

# River Heights City

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## COUNCIL MEETING AGENDA Tuesday, August 30, 2022

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

Pledge of Allegiance and Opening Thought (Glover)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Purchase Order for Water Supplies

Public Comment

Adoption of Changes to the City Code Regarding Dwelling Definitions

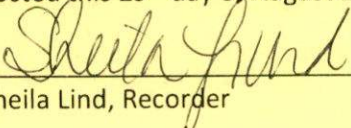
Adoption of a Resolution Authorizing the Disposal of Personal Property Belonging to River Heights City

Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/87565335006?pwd=WnBEazhaOUNDQnM4elRuWGZtaHVzUT09>

Posted this 29<sup>th</sup> day of August 2022

  
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Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

August 30, 2022

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7 Present: Mayor Jason Thompson  
8 Council members: Sharlie Gallup  
9 Tyson Glover  
10 Janet Mathews  
11 Chris Milbank  
12 Blake Wright  
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14 Recorder Sheila Lind  
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16 Excused: Public Works Director Clayton Nelson  
17 Treasurer Michelle Jensen  
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19 Others Present: Cindy Schaub  
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22 The following motions were made during the meeting:  
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### 24 Motion #1

25 Councilmember Milbank moved to “adopt the minutes of the council meeting of August 16, 2022,  
26 and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Gallup,  
27 Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
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### 29 Motion #2

30 Councilmember Milbank moved to “pay Spencer Rasmussen, Badger, City of Logan, Comcast,  
31 Dominion and Sharlie Gallup.” Councilmember Mathews seconded the motion, which passed with Gallup,  
32 Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
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### 34 Motion #3

35 Councilmember Wright moved to “adopt Ordinance 8-2022, An Ordinance to Adopt Changes to  
36 the City Code of River Heights, Utah.” Councilmember Gallup seconded the motion, which passed with  
37 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
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### 39 Motion #4

40 Councilmember Gallup moved to “adopt Resolution 3-2022, A Resolution Authorizing the Disposal  
41 of Personal Property Belonging to River Heights City.” Councilmember Milbank seconded the motion,  
42 which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.  
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Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, August 30, 2022, for their regular council meeting.

Pledge of Allegiance and Opening Thought: Councilmember Glover gave the opening thought.

Adoption of Previous Minutes and Agenda: Minutes for the August 16, 2022, meeting were reviewed.

**Councilmember Milbank moved to “adopt the minutes of the council meeting of August 16, 2022, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

Reports and Approval of Payments (Mayor, Council, Staff):

Mayor Thompson

- He brought up the idea of a summer party with the staff and council. Councilmember Gallup mentioned the ambassadors would be holding a bar-b-que in the park on September 10 and invited the council and staff. They planned to eat at 6:30 or 7:00 and play games prior. It was agreed that would be a good idea. Mayor Thompson said he would send invitations to the Council, staff, and Planning Commission members.
- Yesterday the mayors reached a consensus on the terms of an interlocal agreement. As soon as the draft comes back from the county attorney, he will present it to the Council for their review. They are currently waiting for responses to an RFP for trash collection.
- The city received one bid on the well project, which came in at \$800,000 (because they knew they were the only bidder). The mayor suggested bidding it out again in a couple months. Meanwhile, he wanted to meet with PWD Nelson, Councilmember Mathews and the engineers to discuss components of the project that they can work on prior to the actual well repair.
- The 400 South sidewalk is out to bid. He wasn’t comfortable yet on the details and planned to discuss it with Councilmember Glover. He wanted to work through the mailbox options before inviting residents to a meeting to discuss the project. He will draft a letter to them, which Recorder Lind will send out. The project also included a bid alternate.
- The Riverdale water tie in was completed today, on the River Heights Boulevard water line project, which is still a couple weeks out.
- He presented seeking consultation from Environmental Health Services for industrial hygiene and safety services for the asbestos removal of the old church. He placed some information in the Drive, which he asked council members to review before next week’s meeting, when it will be on the agenda. The work of EHS would drive down the price of the asbestos removal bid. He discussed the phases. In 2015 they gave the city a quote of \$15,000 for the job. Today they have agreed to keep their fee the same. The attorney is reviewing the documents now.

