

River Heights City

COUNCIL MEETING AGENDA

Tuesday, September 1, 2020

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held through Zoom, as well as in person. Public will be admitted on site, up to 30 people in the council room. Masks are required. Those not in attendance who wish to provide comment on any of the agenda items can do so by email to office@riverheights.org (by noon on the date of the meeting).

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Update on Domestic Violence Amid the Pandemic

Discuss City Shop and Material Area

Adjourn

To connect to the live Zoom meeting dial: 1 669 900 6833, Meeting ID: 831 3847 4093
Password: 389707

Posted this 29th day of August 2020

Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

September 1, 2020

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8 Present: Mayor Todd Rasmussen
9 Council members: Doug Clausen
10 Sharlie Gallup
11 Chris Milbank
12 Elaine Thatcher
13 Blake Wright
14
15 Public Works Director Clayton Nelson
16 Finance Director Cliff Grover
17 Treasurer Wendy Wilker (not in meeting, but in building)
18
19 Excused: Recorder Sheila Lind
20
21 Others Present: Joe Ames, Heather Lehnig, Cindy Schaub, Bryce
22 Lancaster (online from CAPSA)

23
24
25 The following motions were made during the meeting:

26 Motion #1

27 Councilmember Claussen moved to “adopt the minutes of the council meeting of August 18,
28 2020 and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed with
29 Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.

30 Motion #2

31 Councilmember Thatcher moved to “pay the bills as listed.” Councilmember Claussen
32 seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No
33 one opposed. Ammend motion to include Apple Days expenses as follows: Catherine Sorenson
34 \$47.20, Sarah Nelson \$101,07 for Tennis, Heather Lehnig \$243.76 for 5k run, Sharlee Gallup \$346.09
35 for other apple days items. Will put additional bills in Wendy’s box.
36
37
38

39 Proceedings of the Meeting:

40
41 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in
42 the River Heights City Building on Tuesday, September 1, 2020 for their regular council meeting. In
43 the absence of Recorder Lind, Joe Ames took minutes.

44 Opening Remarks and Pledge of Allegiance: Councilmember Gallup opened the meeting with
45 a thought and Councilmember Wright led the group in the Pledge of Allegiance.

46 Adoption of Previous Minutes and Agenda: Minutes for the August 18, 2020 meeting were
47 reviewed.

48 **Councilmember Claussen moved to “adopt the minutes of the council meeting of August**
49 **18, 2020 and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed**
50 **with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.**
51

52 Reports and Approval of Payments (Mayor, Council, Staff):

53 Public Works Director Nelson

- 54 ● JP Minor Subdivision - stubs are in. It is complete, other than repaving of asphalt. Hoping
55 tomorrow he can give a date on the asphalt repair. With that repair, just further east of where
56 they installed sewer, several years ago was another sewer project in the road, but started to
57 settle. Rough going down 800 South. There is an 8 foot section between the two areas -
58 suggests having that old section repaired at the same time. Guessing they will use a lay down
59 machine. For removal probably looking at \$200-300 and to put new asphalt down \$1500-2000,
60 for a total of around \$2000-3000. We saved money on 600 South and we have about \$10,000
61 on street repairs. Tear-out - not sure who would do.
- 62 ● Mayor asked where we are on sidewalk repairs. Public Works Director Nelson hasn’t done any
63 in a while. We have a priority list, but summer has been so busy that he hasn’t had time.
64 Councilmember Thatcher plans to do a walk around. Public Works Director Nelson believes we
65 put \$10,000 in for this. Public Works Director Nelson to send priority list to Councilmember
66 Thatcher. 600 East is a tougher situation due to being county - county doesn’t maintain
67 sidewalks. We have planned for sidewalk on 600 East. Councilmember Wright asked about
68 having County take out the old sidewalk, then we could just put in new - saves some expense.
69 Mayor unsure of how the county would respond. Public Works Director Nelson says county
70 has gone half with City on previous projects. Mayor asked about Orchard Drive - Public Works
71 Director Nelson says as ground freezes it affects the quality of the road. Right now it is not that
72 bad. Mayor says there is a spot where sidewalk has caved in and asphalt is sagging. Public
73 Works Director Nelson says it is on the list - list includes entire city with high, medium and
74 low status.

