

River Heights City

COUNCIL MEETING AGENDA Tuesday, September 20, 2022

Notice is hereby given that the River Heights City Council will hold its regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

Pledge of Allegiance and Opening Thought (Mathews)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments (Mayor, Council, Staff)

Public Comment

Adopt Public Entity Resolution for PTIF Account Management

Discuss Tree City USA Application and Final Processing

Discuss Renting of Gym in Old School

Discuss Options for Mailboxes on 400 South between 400 and 600 East

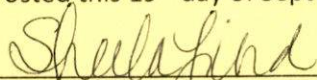
Discuss and Take Action on Interlocal Agreement for Trash Collection

Adjourn

To join the Zoom meeting:

<https://us02web.zoom.us/j/88514536395?pwd=YVFkRkE2Q29HV1ZtYjZqSnNXLOo1UT09>

Posted this 19th day of September 2022



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

September 20, 2022

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7 Present: Mayor Jason Thompson
8 Council members: Sharlie Gallup
9 Tyson Glover
10 Janet Mathews
11 Chris Milbank
12 Blake Wright
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14 Recorder Sheila Lind
15 Public Works Director Clayton Nelson
16 Treasurer Michelle Jensen
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18 Others Present: Cindy Schaub, David Thunell, Heather Lehnig (electronic)
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21 The following motions were made during the meeting:
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23 Motion #1

24 Councilmember Milbank moved to "adopt the minutes of the council meeting of September 6,
25 2022, and the evening's agenda." Councilmember Wright seconded the motion, which passed with
26 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
27

28 Motion #2

29 Councilmember Gallup moved to "pay the Verizon bill from September 6, 2022, which was
30 missed." Councilmember Milbank seconded the motion, which passed with Gallup, Glover, Mathews,
31 Milbank, and Wright in favor. No one opposed.
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33 Motion #3

34 Councilmember Glover moved to "approve payments presented tonight, with the exception of
35 changing the two Amazon bills in the amounts of \$36.36 and \$14.97 from GL 10-54-25 to GL 10-48-20,
36 and to add a \$4,223 payment to Bright Stripes Sweeping LLC for roadway painting." Councilmember
37 Gallup seconded the motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor.
38 No one opposed.
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40 Motion #4

41 Councilmember Milbank moved to "approve the PO to Intermountain Traffic Safety in the amount
42 of \$2,709.14 for a solar powered traffic light." Councilmember Gallup seconded the motion, which passed
43 with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
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48 Motion #5

49 Councilmember Milbank moved to "Adopt the Public Entity Resolution with corrections."
50 Councilmember Gallup seconded the motion, which carried with Gallup, Glover, Mathews, Milbank, and
51 Wright in favor. No one opposed.

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Proceedings of the Meeting:

55 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
56 River Heights City Building on Tuesday, September 20, 2022, for their regular council meeting.

57 Pledge of Allegiance and Opening Thought: Mayor Thompson gave a thought.

58 Adoption of Previous Minutes and Agenda: Minutes for the September 6, 2022, meeting were
59 reviewed.

60 Councilmember Milbank moved to "adopt the minutes of the council meeting of September 6,
61 2022, and the evening's agenda." Councilmember Wright seconded the motion, which passed with
62 Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.

63 Reports and Approval of Payments (Mayor, Council, Staff):

64 Treasurer Jensen

- 65 • She presented the Verizon bill in the amount of \$206.83, discussed at the last meeting, but
66 inadvertently not approved. Core and Main's bill showed tax included, but when she pays it, she
67 will deduct the tax amount.
- 68 • Councilmember Gallup questioned the Amazon bills under public safety. Recorder Lind informed
69 both charges should be taken from the Apple Days Budget. Mayor Thompson questioned the bill
70 from AllTech and was informed the charge was for the yearly security contract the city has with
71 them, in the amount of \$5,400.
- 72 • PWD Nelson asked if an invoice to Bright Stripes, in the amount of \$4,223 could be added to the
73 list and approved. It would be charged to the Roads and Street Painting budget.
- 74 • Ms. Jensen introduced a PO for Intermountain Traffic Safety in the amount of \$2,709.14 for a
75 second solar powered traffic light for school crossing. Mr. Nelson would like the sign to be ready
76 when Rocky Mountain Power comes to remove the old one so they can connect the new ones at
77 the same time.

78 Councilmember Gallup moved to "pay the Verizon bill from September 6, 2022, which
79 was missed." Councilmember Milbank seconded the motion, which passed with Gallup, Glover,
80 Mathews, Milbank, and Wright in favor. No one opposed.

81 Councilmember Glover moved to "approve payments presented tonight, with the
82 exception of changing the two Amazon bills in the amounts of \$36.36 and \$14.97 from GL 10-54-
83 25 to GL 10-48-20, and to add a \$4,223 payment to Bright Stripes Sweeping LLC for roadway
84 painting." Councilmember Gallup seconded the motion, which passed with Gallup, Glover,
85 Mathews, Milbank, and Wright in favor. No one opposed.

