

# River Heights City

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## COUNCIL MEETING AGENDA

**Tuesday, December 1, 2020**

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held through Zoom. Public will **NOT** be permitted on sight. Those wishing to provide comment on any of the agenda items or other topics can do so by email to [office@riverheights.org](mailto:office@riverheights.org) (by noon on the date of the meeting).

Opening Remarks (Gallup) and Pledge of Allegiance (Clausen)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

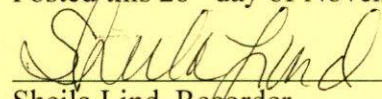
Public Comment

Decide Method for Snow Removal on City Sidewalks

Adjourn

To join the Zoom meeting: <https://us02web.zoom.us/j/87120169715>  
Dial: 1 346 248 7799, Meeting ID: 871 2016 9715

Posted this 28<sup>th</sup> day of November 2020

  
\_\_\_\_\_  
Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website ([pmn.utah.gov](http://pmn.utah.gov)).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

## Council Meeting

December 1, 2020

Present: Mayor Todd Rasmussen  
Council members: Doug Clausen  
Sharlie Gallup  
Chris Milbank, electronic  
Elaine Thatcher, electronic  
Blake Wright

Recorder Sheila Lind  
Public Works Director Clayton Nelson  
Finance Director Cliff Grover, electronic  
Treasurer Wendy Wilker, electronic

Others Present: Cindy Schaub, electronic

The following motions were made during the meeting:

### Motion #1

Councilmember Clausen moved to “adopt the minutes of the council meeting of November 17, 2020 and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.

### Motion #2

Councilmember Clausen moved to “pay the bills as listed.” Councilmember Gallup seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and Wright in favor. No one opposed.

### Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, December 1, 2020 for their regular council meeting.

Opening Remarks and Pledge of Allegiance: Councilmember Gallup opened the meeting with a thought and Councilmember Clausen led the group in the Pledge of Allegiance.

Adoption of Previous Minutes and Agenda: Minutes for the November 17, 2020 meeting were reviewed.

**Councilmember Clausen moved to “adopt the minutes of the council meeting of November 17, 2020 and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher, and Wright in favor. No one opposed.**

47  
48 Reports and Approval of Payments (Mayor, Council, Staff):  
49

50 Finance Director Grover

- 51 • He reviewed the city's financial summary. He is uncomfortable with the current balance in the  
52 general fund and proposed a transfer of \$100,000 from the sewer fund, which will come out of  
53 the preapproved \$300,000.
- 54 • He pointed out that revenue appears to be up quite a bit because of the CARES Act money.  
55 The administrative side looks to be way over budget because of the expenditures which will  
56 come out of the CARES amount. Otherwise, the budgets are tracking pretty close.  
57

58 Treasurer Wilker

- 59 • She presented and answered questions regarding the list of bills to be paid.  
60 Discussion was held on the gas bill for the Old School. The city received their first one this  
61 month in the amount of \$1,272.66. Councilmember Milbank asked if the revenue being  
62 generated right now would cover these costs. Mayor Rasmussen said not currently. It might if  
63 the whole building were rented. The Ballet Company's proposal to rent the whole building  
64 included renovations to bring it up to code, in lieu of paying rent. They would also renovate it  
65 to fit their needs. He couldn't remember the exact terms of their proposed agreement.  
66 Councilmember Clausen remembered the Ballet Company was interested in a building that  
67 would cost less than what they're paying now. Councilmember Thatcher could see some  
68 benefit from the arrangement as long as the city could use a portion of it for gatherings. Mr.  
69 Clausen would want to know who would be responsible for paying the utilities and the nature  
70 of the renovations. Councilmember Wright pointed out the Ballet Company would need to get  
71 a Conditional Use Permit, which would allow the city to regulate the stipulations of their use.
- 72 • Ms. Wilker informed that the Trust had been contacted about insurance bids for the addition of  
73 the Old School. She asked if anyone had let them know the city now owns the building and it  
74 needs to be insured. The recent bill was not higher than usual. Mayor Rasmussen will get with  
75 Curtis and let him know.

