

River Heights City

**** REVISED ****

COUNCIL MEETING AGENDA

Tuesday, June 15, 2021

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

The meeting will be held through Zoom. Those wishing to provide comment on any of the agenda items or other topics can do so by email to office@riverheights.org (by noon on the date of the meeting).

Adoption of Previous Minutes and Agenda

Ambassador Presentation to the Mayor and City Council

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Adoption of the Final 2021-2022 Budget

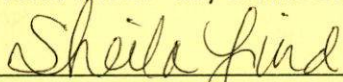
Adoption of An Ordinance to Adopt Changes to the Historical Overlay Zone

Adjourn

To join the Zoom meeting: <https://us02web.zoom.us/j/88326711113>

Dial: 1 346 248 7799, Meeting ID: 883 2671 1113

Posted this 14th day of June 2021



Sheila Lind, Recorder

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (<https://www.utah.gov/pmnl/>).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

June 15, 2021

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7 Present: Mayor Todd Rasmussen
8 Council members: Doug Clausen
9 Sharlie Gallup
10 Nancy Huntly
11 Chris Milbank
12 Blake Wright
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14 Recorder Sheila Lind
15 Finance Director Cliff Grover
16 Treasurer Wendy Wilker, electronic
17
18 Excused: Public Works Director Clayton Nelson
19
20 Others Present: Lydia Walker, Penelope Heaton, Kim and Norah Rasmussen,
21 Jerry Pence, Boyd Humpherys (electronic)
22

24 The following motions were made during the meeting:
25

26 Motion #1

27 Councilmember Milbank moved to “adopt the minutes of the council meeting of June 1, 2021
28 and the evening’s agenda.” Councilmember Clausen seconded the motion, which passed with Clausen,
29 Gallup, Huntly, Milbank, and Wright in favor. No one opposed.
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31 Motion #2

32 Councilmember Clausen moved to “pay the bills as listed.” Councilmember Gallup seconded the
33 motion, which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No one opposed.
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35 Motion #3

36 Councilmember Wright moved to “approve the fiscal year 2021-2022 Budget in the amount as
37 discussed tonight.” Councilmember Huntly seconded the motion, which carried with Clausen, Gallup,
38 Huntly, Milbank and Wright in favor. No one opposed.
39

40 Motion #4

41 Councilmember Wright moved to “adopt Ordinance 3-2021, An Ordinance to Adopt Changes to
42 the Historic Landmark Overlay Zone, 10-11-6, as presented and modified during tonight’s discussion.”
43 Councilmember Huntly seconded the motion, which carried with Clausen, Huntly, Milbank and Wright in
44 favor. Gallup abstained. No one opposed.

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, June 15, 2021 for their regular council meeting.

Adoption of Previous Minutes and Agenda: Minutes for the June 1, 2021 meeting were reviewed.

Councilmember Milbank moved to “adopt the minutes of the council meeting of June 1, 2021 and the evening’s agenda.” Councilmember Clausen seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No one opposed.

Ambassador Presentation to the Mayor and City Council: Councilmember Gallup turned the time over to Penelope Heaton, of the Ambassador group, who explained that they organized a chalk run and raised \$350 for families in need, due to COVID. They presented a check to Mayor Rasmussen who expressed gratitude for their efforts.

Reports and Approval of Payments (Mayor, Council, Staff):

FD Grover

- He discussed the Financial Summary Report. The budgets were all tracking very close and he didn’t see any problems.
- He discussed the Capital Projects Schedule, which included projects for the current year and next year. He and Councilmember Clausen discussed the upgrade to the lower well. The project still hadn’t gone out for bid and the fiscal year was almost up. Mr. Clausen asked that it be removed from the list this year and listed in next year’s budget for \$200,000. He also asked to bump the new shop to February 2022 to see if the price of steel would come down. They discussed placement of the shop. Mr. Clausen reminded that the council previously decided it would be located in the area of the current shop.

Councilmember Clausen will let PWD Nelson know to order the new truck.

Councilmember Milbank suggested giving an advance payment toward the Stewart Hill Park design, in an effort to balance the budget. Mr. Grover advised waiting until the bills come in, which wouldn’t be a problem to the budget.

- Mr. Grover informed that the city will receive about \$245,000 from the state for COVID economic relief. It will be automatically deposited in the city’s account. He read from the state treasury guidelines, which explained the use of funds. River Heights could use the funds to, “Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.” The funds need to be spent by May 2023. The money will be put in a separate budget and be audited by the state to make sure it is spent per the guidelines. Mayor Rasmussen pointed out that Providence is bringing in wireless broadband. The council may decide to have a connection brought into River Heights.
- The bills were presented. Councilmember Wright asked why the city is refunding Brian Anderson’s Zoning Clearance Permit application fee. Mayor Rasmussen said it was because he didn’t respond to Mr. Anderson’s request in a timely manner. Councilmember Clausen questioned the bill from Old Castle Infrastructure. Councilmember Huntly answered, it was for stormwater boxes.

Councilmember Clausen moved to “pay the bills as listed.” Councilmember Gallup seconded the motion, which passed with Clausen, Gallup, Huntly, Milbank, and Wright in favor. No one opposed.

Councilmember Huntly

- She requested Steve Thunell be scheduled on the agenda to discuss ProLog's perspective on a shared maintenance agreement with the city. Councilmember Milbank asked to recuse himself from the discussion since he is the ProLog president. Mr. Thunell will represent the company. Ms. Huntly will check with Logan City's attorney to see if they have a sample agreement to look at. Councilmember Milbank, Clausen, Gallup and Wright didn't have anything.

Recorder Lind

- She asked who was going to submit the Old Church RFP information for the newsletter. Mayor Rasmussen said he will.