86 Councilmember Milbank moved to "approve the PO to Intermountain Traffic Safety in
87 the amount of \$2,709.14 for a solar powered traffic light." Councilmember Gallup seconded the
88 motion, which passed with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one
89 opposed.

90 Recorder Lind and Councilmember Wright didn't have anything to report.

91 Councilmember Gallup

- 92 • She had been informed this week that the Blue Spruce Christmas tree in the park was planted in
93 2001.

- The Ambassadors will be delivering the emergency bags that hadn't been picked up and will work on getting residents signed up for TextMyGov.

96 Councilmember Glover

- He had been attending an American Public Works Association meeting in which he attended a class on securing grants. He encouraged the Council to check www.grants.gov to see if they find any grant opportunities for River Heights.
- The 400 South sidewalk bids came in. There were two bids: The low bid was \$87,000 (\$21,000 over the engineer's estimate) and the second bid was \$383,654. He asked PWD Nelson if he and Cameron Reed could do some of the prep work, to save money on the project. He also asked David Thunell if his company could remove 5 trees for less than \$10,000. Mr. Thunell felt they could.

105 Mayor Thompson

- He said he was pleased with how the TextMyGov flyer had turned out.
- Boulevard water line update: They are one month in with a deadline of 90 days. The city engineer felt it would be at least another month until its finished, but less than 90 days. Engineer Rasmussen said the road seems to be in better shape than they thought it would be, which could save the city some money.
- Lower well project update: DWA reduced their bid by \$54,000. The mayor still thought it was too expensive. Plan B was for the city to move forward with tree removal, to work with Rocky Mountain Power on the power pole and have Glenn's Electric reconnect the pump, then rebid the project in January. They may break it up into smaller projects. Councilmember Mathews was concerned there may be some things that can't be done in the winter. PWD Nelson said it would depend on the winter. He reported that Glenn's Electric was scheduled the first of October to do a full service on the large well and then decide what should be done on the lower well. He recommended getting all the parts on the bid list ordered before the first of the year, since prices will go up in January. RMP needed to order a few things which would take a while. Council approval will be needed before the orders are placed. Mayor Thompson wanted to work with him on this. Mr. Nelson will email RMP tomorrow to have them order the parts they will need. The mayor asked if the council felt okay about moving forward on getting parts for the project. Councilmember Mathews wondered if money was spent on new parts, if the city would still have the money to put the old pump back together, if needed.

PWD Nelson said if they don't reinstall the smaller pump right away, they will need to store the parts in a cleaner environment, since they are currently sitting outside. They don't want to pay to have it installed and then pay again to have it uninstalled if they don't have to. After Glenn's assessment, he will give the council a report on their recommendations with the smaller pump. The council agreed to have Mr. Nelson move forward with purchasing parts, working with RMP and getting someone to take down the necessary trees.

- He signed the contract with Steve Bilbao's company to do the asbestos abatement analysis on the Old Church.
- The final walkthrough of Phase One of Stewart Hill Park will be this Thursday.

134 Councilmember Mathews

- She asked Recorder Lind if garbage had been picked up on the Boulevard where construction was taking place. Ms. Lind replied that it had.

137 Councilmember Milbank

- Light poles and electrical breaker panel for Stewart Hill Park are backordered, otherwise Phase One is finished.

- 140 • He ordered four dog waste stations and planned to have two of them installed at the Stewart Hill
141 Park, one at the base of Hillside Park and he wasn't sure on the location of the fourth.
142 • He was working with PWD Nelson on creating signs which explain why dogs are not allowed in the
143 parks.

144 PWD Nelson

- 145 • They will be flushing and sampling the water tomorrow on the Boulevard. If all goes well, next
146 week they will start connecting homes to the new line. He guessed the project still had 30 days to
147 go. There was discussion on when the resident's water will be shut off. Mr. Nelson said the
148 residents will get a 24-hour notice. If it's longer than that, the residents tend to forget. The
149 mayor asked Councilmember Mathews to work with Recorder Lind on a letter updating the
150 Boulevard residents on how the project is progressing.
- 151 • Councilmember Gallup asked if he had looked at the sign that got run over by the crosswalk. He
152 had.
- 153 • She asked about the upcoming newsletter. Recorder Lind affirmed there would be one going out
154 the first of October and asked for submissions by September 27.
- 155 • Mr. Nelson explained that River Heights City and Prolog Irrigation Company got together last year
156 to discuss joint projects. He questioned whether a fund had ever been created. He remembered
157 the council approved \$2,000 per year from the stormwater budget. They would like to hire
158 someone to clean out the ditch along 800 South. Councilmember Milbank was working on finding
159 someone to do the job. Mr. Nelson asked the council for their approval. Mayor Thompson felt
160 there should be an agreement in place with the irrigation company. Mr. Nelson thought they had
161 one already. Recorder Lind will check. Mr. Nelson remembered they were going to budget \$2,000
162 each year and it would carry over from year to year. The irrigation company would match the
163 \$2,000 contributions. Treasurer Jensen informed there was a budget set up already. There were
164 no concerns from council members. Mr. Milbank would bring a PO to the Council after they found
165 a contractor. Mr. Nelson suggested having the contractor bill the city for half of the cost and
166 ProLog for the other half. Councilmember Glover volunteered to work with Mr. Milbank since he
167 is over stormwater.

