for Services:		3,030.00	3,030.00

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
Fines and Forfeitures			
10-35-10	Fines and Forfeitures	1,700.00	1,700.00
Total Fines and Forfeitures:		1,700.00	1,700.00
Other Revenue			
10-36-10	Other	300.00	300.00
10-36-15	Bad Debt Recovery	.00	.00
10-36-16	Apple Days-Derby Box Car	.00	.00
10-36-17	Apple Days-Fun Run	.00	.00
10-36-18	Apple Days-Tennis	.00	.00
10-36-19	Apple Days-Pickleball	.00	.00
10-36-20	Apple Days-Promotion/Entertain	.00	.00
10-36-21	Vendor Booth-Apple Days	370.00	370.00
10-36-25	Community Affairs - Other	.00	.00
10-36-30	Rent - City Building	600.00	600.00
10-36-35	Right of Way Fees	650.00	650.00
10-36-40	Youth Council	100.00	100.00
10-36-50	Contribution	750.00	750.00
10-36-60	Interest Income	3,700.00	3,700.00
10-36-70	Recovery Fees - (Weed Control)	.00	.00
10-36-75	Tennis Court - Light Meter	.00	.00
10-36-80	Sidewalk Cost Recovery	.00	.00
10-36-85	Sale of Capital Assets	.00	.00
10-36-90	Gain <Loss> on Assets	.00	.00
Total Other Revenue:		6,470.00	6,470.00
Administration			
10-41-01	Mayor and Council	19,100.00	22,320.00
10-41-02	Judicial	.00	.00
10-41-03	Treasurer	6,900.00	7,500.00
10-41-04	Budget Officer	.00	.00
10-41-05	Recorder	20,700.00	21,200.00
10-41-06	Finance Director	2,500.00	4,900.00
10-41-08	Webmaster	.00	.00
10-41-10	Supervisor of Public Works	12,800.00	14,500.00
10-41-15	Payroll Taxes	5,000.00	7,600.00
10-41-16	Health Insurance	2,000.00	2,200.00
10-41-30	Zoning Administrator/Planner	.00	5,460.00
10-41-40	Audit	3,700.00	3,800.00
10-41-41	Professional Fees	5,000.00	3,500.00
10-41-42	Bad Debt	10.00	10.00
10-41-43	Legal	6,000.00	7,500.00
10-41-46	Dues and Subscriptions	1,400.00	2,000.00
10-41-50	Gas, Oil, Vehicle Repairs	.00	.00
10-41-55	Insurance Liability and Other	2,200.00	2,200.00
10-41-65	Repairs and Maintenance	250.00	250.00
10-41-70	Training and Meetings	900.00	1,200.00
10-41-75	Gas	.00	.00
10-41-80	Bank Service Charges	600.00	1,400.00
10-41-83	Capital Expenditures	.00	.00
10-41-85	Security System	.00	.00
10-41-87	Capital Expenditures	.00	.00
10-41-90	Depreciation Expense	74,900.00	74,900.00
10-41-95	Miscellaneous	100.00	250.00

