

River Heights City

COUNCIL MEETING AGENDA Tuesday, September 6, 2022

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

Pledge of Allegiance and Opening Thought (Thompson)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Demonstration by TextMyGov for New Mayor and Council

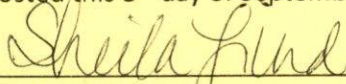
Discuss TextMyGov and a Plan for Community Involvement

Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/88506014443?pwd=S3Y0bW11ckV2eG9QbFY2aWEyeGxaUT09>

Posted this 5th day of September 2022



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

September 6, 2022

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7 Present: Mayor Jason Thompson
8 Council members: Sharlie Gallup
9 Tyson Glover
10 Janet Mathews
11 Chris Milbank
12 Blake Wright
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14 Recorder Sheila Lind
15 Treasurer Michelle Jensen
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17 Excused: Public Works Director Clayton Nelson
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19 Others Present: Spencer Frandsen, Noel Cooley, Cindy Schaub
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The following motions were made during the meeting:

24 Motion #1

25 Councilmember Wright moved to "adopt the minutes of the council meeting of August 30, 2022,
26 and the evening's agenda." Councilmember Gallup seconded the motion, which passed with Gallup,
27 Glover, Mathews, Milbank, and Wright in favor. No one opposed.
28

29 Motion #2

30 Councilmember Gallup moved to "approve remaining payments from the August 30, 2022
31 Payment Approval Report, including: Adam Brown, Cache Valley Knockerballs, Daines and Jenkins, Alison
32 Ellis, Kandi Evans, Stacey Marble, Ross Peterson, Select Health, Senske Services, Southfork Hardware,
33 Thomas Petroleum, Thurcon, and Utah Local Governments Trust." Councilmember Mathews seconded
34 the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
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36 Motion #3

37 Councilmember Wright moved to "approve the September 6, 2022 bills with the exceptions of
38 moving the professional fees (10-51-41) payment to Sine Source Engineering to the Stewart Hill Park
39 budget (40-60-89), and the payments to Cache Valley Excavation be reduced to \$35,321.43 and
40 \$49,843.41." Councilmember Gallup seconded the motion, which carried with Gallup, Glover, Mathews,
41 Milbank, and Wright in favor. No one opposed.
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Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, September 6, 2022, for their regular council meeting.

Pledge of Allegiance and Opening Thought: Mayor Thompson gave a thought.

Adoption of Previous Minutes and Agenda: Minutes for the August 30, 2022, meeting were reviewed.

Councilmember Wright moved to “adopt the minutes of the council meeting of August 30, 2022, and the evening’s agenda.” Councilmember Gallup seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

Reports and Approval of Payments (Mayor, Council, Staff):

Treasurer Jensen

- She presented the August 30, 2022, batch of bills that were not approved at the last meeting, due to confusion on the report format. She also presented the September 6, 2022, batch of bills. Both reports were in a new format, based on the council’s suggestions. Ms. Jensen asked for continual input until the report was exactly how they wanted it.
 - She informed of a Verizon bill in the amount of \$206.83, which hadn’t been processed because it had come in today. She asked that they approve it tonight since it was due before the next meeting.
 - They were unsure where to apply the Sine Source Engineering bill but knew it didn’t belong in Planning & Zoning. Ms. Jensen will check on it and make the necessary adjustment.
 - Councilmember Gallup asked for clarification on the bill from Thurcon. Mayor Thompson said it was for backhoe work on a water leak. The city’s backhoe was not sufficient to do the job.
 - Councilmember Milbank reported he found out more about the bio-retention on the new park (discussed at the last meeting). The invoice referred to the collection ponds area and the work had already been done. The item they discussed last week, which the engineers were debating on doing was hydroseeding. It didn’t have a line item on the phase one bid sheet since it was a standardized part of the project. They still felt it would be impractical to do since there was no water to the area and would end up getting dried or washed out. He informed the cost would be the same whether they had it done or not. He, PWD Nelson and Engineer Rasmussen, all felt it would be a waste of time to have the contractor do the work since it wouldn’t be of any benefit.