168 Public Comment: Heather Lehnig thanked the council and those who put Apple Days together. As
169 a citizen she really appreciated the work that went into it.

170 Adopt Public Entity Resolution for PTIF Account Management: Mayor Thompson explained that
171 the Public Treasurers Investment Fund needed those listed as authorized officials to be updated and have
172 the resolution re-adopted. Treasurer Jensen agreed to correct the email addresses and date on the
173 document.

174 **Councilmember Milbank moved to "Adopt the Public Entity Resolution with corrections."**

175 **Councilmember Gallup seconded the motion, which carried with Gallup, Glover, Mathews, Milbank,**
176 **and Wright in favor. No one opposed.**

177 Discuss Tree City USA Application and Final Processing: Mayor Thompson explained they are near
178 completion to become a Tree City USA. He read from David Thunell's email which listed five things
179 needed to finish up becoming a Tree City USA. An application needed to be filled out, as well as
180 documentation of the city's tree ordinance, tree budget, proof of the city's Arbor Day celebration, and a
181 signed proclamation for designating a specific day for the city to celebrate Arbor Day each year. David
182 Thunell stated that the last Friday in April is the official Arbor Day, but the city could choose a different
183 date. Councilmember Gallup suggested using the April date. Mr. Thunell reminded that the city needed
184 to spend \$2/year/capita on tree projects, which translates to \$4,000/year. It can be used on anything to
185 do with trees, including maintenance or clean up. Mr. Thunell was willing to submit all the required items
186 to the state forester. Mr. Milbank said he and Mayor Thompson would fill out the application. Recorder

Lind would get a copy of the city's tree ordinance to Mr. Thunell. Treasurer Jensen will create an Arbor Day Tree budget. Mr. Thunell had photos from Apple Days. Ms. Lind will get the proclamation ready to present to the council at their next meeting. Mr. Thunell and Mr. Milbank will work together to get everything collected and turned in. Mr. Thunell pointed out that the tree removal work on the lower well project can count towards the required expenditure of \$4,000/year.

Discuss Renting of Gym in Old School: Recorder Lind asked the council if they wanted to continue to rent the city building basement. PWD Nelson felt the basement could be better utilized as office space and noted that the gym seems a better space for rentals. He said he recently rented the gym, and it worked great. He informed that it was difficult to keep kids from going into other parts of the school and suggested the city consider limiting access to the full building. He also felt the gym would be better suited for the girl and boy scouts to use rather than the basement. Councilmember Mathews asked if it would interfere with the Boys and Girls Club's use of the building. Mayor Thompson stated their lease didn't include use of the gym, but they could make reservations.

Mayor Thompson said occupancy will be determined by the fire inspector. PWD Nelson guessed the city may not want to allow as many occupants as the fire inspection would allow.

Treasurer Jensen cautioned that in her experience of working for other cities, rentals can get out of hand. She suggested careful consideration on what they allowed.

Councilmember Gallup suggested not allowing reservations for the year until after the ambassadors set their schedule in February.

Discussion was held on the allowance of 75 occupants however, they didn't feel the city needed to provide tables and chairs for that many.

They suggested a cleaning checklist and a hefty enough deposit that renters would want to do a good job cleaning.

PWD Nelson stated that Mountain West Strings had expressed interest in renting the gym two Friday afternoons/month. They had a lot of chairs stored in the gym that could be used for other's reservations. There would need to be an agreement with them about the chairs. They have cushions and are in good condition. The mayor thought if the MWS group used it twice/month it may interfere with when the Boys and Girls Club would want to reserve it. They discussed not charging MWS to use the gym if they donated their chairs. Perhaps they would come to a future meeting to present their request.

Discuss Options for Mailboxes on 400 S between 400 and 600 East: Mayor Thompson said City Engineer Craig Rasmussen recommended the best decision for public safety would be gang boxes instead of individual mailboxes in the sidewalk. Discussion was had on the safety concerns, such as: strollers, bikes, wheelchairs, snow removal. If a mailbox were run over, it would be a much bigger deal to replace it, being set in concrete.

Councilmember Glover said when he talked with residents, most of them said they would sacrifice their mailbox being in front of their house for a sidewalk. There was a bid for two gang boxes or three, placed on the north side of the street. He wanted the council to decide on locations so he could discuss it with the residents. They talked about installing them at 388 S 400 E, 447 and 565 East on 400 South. It was decided that Mr. Glover could move forward with these locations.

Mayor Thompson wanted residents to receive a letter of explanation before the project started. Councilmember Glover planned to get copies of the plans to each affected resident and give them about 3 days to submit comments. The mayor suggested there had been enough time for comments. Now is the time to let them know what the city has decided.