Recorder Lind and Councilmember Wright didn’t have anything to report.

Councilmember Gallup

- Apple Days was a success and well organized.

Councilmember Glover

- A 60-day invoice hadn’t yet been paid to CRS for the traffic counts. He was told it had been approved.
- He had met with Dan Hogan in Saddlerock yesterday to discuss the things Mr. Hogan still had undone on his punch list. They determined a lot of the streetlights are ready to get turned on. Mayor Thompson informed there was to be no more coordination with Mr. Hogan. He was sent a

135 Adoption of Changes to the City Code Regarding Dwelling Definitions: Councilmember Wright  
136 explained that when they adopted the R-PUD ordinance they referred to some dwelling types, which  
137 didn't end up in the definitions section of the Zoning Ordinance. The changes before them were  
138 discussed. Mr. Wright said Commissioner Cooley had checked with state code and felt the dwellings the  
139 city allowed were sufficient.

140 **Councilmember Wright moved to “adopt Ordinance 8-2022, An Ordinance to Adopt Changes to**  
141 **the City Code of River Heights, Utah.” Councilmember Gallup seconded the motion, which passed with**  
142 **Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

143 Adoption of a Resolution Authorizing the Disposal of Personal Property Belonging to River Heights  
144 City: Recorder Lind explained that past Treasurer Wendy Wilker had requested 2 monitors, a keyboard,  
145 and mouse which she was willing to pay the city for. Because they were extras to the city, and at the last  
146 meeting, they Council expressed their desire to give the equipment to Ms. Wilker for free, Mayor  
147 Thompson had discussed it with the city attorney who said if the city designated the items as surplus, they  
148 could give them to Ms. Wilker.

149 **Councilmember Gallup moved to “adopt Resolution 3-2022, A Resolution Authorizing the**  
150 **Disposal of Personal Property Belonging to River Heights City.” Councilmember Milbank seconded the**  
151 **motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

152 The meeting adjourned at 7:40 p.m.

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Sheila Lind, Recorder



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Jason Thompson, Mayor

91 list of things he needed to have done by a certain deadline which has now passed. The mayor had  
92 asked PWD Nelson to hire contractors and others to accomplish the list. Once they were finished  
93 and paid for by the city, the bills would be sent to Mr. Hogan, with additional costs for the city's  
94 trouble, all of which had been stated in a letter to Mr. Hogan.

- 95 • He asked when they could finish the General Plan revisions.

96 Councilmember Mathews

- 97 • She informed there had been kids playing inside the Old Church building, by access of the  
98 unsecured boarded window. Mayor Thompson asked for some no trespassing signs.  
99 Councilmember Mathews asked if there was anything else the city could do with the building  
100 besides tear it down. Mayor Thompson answered there were probably some projects which  
101 would pencil out but didn't feel they would be approved by the council and neighborhood.

102 Councilmember Milbank

- 103 • He wanted to put 4 dog signs around the park and planned to get 2-3 dog waste stations. Mayor  
104 Thompson had some suggestions on the wording of the sign, to avoid confusion. Mr. Milbank  
105 explained they would be all-weather signs made by Square One.
- 106 • He reviewed the park punch list. One of the items left was bio-seeding, at a cost of \$7,000, which  
107 would be an interim procedure to prevent erosion until it was seeded with lawn. He and PWD  
108 Nelson weren't in favor. The council also agreed they could save the money by not doing it. Mr.  
109 Milbank suggested some bigger boulders in the retention ponds.
- 110 • He said he would fill out a purchase order for a new flagpole to be approved at the next meeting.

111 Payment approval

- 112 • Discussion was held on the way the format of how the invoices were presented. Mayor Thompson  
113 said he would discuss some clarifications with Treasurer Jensen.
- 114 • Councilmember Milbank explained there were two bills that came in today from Cache Excavation  
115 for work done on the new park. He noted it included the bio seeding, which they decided they  
116 didn't want to do. He wanted to review the bills before they were approved.
- 117 • Councilmember Wright suggested putting off their approval of the bills since they didn't have  
118 enough descriptions to answer their questions.
- 119 • They agreed to pay Spencer Rasmussen for the Apple Days flyer delivery, Sharlie Gallup for  
120 reimbursements, Dominion, Comcast, City of Logan, and Badger for Apple Days t-shirts. The other  
121 bills listed would be presented again at their next meeting.