Mayor Rasmussen

- The Saddlerock 1000 East Final Plat revision has been signed by all property owners, so they can legally keep their fences. However, there has been a counter suit filed by two of the property owners in which they claim they were harassed by Mayor Rasmussen, Councilmember Wright and Recorder Lind, in an effort to get them to sign the amended plat. They are asking for the city to pay their attorney's fees.
- He is still working with the Ballet Company on a counter proposal for use of the Old School. Their original proposal was \$5,000 per month for the entire building. They would cover minor repairs, but the city would be responsible for grounds, major building repairs and utilities. The counter proposal would include changes to maintenance requirements, the monthly rent and utilities. They will most likely continue to rent the Whittier Center and would pick up the Old School for an area of expansion. They have until September to let the Whittier Center know if they are going to renew their contract. They would want the whole building (Old School), in an effort to protect their special flooring they plan to invest in. Councilmember Clausen suggested putting the building out for bid. The mayor said the attorney advised this wasn't required. Mr. Clausen suggested talking to some real estate management companies to see what kind of revenue the building could bring it if it were rented to a number of tenants. Mayor Rasmussen had checked with a couple companies who said possible revenue would be about \$12,000, however, the city would only get 40%, due to 60% management fees.

Public Comment: There was none.

Adoption of the Final 2021-2022 Budget: Mayor Rasmussen led a discussion on the capital projects list. Joseph Johnson made changes as discussed.

Councilmember Clausen asked why City Engineer Rasmussen won't design a sidewalk without a planting strip on 400 South. Councilmember Huntly clarified, he didn't say he wouldn't, but that it was ill advised for safety reasons. She suggested finding someone to give an opinion on a vision for the whole city's sidewalk situations because she's not sure what makes a good design. Councilmember Wright said there is a hierarchy of streets, which require different treatments. Four Hundred South will be a collector road some day, which is probably the reason for the engineer's opinion. Wide streets cause faster traffic. The Planning Commission will soon be sending General Plan recommendations, which will include plans for trails and open space. Mayor Rasmussen suggested the County has a lot of resources regarding roads and trails.

Discussion was held on a discrepancy on the total budget figure. FD Grover was advised of the changes the council made on the capital projects list and the confusion. He said the discrepancy comes because some of the capital projects come from the water and sewer budgets. He suggested leaving the budget as is because there will be variables and it can be amended in January or February of next year. Mayor Rasmussen gave him a copy of the changes they made to the capital projects list.

135 Councilmember Wright moved to “approve the fiscal year 2021-2022 Budget in the amount as
136 discussed tonight.” Councilmember Huntly seconded the motion, which carried with Clausen, Gallup,
137 Huntly, Milbank and Wright in favor. No one opposed.

138 Adoption of An Ordinance to Adopt Changes to the Historical Overlay Zone: Councilmember
139 Wright stated he had reviewed the ordinance changes with Commissioner Schaub and Councilmember
140 Gallup. In his preparations, he went through the ordinance and cleaned up a handful of things for
141 consistency and clarification. He discussed those things. Councilmember Huntly asked about the
142 specificity of naming properties in the city ordinance. Councilmember Wright said the Planning
143 Commission recommended doing it this way, to prevent spot zoning of light commercial use in residential
144 zones.

145 Councilmember Gallup questioned the allowance of six cars on the property. She wondered if
146 they could disallow this many when the CUP is applied for. Councilmember Wright said it wasn’t likely
147 that the Commission would be stricter than the city code. She asked if the ordinance specified only one
148 business at a time, which would be her preference. Councilmember Huntly felt it should be regulated by
149 impact, rather than trying to define separate businesses. Mayor Rasmussen cautioned about disallowing
150 a business opportunity that might be desirable and beneficial for the neighborhood. Councilmember
151 Wright suggested the number of businesses could be regulated by the CUP.

152 Councilmember Wright moved to “adopt Ordinance 3-2021, An Ordinance to Adopt Changes to
153 the Historic Landmark Overlay Zone, 10-11-6, as presented and modified during tonight’s discussion.”
154 Councilmember Huntly seconded the motion, which carried with Clausen, Huntly, Milbank and Wright
155 in favor. Gallup abstained. No one opposed.

156 The meeting adjourned at 8:30 p.m.

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Sheila Lind, Recorder

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Todd A. Rasmussen, Mayor

River Heights City Bills To Be Paid

June 15, 2021

	Payee	Description	Admin.	P&Z	Parks/Rec	Pub. Safety	Com. Aff.	Roads	Water	Sewer	Total
1	All Tech	Monthly Fee & USB Card Reader	\$48.32						\$24.32	\$24.32	\$96.96
2	Al's Trophies and Frame	Framing	\$23.00								\$23.00
3	Bear River Health Department	Water Coliform Testing						\$40.00			\$40.00
4	Brian Anderson	Refund Zoning Application		\$100.00							\$100.00
5	Cache Valley Publishing	Public Hearing	\$38.04								\$38.04
6	Caselle	Monthly Billing	\$91.69						\$91.66	\$91.65	\$275.00
7	Daines & Jenkins	Legal Fees	\$1,482.50								\$1,482.50
8	Ferguson Waterworks	Flow Meters							\$10,166.00		\$10,166.00
9	Forsgren Associates, Inc.	General Consulting	\$412.50								\$412.50
10	Freedom Mailing Services, Inc.	Monthly Billing	\$148.49						\$49.49	\$49.49	\$247.47
11	Industrial Tool & Supply	Float Materials					\$9.88				\$9.88
12	Intermountain Farmers Association	Sprinkler for Old School	\$79.98								\$79.98
13	Intermountain Farmers Association	Bluegrass, sprayer, starter			\$94.98			\$49.99	\$50.00	\$50.00	\$244.97
14	Lowe's	Supplies for Sprinkler			\$33.94						\$33.94
15	Old Castle Infrastructure	Irrigation 800 South Line						\$2,454.00			\$2,454.00
16	Secure Instant Payment	Monthly Billing	\$17.77						\$17.76	\$17.77	\$53.30
17	Sharlie Gallup	Ambassadors Summer					\$71.02				\$71.02
18	Sharlie Gallup	Ambassadors Framed Picture					\$125.00				\$125.00
19	South Fork Hardware	Yard Care			\$21.97						\$21.97
20	Sprinkler Supply Company	Old School Repairs Vacuum Breaker	\$370.04								\$370.04
21	The Clean Spot	Cleaning Supplies Restroom			\$169.04						\$169.04
22	Valley Implement	Irrigation 800 South Line						\$518.40			\$518.40
23	Verizon Wireless	Monthly Billing Cell Phones	\$61.08						\$61.08	\$61.09	\$183.25
24	Xerox	Monthly Billing	\$19.50								\$19.50
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46											\$0.00