Discuss and Take Action on Interlocal Agreement for Trash Collection: Mayor Thompson presented and explained the interlocal agreement creating the Cache Waste Consortium. He said there is urgency in getting this adopted and pointed out a few of the items addressed in the agreement. The agency created by the interlocal agreement would be governed by a nine-member board, which gives fair

234 representation to all cities involved. No purchases or debts can take place within 5 years, beyond
235 reasonable office supplies. The consortium will not have authority to commit city funds. The only
236 authority they will have is to collect fees for trash collection. These fees will then be paid to the
237 contracted trash collectors. Cities can remove themselves from the consortium with a 12 month notice or
238 at the end of the five-year contract.

239 He discussed the results of the RFP that was put out for trash collection. The bids which came
240 back ranged from \$12-\$19/mo./resident, which was very promising. The haulers would be responsible for
241 negotiating landfill rates, not the consortium. The company who ends up with the bid would provide
242 residents with trash cans or they might purchase the cans being used currently from Logan City.

243 Mayor Thompson informed that sixteen out of nineteen cities in the county have agreed to go in
244 this direction. He wanted to give the council time to review the agreement. The city attorney will also
245 review it. He named the nine board member nominees. After the consortium is officially formed there
246 will be a formal election of the board members.

247 The mayor asked that the council be ready to take action on the agreement by October 4th.

248 Councilmember Gallup asked if each city would have opportunities to be represented on the
249 board. Mayor Thompson explained that the nine board members consist of two mayors from north end,
250 two from south end, two from west side, and two Cache County members (north and south). Elections
251 will be held with the mayors of each city involved.

252 In answer to questions from the council the mayor responded: The board is trying to decide how
253 they would work with a city who decides later that they want to join the consortium. He wasn't sure what
254 options these cities were pursuing. Smithfield City felt they could control their own destiny better by not
255 being tied to others. Recycling will be part of the bids. The company they end up hiring to haul the trash,
256 will also provide administration of the system. Cities will continue to bill their residents, and the haulers
257 will bill the cities.

258 Mayor Thompson pointed out that Logan City has been working with them, not against.

259 Regarding cities getting bids on their own, Mayor Thompson said some cities have done so, but
260 one of the problems in the valley is there are no private haulers, and it would be very expensive for a
261 business to start. He felt confident that a bid for just River Heights would be substantially higher. The
262 price goes down, the more there is to collect. He felt growth would create lower rates.

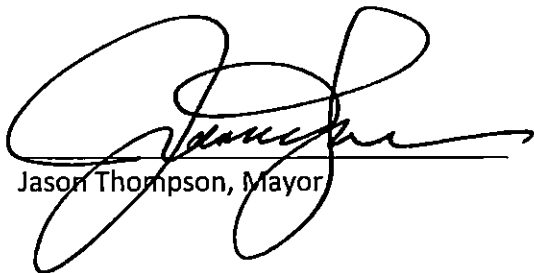
263 A surplus will need to be built, for the future. There will be a rate setting board. He felt good that
264 they are in the driver's seat and have power over their own destiny rather than having Logan City in
265 control. The contract with Logan City is up on July 31, 2023. If things don't go as planned, Logan City may
266 renegotiate.

267 Council members will review the interlocal agreement and discuss it again on October 4.

268 Discussion was held on the lights being on in the Old Church. The mayor asked that 'no
269 trespassing' signs be posted this week.

270 The meeting adjourned at 9:00 p.m.

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Jason Thompson, Mayor



Sheila Lind, Recorder

Report Criteria:

Invoices with totals above \$0 included.
Only paid invoices included.
Vendor.Vendor Number = 863

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-78	863	Verizon Wireless	9914177324	Split	08/23/2022	68.95
Total 5240:						68.95
Water Department						
5140						
51-40-78	863	Verizon Wireless	9914177324	Split	08/23/2022	68.94
Total 5140:						68.94
Office Expenses						
1044						
10-44-78	863	Verizon Wireless	9914177324	Split	08/23/2022	68.94
Total 1044:						68.94
Grand Totals:						206.83

Report Criteria:

Invoices with totals above \$0 included.
Paid and unpaid invoices included.