122 **Councilmember Milbank moved to "pay Spencer Rasmussen, Badger, City of Logan,**  
123 **Comcast, Dominion and Sharlie Gallup." Councilmember Mathews seconded the motion, which**  
124 **passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

125 Purchase Order for Water Supplies: Mayor Thompson explained the purchase order to Mueller  
126 Systems for a back stock of water line supplies in the amount of \$19,640. The mayor called PWD Nelson  
127 to get clarification on the items who said the items were only water meters. The Council each gave their  
128 advice and consent (Councilmember Milbank was temporarily out of the room).

129 Public Comment: Cindy Schaub complimented the city on Apple Days and felt it was a great event.  
130 She discussed a dog sign she had seen and the softer verbiage which was used. She discussed the Old  
131 Church and said Tony Johnson had a nice plan. She asked how the city would recoup the cost of tearing it  
132 down. She said the grass had looked very nice lately. It was pointed out that the neighborhood didn't  
133 want apartments. Mayor Thompson said he has put in a lot of thought over it. He said the city needs to  
134 move forward on doing something.

Approved for payment Aug 30, 2022

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice.Payment due date = 08/30/2022

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>1041</b>						
10-41-16	552	Select Health	202209	Health & Dental Split	08/22/2022	1,464.64
10-41-43	85	Daines and Jenkins, LLP	8426	Legal Fees - Review City Bus	08/10/2022	823.50
10-41-55	338	Utah Local Governments Trust	1600778	Admin	08/10/2022	9.56
10-41-55	338	Utah Local Governments Trust	1601523	Admin	08/12/2022	12.26
Total 1041:						2,309.96
<b>1044</b>						
10-44-75	246	Dominion Energy	081522C	Account 1049100000 10-44-75	08/15/2022	20.32
10-44-75	246	Dominion Energy	081522F	Account 4012182621 10-44-75	08/15/2022	396.00
10-44-79	80	Comcast	202209	Internet - Office	08/26/2022	28.77
Total 1044:						445.09
<b>1048</b>						
10-48-20	446	Gallup, Sharlie	2022083	Apple Days - Cider	08/22/2022	70.00
10-48-20	446	Gallup, Sharlie	2022084	Apple Days - Movie	08/20/2022	5.92
10-48-20	446	Gallup, Sharlie	2022084	Apple Days - Movie	08/20/2022	62.11
10-48-20	849	Cache Valley Knockerball	2227082	Apple Days Knockerball	08/11/2022	275.00
10-48-20	1016	Rasmussen, Spencer	202208	Apple Days - Newsletter Delivery	08/20/2022	200.00
10-48-20	1075	Ellis, Alison	202208	Apple Days - Thank You Parade	08/25/2022	150.00
10-48-50	446	Gallup, Sharlie	2022084	Summer Reading - Movie Tickets	08/20/2022	50.00
10-48-50	446	Gallup, Sharlie	2022084	Summer Reading - Prizes	08/20/2022	84.85
Total 1048:						897.88
<b>1054</b>						
10-54-20	1076	Evans, Kandi	202208	CPR/AED/1st Aid Cert	08/16/2022	14.95
10-54-20	1077	Marble, Stacey	202208	CPR/AED/ First Aid Training	08/19/2022	13.46
10-54-40	76	City Of Logan	081722	911 Communication 10-54-40	08/17/2022	2,037.00
Total 1054:						2,065.41
<b>1060</b>						
10-60-16	552	Select Health	202209	Health & Dental Split	08/22/2022	666.10
10-60-50	133	Thomas Petroleum, LLC	M020110	Roads Gas, Oil, Vehicle Repair	08/23/2022	31.25
10-60-56	338	Utah Local Governments Trust	1600778	Roads	08/10/2022	44.88
10-60-56	338	Utah Local Governments Trust	1601523	Roads	08/12/2022	57.45
10-60-75	246	Dominion Energy	081522B	Roads Gas	08/15/2022	9.00
Total 1060:						808.68
<b>1070</b>						
10-70-16	552	Select Health	202209	Health & Dental Split	08/22/2022	758.32
10-70-16	552	Select Health	202209	Health & Dental Previous Stateme	08/22/2022	.08
10-70-45	953	Senske Services	13001424	Preventive Grub - Billbug App	06/13/2022	142.20
10-70-45	953	Senske Services	13001425	Spring Lawn Care	06/13/2022	284.40
10-70-45	953	Senske Services	13094815	Early Summer Lawn Care	07/14/2022	426.60
10-70-56	338	Utah Local Governments Trust	1600778	Parks & Rec	08/10/2022	14.70
10-70-56	338	Utah Local Governments Trust	1601523	Parks & Rec	08/12/2022	18.82
10-70-60	25	Badger Screen Printing Company	75246	T-Ball Uniforms - Cotton Short Sle	08/22/2022	463.50