Page 1 SubTotals

\$2,792.91

\$100.00

\$319.93

\$205.90

\$3,022.39

\$10,500.31

\$294.32

\$17,235.76

Page 1 Total Amount to be

\$17,235.76

River Heights City
 Financial Summary - Updated
 May 31, 2021

	Cash Balance By Fund		Net Change	% of Total
	04/30/21	05/31/21		
General Fund	349,738.56	341,208.29	(8,530.27)	14.92%
Capital Projects Fund	95,110.66	95,110.66	-	4.16%
Water Fund	869,576.04	878,796.83	9,220.79	38.43%
Sewer Fund	955,752.40	971,412.28	15,659.88	42.48%
Total Cash Balance	2,270,177.66	2,286,528.06	16,350.40	100.00%

		YTD Actual	Annual Budget	Unexpended Budget	% Of Budget Incurred	% Of Time Incurred
Revenue		898,090.40	1,169,850.00	271,759.60	76.77%	91.78%
Expenditures	Administrative	135,456.79	182,690.00	47,233.21	74.15%	91.78%
	Office	15,058.80	23,050.00	7,991.20	65.33%	91.78%
	Community Affairs	11,590.56	16,050.00	4,459.44	72.22%	91.78%
	Planning & Zoning	1,219.96	1,805.00	585.04	67.59%	91.78%
	Public Safety	85,776.46	104,215.00	18,438.54	82.31%	91.78%
	Roads	87,181.75	128,200.00	41,018.25	68.00%	91.78%
	Parks & Recreation	49,966.82	73,150.00	23,183.18	68.31%	91.78%
	Sanitation	142,843.75	150,000.00	7,156.25	95.23%	91.78%
	School Building	21,732.39	24,600.00	2,867.61	88.34%	91.78%
	Transfer To CP Fund	140,000.00	430,000.00	290,000.00	32.56%	
Total Expenditures		690,827.28	1,133,760.00	442,932.72	60.93%	91.78%
Net Revenue Over Expenditures		207,263.12	36,090.00	(171,173.12)		

Capital Projects Fund					
Revenue		154.42	3,000.00	2,845.58	91.78%
Reimbursement Income		171,779.39	177,532.00	5,752.61	
Transfer From General Fund		140,000.00	430,000.00	290,000.00	
Expenditures	Administrative	-	-	-	91.78%
	Parks & Recreation	1,150.00	51,200.00	50,050.00	91.78%
	Roads	389,687.27	390,000.00	312.73	91.78%
		-	-	-	91.78%
Total Expenditures		390,837.27	441,200.00	50,362.73	91.78%
Net Revenue Over Expenditures		(78,903.46)	169,332.00	248,235.46	

Water Fund						
Revenue		317,296.58	474,000.00	156,703.42	66.94%	91.78%
Expenditures		247,622.54	475,340.00	227,717.46	52.09%	91.78%
Net Revenue Over Expenditures		69,674.04	(1,340.00)	(71,014.04)		

Sewer Fund						
Revenue		344,285.80	394,700.00	50,414.20	87.23%	91.78%
Expenditures		363,636.43	641,990.00	278,353.57	56.64%	91.78%
Net Revenue Over Expenditures		(19,350.63)	(247,290.00)	(227,939.37)		

Combined - All Funds						
Net Revenue Over Expenditures - Combined		178,683.07	(43,208.00)	(221,891.07)		

resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers. Recipients may use these funds to:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet

Within these overall categories, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities.

INTERIM FINAL RULE

Funding from the Coronavirus State and Local Fiscal Recovery Funds is subject to the requirements specified in the Interim Final Rule adopted by Treasury on May 10, 2021.

Treasury is seeking comment on all aspects of the Interim Final Rule.

Stakeholders are encouraged to submit comments electronically through the Federal eRulemaking Portal

(<https://www.regulations.gov/document/TREAS-DO-2021-0008-0002>) on or before July 16, 2021. Please be advised that comments received will be part of the public record and subject to public disclosure. Do not disclose any information in your comment or supporting materials that you consider confidential or inappropriate for public disclosure.

FOR MORE INFORMATION

For general questions about this program, please email SLFRP@treasury.gov.