75
76 Finance Director Grover had nothing to report.

77
78 Treasurer Wilker

- 79 ● The list of bills to be paid was presented.

80
81 **Councilmember Thatcher moved to “pay the bills as listed.” Councilmember Claussen**
82 **seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in**
83 **favor. No one opposed. Ammend motion to include Apple Days expenses as follows: Catherine**
84 **Sorenson \$47.20, Sarah Nelson \$101,07 for Tennis, Heather Lehnig \$243.76 for 5k run, Sharlee**
85 **Gallup \$346.09 for other apple days items. Will put additional bills in Wendy’s box.**
86

87 Councilmember Thatcher

- 88 ● Comments from citizens: speed control on their block (Caragus). Think about ways to control
89 speed in that block and beyond on 400 South (near Councilmember Gallup). Mayor Rasmussen
90 says they did a speed evaluation with results between 24 and 28 mph. Public Works Director
91 Nelson says they go through dips there and then accelerate, which could cause it to sound like
92 they are going faster than they may be. Councilmember Gallup knows they are concerned
93 because there are young children going back and forth in that area.

- Comment from a woman on 400 South who wanted to have known that a sidewalk is needed on the north side due to children crossing the street while cars are coming up the hill and bridge and turn the corner quickly onto 400 South. Councilmember Claussen says that now that there has been improvements some will want a sidewalk and some won't. Councilmember Thatcher suggests to give until next year to see and consider in a different year's budget. Councilmember Claussen says they will talk to residents to get a feel. Public Works Director Nelson said some residents have asked about a row of trees instead of a sidewalk, which would look nice. Suggestion that the city put them in to have them all in a row where they would be in a future park strip. The budget is already allocated for this year, to discuss in the future.
- Councilmember Milbank asked about businesses having their own insurance vs. city insuring the old school building. Audiologist has about 100 clients - impact of traffic is pretty minimal, with only one client at a time.
- Liked the weeklong celebration for Apple Days. Some Mom's liked not having the bouncy houses, and just letting the kids run and play. The ice cream was a nice touch. Councilmember Thatcher feels we need to work on more communication with residents. Councilmember Milbank asked about using the newsletter. Councilmember Wright said he didn't get rid of half of what he took. In the flyers we could say when you hear the music come out to the curb. Councilmembers Milbank and Thatcher feel we need to look at the content of the newsletter as there are things people still don't feel they were aware of. Could add what the City Council has been discussing.

Councilmember Milbank

- We now have a sign labeling Hillside Park. Just Jumping is starting to use this tennis court - had previously discussed group using as long as they don't damage anything. Does the city want to charge the group if they are a profit group? Councilmember Thatcher says heavy or steel ropes could damage. Shoes could also affect. Councilmember Milbank to check on that. They are charging \$30 per child, do we want a cut of that due to someone making money off of the location? Public Works Director Nelson thinks we have something from the past about that when Dixie Wilson was on the council. Councilmember Wright feels it was tied more to a business license. Councilmember Milbank could do further research and check with the Just Jumping group. Mayor feels if non-profit it is a non-issue, but if for-profit then we may need to discuss. Guess is that they may still be a non-profit. Will also check the court for damage.

Councilmember Clausen

- Thursday after next (10th) it had been planned to have a 6 pm meeting about old the church - it was confirmed that the meeting will still be held.

Councilmember Gallup

- Thanked Sheila for the hard work on Apple Days.