Councilmember Gallup moved to “approve remaining payments from the August 30, 2022 Payment Approval Report, including: Adam Brown, Cache Valley Knockerballs, Daines and Jenkins, Alison Ellis, Kandi Evans, Stacey Marble, Ross Peterson, Select Health, Senske Services, Southfork Hardware, Thomas Petroleum, Thurcon, and Utah Local Governments Trust.” Councilmember Mathews seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

- Discussion was held on the invoices to be approved for September 6. Mayor Thompson explained he received a memo from Forsgren Engineers with a recommendation to retain 5% of the contracted amount with Cache Valley Excavation on the Stewart Hill Park, draws one and two. Therefore, their bill reflects this holding. The Sine Source Engineering bill would be moved from Planning and Zoning to the account Treasurer Jensen determined after getting more detail on what it was for.

Councilmember Wright moved to “approve the September 6, 2022 bills with the exceptions of moving the professional fees (10-51-41) payment to Sine Source Engineering to the Stewart Hill Park budget (40-60-89), and the payments to Cache Valley Excavation be reduced to \$35,321.43 and \$49,843.41.” Councilmember Gallup seconded the motion, which carried with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

- Ms. Jensen discussed the reports she had placed in the Drive. One was an activity report which would track all the invoices from a particular project. She and Finance Director Sanderson will be encouraging them to use broader budgets, and track projects with activity codes. Doing so will give the city more flexibility and prevent budget amendments. She was willing to set up activity codes for whatever they wanted. She said she planned to periodically bring up other possibilities that Caselle could do so when budget time comes up, they will have more understanding on how to set it up. Mayor Thompson recommended she create reports on designated capital project activities.
- She intended to send financial statements to the council once per month.

Councilmember Gallup

- She reminded of the upcoming city BBQ on Saturday, September 10. The mayor handed out invitations. Ms. Gallup said she would give food assignments.

Councilmember Glover

- He received a call from Dallas Arnell. Half of River Heights Boulevard runs into his driveway which creates damage to his house. He asked if the city would be willing to help fix the drainage issues and was willing to help pay for it. Mayor Thompson asked that Mr. Glover discuss it with PWD Nelson, to find out what could remedy the situation and the potential cost. Councilmember Wright remembered this being talked about a few times over the years.

Mayor Thompson

- The River Heights Boulevard water project is projected to be finished by October 1.
- Engineer Rasmussen will set up a meeting with DWA to discuss their high bid on the lower well. If they are not willing to come down on their price, the city will wait and put it out for bid later.
- He had received the Asbestos Abatement Consultant Contract back from the city attorney. He had signed it and will move forward with having Environmental Health Services get started on environmental remediation for demolition of the Old Church. He reviewed the services they will perform for the city.

Councilmember Milbank

- He asked the cost of asbestos removal for the Old Church. Mayor Thompson said they didn't have a number yet. The consultant company will help the city streamline costs.
- He discussed two flagpole options: One had a satin finish for \$3,525 and is 6 months out. The other had an anodized finish at a cost of \$4,230 and was in stock. There would also be a shipping charge of \$250. He asked if they really needed a new flagpole at this time. They took a two-minute recess to look at the flagpole (in front of the City Building) and decided to have public works pull the pole down, repaint and re-rope it. Then reset it.
- He explained that he needed to get with Councilmember Glover to discuss a stormwater/irrigation fund that was created, yet no money had been added to it. It was set up as a co-op fund where the city would put some stormwater revenue in it, along with funding from the Irrigation Company, to be used on joint projects benefitting the city's storm runoff and irrigation systems.

- 135 • He asked if he needed to present a purchase requisition for dog signs and dog waste stations.
136 They are from two different companies. He asked if he needed one. Jason said no, as long as he
137 has the money in his budget.

138 Public Comment: There was none.

139 Demonstration by TextMyGov for New Mayor and Council: Spencer Frandsen, of TextMyGov,
140 explained what the application is capable of and gave a demonstration on how it worked. Mayor
141 Thompson was curious to learn how to make signing up simple for the residents who want to join. Mr.
142 Frandsen explained they have a flyer they can tailor to River Heights, which they can deliver to each
143 resident. It can also be posted on social media, and hard copies in the office. He showed the backend of
144 the TextMyGov website. Any number of people could set up an account, which would enable them to
145 send messages to residents. Currently there were 155 residents signed up. The system shows their
146 phone numbers but not their names.

147 Mayor Thompson asked what other communities had done to encourage their residents to get
148 signed up. Mr. Frandsen answered: flyers, pushing it on social media, reminders on utility bills, a
149 laminated copy of the flyer in the front office. They also have a template to create fridge magnets.