76 **Councilmember Clausen moved to "pay the bills as listed." Councilmember**  
77 **Gallup seconded the motion, which passed with Clausen, Gallup, Milbank, Thatcher and**  
78 **Wright in favor. No one opposed.**

- 79 • Ms. Wilker said Lucas Rounds, of Cache Valley Insurance, sent an email showing the new  
80 health insurance breakdown for employees. It is about \$100 more a month. She hadn't heard  
81 from the two full time employees on if they've been happy about this insurance. PWD Nelson  
82 said he has been pleased with it and thought Cameron Reed felt the same. Councilmember  
83 Wright asked if they would qualify for an HSA option. FD Grover said they would not qualify.  
84 Ms. Wilker asked if they could have a health savings account. Mr. Grover said, yes. Ms.  
85 Wilker reported that the two employees have different plans. Cameron Reed is required to pay  
86 25% of his dependent's premiums and Clayton Nelson isn't because he was grandfathered in by  
87 a previous administration. She reported that Mr. Reed pays \$344.80/mo. for his dependents.  
88 The city's portion is \$1,034.39 for 75% of the premium. Mr. Nelson's insurance total is  
89 \$892.56/mo. Mayor Rasmussen asked if she felt the proposed rates are still a good rate. Ms.  
90 Wilker said she had discussed it with Mr. Rounds, before he sent the emailed quote. Mr.  
91 Rasmussen suggested revisiting the rates every other year. The Councilmembers felt it was a  
92 good deal. Ms. Wilker suggested they ask the two insured, to take note if there are some things

they don't like or if they are running into problems regarding their insurance plan, to take into consideration next year.

95

96 Public Works Director Nelson

- 97 • The sewer line on River Heights Blvd has been fixed. The project went better than expected,  
98 although it took extra time. It ended up costing \$8,000 for the contractor and a few added  
99 expenses for pit run.
- 100 • A few weeks ago he met with a company that does saw cutting on raised sidewalks. He looked  
101 at some they'd done in Providence and was impressed with their work. They also make sure to  
102 meet ADA requirements. They could help the city set up a plan, based on the needed repairs  
103 and their priority. He sent them the repair list and they are ready to meet on Thursday at 11:00  
104 to discuss their proposal. They will offer a yearly contract to do what the city wanted to have  
105 done. He thought it would be the same cost as grinding, but would look much better. He felt it  
106 was a good deal, especially because it is difficult to get concrete right now. He was impressed  
107 with the idea of a long term plan. Councilmember Gallup asked if taking off an inch or two  
108 would compromise the quality of the sidewalk. Mr. Nelson said, rather than cut too much, they  
109 would add it to the list of those needing replaced. Mayor Rasmussen wouldn't want them to  
110 repair sidewalks that are still moving (due to trees or other). He would like to see the sidewalk  
111 repair budget double and use half for repairs and the other half for replacement.
- 112 • They have been working on the turn-around at the end of Stewart Hill Drive. They still need to  
113 haul in pit run and do more compaction. He's hoping to have it done in the next week or two.
- 114 • By the end of December the city needs to have someone cross connection trained. He will be  
attending training for this on the 8, 9, and 10<sup>th</sup>.
- 116 • He has spent time looking into the Logan City bills for the Riverdale area, in an effort to  
117 determine why the summer month's bills were so high this year and last. He felt the majority  
118 of the reason is due to how Logan is billing. It appears to reach a certain water usage and then  
119 the bill sky rockets. He suggested meeting with Logan City before next summer to discuss a  
120 different rate structure.

121

122 Councilmember Clausen didn't have anything.

123

124 Councilmember Gallup

- 125 • The Tree Lighting went well and PWD Nelson was a big help.

126

127 Councilmember Wright didn't have anything.

128

129 Recorder Lind didn't have anything.

130

131 Mayor Rasmussen

- 132 • Bob Davis will give a history of the Hillside Park at the next council meeting on December  
133 15<sup>th</sup>. Mr. Davis believes the city is in breach of past plans that should have been followed,  
134 based on certain grants they received for its upgrades. Discussion was had on the difficulty of  
135 continuity when council members change and have different ideas for the park.  
136 Councilmember Milbank stated he has his own thoughts on upgrading it while he's in office.
- Councilmember Thatcher asked for an update on the new city's electronic system. Mr.  
Rasmussen informed that the new phones have been installed. He needs to get radio installed

139 so the Old School can be connected to the City Building. The rest of the equipment is still  
140 being shipped.

141  
142 Councilmember Milbank

- 143 • He and Councilmember Wright have met again to discuss the Stewart Hill area park property.  
144 They will have Mike Kelly do one more rendering and then have Engineer Rasmussen review it  
145 before they move forward. Councilmember Clausen reminded that RAPZ grant applications  
146 are due the first part of the year. They will watch the County website to see when they can start  
147 applying. Councilmember Wright said he is meeting with Mr. Kelly tomorrow.