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
Total Administration:		164,060.00	182,690.00
Office Expenses			
10-44-10	Office and General Supplies	3,800.00	3,500.00
10-44-12	Office Cleaning	.00	.00
10-44-15	Dinner & Party	700.00	1,500.00
10-44-17	Computer Maintenance	1,400.00	1,600.00
10-44-20	Computer Updates	700.00	3,500.00
10-44-25	Computer - Recorder	550.00	550.00
10-44-30	Copy Machine Maintenance	450.00	750.00
10-44-35	1/3 Caselle	1,100.00	1,100.00
10-44-40	Elections	1,600.00	.00
10-44-45	Fax, Copier, Printer	100.00	100.00
10-44-47	Fire Extinguisher Service	100.00	250.00
10-44-49	Nameplates	10.00	10.00
10-44-50	Newsletter/Fliers	550.00	550.00
10-44-52	Newspaper Ads	750.00	800.00
10-44-55	Postage	1,200.00	1,200.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00
10-44-62	Recorder's Bond	.00	.00
10-44-65	Software	200.00	200.00
10-44-70	Training - Recorder	1,000.00	1,000.00
10-44-75	Gas	600.00	600.00
10-44-77	Electricity	1,400.00	1,200.00
10-44-78	Telephone	2,200.00	2,400.00
10-44-79	Internet	800.00	1,200.00
10-44-80	Web Page Domain	360.00	400.00
10-44-85	Web Master	.00	190.00
Total Office Expenses:		19,570.00	22,600.00
Community Affairs			
10-48-04	Recorder	1,000.00	1,000.00
10-48-10	Apple Days Dinner - INACTIVE	.00	.00
10-48-16	Apple Days-Derby Box Car	.00	.00
10-48-17	Apple Days-Fun Run	250.00	250.00
10-48-18	Apple Days-Tennis	.00	.00
10-48-19	Apple Days-Pickleball	.00	.00
10-48-20	Apple Days-Promotion/Entertain	8,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	1,400.00	1,400.00
10-48-25	Apple Days - Quilt	.00	.00
10-48-30	Civic Projects	1,400.00	1,400.00
10-48-50	Summer Reading Program	200.00	350.00
10-48-55	Float Decorations/Parades	400.00	400.00
10-48-60	Library	4,600.00	4,700.00
10-48-65	Museum	.00	.00
10-48-70	Royalty/Ambassadors	2,900.00	2,400.00
10-48-80	Youth Council	1,700.00	1,700.00
10-48-90	Sound System	.00	.00
Total Community Affairs:		21,850.00	21,600.00
Planning & Zoning			
10-48-07	Planning Commission	1,200.00	1,200.00
10-48-10	DO NOT USE Zoning Admin/Planner	1,000.00	.00

Account Number	Account Title	2019-20	2020-21
		Current year Budget	Future year Budget
10-51-15	Payroll Taxes	200.00	200.00
10-51-19	Advertising, Notices	300.00	500.00
10-51-20	Cache County Planner	.00	.00
10-51-25	Copies of Ordinances, Maps, Ot	70.00	70.00
10-51-30	Pass Through Fees-PZ	.00	5.00
10-51-41	Professional Fees	.00	750.00
10-51-45	Training	.00	900.00
Total Planning & Zoning:		2,770.00	3,625.00
Public Safety			
10-54-10	Crossing Guards	9,900.00	14,720.00
10-54-15	Payroll Taxes	800.00	1,500.00
10-54-19	Crossing Guard Supplies	500.00	150.00
10-54-20	Crossing Guard Training	200.00	200.00
10-54-25	Emergency Preparedness	600.00	6,200.00
10-54-26	Neighborhood Watch	.00	.00
10-54-30	Fire	33,600.00	39,100.00
10-54-40	911	23,200.00	23,200.00
10-54-50	Liquor Law	.00	.00
10-54-60	Police	10,600.00	12,145.00
10-54-70	Animal Control	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	300.00	300.00
Total Public Safety:		86,400.00	104,215.00
Roads			
10-60-10	Supervisor - Roads	14,300.00	14,500.00
10-60-11	Part-Time Wages	2,800.00	2,400.00
10-60-12	Maintenance Assistant	11,000.00	10,600.00
10-60-15	Payroll Taxes	2,200.00	2,800.00
10-60-16	Health Insurance	7,400.00	8,200.00
10-60-22	DO NOT USE Eng & Professional	500.00	.00
10-60-24	Trails	900.00	900.00
10-60-26	Street Painting	500.00	3,200.00
10-60-30	Walkway Repairs	500.00	10,000.00
10-60-35	DO NOT USE	.00	.00
10-60-40	Signs	3,000.00	3,000.00
10-60-41	Engineering/Professional Fees	2,000.00	2,500.00
10-60-46	Dues and Subscriptions	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	5,500.00	5,500.00
10-60-55	Snow Removal	20,000.00	20,000.00
10-60-56	Insurance, Liability and Other	7,400.00	7,400.00
10-60-60	Street Lighting	14,500.00	14,500.00
10-60-65	Street Repairs	600.00	600.00
10-60-70	Street Sweeping	.00	.00
10-60-75	Gas - Heating Garage	600.00	600.00
10-60-76	Storm Water	15,000.00	12,500.00
10-60-77	Electricity	.00	.00
10-60-79	Internet	.00	.00
10-60-80	Repairs and Maintenance	9,000.00	9,000.00
10-60-83	Capital Expenditures	.00	.00
Total Roads:		117,700.00	128,200.00