**RECEIVE COVID-19
RELIEF UPDATES**

PRIOR PROGRAM UPDATES

Pre-Award Requirements (April 15, 2021)

Statement on State Fiscal Recovery Funds and Tax Conformity (April 7, 2021)

REQUEST FISCAL RECOVERY FUNDS

Report Criteria:

Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
General Fund			
Taxes			
10-31-10	Property Tax	113,000.00	113,000.00
10-31-20	Sales Tax	300,000.00	305,000.00
10-31-30	Franchise Tax	68,000.00	68,000.00
10-31-50	Redemption Taxes	8,000.00	8,000.00
10-31-60	UPP Taxes (personal property)	5,000.00	5,000.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	10,000.00	10,000.00
Total Taxes:		504,000.00	509,000.00
Licenses and Permits			
10-32-10	Zoning Clearance Permits	1,500.00	4,000.00
10-32-20	Home Occupation License	2,300.00	2,300.00
10-32-30	Conditional Use Permits	400.00	400.00
10-32-40	Subdivision Fees	1,350.00	4,000.00
10-32-50	Cache County 20% Bldg. Fee	3,000.00	3,000.00
10-32-60	Dog Fees	5,000.00	5,000.00
10-32-65	Sanitation	182,000.00	182,000.00
10-32-70	Impact Fees - Parks	2,500.00	3,000.00
10-32-75	Impact Fees - Roads	500.00	500.00
10-32-80	Storm Drainage	26,000.00	26,000.00
10-32-85	911	33,000.00	33,000.00
Total Licenses and Permits:		257,550.00	263,200.00
Intergovernmental Revenue			
10-33-10	State Liquor	.00	.00
10-33-20	Class 'C' Road	70,000.00	90,000.00
10-33-25	Park Grant (RAPZ)	5,000.00	35,000.00
10-33-30	Sidewalk Improvement - Propert	.00	.00
10-33-40	Grant - Basement Museum (RAPZ)	.00	.00
10-33-50	Grant - Sidewalk	.00	.00
10-33-55	Grant - Cache County Stimulus	.00	.00
10-33-60	Grant - State of Utah-CARES	.00	.00
Total Intergovernmental Revenue:		75,000.00	125,000.00
Charges for Services			
10-34-10	Parks and Rec. & Rent Park	900.00	1,800.00
10-34-15	Ball Diamond Rental	.00	.00
10-34-16	Soccer Field Rental	.00	.00
10-34-20	T-Ball	.00	.00
10-34-30	Late Fees	250.00	550.00
10-34-40	School Building Rental Income	6,000.00	12,000.00
10-34-50	School Building Covid Income	400.00	.00

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
10-34-90	Storm Water/Irrigation	.00	.00
	Total Charges for Services:	7,550.00	14,350.00
Fines and Forfeitures			
10-35-10	Fines and Forfeitures	1,700.00	1,700.00
	Total Fines and Forfeitures:	1,700.00	1,700.00
Other Revenue			
10-36-10	Other	300.00	300.00
10-36-15	Bad Debt Recovery	.00	.00
10-36-16	Apple Days-Derby Box Car	.00	.00
10-36-17	Apple Days-Fun Run	.00	.00
10-36-18	Apple Days-Tennis	.00	.00
10-36-19	Apple Days-Pickleball	.00	.00
10-36-20	Apple Days-Promotion/Entertain	.00	.00
10-36-21	Vendor Booth-Apple Days	370.00	.00
10-36-25	Community Affairs - Other	.00	.00
10-36-30	Rent - City Building	100.00	300.00
10-36-35	Right of Way Fees	650.00	.00
10-36-40	Youth Council	100.00	100.00
10-36-50	Contribution	750.00	750.00
10-36-60	Interest Income	3,700.00	3,700.00
10-36-70	Recovery Fees - (Weed Control)	.00	.00
10-36-75	Tennis Court - Light Meter	.00	.00
10-36-80	Sidewalk Cost Recovery	.00	.00
10-36-85	Sale of Capital Assets	.00	.00
10-36-90	Gain <Loss> on Assets	.00	.00
10-36-95	Sewer Fund Transfer	300,000.00	.00
10-36-99	Trans GF Beg Bal	18,080.00	51,405.00
	Total Other Revenue:	324,050.00	56,555.00
Administration			
10-41-01	Mayor and Council	22,320.00	22,320.00
10-41-02	Judicial	.00	.00
10-41-03	Treasurer	7,500.00	7,700.00
10-41-04	Budget Officer	.00	.00
10-41-05	Recorder	21,200.00	21,700.00
10-41-06	Finance Director	4,900.00	4,900.00
10-41-08	Webmaster	.00	.00
10-41-10	Supervisor of Public Works	14,500.00	14,900.00
10-41-15	Payroll Taxes	7,600.00	7,600.00
10-41-16	Health Insurance	2,200.00	2,200.00
10-41-30	Zoning Administrator/Planner	5,460.00	5,720.00
10-41-40	Audit	3,800.00	3,800.00
10-41-41	Professional Fees	3,500.00	5,500.00
10-41-42	Bad Debt	10.00	10.00
10-41-43	Legal	7,500.00	12,500.00
10-41-46	Dues and Subscriptions	2,000.00	2,000.00
10-41-50	Gas, Oil, Vehicle Repairs	.00	.00
10-41-55	Insurance Liability and Other	2,200.00	3,500.00
10-41-65	Repairs and Maintenance	250.00	250.00
10-41-70	Training and Meetings	1,200.00	1,200.00
10-41-75	Gas	.00	.00

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
10-41-80	Bank Service Charges	1,400.00	1,600.00
10-41-83	Capital Expenditures	.00	.00
10-41-85	Security System	.00	.00
10-41-87	Capital Expenditures	.00	.00
10-41-90	Depreciation Expense	74,900.00	74,900.00
10-41-92	State of Utah Grant-CARES Fund	.00	.00
10-41-95	Miscellaneous	250.00	250.00
Total Administration:		182,690.00	192,550.00