150 Councilmember Gallup asked if it would be possible for residents to sign up for specific groups.
151 Mr. Frandsen showed how this could be done.

152 Mayor Thompson felt the city would use the program most to get messages out as a way to
153 communicate with citizens. He wanted to treat it as though every resident was already signed up, by
154 sending periodic messages. Then, continue to come up with strategies to get more people enrolled. He
155 suggested a random drawing for those who sign up.

156 In answer to a question, Mr. Frandsen said there was a way to schedule messages.

157 Discussion was held on the initial contract with TextMyGov. It would auto renew every 2 years
158 unless the city canceled. The cost was \$1,500/year. They keep the data and protect it for state law
159 purposes. Mr. Frandsen agreed an incentive was a good goal and felt the city had a good solid start.

160 Discuss TextMyGov and a Plan for Community Involvement: Mayor Thompson suggested using
161 the block captains of the emergency preparedness program to go door to door to get citizens signed up.
162 He asked if each person in the room would commit to getting 10 people signed up before the next
163 meeting. He felt strongly it would start with them.

164 Councilmember Gallup said she would include the flyer with the emergency packets the
165 ambassadors would be delivering. She would also promote it at the next emergency preparedness fare.

166 Noel Cooley said he didn't opt in because he hadn't seen the importance of it. The mayor felt it
167 should be presented by making contact and explaining what the benefit were for signing up.

168 Mayor asked Mr. Frandsen how many messages would be too many, where people would start
169 opting out. He guessed four or less per month. More than that would be too much.

170 Councilmember Glover pointed out that River Heights is a small community. He asked what they
171 were trying to achieve and what instantaneous messages would be worth sending out. He wondered if
172 the annual \$1,500 fee was needed, in addition to the newsletters the city already puts out. Mayor
173 Thompson gave examples, one of which would be to let citizens know of the upcoming sidewalk
174 construction and how it might inconvenience them so they could plan accordingly. He also wanted to
175 remind citizens that their opinions matter.

176 The meeting adjourned at 8:20 p.m.

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180 Jason Thompson, Mayor


Sheila Lind, Recorder

Report Criteria:

- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice Payment due date = 08/30/2022

GL Account and Title	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-16 Health Insurance	552	Select Health	202209	Health & Dental Split	08/22/2022	694.15
52-40-50 Gas, Oil & Vehicle Repair	133	Thomas Petroleum. LLC	M020110	Sewer Gas, Oil, ehicle Repair	08/23/2022	31.25
52-40-55 Insurance Liability and Other	338	Utah Local Governments Trust	1600778	Sewer Ins. Liability & Other	08/10/2022	59.84
52-40-55 Insurance Liability and Other	338	Utah Local Governments Trust	1601523	Sewer Ins. Liability & Other	08/12/2022	76.60
52-40-75 Gas	246	Dominion Energy	081522B	Sewer Gas	08/15/2022	9.00
52-40-79 Internet	80	Comcast	202209	Internet - Sewer	08/26/2022	28.77
52-40-80 Sewer Treatment	76	City Of Logan	081722	Sewer Pretreatment	08/17/2022	22,261.19
52-40-80 Sewer Treatment	76	City Of Logan	081722	Green Waste, Waste, Recycle 10-	08/17/2022	15,126.16
Total 5240:						38,286.96
Water Department						
5140						
51-40-16 Health Insurance	552	Select Health	202209	Health & Dental Split	08/22/2022	1,175.83
51-40-50 Gas, Oil, & Vehicle Repair	133	Thomas Petroleum. LLC	M020110	Water Gas, Oil, Vehicle Repair	08/23/2022	31.25
51-40-55 Insurance Liability and Other	338	Utah Local Governments Trust	1600778	Water Ins. Liability & Other	08/10/2022	56.85
51-40-55 Insurance Liability and Other	338	Utah Local Governments Trust	1601523	Water Ins. Liability & Other	08/12/2022	72.77
51-40-65 Repairs and Maintenance	488	Thurcon, Inc.	1590	Replace Water Service 612 S 600	08/09/2022	4,460.00
51-40-75 Gas	246	Dominion Energy	081522	Account 0491650000 51-40-75	08/15/2022	14.25
51-40-75 Gas	246	Dominion Energy	081522A	Account 7953243487 51-40-75	08/15/2022	15.19
51-40-75 Gas	246	Dominion Energy	081522B	Water Gas	08/15/2022	9.00
51-40-75 Gas	246	Dominion Energy	081522E	Account 7191650000 51-40-75	08/15/2022	73.19
51-40-79 Internet	80	Comcast	202209	Internet - Water	08/26/2022	28.76
Total 5140:						5,937.09
Administration						
1041						
10-41-16 Health Insurance	552	Select Health	202209	Health & Dental Split	08/22/2022	1,464.64
10-41-43 Legal	85	Daines and Jenkins, LLP	8426	Legal Fees - Review City Bus	08/10/2022	823.50
10-41-55 Insurance Liability and Other	338	Utah Local Governments Trust	1600778	Admin	08/10/2022	9.56
10-41-55 Insurance Liability and Other	338	Utah Local Governments Trust	1601523	Admin	08/12/2022	12.26
Total 1041:						2,309.96
Office Expenses						
1044						
10-44-75 Gas	246	Dominion Energy	081522C	Account 1049100000 10-44-75	08/15/2022	20.32
10-44-75 Gas	246	Dominion Energy	081522F	Account 4012182621 10-44-75	08/15/2022	396.00
10-44-79 Internet	80	Comcast	202209	Internet - Office	08/26/2022	28.77
Total 1044:						445.09
Community Affairs						
1048						
10-48-20 Apple Days-Promotion/Entertai	446	Gallup, Sharlie	2022083	Apple Days - Cider	08/22/2022	70.00
10-48-20 Apple Days-Promotion/Entertai	446	Gallup, Sharlie	2022084	Apple Days - Movie	08/20/2022	5.92
10-48-20 Apple Days-Promotion/Entertai	446	Gallup, Sharlie	2022084	Apple Days - Movie	08/20/2022	62.11
3-20 Apple Days-Promotion/Entertai	849	Cache Valley Knockerball	2227082	Apple Days Knockerball	08/11/2022	275.00
3-20 Apple Days-Promotion/Entertai	1016	Rasmussen, Spencer	202208	Apple Days - Newsletter Delivery	08/20/2022	200.00
10-48-20 Apple Days-Promotion/Entertai	1075	Ellis, Alison	202208	Apple Days - Thank You Parade	08/25/2022	150.00