Account Number	Account Title	2019-20	2020-21
		Current year Budget	Future year Budget
Parks & Recreation			
10-70-10	Supervisor - Parks	13,400.00	14,500.00
10-70-11	Part-Time Wages	2,900.00	3,300.00
10-70-12	Maintenance Assistant	12,500.00	12,700.00
10-70-15	Payroll Taxes	2,400.00	3,100.00
10-70-16	Health Insurance	8,700.00	9,600.00
10-70-25	Advertising	.00	.00
10-70-30	Cleaning Supplies	600.00	600.00
10-70-35	Coin Operated Light Controller	.00	.00
10-70-40	Maintenance Ryan's Park	3,000.00	3,000.00
10-70-41	Professional Fees	2,500.00	3,000.00
10-70-45	Maintenance - Grounds	4,200.00	4,200.00
10-70-50	Maint. Tennis-Pickleball Court	4,000.00	.00
10-70-55	Plant Restoration	500.00	1,000.00
10-70-56	Insurance Liability and Other	1,800.00	1,800.00
10-70-60	T-Ball	.00	1,100.00
10-70-65	Soccer League Expenses	400.00	1,000.00
10-70-67	Eccles Ice Center-Closed DNUse	.00	.00
10-70-70	Tennis Court Utilities	.00	.00
10-70-72	Park Deposit Refund	750.00	750.00
10-70-74	Building Deposit Refund	600.00	600.00
10-70-75	Gas	800.00	800.00
10-70-77	Electricity	900.00	900.00
10-70-79	Internet	.00	.00
10-70-80	Repairs & Maintenance	6,000.00	7,000.00
.82	Dugout Benches - Ball Diamond	500.00	500.00
.83	Capital Expenditures	.00	.00
10-70-86	Park Restroom	1,600.00	1,600.00
10-70-90	Miscellaneous	2,100.00	2,100.00
Total Parks & Recreation:		70,150.00	73,150.00
Capital Improvements			
10-80-10	City Shed - Fencing	.00	.00
10-80-20	Dugout Benches - Ball Diamond	.00	.00
10-80-30	Equipment Purchase - Mower	.00	.00
10-80-40	Museum	.00	.00
10-80-50	Ryan's Place Park	.00	.00
10-80-60	French Drain - Shop	.00	.00
10-80-70	Water Line - Shop	.00	.00
10-80-80	Sidewalks and Trails	.00	.00
10-80-84	Museum	.00	.00
10-80-85	Park Sprinkler	.00	.00
Total Capital Improvements:		.00	.00
Other Expenses			
10-90-10	Sanitation	150,000.00	150,000.00
10-90-20	Overhead Reimbursement	.00	.00
10-90-92	Transfer to CP Fund	282,000.00	130,000.00
10-90-93	Transfer to Water Fund	.00	.00
10-90-94	Transfer to Sewer Fund	.00	.00
10-90-99	Suspense	.00	.00
Total Other Expenses:		432,000.00	280,000.00
General Fund Revenue Total:		916,200.00	798,000.00

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
General Fund Expenditure Total:		914,500.00	816,080.00
Net Total General Fund:		1,700.00	18,080.00-

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
Capital Projects Fund			
Other			
40-36-10	Interest - Capital Improvement	3,000.00	3,000.00
40-36-80	Reimbursement Income	56,468.00	177,532.00
40-36-90	Transfers from General Fund	282,000.00	130,000.00
40-36-91	Transfers from Water Fund	.00	.00
40-36-92	Transfers from Sewer Fund	.00	.00
Total Other:		341,468.00	310,532.00
Department: 40			
40-40-85	Capital Improvements	.00	.00
40-40-90	Transfers to Water Fund	.00	.00
Total Department: 40:		.00	.00
Department: 41			
40-41-83	Administrative	.00	.00
Total Department: 41:		.00	.00
Department: 51			
40-51-83	Water-NEVER USE THIS ACCOUNT	.00	.00
Total Department: 51:		.00	.00
Department: 60			
40-60-83	Roads	570,000.00	168,000.00
Total Department: 60:		570,000.00	168,000.00
Department: 70			
40-70-83	Parks & Recreation	49,600.00	90,000.00
Total Department: 70:		49,600.00	90,000.00
Department: 80			
40-80-83	Electricity	.00	.00
Total Department: 80:		.00	.00
Capital Projects Fund Revenue Total:		341,468.00	310,532.00
Capital Projects Fund Expenditure Total:		619,600.00	258,000.00
Net Total Capital Projects Fund:		278,132.00-	52,532.00