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-25	623	Wonderware, Inc. dba Core busin	INV-15349	CC Processing Aug 2022	08/31/2022	14.81
52-40-26	633	Freedom Mailing Services	43633	Utility Bill Processing	09/02/2022	60.52
52-40-50	133	Thomas Petroleum. LLC	M020404-IN	Sewer Gas, Oil, Vehicle Repair	09/01/2022	31.49
52-40-50	133	Thomas Petroleum. LLC	M020767	Sewer Gas, Oil, Vehicle Repair	09/15/2022	48.80
52-40-77	380	Rocky Mountain Power	202209	Item 9	08/31/2022	93.15
52-40-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.26
52-40-78	995	Ask AllTech LLC	AT-25593	Sewer Phones - Yearly Security C	09/15/2022	1,800.36
52-40-78	995	Ask AllTech LLC	ATD-25587	Sewer Phones	09/15/2022	24.32
Total 5240:						2,126.71
Water Department						
5140						
51-40-25	623	Wonderware, Inc. dba Core busin	INV-15349	CC Processing Aug 2022	08/31/2022	14.82
51-40-26	633	Freedom Mailing Services	43633	Utility Bill Processing	09/02/2022	60.52
51-40-50	133	Thomas Petroleum. LLC	M020404-IN	Water Gas, Oil, Vehicle Repair	09/01/2022	31.49
51-40-50	133	Thomas Petroleum. LLC	M020767	Water Gas, Oil, Vehicle Repair	09/15/2022	48.80
51-40-50	366	Zions Bank	202208	Maverick - Gas	09/08/2022	97.70
51-40-50	366	Zions Bank	202208	Maverick - Gas	09/08/2022	93.25
51-40-51	188	Logan City	091522	Account 003789-001 51-40-51	09/15/2022	393.99
51-40-65	877	Core & Main	R141127	Water Supplies	08/26/2022	5,109.05
51-40-77	380	Rocky Mountain Power	202209	Item 1	08/31/2022	372.58
51-40-77	380	Rocky Mountain Power	202209	Item 7	08/31/2022	372.58
51-40-77	380	Rocky Mountain Power	202209	Item 8	08/31/2022	372.58
51-40-77	380	Rocky Mountain Power	202209	Item 9	08/31/2022	93.15
51-40-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
51-40-78	995	Ask AllTech LLC	AT-25593	Water Phones - Yearly Security C	09/15/2022	1,799.82
51-40-78	995	Ask AllTech LLC	ATD-25587	Water Phones	09/15/2022	24.32
Total 5140:						8,937.85
Administration						
1041						
10-41-16	558	Opticare of Utah	000171212	Vision Monthly Premium Septemb	09/01/2022	5.68
10-41-16	558	Opticare of Utah	000171212	Vision Monthly Premium Septemb	09/01/2022	13.62
10-41-16	558	Opticare of Utah	000171212	Vision Monthly Premium Septemb	09/01/2022	13.62
10-41-41	634	Forsgren Associates, Inc.	16398	Geneal Consulting Services 7/25/	08/25/2022	947.50
10-41-43	85	Daines and Jenkins, LLP	8453	Legal Fees	09/01/2022	1,269.00
10-41-43	85	Daines and Jenkins, LLP	8454	Legal Fees - Pretrials in JC Willia	09/01/2022	168.75
10-41-80	623	Wonderware, Inc. dba Core busin	INV-15349	CC Processing Aug 2022	08/31/2022	14.82
Total 1041:						2,432.99
Office Expenses						
1044						
10-44-10	366	Zions Bank	202208	Amazon Market Place	09/08/2022	47.00
10-44-10	366	Zions Bank	202208	Amazon Market Place	09/08/2022	17.11
10-44-10	366	Zions Bank	202208	Walmart	09/08/2022	73.72
10-44-10	386	Lind, Sheila	202209	Staples - Floor Mat	09/12/2022	58.84
10-44-10	633	Freedom Mailing Services	43633	Utility Bill Processing	09/02/2022	60.52
10-44-10	685	Epic Shred LLC	38981	Shred Old Files	09/15/2022	170.00
10-44-10	1082	Jensen, Michelle	202209	Surface Pro 7	09/06/2022	31.90

*- Will NOT
pay tax*

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-44-45	844	Wasatch Document Solutions, Inc.	41431	Xerox C8155H	09/09/2022	144.57
10-44-55	633	Freedom Mailing Services	43633	Utility Bill Processing	09/02/2022	60.52
10-44-65	366	Zions Bank	202208	Adobe	09/08/2022	16.04
10-44-65	366	Zions Bank	202208	Google	09/08/2022	95.80
10-44-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
10-44-77	380	Rocky Mountain Power	202209	Item 12	08/31/2022	372.58
10-44-78	995	Ask AllTech LLC	AT-25593	Admin Phones - Yearly Security C	09/15/2022	1,799.82
10-44-78	995	Ask AllTech LLC	ATD-25587	Admin Phones	09/15/2022	24.32
Total 1044:						3,025.94