10-48-20

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-70-72	1073	Peterson, Ross	202208	Pavilion Rental Deposit Refund	08/17/2022	50.00
10-70-72	1074	Brown, Adam	202208	Pavilion Rental Deposit Refund	08/17/2022	50.00
10-70-75	246	Dominion Energy	081522B	Parks Gas	08/15/2022	8.99
10-70-75	246	Dominion Energy	081522D	Account 1550009873 10-70-75	08/15/2022	14.25
10-70-80	133	Thomas Petroleum. LLC	M020110	Parks Repair & Maint.	08/23/2022	31.25
10-70-80	484	South Fork Hardware-Logan #9	394706	Park Maint. 10-70-80 Caution Tap	08/26/2022	102.71
Total 1070:						2,365.66
<b>5140</b>						
51-40-16	552	Select Health	202209	Health & Dental Split	08/22/2022	1,175.83
51-40-50	133	Thomas Petroleum. LLC	M020110	Water Gas, Oil, Vehicle Repair	08/23/2022	31.25
51-40-55	338	Utah Local Governments Trust	1600778	Water Ins. Liability & Other	08/10/2022	56.85
51-40-55	338	Utah Local Governments Trust	1601523	Water Ins. Liability & Other	08/12/2022	72.77
51-40-65	488	Thurcon, Inc.	1590	Replace Water Service 612 S 600	08/09/2022	4,460.00
51-40-75	246	Dominion Energy	081522	Account 0491650000 51-40-75	08/15/2022	14.25
51-40-75	246	Dominion Energy	081522A	Account 7953243487 51-40-75	08/15/2022	15.19
51-40-75	246	Dominion Energy	081522B	Water Gas	08/15/2022	9.00
51-40-75	246	Dominion Energy	081522E	Account 7191650000 51-40-75	08/15/2022	73.19
51-40-79	80	Comcast	202209	Internet - Water	08/26/2022	28.76
Total 5140:						5,937.09
<b>5240</b>						
52-40-16	552	Select Health	202209	Health & Dental Split	08/22/2022	694.15
52-40-50	133	Thomas Petroleum. LLC	M020110	Sewer Gas, Oil, ehicle Repair	08/23/2022	31.25
52-40-55	338	Utah Local Governments Trust	1600778	Sewer Ins. Liability & Other	08/10/2022	59.84
52-40-55	338	Utah Local Governments Trust	1601523	Sewer Ins. Liability & Other	08/12/2022	76.60
52-40-75	246	Dominion Energy	081522B	Sewer Gas	08/15/2022	9.00
52-40-79	80	Comcast	202209	Internet - Sewer	08/26/2022	28.77
52-40-80	76	City Of Logan	081722	Sewer Pretreatment	08/17/2022	22,261.19
52-40-80	76	City Of Logan	081722	Green Waste, Waste, Recycle 10-	08/17/2022	15,126.16
Total 5240:						38,286.96
Grand Totals:						53,116.73

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Only paid invoices included.