Office Expenses

10-44-10	Office and General Supplies	3,500.00	3,500.00
10-44-12	Office Cleaning	.00	.00
10-44-15	Dinner & Party	1,500.00	1,500.00
10-44-17	Computer Maintenance	1,600.00	1,600.00
10-44-20	Computer Updates	3,500.00	3,500.00
10-44-25	Computer - Recorder	550.00	550.00
10-44-30	Copy Machine Maintenance	750.00	750.00
10-44-35	1/3 Caselle	1,100.00	1,100.00
10-44-40	Elections	.00	3,000.00
10-44-45	Fax, Copier, Printer	100.00	100.00
10-44-47	Fire Extinguisher Service	250.00	250.00
10-44-49	Nameplates - DO NOT USE	10.00	.00
10-44-50	Newsletter/Fliers	1,000.00	1,000.00
10-44-52	Newspaper Ads	800.00	800.00
10-44-55	Postage	1,200.00	1,200.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00
10-44-62	Recorder's Bond	.00	.00
10-44-65	Software	200.00	200.00
10-44-70	Training - Recorder	1,000.00	1,000.00
10-44-75	Gas	600.00	600.00
10-44-77	Electricity	1,200.00	1,200.00
10-44-78	Telephone	2,400.00	2,400.00
10-44-79	Internet	1,200.00	1,200.00
10-44-80	Web Page Domain	400.00	400.00
10-44-85	Web Master	190.00	190.00
Total Office Expenses:		23,050.00	26,040.00

Community Affairs

10-48-04	Recorder	1,000.00	1,000.00
10-48-10	Apple Days Dinner - INACTIVE	.00	.00
10-48-16	Apple Days-Derby Box Car	.00	.00
10-48-17	Apple Days-Fun Run	450.00	250.00
10-48-18	Apple Days-Tennis	250.00	250.00
10-48-19	Apple Days-Pickleball	.00	.00
10-48-20	Apple Days-Promotion/Entertain	2,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	1,400.00	2,500.00
10-48-25	Apple Days - Quilt	.00	.00
10-48-30	Civic Projects	1,400.00	4,000.00
10-48-50	Summer Reading Program	350.00	350.00
10-48-55	Float Decorations/Parades	400.00	400.00
10-48-60	Library	4,700.00	4,700.00
10-48-65	Museum	.00	.00
10-48-70	Royalty/Ambassadors	2,400.00	2,400.00
10-48-80	Youth Council	1,700.00	1,700.00

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
10-48-90	Sound System	.00	.00
Total Community Affairs:		16,050.00	25,550.00
Planning & Zoning			
10-51-07	Planning Commission	900.00	1,200.00
10-51-10	DO NOT USE ZoningAdmin/Planner	.00	.00
10-51-15	Payroll Taxes	200.00	200.00
10-51-19	Advertising, Notices	300.00	500.00
10-51-20	Cache County Planner	.00	.00
10-51-25	Copies of Ordinances, Maps, Ot	50.00	50.00
10-51-30	Pass Through Fees-PZ	5.00	5.00
10-51-41	Professional Fees	250.00	750.00
10-51-45	Training	100.00	500.00
Total Planning & Zoning:		1,805.00	3,205.00
Public Safety			
10-54-10	Crossing Guards	14,720.00	15,460.00
10-54-15	Payroll Taxes	1,500.00	1,500.00
10-54-19	Crossing Guard Supplies	150.00	150.00
10-54-20	Crossing Guard Training	200.00	200.00
10-54-25	Emergency Preparedness	6,200.00	15,000.00
10-54-26	Neighborhood Watch	.00	.00
10-54-30	Fire/EMS	39,100.00	140,000.00
10-54-40	911	23,200.00	25,000.00
10-54-50	Liquor Law	.00	.00
10-54-60	Police	12,145.00	14,600.00
10-54-70	Animal Control	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	300.00	300.00
Total Public Safety:		104,215.00	218,910.00
Roads			
10-60-10	Supervisor - Roads	14,500.00	14,900.00
10-60-11	Part-Time Wages	2,400.00	2,400.00
10-60-12	Maintenance Assistant	10,600.00	10,700.00
10-60-15	Payroll Taxes	2,800.00	2,800.00
10-60-16	Health Insurance	8,200.00	8,200.00
10-60-22	DO NOT USE Eng & Professional	.00	.00
10-60-24	Trails	900.00	900.00
10-60-26	Street Painting	3,200.00	4,000.00
10-60-30	Walkway Repairs	10,000.00	15,000.00
10-60-35	DO NOT USE	.00	.00
10-60-40	Signs	3,000.00	3,000.00
10-60-41	Engineering/Professional Fees	2,500.00	2,500.00
10-60-46	Dues and Subscriptions	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	5,500.00	5,500.00
10-60-55	Snow Removal	20,000.00	20,000.00
10-60-56	Insurance, Liability and Other	7,400.00	7,400.00
10-60-60	Street Lighting	14,500.00	14,500.00
10-60-65	Street Repairs	600.00	600.00
10-60-70	Street Sweeping	.00	.00
10-60-75	Gas - Heating Garage	600.00	600.00
10-60-76	Storm Water	12,500.00	22,500.00
10-60-77	Electricity	.00	.00