Community Affairs

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
1048						
10-48-20	366	Zions Bank	202208	Walmart	09/08/2022	17.34
10-48-20	366	Zions Bank	202208	Amazon Market Place	09/08/2022	74.88
10-48-20	366	Zions Bank	202208	OTC Brand INC	09/08/2022	92.75
10-48-20	386	Lind, Sheila	202209	Apple Days - Thank yous Sams -	09/12/2022	47.40
10-48-20	446	Gallup, Sharlie	202209	Apple Days - Bike Night	09/07/2022	177.56
10-48-20	446	Gallup, Sharlie	202209	Apple Days - Maceys	09/07/2022	299.79
10-48-20	655	The Jumpin* Company	693	Apple Days - Just Jumpin	09/10/2022	150.00
10-48-20	943	Cordingley, Ashlee	202209	Apple Days - Frog Towels	09/12/2022	21.38
10-48-20	943	Cordingley, Ashlee	202209	Apple Days - Amazon	09/12/2022	10.69
10-48-20	943	Cordingley, Ashlee	202209	Apple Days - Zollingers Slushy	09/12/2022	49.00
10-48-20	1027	Neves, Brenda	202209	Apple Days - Winco Apples	09/07/2022	20.48
10-48-20	1027	Neves, Brenda	202209	Apple Days - Home Depot Whit D	09/07/2022	5.28
10-48-20	1027	Neves, Brenda	202209	Apple Days - Michaels Paper and	09/07/2022	15.98
10-48-20	1027	Neves, Brenda	202209	Apple Days - Target Metal Fastner	09/07/2022	4.80
10-48-20	1027	Neves, Brenda	202209	Apple Days - Hobby Lobby Timre,	09/07/2022	14.96
10-48-20	1027	Neves, Brenda	202209	Apple Days - Lees Popcorn	09/07/2022	12.34
10-48-20	1027	Neves, Brenda	202209	Apple Days - Hobby Lobby Plastic	09/07/2022	10.69
10-48-20	1027	Neves, Brenda	202209	Apple Days - Oriental Trading App	09/07/2022	16.47
10-48-20	1027	Neves, Brenda	202209	Apple Days - Oriental Trading App	09/07/2022	16.98
10-48-20	1080	Ewing, Becky	202209	Apple Days - Smiths Decorations	09/07/2022	36.03
10-48-20	1081	Kopper Kreek Petting Zoo	202209	Apple Days - Petting Zoo	09/12/2022	300.00
Total 1048:						1,394.80

Capital Projects

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
5150						
51-50-71	634	Forsgren Associates, Inc.	16399	River Heights Boulevard Water L	08/25/2022	711.25
Total 5150:						711.25

Public Safety

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
1054						
10-54-19	143	Intermountain Traffic Safety	50525	stop Paddle, Plastic Handle	08/17/2022	92.00
10-54-19	143	Intermountain Traffic Safety	50717	Crossing Guard Supplies - Cone	09/07/2022	33.00
10-54-25	366	Zions Bank	202208	Amazon Market Place	09/08/2022	36.36
10-54-25	366	Zions Bank	202208	Amazon Market Place	09/08/2022	14.97
10-54-25	446	Gallup, Sharlie	202209	Emergency Preparedness - Macey	09/07/2022	132.06
10-54-75	380	Rocky Mountain Power	202209	Item 6	08/31/2022	372.58
10-54-75	380	Rocky Mountain Power	202209	Item 14	08/31/2022	372.58
10-54-75	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
Total 1054:						1,106.75

Capital Projects

10-48-20
(both)

Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
4060						
40-60-83	1048	CRS Consulting Engineers Incorp	31416	Capital Roads - Transit Master Pla	06/07/2022	2,000.00
40-60-83	1048	CRS Consulting Engineers Incorp	32186	Capital Roads - Transit Master Pla	09/01/2022	1,036.58
40-60-85	634	Forsgren Associates, Inc.	16396	400 S Sidewalk - North Side	08/25/2022	1,735.00
40-60-89	634	Forsgren Associates, Inc.	16397	Stewart Hill Park - Const 7/25/22	08/25/2022	2,276.25
40-60-89	1014	Bio-West	00292209	Stewart Hill Park	08/31/2022	187.98
Total 4060:						7,235.81
Roads						
1060						
10-60-26	31	Bennetts Paint	RIV100	Roads - Curb and Gutter	08/31/2022	82.51
10-60-50	133	Thomas Petroleum. LLC	M020404-IN	Roads Gas, Oil, Vehicle Repair	09/01/2022	31.49
10-60-50	133	Thomas Petroleum. LLC	M020767	Roads Gas, Oil, Vehicle Repair	09/15/2022	48.80
10-60-60	380	Rocky Mountain Power	202209	Item 15	08/31/2022	372.58
10-60-60	380	Rocky Mountain Power	202209	Item 2	08/31/2022	372.58
10-60-60	380	Rocky Mountain Power	202209	Item 5	08/31/2022	372.58
10-60-60	380	Rocky Mountain Power	202209	Item 9	08/31/2022	93.15
10-60-60	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
10-60-76	76	City Of Logan	2023-0000002	Pipe Cleaning	09/01/2022	866.66
10-60-90	366	Zions Bank	202208	Walmart	09/08/2022	26.47
10-60-26		Bright Stripes Sweeping LLC		Road painting		4,223.00
Total 1060:						2,320.02
Parks & Recreation						
1070						
10-70-45	366	Zions Bank	202208	Walton Feed West Cache Junctio	09/08/2022	190.00
10-70-45	366	Zions Bank	202208	Amazon Market Place - Waste Sta	09/08/2022	717.24
10-70-45	1031	David's Tree Care - David Frazier	8314	Remove eml suckrs and haul off,	09/16/2022	200.00
10-70-65	259	Roto Rooter	501342	Porta Potties Elementary	08/01/2022	108.00
10-70-65	259	Roto Rooter	509332	Porta Potties Elementary	09/01/2022	108.00
10-70-77	380	Rocky Mountain Power	202209	Item 10	08/31/2022	372.58
10-70-77	380	Rocky Mountain Power	202209	Item 11	08/31/2022	372.58
10-70-77	380	Rocky Mountain Power	202209	Item 13	08/31/2022	372.58
10-70-77	380	Rocky Mountain Power	202209	Item 9	08/31/2022	93.15
10-70-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
10-70-80	133	Thomas Petroleum. LLC	M020404-IN	Parks Gas, Oil, Vehicle Repair	09/01/2022	31.49
10-70-80	133	Thomas Petroleum. LLC	M020767	Parks Gas, Oil, Vehicle Repair	09/15/2022	48.80
Total 1070:						2,667.62
School Building Expenses						
1075						
10-75-77	380	Rocky Mountain Power	202209	Item 17	08/31/2022	372.58
10-75-77	380	Rocky Mountain Power	202209	Item 18	08/31/2022	372.58
10-75-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
10-75-77	380	Rocky Mountain Power	202209	Item 16	08/31/2022	53.20
Total 1075:						851.56
Other Expenses						
1090						
10-90-10	633	Freedom Mailing Services	43633	Utility Bill Processing	09/02/2022	60.52
Total 1090:						60.52
Grand Totals:						32,871.82