Councilmember Wright

- Councilmember Milbank, Sheila and Councilmember Wright are working on a flyer for the park/cemetery town hall meeting. It will have a description without the need for a picture, with reference to the website for more info. Asked Mayor what the delivery date might be for that? Meeting on the 15th. Probably send flyer the previous Saturday. FD Grover says they are sending some cards out about utilities, so flyer could be combined in the same mailing. Get

140 with FD Grover. However, Utilities info will be a postcard, flyer is a two-sided letter sheet. The
141 city will stick with a hand delivered flyer.
142 ● Sheila had given more bills related to Apple Days. FD Grover wants to review. Add to the list
143 of other bills to be paid this round.
144

145 Recorder Lind was absent.
146

147 Mayor Rasmussen

- 148 ● Contract for old school: They want to keep audiologist there for another 3 years. Planning on
149 signing the contract with the county and take the building, barring any issues with the council.
150 Councilmember Claussen asked about Mayor's thoughts about the audiologist staying there?
151 Mayor doesn't feel it is a concern. The county won't pay any rent for him to stay there.
- 152 ● Has been approached by Mountain West Strings - received a donation from orchestra at Temple
153 Square for stands, etc. Mayor will allow them to use storage for those items, temporarily.
- 154 ● Homeschool co-op looking for rooms one day per week - until we decide what to do with the
155 building plans to use the space. The Ballet Company is still interested in the entire space in the
156 spring. Councilmember Thatcher says one-day-per-week could affect a whole week rental.
157 Treasurer Wilker to check on insurance cost on the property. Public Works Director Nelson
158 says there is property information the insurance company wants before they will give us a
159 quote.
- 160 ● Signed a document with the state today regarding Corona Incentive Money (Cares Act). We
161 were slated \$60,000 to our city. Majority thinking to offset if people couldn't pay their bills,
162 but there is a big section about technology. Could spend some money to help improve
163 communication with city, such as microphones in this room. Councilmember Thatcher called
164 Lynn's Audio about upgrading communication equipment - will follow-up on a bid.
165 Councilmember Clausen suggested using a portion of that money to send out newsletter each
166 month and share council items more regularly. Councilmember Thatcher suggested considering
167 electronic communication methods. Councilmember Clausen says every resident could sign up
168 for an email notice. Councilmember Thatcher suggested a prize drawing for providing emails.
169

170 Update on Domestic Violence Amid the Pandemic: Bryce Lancaster, from CAPSA, was
171 online. Expected a rise in those reaching out for help - those numbers have been pretty high. Provided
172 a report via email to Mayor Rasmussen, which was shared on the screen. Significantly more than
173 expected as far as help needed. Crisis calls are up 110%. Casework sessions up 42% - using Microsoft
174 Teams and Zoom for much of this work. Mayor asked about the increases and how that affects CAPSA
175 - crisis line is always higher than other services and looking for information. Emergency Shelter up
176 60% (higher cost) - more in hotels due to corona virus, then if space and not sick then may come to the
177 shelter. Therapy sessions up 22%. They have been able to maintain all services, and even education
178 has continued. But we do see this as a problem that will persist if the virus clears up soon. There will
179 continue to be difficulty in the valley for a long time - looking for creative ways to meet that need
180 ongoing. People need to understand this is an issue, especially in times of crisis. Councilmember
181 Thatcher asked about city-specific stats? They don't break it down by city - there are confidentiality
182 requirements - it could put folks in danger if too specific. Mayor asked if there is anything as
183 government or community that we can do to help? They haven't noticed anything that seems to be
184 hindering, but getting awareness out is a big help. The increase in calls to the crisis line is encouraging,
185 which means they are getting the info about that line. So city can put the crisis line number in the
186 newsletter. A yard sign at the city office is a possibility. Reaching out to friends goes a long way.

Councilmember Thatcher thanked CAPSA for everything they do. Councilmember Milbank asked if there are those struggling to pay bills? Mayor is not aware of any. Councilmember Milbank asked if there should be a process in place to where if someone does come in we would know how to proceed? Mayor says there is nothing automatic at this time, but need hasn't arisen, yet. Mayor has seen at work that people feel they don't have control due to the virus and want more control, which is a struggle. With more at home and not in their adult environments, with kids at home, there is more stress in that environment. Councilmember Thatcher will get in touch with Bryce about getting yard signs. Mayor asked Bryce to send text content to Sheila in an email that can be put in the newsletter. We may also have some pamphlets.