Account Number	Account Title	2020-21	2021-22
		Current year Budget	Future year Budget
10-60-79	Internet	.00	.00
10-60-80	Repairs and Maintenance	9,000.00	9,000.00
10-60-83	Capital Expenditures	.00	.00
10-60-90	Storm Water/Irrigation	.00	2,000.00
Total Roads:		128,200.00	146,500.00
Parks & Recreation			
10-70-10	Supervisor - Parks	14,500.00	14,900.00
10-70-11	Part-Time Wages	3,300.00	3,400.00
10-70-12	Maintenance Assistant	12,700.00	12,900.00
10-70-15	Payroll Taxes	3,100.00	3,100.00
10-70-16	Health Insurance	9,600.00	9,600.00
10-70-25	Advertising	.00	.00
10-70-30	Cleaning Supplies	600.00	600.00
10-70-35	Coin Operated Light Controller	.00	.00
10-70-40	Maintenance Ryan's Park	3,000.00	3,000.00
10-70-41	Professional Fees	3,000.00	3,000.00
10-70-45	Maintenance - Grounds	4,200.00	4,200.00
10-70-50	Maint. Tennis-Pickleball Court	.00	.00
10-70-55	Plant Restoration	1,000.00	1,000.00
10-70-56	Insurance Liability and Other	1,800.00	1,800.00
10-70-60	T-Ball	1,100.00	1,100.00
10-70-65	Soccer League Expenses	1,000.00	1,000.00
10-70-67	Eccles Ice Center-Closed DNUse	.00	.00
10-70-70	Tennis Court Utilities	.00	.00
10-70-72	Park Deposit Refund	750.00	750.00
10-70-74	Building Deposit Refund	600.00	600.00
10-70-75	Gas	800.00	800.00
10-70-77	Electricity	900.00	900.00
10-70-79	Internet	.00	.00
10-70-80	Repairs & Maintenance	7,000.00	7,000.00
10-70-82	Dugout Benches - Ball Diamond	500.00	500.00
10-70-83	Capital Expenditures	.00	.00
10-70-86	Park Restroom	1,600.00	1,600.00
10-70-90	Miscellaneous	2,100.00	2,100.00
Total Parks & Recreation:		73,150.00	73,850.00
School Building Expenses			
10-75-56	Insurance Liability -School	.00	.00
10-75-74	School Building Deposit Refund	.00	.00
10-75-75	School Building Gas	15,000.00	30,000.00
10-75-77	School Building Electricity	1,600.00	3,200.00
10-75-79	School Building Internet	.00	.00
10-75-80	School Repairs & Maintenance	8,000.00	.00
Total School Building Expenses:		24,600.00	33,200.00
Capital Improvements			
10-80-10	City Shed - Fencing	.00	.00
10-80-20	Dugout Benches - Ball Diamond	.00	.00
10-80-30	Equipment Purchase - Mower	.00	.00
10-80-40	Museum	.00	.00
10-80-50	Ryan's Place Park	.00	.00
10-80-60	French Drain - Shop	.00	.00

Account Number	Account Title	2020-21	2021-22
		Current year Budget	Future year Budget
10-80-70	Water Line - Shop	.00	.00
10-80-80	Sidewalks and Trails	.00	.00
10-80-84	Museum	.00	.00
10-80-85	Park Sprinkler	.00	.00
Total Capital Improvements:		.00	.00
Other Expenses			
10-90-10	Sanitation	150,000.00	150,000.00
10-90-20	Overhead Reimbursement	.00	.00
10-90-92	Transfer to CP Fund	430,000.00	100,000.00
10-90-93	Transfer to Water Fund	.00	.00
10-90-94	Transfer to Sewer Fund	.00	.00
10-90-99	Suspense	.00	.00
Total Other Expenses:		580,000.00	250,000.00
General Fund Revenue Total:		1,169,850.00	969,805.00
General Fund Expenditure Total:		1,133,760.00	969,805.00
Net Total General Fund:		36,090.00	.00

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
Capital Projects Fund			
Other			
40-36-10	Interest - Capital Improvement	3,000.00	3,000.00
40-36-80	Reimbursement Income	177,532.00	.00
40-36-90	Transfers from General Fund	430,000.00	100,000.00
40-36-91	Transfers from Water Fund	.00	.00
40-36-92	Transfers from Sewer Fund	.00	.00
Total Other:		610,532.00	103,000.00
Department: 40			
40-40-85	Capital Improvements	.00	.00
40-40-90	Transfers to Water Fund	.00	.00
Total Department: 40:		.00	.00
Department: 41			
40-41-83	Administrative	.00	22,000.00
Total Department: 41:		.00	22,000.00
Department: 51			
40-51-83	Water-NEVER USE THIS ACCOUNT	.00	.00
Total Department: 51:		.00	.00
Department: 60			
40-60-83	Roads	390,000.00	272,400.00
Total Department: 60:		390,000.00	272,400.00
Department: 70			
40-70-83	Parks & Recreation	51,200.00	150,000.00
Total Department: 70:		51,200.00	150,000.00
Department: 80			
40-80-83	Electricity	.00	.00
Total Department: 80:		.00	.00
Capital Projects Fund Revenue Total:		610,532.00	103,000.00
Capital Projects Fund Expenditure Total:		441,200.00	444,400.00
Net Total Capital Projects Fund:		169,332.00	341,400.00-