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
Water Fund			
51-1930	Water Shares	.00	.00
Other			
51-36-10	Charges for Services - Water	414,000.00	414,000.00
51-36-15	Interest Earned - Water	9,600.00	9,600.00
51-36-20	Hookups & Other - Water	1,500.00	6,000.00
51-36-30	Impact Fees - Water	2,300.00	11,000.00
51-36-40	Water Connection Fees	.00	.00
51-36-90	Transfers from General Fund	.00	.00
51-36-91	Transfers from Cap Proj Fund	.00	.00
51-36-95	Misc. Income	.00	.00
51-36-96	Scrap Recovery	.00	.00
51-36-98	Container Refunds	1,100.00	1,100.00
Total Other:		428,500.00	441,700.00
Water Department			
51-40-01	Mayor and Council	6,500.00	7,440.00
51-40-03	Treasurer	5,500.00	7,300.00
51-40-05	Recorder	5,500.00	5,300.00
51-40-06	Finance Director	2,200.00	4,750.00
51-40-10	Supervisor - Public Works	22,400.00	21,800.00
51-40-11	Part Time Wages	3,400.00	2,800.00
51-40-12	Maintenance Assistant	13,200.00	12,700.00
51-40-15	Payroll Taxes	4,500.00	6,200.00
51-40-16	Health Insurance	9,300.00	10,300.00
51-40-20	1/3 Caselle Fee	1,100.00	1,100.00
51-40-22	Bad Debt	1,800.00	1,500.00
51-40-25	Billing Expense	300.00	300.00
51-40-26	Postage	1,100.00	1,100.00
51-40-30	Bond Payment - Interest	.00	.00
51-40-35	Capital Expenditures	27,500.00	200,000.00
51-40-37	Depreciation	72,000.00	72,000.00
51-40-40	Audit	2,200.00	2,300.00
51-40-41	Professional Fees	6,000.00	8,000.00
51-40-43	Legal	.00	500.00
51-40-46	Dues and Subscriptions	.00	.00
51-40-50	Gas, Oil, & Vehicle Repair	3,100.00	3,100.00
51-40-51	Logan City Water Fees	7,100.00	8,000.00
51-40-55	Insurance Liability and Other	6,600.00	6,600.00
51-40-60	ProLog Water Share Assessment	3,700.00	5,000.00
51-40-65	Repairs and Maintenance	28,000.00	28,000.00
51-40-66	Materials and Supplies	2,400.00	4,500.00
51-40-70	Training and meetings	700.00	700.00
51-40-71	Rural Water Fees	.00	.00
51-40-75	Gas	2,400.00	2,400.00
51-40-77	Electricity	35,000.00	35,000.00
51-40-78	Telephone	2,100.00	2,100.00
51-40-79	Internet	400.00	400.00
51-40-80	Chlorine	4,000.00	4,000.00
51-40-83	Cap. Water - DO NOT USE	.00	.00
51-40-85	Replace Water Meters	.00	.00
51-40-86	Flow Meters	12,000.00	10,000.00
51-40-90	Replace Reservoir	.00	.00
51-40-91	Transfers to Other Funds	.00	.00

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
51-40-95	Miscellaneous	150.00	150.00
Total Water Department:		292,150.00	475,340.00
Water Fund Revenue Total:		428,500.00	441,700.00
Water Fund Expenditure Total:		292,150.00	475,340.00
Net Total Water Fund:		136,350.00	33,640.00-