Discuss City Shop and Material Area: Councilmember Clausen shared that Public Works Director Nelson and he have discussed this. Proposes that we build the city shop where the current shop is, then build another one on the south end of the current shop. Need a materials area. Could take a part of the Stewart Hill Park with a fence around it to hide visibility somewhat, for materials, such as asphalt, material from water leaks, piles of pit run, road base, chips. Then we have what we need to fill holes. Can't use the same material due to it being muddy. We need several stockpiles on hand. After a repair the asphalt is hauled off. The dug out material can be dried and then mixed in with another pile. Currently it is kept on the 4 acres on Stewart Hill Drive. Mayor mentioned that if the park goes in we need a place for green waste. Councilmember Thatcher asked how much space it would need? Public Works Director Nelson says the asphalt is fairly good sized. When hauling in material from a water leak it will spread. Guessed that a ¼ acre would probably work. Councilmember Thatcher says it could be worked pretty easily into the park plan. Councilmember Milbank asked about the walls or a crib that could contain the sides. Public Works Director Nelson says in the winter that could be challenging and need an open area. Wants it on the ground so that water can seep out and dry. Councilmember Wright says neither uses are very compatible with the park and also commented that the distance is probably not too convenient for the city workers. Discussed the idea of putting the materials area where the tennis parking lot is. Councilmember Thatcher liked the proposal to build the shop here where the existing one is. Public Works Director Nelson asked about the possibility of purchasing a portion of the property behind the church on 600 East. Also asked about Weston property (Mayor said that may already be spoken for with the church). Public Works Director Nelson doesn't feel that stockpiling materials here is a good idea due to needing drainage. Would probably have to build drying beds which could be expensive. Usually need to have a quick place to haul the material in the middle of the night. Councilmember Wright asked what was done in the past before this location? Councilmember Gallup suggested to tear down the old church and have the city use that area for all of this. Councilmember Thatcher mentioned that Councilmember Wright had previously brought up that it needs to look good for the residents that live nearby. Public Works Director Nelson says when we build shop back here it would be nice to have a restroom and eyewash station. It would be expensive to get sewer to existing shop area. Have allocated \$120,000 in the budget for this work. Councilmember Clausen feels we could build a new shop for about \$100,000 without tearing down old part. Floor drain is a problem in the current shop. Public Works Director Nelson says the biggest problem is after pushing snow it doesn't have a good drain location. This may require the new shop to be larger if all vehicles need to be parked in it. Can use Sewer/Water impact fees (\$113,000). These fees need to be used by June of 2022 for the oldest fees. Thinking a steel building. Mayor posed questions on what the \$120,000 could cover. Suggested to build building, then add insulation to it, later. Would want heat sooner. Councilmember Thatcher asked about the past idea of using the old school as a shop - probably not as there could be paying customers in that building. Councilmember Milbank asked how much bigger will the new shop be compared to the old shop? Councilmember Thatcher guessed 1500 sq feet. Public Works Director Nelson says the building would have to be L-shaped due to snowplows, etc. New