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
Water Fund			
51-1930	Water Shares	.00	.00
Other			
51-36-10	Charges for Services - Water	446,000.00	446,000.00
51-36-15	Interest Earned - Water	9,600.00	9,600.00
51-36-20	Hookups & Other - Water	6,000.00	1.00
51-36-30	Impact Fees - Water	11,000.00	1.00
51-36-40	Water Connection Fees	.00	.00
51-36-90	Transfers from General Fund	.00	.00
51-36-91	Transfers from Cap Proj Fund	.00	.00
51-36-95	Misc. Income	.00	.00
51-36-96	Scrap Recovery	.00	1.00
51-36-98	Container Refunds	1,400.00	1,400.00
Total Other:		474,000.00	457,003.00
Water Department			
51-40-01	Mayor and Council	7,440.00	7,440.00
51-40-03	Treasurer	7,300.00	7,500.00
51-40-05	Recorder	5,300.00	5,400.00
51-40-06	Finance Director	4,750.00	4,750.00
51-40-10	Supervisor - Public Works	21,800.00	22,400.00
51-40-11	Part Time Wages	2,800.00	2,900.00
51-40-12	Maintenance Assistant	12,700.00	12,900.00
51-40-15	Payroll Taxes	6,200.00	6,200.00
51-40-16	Health Insurance	10,300.00	10,300.00
51-40-20	1/3 Caselle Fee	1,100.00	1,100.00
51-40-22	Bad Debt	1,500.00	1,500.00
51-40-25	Billing Expense	300.00	300.00
51-40-26	Postage	1,100.00	1,100.00
51-40-30	Bond Payment - Interest	.00	.00
51-40-35	Capital Expenditures	200,000.00	205,000.00
51-40-37	Depreciation	72,000.00	72,000.00
51-40-40	Audit	2,300.00	2,300.00
51-40-41	Professional Fees	2,000.00	8,000.00
51-40-43	Legal	500.00	500.00
51-40-46	Dues and Subscriptions	.00	1,100.00
51-40-50	Gas, Oil, & Vehicle Repair	3,100.00	3,100.00
51-40-51	Logan City Water Fees	8,000.00	8,000.00
51-40-55	Insurance Liability and Other	6,600.00	6,600.00
51-40-60	ProLog Water Share Assessment	5,000.00	6,500.00
51-40-65	Repairs and Maintenance	28,000.00	45,000.00
51-40-66	Materials and Supplies	4,500.00	4,500.00
51-40-70	Training and meetings	700.00	700.00
51-40-71	Rural Water Fees	.00	.00
51-40-75	Gas	2,400.00	2,400.00
51-40-77	Electricity	41,000.00	41,000.00
51-40-78	Telephone	2,100.00	2,100.00
51-40-79	Internet	400.00	400.00
51-40-80	Chlorine	4,000.00	4,000.00
51-40-83	Cap. Water - DO NOT USE	.00	.00
51-40-85	Replace Water Meters	.00	.00
51-40-86	Flow Meters	10,000.00	10,000.00
51-40-90	Replace Reservoir	.00	.00
51-40-91	Transfers to Other Funds	.00	.00

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
51-40-95	Miscellaneous	150.00	150.00
Total Water Department:		475,340.00	507,140.00
Water Fund Revenue Total:		474,000.00	457,003.00
Water Fund Expenditure Total:		475,340.00	507,140.00
Net Total Water Fund:		1,340.00-	50,137.00-

Account Number	Account Title	2020-21 Current year Budget	2021-22 Future year Budget
Sewer Fund			
Other			
52-36-10	Charges for Services - Sewer	360,000.00	360,000.00
52-36-20	Interest Earned - Sewer	12,700.00	12,700.00
52-36-25	Sewer Assessment & Other	.00	1.00
52-36-30	Impact Fees - Sewer	22,000.00	1.00
52-36-40	Connection Fees	.00	.00
52-36-50	Reimbursements-Sewer	.00	1.00
52-36-85	Asset Sale	.00	30,000.00
52-36-90	Transfer from General Fund	.00	.00
Total Other:		394,700.00	402,703.00
Sewer Department			
52-40-01	Mayor and Council	7,440.00	7,440.00
52-40-03	Treasurer	7,300.00	7,500.00
52-40-05	Recorder	5,300.00	5,400.00
52-40-06	Finance Director	4,750.00	4,750.00
52-40-10	Supervisor - Public Works	7,300.00	7,500.00
52-40-11	Part Time Wages	900.00	1,000.00
52-40-12	Maintenance Assistant	6,400.00	6,400.00
52-40-15	Payroll Taxes	3,900.00	3,900.00
52-40-16	Health Insurance	4,900.00	4,900.00
52-40-20	1/3 Caselle Fee	1,100.00	1,100.00
52-40-22	Bad Debt	100.00	100.00
52-40-25	Billing Expense	250.00	250.00
52-40-26	Postage	1,100.00	1,100.00
52-40-35	Capital Expenditures	10,000.00	155,000.00
52-40-36	Capital Expenditures-Reimburse	2,700.00	.00
52-40-37	Depreciation	23,000.00	23,000.00
52-40-40	Audit	2,300.00	2,300.00
52-40-43	Legal	1,200.00	1,200.00
52-40-45	Professional Fees	100.00	100.00
52-40-46	Dues and Subscriptions	50.00	50.00
52-40-50	Gas, Oil & Vehicle Repair	3,000.00	3,000.00
52-40-55	Insurance Liability and Other	6,900.00	6,900.00
52-40-65	Repairs and Maintenance	61,000.00	15,000.00
52-40-70	Training and meetings	650.00	650.00
52-40-71	Rural Water Fees	.00	.00
52-40-75	Gas	500.00	500.00
52-40-77	Electricity	400.00	400.00
52-40-78	Telephone	2,000.00	2,000.00
52-40-79	Internet	300.00	300.00
52-40-80	Sewer Treatment	175,000.00	175,000.00
52-40-85	Supplies	2,000.00	2,000.00
52-40-90	Transfers	300,000.00	.00
52-40-95	Miscellaneous	150.00	150.00
Total Sewer Department:		641,990.00	438,890.00
Sewer Fund Revenue Total:		394,700.00	402,703.00
Sewer Fund Expenditure Total:		641,990.00	438,890.00