GL Account and Title	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-48-50 Summer Reading Program	446	Gallup, Sharlie	2022084	Summer Reading - Movie Tickets	08/20/2022	51
10-48-50 Summer Reading Program	446	Gallup, Sharlie	2022084	Summer Reading - Prizes	08/20/2022	84.85
Total 1048:						897.88
Public Safety						
1054						
10-54-20 Crossing Guard Training	1076	Evans, Kandi	202208	CPR/AED/1st Aid Cert	08/16/2022	14.95
10-54-20 Crossing Guard Training	1077	Marble, Stacey	202208	CPR/AED/ First Aid Training	08/19/2022	13.46
10-54-40 911	76	City Of Logan	081722	911 Communication 10-54-40	08/17/2022	2,037.00
Total 1054:						2,065.41
Roads						
1060						
10-60-16 Health Insurance	552	Select Health	202209	Health & Dental Split	08/22/2022	666.10
10-60-50 Gas, Oil & Vehicle Repair	133	Thomas Petroleum. LLC	M020110	Roads Gas, Oil, Vehicle Repair	08/23/2022	31.25
10-60-56 Insurance, Liability and Other	338	Utah Local Governments Trust	1600778	Roads	08/10/2022	44.88
10-60-56 Insurance, Liability and Other	338	Utah Local Governments Trust	1601523	Roads	08/12/2022	57.45
10-60-75 Gas - Heating Garage	246	Dominion Energy	081522B	Roads Gas	08/15/2022	9.00
Total 1060:						808.68
Parks & Recreation						
1070						
10-70-16 Health Insurance	552	Select Health	202209	Health & Dental Split	08/22/2022	758.32
10-70-16 Health Insurance	552	Select Health	202209	Health & Dental Previous Stateme	08/22/2022	0.00
10-70-45 Maintenance - Grounds	953	Senske Services	13001424	Preventive Grub - Billbug App	06/13/2022	14.00
10-70-45 Maintenance - Grounds	953	Senske Services	13001425	Spring Lawn Care	06/13/2022	28.00
10-70-45 Maintenance - Grounds	953	Senske Services	13094815	Early Summer Lawn Care	07/14/2022	426.60
10-70-56 Insurance Liability and Other	338	Utah Local Governments Trust	1600778	Parks & Rec	08/10/2022	14.70
10-70-56 Insurance Liability and Other	338	Utah Local Governments Trust	1601523	Parks & Rec	08/12/2022	18.82
10-70-60 T-Ball	25	Badger Screen Printing Company	75246	T-Ball Uniforms - Cotton Short Sle	08/22/2022	463.50
10-70-72 Park Deposit Refund	1073	Peterson, Ross	202208	Pavilion Rental Deposit Refund	08/17/2022	50.00
10-70-72 Park Deposit Refund	1074	Brown, Adam	202208	Pavilion Rental Deposit Refund	08/17/2022	50.00
10-70-75 Gas	246	Dominion Energy	081522B	Parks Gas	08/15/2022	8.99
10-70-75 Gas	246	Dominion Energy	081522D	Account 1550009873 10-70-75	08/15/2022	14.25
10-70-80 Repairs & Maintenance	133	Thomas Petroleum. LLC	M020110	Parks Repair & Maint.	08/23/2022	31.25
10-70-80 Repairs & Maintenance	484	South Fork Hardware-Logan #9	394706	Park Maint. 10-70-80 Caution Tap	08/26/2022	102.71
Total 1070:						2,365.66
Grand Totals:						53,116.73