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
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Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

PURCHASE ORDER

River Heights City Corporation
 520 South 500 East
 River Heights, Utah 84321
 (435) 752-2646

Office Use - Purchase Order No: _____
 Office Use - Purchase Order Date: _____

Ship To:

Clayten Nelson
 520 South 500 East
 River Heights, Utah 84321
 435-213-6948

Vendor: Intermountain Traffic Safety
2440 South 3270 West
Salt Lake City, UT 84119-1116

statecontracts.ut.gov

Above state website has been checked: Yes No
 Is an official P.O. Required by Vendor: Yes No

Please attach any supporting quotes or data to this requisition.

Requesting Council Member: _____

Vendor Contact, Phone, Email: _____

Item	Quantity	GL #	Description	Unit Price	Total
			<i>See Attached</i>		\$ 2,709.14
Vendor Please Include P.O. # on all invoices				Subtotal	\$ -
				Shipping/Other	
River Heights City Corporation Tax I.D. No. 87-028929-7				TOTAL	\$ 2,709.14

 Mayor Signature/Council Mtg. Approval

 Date

 Treasurer Processed Signature

 Date

Intermountain Traffic Safety, Inc.

2440 South 3270 West
Salt Lake City, UT 84119-1116

Quotation

Quote Number: M8840
Quote Date: Aug 18, 2022
Good Thru: September
Page: 1

Voice: (801)972-6515
Fax: (801)972-6604

Quoted to
RIVER HEIGHTS CITY 520 SOUTH 500 EAST 435-213-6948 RIVER HEIGHTS, UT 84321

Ship to
Attn: Clayton

Customer PO#	Ship Via	Payment Terms	Sales Rep
SZ BEACON	DELIVER	Net 30 Days	Tanner Jacobsen

Quantity	Item	Description	Unit Price	Extension
1.00	LT-SC55W	Solar Controller, 26W Solar Panel, For Dual Beacons, Mount on 3" OD Round Post, W/Cabinet	1,231.25	1,231.25
2.00	LT-BBSAV	2180-BBSAY-LU, Blinker Beacon Single, 12", Amber, Vertical Mount 3" OD Post, Black Housing, Back Plate	470.50	941.00
1.00	POS-SBNP4016'-P4	16' x 2.875" NP40 Post (.160 Wall), Galv., UDOT P4	197.65	197.65
1.00	ANC-SBCA	Slipbase Casting Assembly- For B3 Anchor-Bolt Type	85.30	85.30
1.00	ANC-SBGSB3	Slipbase Ground Stub, 36", B3	90.50	90.50
1.00	SGN-24X48S5-1080DG	24" X 48" S5-1 "SPEED LIMIT 20 WHEN FLASHING", .080, DG BOTTOM, FL-DG TOP	97.55	97.55
1.00		On/Off Switch	50.00	50.00
2.00	HW-SCALG-GALV	Large Sign Clamp Assembly, 2.875, Galv. HW, Assembled	6.27	12.54
1.00	HW-RB10EP5	REBAR #5, 10" EPOXY COATED *PRICING DOES NOT INCLUDE SHIPPING*	3.35	3.35

Please Note! This quote does not include applicable sales tax and/or freight. It will be added at the time of invoicing.

Subtotal	2,709.14
Sales Tax	
Freight	
Total	2,709.14

RE: 400 South N. Sidewalk Bid Tabulation External Inbox**Craig Rasmussen**

Sep 19, 2022, 6:18 PM (19 hours ago)

to Jason, Tyson, Clayton, Jeff, me

Mayor Thompson/ Councilmember Glover,

Jeff sent a copy of the bid results for the 400 South sidewalk a little earlier today. Just wanted to explain/discuss a couple points with respect to the bids. Copied here so that Sheila has the bid results as well. I forgot to have Jeff include her in the original email.

The AAA Excavation bid is not too far above the engineer's estimate for the work. Tree removal is one item for which there is a substantial cost difference where there may be some opportunity to save the City some expense. The bid amount for removing a tree is \$2,000 each. At 5 trees this is \$10,000. Since Steve Tunnel's son does this type of work, the City may see if Steve can coordinate with his son to remove the trees and stumps, or at least the trees from his property and save considerable dollars for this pay item. If the city does have to remove the stump, there will be a cost for that work but still a savings over what the bid cost is.