148  
149 Councilmember Thatcher didn't have anything.

150  
151 Public Comment: There was none.

152 Decide Method for Snow Removal on City Sidewalks: Councilmember Thatcher discussed the  
153 map showing yellow areas which are city owned sidewalks and were included in the bid. The green  
154 areas are additional sidewalks the city is sometimes asked to plow. She has received an insurance  
155 certificate from Gary's Little Red Tractor. She will also request proof of workman's-comp. She  
156 explained that last year public works plowed 33 times. Based on this, it could cost the city \$4,000 for  
157 the season. She said PWD Nelson has looked into 4 wheelers and determined they are hard to come by  
158 right now. The state has them for \$8,000. He's sure he can get one for less next year.

159 Mayor Rasmussen felt strongly that the property owners where the green lines were located  
160 should plow their own sidewalks. PWD Nelson said if the city had a 4-wheeler, they would plow the  
161 sidewalks on their way to their destination. Councilmember Clausen asked if this would be done on  
162 overtime pay. Councilmember Thatcher said it's possible

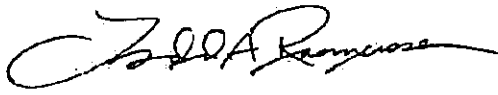
163 Councilmember Thatcher suggested hiring for snow removal this year if the contractor meets  
164 the city's requirements. Councilmember Wright agreed to contract it out this year and see how it goes.  
165 He suggested the city notify the property owners of the areas that are not getting it done and let them  
166 know it's their responsibility. Ms. Thatcher proposed contracting the job for the yellow areas and the  
167 400 East sidewalk down to the river.

168 PWD Nelson reminded that one year the city contracted for cul-de-sacs and ended up paying  
169 \$7,000 for one storm. Mayor Rasmussen recommended having them come every 2 inches or at the  
170 completion of a storm.

171 Councilmember Thatcher will contact the contractor and they'll see how it goes this year.

172 The meeting adjourned at 7:50 p.m.

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177 Sheila Lind, Recorder

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180 \_\_\_\_\_  
Todd A. Rasmussen, Mayor

River Heights City Bills To Be Paid

December 1, 2020

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	Cache Valley Publishing	Planning Meeting Notice		\$43.77							\$43.77
2	City of Logan	Garbage, 911, Sewer	\$13,987.51			\$2,028.00				\$12,197.00	\$28,212.51
3	Comcast	Monthly Internet	\$28.24						\$28.23	\$28.22	\$84.69
4	Dominion Energy	Gas (new school in admin.	\$1,272.66						\$7.09		\$1,279.75
5	Incredible Concrete	Sidewalk Repair 520 S. 500 E						\$278.75			\$278.75
6	IPACO	Post for Gate at Stewart Hill Drive						\$70.28			\$70.28
7	LeGrand Johnson	Patch Waterleaks Summerwild/Stewart Hill							\$981.72		\$981.72
8	Logan City	Water Consumption							\$232.16		\$232.16
9	Sam's Club	Annual Membership	\$107.00								\$107.00
10	Thomas Petroleum	Fuel for City Vehicles			\$33.93			\$33.94	\$33.94	\$33.94	\$135.75
11	Thurcon, Inc.	Repair 565 E, Office, Summerwild/Stewart						\$930.00	\$5,035.00	\$8,000.00	\$13,965.00
12	Upper Case Printing, Ink.	Utility Post Cards	\$224.40						\$74.80	\$74.80	\$374.00
13	Utah Local Government Trust	Monthly Workers Compensation	\$17.64		\$27.08			\$82.69	\$104.74	\$110.25	\$342.40
14	Whitaker Construction	RH Blvd Sewer								\$266.58	\$266.58
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	<b>Page 1 SubTotals</b>		\$15,637.45	\$43.77	\$61.01	\$2,028.00		\$1,395.66	\$6,497.68	\$20,710.79	\$46,374.36

Page 1 Total Amount to b \$46,374.36

River Heights City  
 Financial Summary  
 November 30, 2020

		<b>Cash Balance By Fund</b>		<b>Net Change</b>	<b>% of Total</b>
		<b>10/31/20</b>	<b>11/30/20</b>		
General Fund		187,109.87	168,716.46	(18,393.41)	8.31%
Capital Projects Fund		937.71	937.71	-	0.05%
Water Fund		861,127.13	873,234.40	12,107.27	43.01%
Sewer Fund		982,495.15	987,377.42	4,882.27	48.63%
<b>Total Cash Balance</b>		<b>2,031,669.86</b>	<b>2,030,265.99</b>	<b>(1,403.87)</b>	100.00%