Report Criteria:

- Invoices with totals above \$0 included.
- Only paid invoices included.
- Invoice.Payment due date = 08/30/2022

Report Criteria:

- voices with totals above \$0 included.
- Only paid invoices included.
- Invoice.Payment due date = 09/06/2022

GL Account and Title	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-26 Postage	632	UPPER CASE Printing, Ink.	18632	Utility Bill Forms	08/24/2022	108.80
Total 5240:						108.80
Water Department						
5140						
51-40-26 Postage	632	UPPER CASE Printing, Ink.	18632	Utility Bill Forms	08/24/2022	108.80
Total 5140:						108.80
Office Expenses						
1044						
10-44-10 Office and General Supplies	632	UPPER CASE Printing, Ink.	18632	Utility Bill Forms	08/24/2022	108.80
10-44-55 Postage	632	UPPER CASE Printing, Ink.	18632	Utility Bill Forms	08/24/2022	108.80
Total 1044:						217.60
Community Affairs						
1048						
10-48-20 Apple Days-Promotion/Entertai	91	Weese, Diane	202209	Apple Days - Dollar Tree	09/05/2022	62.86
3-20 Apple Days-Promotion/Entertai	91	Weese, Diane	202209	Apple Days - Maceys	09/05/2022	13.58
3-20 Apple Days-Promotion/Entertai	91	Weese, Diane	202209	Apple Days - Dollar Tree	09/05/2022	26.44
10-48-20 Apple Days-Promotion/Entertai	270	Sam's Club	202209	Apple Days - Candy Plane Drop	08/23/2022	35.51
10-48-20 Apple Days-Promotion/Entertai	286	Square One Printing	411141	Apple Days - Thank you cards	08/30/2022	30.25
10-48-20 Apple Days-Promotion/Entertai	708	Smith, Peggy	202209	Apple Days - Square One Signs	08/29/2022	108.00
10-48-20 Apple Days-Promotion/Entertai	708	Smith, Peggy	202209	Apple Days - Winco Candy	08/29/2022	164.64
10-48-20 Apple Days-Promotion/Entertai	708	Smith, Peggy	202209	Apple Days - Winco Candy	08/29/2022	474.58
10-48-20 Apple Days-Promotion/Entertai	708	Smith, Peggy	202209	Apple Days - Home Depot Stakes	08/29/2022	59.91
10-48-20 Apple Days-Promotion/Entertai	801	Ridgeline High School Band	202209	Apple Days - Marching Band Para	08/25/2022	200.00
10-48-20 Apple Days-Promotion/Entertai	866	Reeder, Isaac	202209	Apple Days - Fun Run	08/29/2022	90.96
10-48-20 Apple Days-Promotion/Entertai	896	Bounce 4 Kids	INV0057	Apple Days - Bounce Houses	09/05/2022	800.00
10-48-20 Apple Days-Promotion/Entertai	941	Nelson, Sara	202209	Apple Days - Prizes	09/01/2022	60.00
10-48-20 Apple Days-Promotion/Entertai	941	Nelson, Sara	202209	Apples Days - Tennis Balls/Snack	09/01/2022	42.83
10-48-20 Apple Days-Promotion/Entertai	941	Nelson, Sara	202209	Apple Days - Snacks	09/01/2022	22.41
10-48-20 Apple Days-Promotion/Entertai	1068	Gardner, Amber	202209	Apple Days - Walmart	08/30/2022	15.48
10-48-20 Apple Days-Promotion/Entertai	1068	Gardner, Amber	202209	Apple Days - Walmart	08/30/2022	12.38
10-48-20 Apple Days-Promotion/Entertai	1078	Avonlea	202209	Apple Days - Race Awards	09/05/2022	90.00
Total 1048:						2,309.83
Planning & Zoning						
1051						
10-51-41 Professional Fees	707	Sine Source Engineering	3251	Professional Fees - Electrical Engi	08/08/2022	2,400.00
40-60-89 Stewart Hill Park						2,400.00
Total 1051:						2,400.00
Capital Projects						
4060						
0-89 Stewart Hill Park	1066	Cache Valley Excavation, LLC	1115	Stewart Hill Park Draw #3	08/11/2022	35,321.43
0-89 Stewart Hill Park	1066	Cache Valley Excavation, LLC	1116	Stewart Hill Park Draw #2	08/28/2022	49,843.41

