



## 2021 Countywide Planning Services – Billing update

17 June 2021

Attention: Mayor or City Manager

Our office personally thanks you for your continued support of the Countywide Planning program and the services we provide. We appreciate the opportunity to work with your community and assist in your community vision. We look forward to continuing to work closely with you in 2021. Please note that this is an update to the billing you may have received earlier in the year.

As we reflect on the challenges we faced in 2020, we are excited with the progress we made in our update to the Cache County General Plan, and want to make you aware of additional planning documents including an Urban and Rural Area Assessment, Cost of Service Plan, and Regional Collaboration Plan. Most of these long-range plans will have some level of impact on your community and we look forward to your input and working with you in shaping these documents.

Also, to provide better transparency and to improve the services we provide, we will now be tracking and providing an annual report on the planning, GIS, and Trails services your community makes use of each year.

### Available Services

Your participation in Countywide Planning provides you access to the following services:

#### Countywide Planning

Countywide Planning assistance is provided by the Countywide Planner, Lauren Ryan, who can assist you with:

- Minor updates to Ordinances and General Plans.
- Planning coordination with other communities.
- Land use training.
- State Code compliance updates and compliance with LUDMA.
- Annexation process questions.
- Technical assistance on land use applications and processes.

#### GIS Resources

Your participation in Countywide Planning also provides you access to the following GIS services:

- General mapping needs.
- Updating and maintaining zoning maps for communities.



- Canal and water/water rights mapping assistance.
- Hosting information such as records of survey, section corners, subdivision plats, floodplains, canals, and basic parcel information. This information is available online at [www.cachecounty.org/gis/](http://www.cachecounty.org/gis/).

Please note that in the past, some additional resources may have been provided to your community without cost on a limited basis. These additional GIS services are now available outside the Countywide Planning program for an additional fee, and a breakdown of those services and cost is attached.

The additional GIS services your city/town is currently utilizing are:

- Personalized Web Map
- Storage
- Technical Support
- Collector App

### **Trails Planning Assistance**

Trails planning assistance is separate from the Countywide Planning program and occurs through the Cache Regional Trail Coordinator, Carly Lansche. This program is cooperatively funded by a majority of the current CPDO program participants and is housed here with the County. Assistance is available for planning, designing, funding, building regionally significant trail projects and promoting related community events.

Most recently, the Regional Trails Planner has assisted your community with:

- Received \$100,000 in grant funding from UDOT to complete a First and Last Mile Study within the CVTD service area. The study will be underway throughout 2021.

We look forward to working with you through the remainder of 2021! A copy of the worksheet used to calculate the cost per jurisdiction has been included. If you are unfamiliar with our services or find that you require assistance, please contact the Countywide Planner, Lauren Ryan at our office at (435) 755-1640.

Sincerely,  
Chris Harrild  
Director of Development Services

### 2021 Existing Service and Cost Calculation

Countywide Planning, Trails, and GIS					
Entity	Population Estimate*	CPDO and GIS Fee (\$0.75/Person)	Trails Funding (\$500 +\$0.20/Person)	Additional GIS Tools*	Total
River Heights City	2,162	\$0.00	\$932.40	\$350.00	\$1,282.40

\*Population estimates based on July 1, 2019 US Census Bureau ACS Data

\*See GIS Additional Services and Fees table below

### County GIS Services

**Our Mission:** Better service to the public through efficient partnerships. The objective of this mission is to offer our GIS services to the cities within Cache County. With these services, we will implement the latest technology, current GIS data, data collection tools, and online mapping. This will allow for better planning, decision making, and data management which will lead to better city/county relationships.

Please contact us with any questions, or to request these additional services.

### Additional Services and Fees

<b>Data Collection/ Collector App:</b> Field data collection using the ArcGIS Collector App.	\$350 per year/ per login
<b>Storage:</b> Storage space on the County's secure server. Data attachments included. (i.e. pictures, pdfs).	\$1,500 per year
<b>Database Services:</b> Your city's GIS data refined and imported into Cache County's database.	\$0/Existing Data, \$500/ Data created from scratch.
<b>Web Map:</b> Personalized/Secured online web map with data editing/extraction, searching, and printing capabilities. (One online map)	\$250 per year
<b>Custom Reports/Additional Requests:</b> Basic data reports. Any project that is deemed outside the established workflow; turn around dependent upon level of difficulty and availability of clean data.	\$45 per hour
<b>Technical Support/Training:</b> Training on Collector App and your city's web map functionality.	\$100 up to 5 hrs per year



## Development Services Department

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**Total cost for all additional GIS services:**

\$2,200 per year + Hourly rate as applicable and/ or GIS data created from scratch.



## Development Services Department

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