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
Sewer Fund			
Other			
52-36-10	Charges for Services - Sewer	296,500.00	343,200.00
52-36-20	Interest Earned - Sewer	12,700.00	12,700.00
52-36-25	Sewer Assessment & Other	2,300.00	.00
52-36-30	Impact Fees - Sewer	1,600.00	22,000.00
52-36-40	Connection Fees	.00	.00
52-36-90	Transfer from General Fund	.00	.00
Total Other:		313,100.00	377,900.00
Sewer Department			
52-40-01	Mayor and Council	6,500.00	7,440.00
52-40-03	Treasurer	5,500.00	7,300.00
52-40-05	Recorder	5,500.00	5,300.00
52-40-06	Finance Director	2,200.00	4,750.00
52-40-10	Supervisor - Public Works	7,100.00	7,300.00
52-40-11	Part Time Wages	1,100.00	900.00
52-40-12	Maintenance Assistant	6,600.00	6,400.00
52-40-15	Payroll Taxes	2,700.00	3,900.00
52-40-16	Health Insurance	4,400.00	4,900.00
52-40-20	1/3 Caselle Fee	1,100.00	1,100.00
52-40-22	Bad Debt	100.00	100.00
52-40-25	Billing Expense	250.00	250.00
52-40-26	Postage	1,100.00	1,100.00
52-40-35	Capital Expenditures	.00	120,000.00
52-40-37	Depreciation	23,000.00	23,000.00
52-40-40	Audit	2,200.00	2,300.00
52-40-43	Legal	.00	1,200.00
52-40-45	Professional Fees	100.00	100.00
52-40-46	Dues and Subscriptions	50.00	50.00
52-40-50	Gas, Oil & Vehicle Repair	3,000.00	3,000.00
52-40-55	Insurance Liability and Other	6,900.00	6,900.00
52-40-65	Repairs and Maintenance	2,100.00	20,000.00 <i>80,000</i>
52-40-70	Training and meetings	200.00	650.00
52-40-71	Rural Water Fees	.00	.00
52-40-75	Gas	500.00	500.00
52-40-77	Electricity	400.00	400.00
52-40-78	Telephone	2,000.00	2,000.00
52-40-79	Internet	300.00	300.00
52-40-80	Sewer Treatment	150,000.00	175,000.00
52-40-85	Supplies	.00	2,000.00
52-40-90	Transfers	.00	.00
52-40-95	Miscellaneous	50.00	150.00
Total Sewer Department:		294,950.00	408,290.00
Sewer Fund Revenue Total:		313,100.00	377,900.00
Sewer Fund Expenditure Total:		294,950.00	408,290.00
Net Total Sewer Fund:		18,150.00	30,390.00-
Net Grand Totals:		121,932.00-	29,578.00-

Account Number	Account Title	2019-20 Current year Budget	2020-21 Future year Budget
----------------	---------------	-----------------------------------	----------------------------------

Report Criteria:

- Print Fund Titles
 - Page and Total by Fund
 - Print Source Titles
 - Total by Source
 - Print Department Titles
 - Total by Department
 - All Segments Tested for Total Breaks
-

RESOLUTION 2-2020

A RESOLUTION AMENDING THE 2019-2020 GENERAL BUDGET

WHEREAS, on June 11, 2019 the River Heights City Council adopted and passed the 2019-2020 Final Budget; and

WHEREAS, subsequent to the adoption of said budget additional and unanticipated expenses have arisen and certain other expenses have been reduced or the necessary revenues have been secured to cover these additional expenses; and

WHEREAS, it appears both necessary and proper that appropriate adjustments be made to the 2019-2020 budget to reflect these changes; and

WHEREAS, a public hearing was held on July 7, 2020 to hear comment and discuss the adjustments;

THEREFORE, BE IT RESOLVED by the City Council of River Heights, Cache County, State of Utah, that the changes to the 2019-2020 Budget are attached and are hereby approved.

BE IT FURTHER RESOLVED that this resolution shall become effective upon adoption.

ADOPTED AND PASSED by the River Heights City Council this 7th day of July, 2020.

BY:

Todd A Rasmussen, Mayor

ATTEST:

Sheila Lind, Recorder

River Heights City Council Meeting

July 7, 2020

6:30PM

In the process of dealing with the 400 South construction project and how it impacts those of us in the neighborhood, we have had some discussions with the Council and the Mayor regarding the loss of the sidewalk on the North side of the street. The point we got to in those discussions is that everyone along 400 South does not want to lose the sidewalk permanently and that River Heights City will eventually replace it.

The following is from the River Heights City Code:

7-2-3: SIDEWALKS AT EXISTING CONSTRUCTION Installation and repair of sidewalks shall be governed as set forth below. A. Damage: When any citizen, contractor or person damages the sidewalks, curbs or gutters of the City, that individual or person shall repair and/or replace the same within a reasonable time at their own cost pursuant to specification set forth by the city. Any expenses incurred by the City in providing specifications or inspecting the same shall also be paid by said citizen, contractor or person. If the City damages any sidewalks, curbs or gutters, the same shall be repaired and/or replaced by the City within a reasonable amount of time at no cost to the property owners.