234 building needs to be deeper than existing building. Also discussed putting the building on the far south
235 side of the property as a detached building. Councilmember Milbank asked if the city owned one of the
236 houses, but Councilmember Wright feels it was sold. Councilmember Wright feels we should have the
237 workshop for the old church and see where that goes before proceeding with this. Mayor asked what
238 are all of our options? Councilmember Milbank suggested hiring hauling for some fill material, but
239 Public Works Director Nelson says it will get continually harder to find places to dump that kind of
240 material. We do need to store the non-asphalt material to reuse. Tearing down the church is a
241 considerably more expensive option. How urgent is the need? Public Works Director Nelson asked
242 about the church property behind the stake center and if they would be willing to sell? Mayor feels we
243 need to explore all options and not be limited due to a few factors. We have until June 2022. The old
244 church option would be costly since you'd lose the revenue from selling the lots, and would then have
245 the cost of tearing down the church. Mayor likes the idea of having a nice yard with trees, landscaping,
246 etc., that look nice and attractive, but takes money. Councilmember Clausen asked how to proceed.
247 Councilmember Wright suggests having the park town hall and church workshop to see where we end
248 up. Councilmember Gallup suggests mentioning putting it up on Stewart Hill Drive with the residents
249 in upcoming meetings so that they are aware and we can get their feedback. Councilmember Thatcher
250 asked Mayor to reach out to the church about the option of purchasing property behind the stake
251 center. Councilmember Wright also has a connection to check with the church, as well. Mayor
252 suggests to pull up the county plat and look for all available lots, then contact owners. If we had
253 property we wanted we could knock on a door to ask about selling property. Councilmember Wright
254 asked about Randy Weston's shop property against Conservice's parking lot. 800 South may have
255 property owners willing to sell. Mayor mentioned the quickest option is to do Councilmember
256 Clausen's original proposal. Public Works Director Nelson says there are also two power lines across
257 existing shop area. Probably do 4-6 water line repairs per year on average, 6-10 on a heavy year.
258 Public Works Director Nelson asked by Mayor to reach out to neighboring cities to see where they are
259 dumping asphalt spoils. Providence is probably our only option, such as near Von's Park. Need to
260 consider the wait for a truck to dump and come back - can't be waiting an hour. Councilmember
261 Clausen suggested storing dry material here and wet material on Stewart Hill Drive, so split the
262 locations based on type. Feeling is to wait until Stewart Hill Park Town Hall and Old Church
263 Workshop meetings to determine public sentiment. Take the time and do it right. Councilmember
264 Clausen mentioned that there are some city items being stored in the old church that will eventually
265 need a place to move to. Councilmember Clausen asked to look on the county GIS map in River
266 Heights for available property, find owners and make a list. Councilmember Wright suggested an
267 option might be to see if Mike and Ruthann Nelson might be willing to sell the back of their property
268 adjacent to the current city yard.

269 Public Comment: Heather Lehnig asked about traffic line (counter) in front of her home.
270 Mayor and Councilmember Thatcher hasn't heard of any, but Mayor can get reports and provide to
271 Heather.

272 The meeting adjourned at 8:24 p.m.

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 Joe Ames, Minute Taker

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 Todd A. Rasmussen, Mayor
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	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1		JUNE 2020 \$									
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15		JULY 2020 \$									
16	Aleena Astle	Apple Days Pizza					\$94.92				\$94.92
17	Bright Stripes Sweeping	Cross Walks/School Crossings						\$2,950.00			\$2,950.00
18	Comcast Business	Office Internet	\$28.24						\$28.23	\$28.22	\$84.69
19	Dominion Energy	Gas	\$9.94		\$2.98			\$2.97	\$56.52	\$2.97	\$75.38
20	Heather Lehnig	Apple Days 5K					\$243.76				\$243.76
21	Katherine Sorenson	Apple Days 5K					\$47.20				\$47.20
22	LeGrand Johnson Construction	400 South - Final inc. Retention						\$148,107.32			\$148,107.32
23	Peggy Smith	Apple Days Parade					\$166.26				\$166.26
24	Roto Rooter	Portable Toilet Soccer Field			\$100.00						\$100.00
25	Sam's Club	Office Supplies	\$120.48								\$120.48
26	Sara Nelson	Apple Days Tennis					\$101.07				\$101.07
27	Sharlie Gallup	Apple Days & Christmas Ambassadors					\$346.09				\$346.09
28	Stacey Marble	Crossing Guard Training				\$12.95					\$12.95
29	State of Utah	Storm Water Permit Annual							\$750.00		\$750.00
30	Thomas Petroleum	Fuel for City Vehicles			\$21.74			\$21.73	\$21.73	\$21.73	\$86.93
31	Twin D, Inc.	Clean & Video Sewer System								\$42,837.89	\$42,837.89
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Page 1 SubTotals

\$158.66

\$124.72

\$12.95

\$999.30

\$151,082.02

\$856.48

\$42,890.81

\$196,124.94