<u>Account Number</u>	<u>Account Title</u>	<u>2020-21 Current year Budget</u>	<u>2021-22 Future year Budget</u>
Net Total Sewer Fund:		<u>247,290.00-</u>	<u>36,187.00-</u>
Net Grand Totals:		<u><u>43,208.00-</u></u>	<u><u>427,724.00-</u></u>

Report Criteria:

- Print Fund Titles
 - Page and Total by Fund
 - Print Source Titles
 - Total by Source
 - Print Department Titles
 - Total by Department
 - All Segments Tested for Total Breaks
-

Capital Projects
 Schedule Report
 As of June 15, 2021

Area	Project	Budget Amount	Start Date	Projected Completion Date	Bids Required	Bids Received
FY 2020-21						
Parks	Stewart Hill Park	50,000.00	?	06/30/21		
Sewer		10,000.00	?	?		
Water	Upgrade Lower Well	200,000.00	?	?		
	Total FY 2020-21	<u>260,000.00</u>				
FY 2021-22						
Administrative	Old School Stair Repair and Ramp	12,000.00	08/01/21	09/01/21		
Administrative	Master Plan City Square	10,000.00	10/15/21 7/1/21	12/15/21 10/1/21		
		120,000.00				
Parks	Stewart Hill Park	150,000.00	04/01/21	07/22/22		
Roads	Sidewalk and Park Strip 400 South (600 East to 500 East)	70,000.00	?	?		
Roads	400 South Sidwalk Right of Way Acquisition	65,000.00	?	?		
Roads	Sidewalk Repairs City-wide	50,000.00	07/01/21	06/30/22		
Roads	Sidewalk and Park Strip 400 South (500 East to 400 East)	45,000.00	?	?		
Roads	Road Seal	40,000.00	08/01/21	10/15/21		
Roads	Sidewalk Identified by Paint	1,200.00	07/01/21	08/30/21		
Roads	Sidewalk Identified by Paint	1,200.00	07/01/21	08/30/21		
Sewer	New Shop	120,000.00	06/01/21 2/1/22	10/01/21 4/15/22		
Sewer	New Trck	35,000.00	07/01/21	11/15/21		
Water	Upgrade Lower Well	100,000.00	06/01/21	08/15/21		
	Upgrade Water Line Lower Well to River	120,000.00				
Water	Heights Blvd	90,000.00	08/15/21	10/15/21		
Water	Lower Well Property Aquisition	15,000.00	06/01/21	08/01/21		
		<u>864,400.00</u>				
		864,400.00				
		954,400.00				

Huntly	Milbank	Gallup	Clausen	Wright	Ranking t Year/Alt	Project	Sponsor	Cost	Start Date	Completion Date
28	9	8	27	9	16.2 A	Raze Old Church		250,000		
1	2	1	26	1	6.2 C	Stewart Hill Park	Chris Milbank, Blake Wright	200,000	Apr-21	Jul-22
23	1	10	1	10	9 C	New Shop	Doug Clausen	120,000	1 Jun 21	1 Oct 21
2	5	4	2	4	3.4 C	Upgrade Lower Well	Doug Clausen	200,000	1 June 21	15 Aug 21
20	0	7	7	0	6.8 A	500 East Road Surface		100,000	Removed to focus on 400 South Sidewalk	
3	6	5	3	0	3.4 C	Upgrade Water Line Lower Well to River Heights Blvd	Doug Clausen	90,000	15 Aug 21	15 Oct 21
27	14	18	15	13	17.4 C	Sidewalk and Park Strip 400 South (600 East to 500 East)		70,000	Moved up in ranking by the council	
26	13	17	16	12	16.8 C	400 South Sidewalk Right of Way Acquisition		65,000	Moved up in ranking by the council	
8	7	13	18	2	9.6 C	Sidewalk Repairs City-wide	Todd Rasmussen	50,000	1 July 21	30 Jun 22
25	0	19	17	14	15 C	South (500 East to 400 East)		45,000	Moved up in ranking by the council	
9	8	6	6	0	5.8 A	500 East Water Line Upgrade	Doug Clausen	40,000	Removed to focus on 400 South Sidewalk	
4	0	14	4	7	5.8 C	Road Seal	Nancy Huntly	40,000	1 Aug 21	15 Oct 21
12	0	9	8	8	7.4 C	New Truck	Doug Clausen	35,000	1 July 21	15 Nov 21
21	15	25	25	0	17.2 A	800 East		30,000		
10	0	42	9	0	12.2 A	Improvement		30,000		
24	0	20	19	0	12.6 A	to 500 South)		25,000		
19	0	26	20	0	13 A	Blvd to 400 South)		20,000		
14	0	24	21	0	11.8 A	to River Heights Blvd)		20,000		
11	0	23	22	0	11.2 A	Summerwild)		18,000		
13	0	21	23	0	11.4 A	to 700 South West side)		16,000		
22	3	3	12	6	9.2 C	Lower Well Property Aquisition	Todd Rasmussen	15,000	1 June 21	1 Aug 21
7	11	2	11	5	7.2 C	Old School Stair Repair and Ramp	Todd Rasmussen	12,000	1 Aug 21	1 sept 21
18	0	22	24	0	12.8 A	sidewalk on East side of 500 East)		12,000		
16	4	15	10	3	9.6 C	Master Plan City Square	Rasmussen	10,000	15 Oct 21	15 Dec 21
5	12	11	13	15	11.2 A	Pedestrian Crossing Paint		5,000		
6	0	27	14	0	9.4 C	Sidewalk Identified by Paint	Todd Rasmussen	1,200	1 July 21	30 Aug 21
7	0	28	14	0	9.8 C	Sidewalk Identified by Paint	Todd Rasmussen	1,200	1 July 21	30 Aug 21

Total of All Projects **1,520,400**
Top Ranked Projects **954,400**