“Reasonable amount of time” is not specific, but it does not resemble what we have heard recently from City representatives. The phrase “Won’t be any time soon” has been used, as well as, “That won’t be for years.” We feel that a year is a reasonable amount of time.

The first and foremost reason that has been given for the delay in the sidewalk replacement is that the City can’t afford it.

We would like to suggest the following:

The City has accumulated in excess of \$1,750,000 unrestricted funds in the Water and Sewer Funds. \$380,000 of this amount was the increase in the last fiscal year. The City has the ability to transfer some of these funds permanently to the General Fund for the City’s use. (A loan from the Proprietary Funds to the General Fund is also possible). If a permanent transfer is made the City is required to notify the fee payers of the Water and/or Sewer Funds that the transfer is being made. (A discussion could take place at another time concerning how much is appropriate to accumulate as unrestricted funds in Water and Sewer).

We suggest utilizing the ability of the City to transfer or loan some of the funds available in Water and Sewer to complete this sidewalk now. The City has already committed, and has an obligation, to replace the sidewalk.

It is our contention that with all the sidewalk areas open and accessible, it would save the City thousands of dollars to replace the sidewalk now instead of in a "reasonable time in the future" when money has been spent on landscaping, sprinkler repair, mail box replacement, etc. that will have to be done all over again. (Not to mention that inflation could further add to the cost).

All of the affected 400 South property owners want a sidewalk adjacent to the curb without a park strip. A park strip would add unnecessary cost and would involve the City having to condemn some property, since the park strip would push the sidewalk onto private property.

Steve Thunell

RESOLUTION 3-2020

A RESOLUTION ADOPTING THE RIVER HEIGHTS BUDGET
FOR THE FISCAL YEAR 2020-2021

The River Heights City Council of Cache County, Utah, in a regular meeting, lawful notice of which had been given, finds that a public hearing was held on July 7, 2020, upon lawful notice and that it is necessary and statutorily required that a budget be adopted for the fiscal year 2020-2021.

THEREFORE, the River Heights City Council hereby adopts the following resolution:

BE IT RESOLVED that the 2020-2021 River Heights City budget in the total amount of \$ 2,017,710.00, the original of which is on file in the River Heights City Office and a copy of which is attached to this resolution, is hereby adopted as the River Heights City budget beginning July 1, 2020 and ending on June 30, 2021.

This budget figure was adopted by the River Heights City Council on the 7th day of July, 2020.

BE IT ALSO RESOLVED that the General Fund unreserved equity balance will be limited to 25% of the 2020-2021 budgeted revenues. Any excess will be transferred from the General Fund to the Capital Projects Fund as of June 30, 2020.

RIVER HEIGHTS CITY

Todd A Rasmussen, Mayor

ATTEST:

Sheila Lind, Recorder

Resolution 4-2020

Utah State Tax Commission - Property Tax Division Resolution Adopting Final Tax Rates and Budgets	Form PT-800 Rev. 02/15
--	----------------------------------

County: **CACHE**

Tax Year: **2020**

It is hereby resolved that the governing body of:

RIVER HEIGHTS CITY

approves the following property tax rate(s) and revenue(s) for the year: **2020**

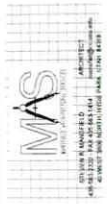
1. Fund/Budget Type	2. Revenue	3. Tax Rate
10 General Operations	112,463	0.000807
190 Discharge of Judgement		
	\$112,463	0.000807

This resolution is adopted after proper notice and hearing in accordance with UCA 59-2-919 and shall be forwarded to the County Auditor and the Tax Commission in accordance with UCA 59-2-913 and 29-2-920.