Take out of P&Z budget

GL Account and Title	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 4060:						85,164.84
Parks & Recreation						
1070						
10-70-72 Park Deposit Refund	1079	Anderson, Linda	202209	Pavillion Rental Deposit Refun	09/01/2022	50.00
Total 1070:						50.00
Other Expenses						
1090						
10-90-10 Sanitation	632	UPPER CASE Printing, Ink.	18632	Utility Bill Forms	08/24/2022	108.80
Total 1090:						108.80
Grand Totals:						90,468.67

Report Criteria:

Invoices with totals above \$0 included.
 Only paid invoices included.
 Invoice.Payment due date = 09/06/2022

Report Criteria:

Invoices with totals above \$0 included.
 Only paid invoices included.
 Invoice Payment due date = 09/07/2022

GL Account and Title	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-78 Telephone	863	Verizon Wireless	9914177324	Split	08/23/2022	68.95
Total 5240:						68.95
Water Department						
5140						
51-40-78 Telephone	863	Verizon Wireless	9914177324	Split	08/23/2022	68.94
Total 5140:						68.94
Office Expenses						
1044						
10-44-78 Telephone	863	Verizon Wireless	9914177324	Split	08/23/2022	68.94
Total 1044:						68.94
Grand Totals:						206.83

August 9, 2022

Mayor Jason Thompson
520 South 500 East
River Heights, Utah 84321

Mayor Thompson,

Environmental Health Services, Inc. (EHS) is pleased to present you with a fee proposal for Industrial Hygiene & Safety Services for the following project:

Project Name: River Heights City – Old Church
Owner: River Heights City
Type: Environmental Remediation for Demolition
Location: 443 South 500 East,
River Heights, Utah

The proposal services & pricing include:


- 1) Comprehensive Environmental Assessment & Re-inspection of Roof.
- 2) Suspect ACM Bulk Sampling following EPA sampling requirements.
- 3) Scope of Work Engineering & Quantification of all applicable ACM
- 4) Project CAD Schematics including sample locations and ACM/Scope quantities
- 5) Associated Lab Analysis Fees (EHS uses an accredited lab)
- 6) Courier, Administration & Logistic Fees
- 7) Updated State of Utah Accredited Inspection Report per DEQ requirements.
- 8) Development of project scope of work
- 9) Bid documents
- 10) Abatement Contractor qualification evaluation.
- 11) Bid process including onsite bid walk
- 12) Bid tabulation
- 13) Abatement contractor contract
- 14) Scheduling of abatement
- 15) Required notification documents review
- 16) Asbestos Professional Liability Insurance.

The lump sum cost for all associated Industrial Hygiene & Safety services: **\$8,500.00.**

Environmental Health Services, Inc. (EHS) carries current Asbestos Professional Liability Insurance that covers all parties during the duration of the environmental work EHS is directly involved with. All environmental aspects relating to the project's scope of work will be completed according to State and Federal regulatory guidelines and work practices.

Thank you for the opportunity to submit this proposal. Should you have any questions regarding the information provided, please contact me at 435-760-1093 or Ryan C Bilbao at 435-770-4851.

Best Regards,



Steve Bilbao
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