		<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Unexpended Budget</b>	<b>% Of Budget Incurred</b>	<b>% Of Time Incurred</b>
<b>General Fund</b>						
Revenue		424,234.94	816,080.00	391,845.06	51.98%	41.92%
Expenditures	Administrative	185,292.12	182,690.00	(2,602.12)	101.42%	41.92%
	Office	5,921.08	22,600.00	16,678.92	26.20%	41.92%
	Community Affairs	6,296.01	21,600.00	15,303.99	29.15%	41.92%
	Planning & Zoning	319.77	3,625.00	3,305.23	8.82%	41.92%
	Public Safety	21,898.03	104,215.00	82,316.97	21.01%	41.92%
	Roads	36,786.16	128,200.00	91,413.84	28.69%	41.92%
	Parks & Recreation	24,837.65	73,150.00	48,312.35	33.95%	41.92%
	Sanitation	55,733.72	150,000.00	94,266.28	37.16%	41.92%
	Transfer To CP Fund	140,000.00	130,000.00	(10,000.00)	107.69%	
Total Expenditures		477,084.54	816,080.00	338,995.46	58.46%	41.92%
<b>Net Revenue Over Expenditures</b>		<b>(52,849.60)</b>	<b>-</b>	<b>52,849.60</b>		
<b>Capital Projects Fund</b>						
Revenue		27.48	3,000.00	2,972.52		41.92%
Reimbursement Income		171,779.39	177,532.00	5,752.61		
Transfer From General Fund		140,000.00	130,000.00	(10,000.00)		
Expenditures	Administrative	-	-	-		41.92%
	Parks & Recreation	-	90,000.00	90,000.00		41.92%
	Roads	383,440.77	168,000.00	(215,440.77)		41.92%
		-	-	-		41.92%
Total Expenditures		383,440.77	258,000.00	(125,440.77)		41.92%
<b>Net Revenue Over Expenditures</b>		<b>(71,633.90)</b>	<b>52,532.00</b>	<b>124,165.90</b>		
<b>Water Fund</b>						
Revenue		163,390.93	441,700.00	278,309.07	36.99%	41.92%
Expenditures		77,691.06	475,340.00	397,648.94	16.34%	41.92%
<b>Net Revenue Over Expenditures</b>		<b>85,699.87</b>	<b>(33,640.00)</b>	<b>(119,339.87)</b>		
<b>Sewer Fund</b>						
Revenue		96,156.92	377,900.00	281,743.08	25.45%	41.92%
Expenditures		141,558.04	468,290.00	326,731.96	30.23%	41.92%
<b>Net Revenue Over Expenditures</b>		<b>(45,401.12)</b>	<b>(90,390.00)</b>	<b>(44,988.88)</b>		
<b>Combined - All Funds</b>						
<b>Net Revenue Over Expenditures - Combined</b>		<b>(84,184.75)</b>	<b>(71,498.00)</b>	<b>12,686.75</b>		

(no subject)

essages

Wendy Wilker <wwilker@riverheights.org>  
To: Lucas Rounds <cviluke@gmail.com>

Mon, Nov 30, 2020 at 4:25 P

Lucas,

I think we want the same insurance. Can you give me the new rates etc for the same coverage we have and also give me the start date of the new ins:

Wendy  
435-757-9263

Lucas Rounds <cviluke@gmail.com>  
To: Wendy Wilker <wwilker@riverheights.org>

Mon, Nov 30, 2020 at 9:05

Hi there Wendy,

Here is a breakdown for the premium differences from 2020 to 2021. If you have any questions, please let me know. The renewal date is January 1, 2021.

2020 premium breakdown  
total premium: 2599.29  
Medical: 2441.87  
Dental: 157.42  
\$250 deductible, \$2000 OOP

2021 premium breakdown  
total premium: 2722.85  
medical 2565.43  
dental: 157.42  
\$250 deductible, \$2000 OOP  
[Quoted text hidden]



Lucas Rounds  
cviluke@gmail.com  
ph: 435-752-4560  
fx: 435-752-6388

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Requested to be done many times



Date: 11/23/2