Signature of Governing Chair

Signature: _____ Date: _____

Title: _____



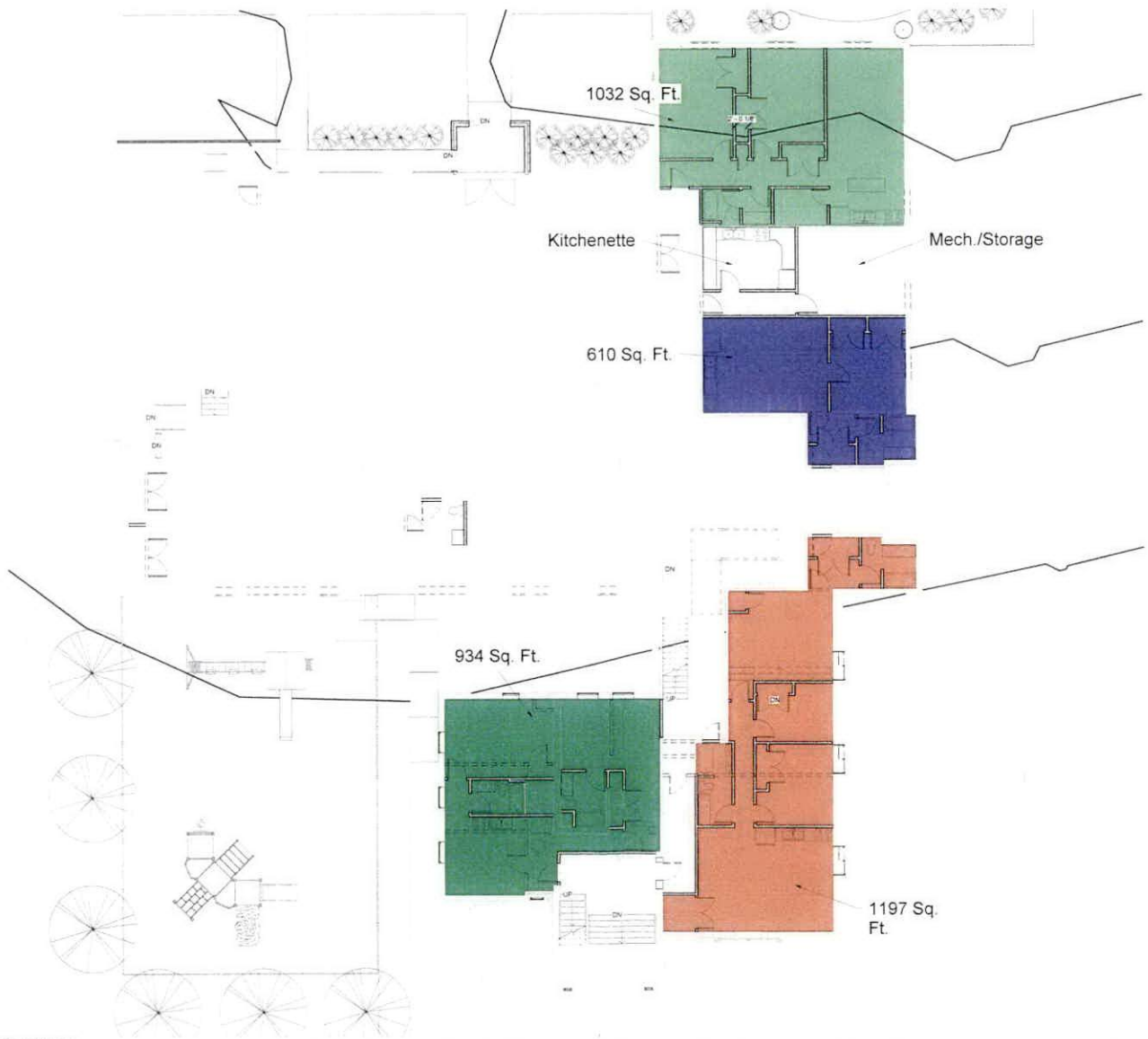
River Heights Church Remodel

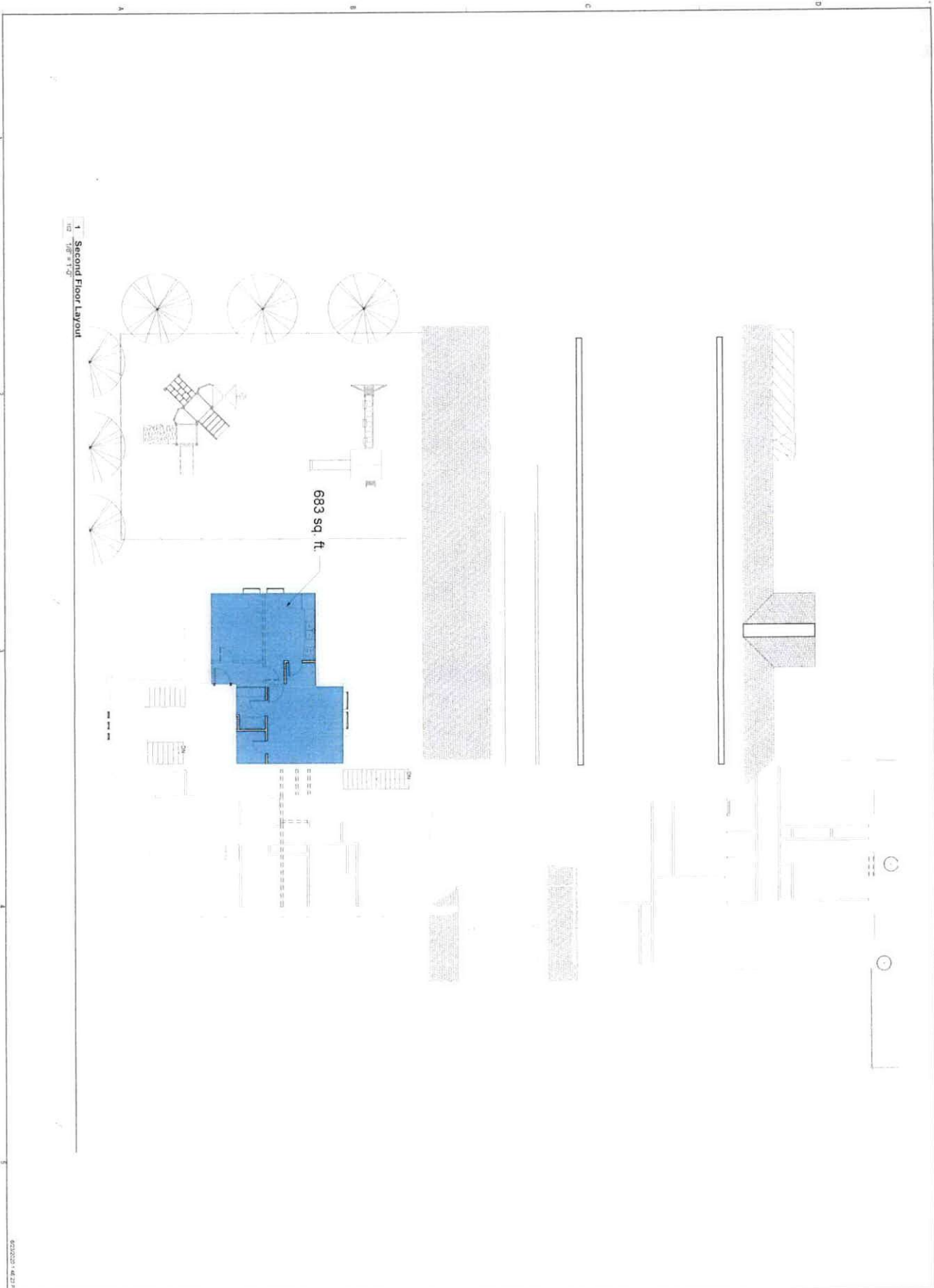
PROJECT DESCRIPTION
OWNERS NAME Tony Johnson
PROJECT ADDRESS
495 East 500 South
River Heights, Utah 84321

MARK	DATE	DESCRIPTION
DESIGNED BY	Number	
DRAWN BY	Author	
CHECKED BY	Checker	
ISSUED	Issue Date	

1 Main Floor Layout
1/8" = 1'-0"

07/20/2011 1:43:36 PM





1 Second Floor Layout
 1/8" = 1'-0"

683 sq. ft.

6/20/2020 4:42:18 PM

Second Floor
 Layout
 102

MARK	DATE	DESCRIPTION

River Heights Church Remodel

PROJECT DESCRIPTION
 OWNERS NAME Tony Johnson
 PROJECT ADDRESS
 495 East 500 South
 River Heights, Utah 84321

MAS
 ARCHITECTS
 STEVEN R. ANDERSON
 435 S. 300 E. FAX 435 862 1434
 ARCHITECT
 435 S. 300 E. RIVER HEIGHTS, UTAH 84321



1 Southeast Axon

SECTION 1 OF 20

200
Southeast
Axon

PROJECT NUMBER
REVISIONS
DATE
DRAWN
CHECKED
DATE
SCALE
NAME

MARK: DATE:

DESCRIPTION:

River Heights Church Remodel

PROJECT DESCRIPTION

OWNERS NAME Tony Johnson
PROJECT ADDRESS
495 East 500 South
River Heights, Utah 84321