Invoice.Payment due date = 08/30/2022

**PURCHASE ORDER**

<b>River Heights City Corporation</b> 520 South 500 East River Heights, Utah 84321 (435) 752-2646		<b>Purchase Order No.:</b> FY2022-PO007	
		<b>Purchase Order Date:</b> 8/16/2022	
<b>Vendor :</b> <u>Mueller Systems</u> 23418 Network Place Chicago, IL 60673-1234		<b>Requisition No.:</b> _____	
		<b>Ship To &amp; Bill To:</b> <u>River Heights City, Corporation</u> 520 South 500 East River Heights, Utah 84321 Attention: Clayton Nelson 435-213-6948	
<b>Vendor Department :</b> <u>Mueller Systems</u>			

Item	Quantity	GL #	Description	Unit Price	Extended
MSW-Nodes-1P	90	51-40-86	Minet, M W/5' Nicor	\$ 65.00	\$ 5,850.00
VEGB213N	48	51-40-86	5/8x3/4,420B, IB,ME8, SG,5'NIC	\$ 120.00	\$ 5,760.00
VEKB213N	30	51-40-86	1"452B, IB, ME8, 5'NICOR	\$ 215.00	\$ 6,450.00
WEPN123N	2	51-40-86	2' Ductile Iron Positive Displacement Meter	\$ 430.00	\$ 860.00
WESG3N0-42	6	51-40-86	5/8"x3/4'ME8 Register w/5 Nicor Connector	\$ 60.00	\$ 360.00
WESG3N0-45	6	51-40-86	1" ME8 Register w/5'Nicor Connector	\$ 60.00	\$ 360.00
Approved in Council Meeting 8/30/2022					
**Please include P.O. # on all invoices** Terms: Net 30 Tax I.D. No. 87-028929-7				<b>Subtotal</b>	\$ 19,640.00
				<b>Shipping/Other</b>	
				<b>TOTAL</b>	\$ 19,640.00

_____ Authorized Signature	_____ Date
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*Attach to Requisition & Office Copy*



**RESOLUTION 3-2022**

**A RESOLUTION AUTHORIZING THE DISPOSAL OF PERSONAL PROPERTY  
BELONGING TO RIVER HEIGHTS CITY**

**WHEREAS**, Utah State Code 10-8-2(1)(a)(iii) provides that a municipality may sell or dispose of personal property for the benefit of the municipality; and

**WHEREAS**, various City departments accumulate odd, broken, obsolete and other non-usable surplus personal property; and

**WHEREAS**, it would benefit the City to dispose of such personal property; and

**WHEREAS**, Past Treasurer Wendy Wilker has requested to acquire the items listed below for her personal use;

**THEREFORE**: The City Council is hereby authorized to dispose of the surplus property identified below, at no cost to Ms. Wilker:

1. 2 monitors
2. 1 mouse
3. 1 keyboard

ADOPTED by the River Heights City Council this 30<sup>th</sup> day of August 2022.

RIVER HEIGHTS CITY

\_\_\_\_\_  
Jason Thompson, Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Sheila Lind, Recorder

Ordinance 8-2022

AN ORDINANCE TO ADOPT CHANGES TO THE CITY CODE OF  
RIVER HEIGHTS, UTAH

10-2-1: DEFINITIONS

DWELLING, SINGLE-FAMILY ATTACHED: A dwelling joined to another dwelling at one or more sides by a party wall or abutting separate walls, each dwelling designed for occupancy by one family upon a separate lot of record.

DWELLING, SINGLE-FAMILY DETACHED: A building containing one dwelling unit which is designed and constructed for occupancy by one family and located on a lot or separate building tract, and having no physical connection to a building located on any other lot or tract.

DWELLING, TWO-FAMILY (DUPLEX): A building containing two (2) separate dwelling units under a single roof on one lot of record, each unit of which is designed and constructed for occupancy by one family.

DWELLING, MULTIPLE-FAMILY: A building containing three (3) or more separate dwelling units, each of which is designed and constructed for occupancy by one family. Any building or portion thereof, which is designed, built, rented, leased, or let to be occupied as three (3) or more dwelling units under a single roof on one lot of record, each unit of which is designed and constructed for occupancy by one family.

DWELLING, MULTIPLE-FAMILY (TOWNHOUSE): Any building or portion thereof, which is designed and built to be occupied as three (3) or more dwelling units as a home or place of residence by three (3) or more families living in independent dwelling units. Each unit is located on a separate lot of record.

Adopted and effective this 30<sup>th</sup> day of August 2022

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Jason Thompson, Mayor

Attest:

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Sheila Lind, Recorder