It may be too late to place consideration of the 400 South bids on the City Council Agenda for tomorrow, but the bids can be a discussion item for the council and get a general read, yes/no on progressing with the sidewalk work for 400 South.

Would also like to get a final read on the mailbox situation. For the mailboxes, I recommend a small 8-unit gang box at the west end by the private drive area where the five mailboxes are currently placed. A second 8-unit gang box at the center of the block between 400 and 500 East, and a 3rd gang-mailbox in the block between 500 East and 600 East. This is one more gang-box than what is shown on the plans, but uses smaller boxes (8 unit instead of 16 unit boxes) and allows minimal disruption for the west end bank of mailboxes.

Please call, text, or email me if there are questions regarding the bid tabulation for the 400 South Sidewalk work.

Thanks,
Craig R.

Craig Rasmussen**Division Manager**

95 West 100 South, Ste. 115

Logan, UT 84321

435.227.0333 / 435.232.7265 Cell

435.227.0334 Fax

FORSGREN
Associates Inc.



RIVER HEIGHTS CITY

**400 SOUTH N. SIDEWALK
400 EAST TO 600 EAST**

Bid Opening Date: SEPTEMBER 14, 2022

Time: 3:00 p.m.

Bid Tabulation

ITEM NO.	ITEM - BID SCHEDULE A	UNIT	QUANT.	ENGINEER'S ESTIMATE		AAA EXCAVATION		RAYMOND CONSTRUCTION	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization and Demobilization	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 9,498.00	\$ 9,498.00	\$ 27,747.00	\$ 27,747.00
2	4" Concrete Sidewalk	SF	4,060	\$ 6.00	\$ 24,360.00	\$ 10.00	\$ 40,600.00	\$ 56.00	\$ 227,360.00
3	6" Concrete Driveway Approach	SF	130	\$ 8.00	\$ 1,040.00	\$ 12.00	\$ 1,560.00	\$ 63.00	\$ 8,190.00
4	ADA Accessible Ramp	EA	3	\$ 900.00	\$ 2,700.00	\$ 2,000.00	\$ 6,000.00	\$ 10,070.00	\$ 30,210.00
5	16-Tenant Standard Style CBU Mailbox	EA	2	\$ 3,200.00	\$ 6,400.00	\$ 3,000.00	\$ 6,000.00	\$ 7,097.00	\$ 14,194.00
6	Block-type Retaining Wall	LF	50	\$ 35.00	\$ 1,750.00	\$ 80.00	\$ 4,000.00	\$ 504.00	\$ 25,200.00
7	Remove Existing Asphalt	SF	20	\$ 4.00	\$ 80.00	\$ 50.00	\$ 1,000.00	\$ 101.00	\$ 2,020.00
8	Replace Asphalt Pavement	SF	20	\$ 8.00	\$ 160.00	\$ 50.00	\$ 1,000.00	\$ 61.00	\$ 1,220.00
9	Remove Existing Tree	EA	5	\$ 800.00	\$ 4,000.00	\$ 2,000.00	\$ 10,000.00	\$ 1,210.00	\$ 6,050.00
10	Remove Existing Mailbox	EA	15	\$ 200.00	\$ 3,000.00	\$ 100.00	\$ 1,500.00	\$ 507.00	\$ 7,605.00
11	Relocate Existing Stop Sign	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 2,533.00	\$ 2,533.00
12	Landscape Repair	LS	1	\$ 7,000.00	\$ 7,000.00	\$ 3,000.00	\$ 3,000.00	\$ 15,195.00	\$ 15,195.00
BASE BID TOTAL:					\$ 66,490.00		\$ 84,458.00		\$ 367,524.00
BID ALTERNATE									
A1	Standard Mailbox	EA	10	\$ -	\$ -	\$ 300.00	\$ 3,000.00	\$ 1,613.00	\$ 16,130.00
TOTAL OF PROJECT					\$ 66,490.00		\$ 87,458.00		\$ 383,654.00



1. Certification of Authorized Individuals

I, Jason Thompson (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of River Heights City Corporation (Name of Legal Entity). Please list at least two individuals. Each individual must have a unique email.

Name	Title	Email	Signature(s)
Jason Thompson	Mayor	jason.thompson@riverheights.c	
Chris Milbank	City Council Member	chris.milbank@riverheights.org	
Blake Wright	City Council Member	blake.wright@riverheights.org	

The authority of the named individuals to act on behalf of River Heights City Corporation (Name of Legal Entity) shall remain in full force and effect until written revocation from River Heights City Corporation (Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, Mayor (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the _____ day of September, 2022, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Signature	Date	Printed Name	Title
		Jason Thompson	Mayor

STATE OF UTAH)
)
COUNTY OF _____)

Subscribed and sworn to me on this _____ day of September, 2022, by Jason Thompson (Name), as Mayor (Title) of River Heights City Corporation (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature _____

(seal)