

River Heights City

COUNCIL MEETING AGENDA Tuesday, April 18, 2023

Notice is hereby given that the River Heights City Council will hold a budget workshop at 5:00 p.m. and then the regular council meeting beginning at 6:30 p.m., anchored from the River Heights City Office Building at 520 S 500 E.

5:00 p.m.

Budget Workshop

6:30 p.m.

Pledge of Allegiance and Opening Thought (Glover)

Adoption of Previous Minutes and Agenda

Reports, Approval of Payments, and Purchase Requisitions (Mayor, Council, Staff)

Public Comment

Discuss Flood Preparations for the City and Spring Creek Area and Allocation of Resources

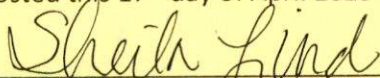
Discuss and Adopt an Electronic Mail Use Policy

Review General Plan Objectives and Schedule Discussions

To join the Zoom meeting:

<https://us02web.zoom.us/j/88035395374>

Posted this 17th day of April 2023



Sheila Lind, Recorder

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

April 18, 2023

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5 Present: Mayor Jason Thompson
6 Council members: Sharlie Gallup
7 Tyson Glover
8 Janet Mathews
9 Chris Milbank
10 Blake Wright
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12 Recorder Sheila Lind
13 Public Works Director Clayton Nelson
14 Treasurer Michelle Jensen

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16 Others Present: Sebastian Luu, Noel Cooley, Dwight Einzinger
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19 The following motions were made during the meeting:
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21 Motion #1

22 Councilmember Milbank moved to “adopt the minutes of the council meeting of April 4, 2023, and
23 the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Gallup,
24 Glover, Mathews, Milbank, and Wright in favor. No one opposed.
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26 Motion #2

27 Councilmember Wright moved to “pay the bills as listed.” Councilmember Glover seconded the
28 motion which carried with Gallup, Glover, Mathews, Milbank, and Wright in favor. No one opposed.
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30 Motion #3

31 Councilmember Milbank moved to “adopt the River Heights City Electronic Mail Use Policy.”
32 Councilmember Wright seconded the motion, which carried with Gallup, Mathews, Milbank and Wright in
33 favor. Glover abstained since he hadn’t read through it.
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35 Proceedings of the Meeting:

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38 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the
39 River Heights City Building on Tuesday, April 18, 2023, for their regular council meeting.

40 Pledge of Allegiance and Opening Thought: Councilmember Glover gave an opening thought.

41 Adoption of Previous Minutes and Agenda: Minutes for the April 4, 2023, meeting were reviewed.

42 **Councilmember Milbank moved to “adopt the minutes of the council meeting of April 4, 2023,
43 and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Gallup,
44 Glover, Mathews, Milbank, and Wright in favor. No one opposed.**

45 Reports and Approval of Payments (Mayor, Council, Staff):

46 Mayor Thompson

- 47 • He was grateful for those involved in helping to prepare for potential flooding in the city.
- 48 • He had been meeting with the CMPO and helping come up with future projects. He felt good
- 49 things were happening.
- 50 • He's been meeting with Visionary Homes to discuss their desire for access to 600 South. The city
- 51 has some work they need to do there.
- 52 • Interest rates are going up, so the city is making money on their savings.
- 53 • He reviewed the capital projects and their progress.

54 Recorder Lind

- 55 • She emphasized the importance of each person doing their Phishline training. It affects their the
- 56 city's liability insurance.

57 Councilmember Wright

- 58 • He informed that the Planning Commission will pass a few code changes on to the council soon.

59 Councilmember Gallup

- 60 • The Easter Egg hunt went well.
- 61 • The Arbor Day event is coming up on Friday the 28th at 5:00p.m. She encouraged other council
- 62 members and the mayor to attend.
- 63 • The ambassadors are planning fun activities for the summer.
- 64 • Emergency Preparedness is moving along. They are figuring out the Rapid Assessment
- 65 Neighborhood Program.

66 Councilmember Glover

- 67 • The preconstruction meeting on the 400 South sidewalk was held. They plan to start the project
- 68 this Monday.
- 69 • He recently went to a water rights training. He discovered and informed that River Heights City
- 70 was granted a 10-year extension on proving their water rights. The extension expires December
- 71 31 of 2023.

72 Councilmember Mathews

- 73 • She informed that the lower well project will be starting on May 1, 2023.

74 Councilmember Milbank

- 75 • He has a contract from Rocky Mountain Power for providing power to the new park, which needs
- 76 to be signed. Mayor Thompson wants Attorney Jenkins to look at it before he signs it.
- 77 • The irrigation company hired someone to dig out the ditch on 800 South which is used for
- 78 stormwater and irrigation. He said ProLog will pay the bill of \$3,600, and he hoped the city could
- 79 reimburse them \$2,000 since they had an agreement to jointly fund projects costing up to \$4,000
- 80 to maintain projects that involve irrigation.
- 81 • He received an email about the ball diamond which informed him that a number of years ago
- 82 some volunteers did a lot of work to upgrade the diamond and now it's in need of repair. PWD
- 83 Nelson felt they could let the grass fill in the dirt areas. It's a lot of maintenance to keep it up.
- 84 Providence used to do it, but they can't keep up on it either. Mr. Nelson explained that it will still
- 85 be available for baseball. They planted grass seed on the infield, which will take a while to fill in.
- 86 All the scheduling is done through Providence. They might close it while the grass is trying to fill
- 87 in.
- 88 • He discussed the email they all received from Shannon Syrstad about the constant noise coming
- 89 from kids riding dirt bikes on Zach Robinett's property. Mayor Thompson said the complaint

90 should be addressed, although he supports kids being being able to play. He will respond to Ms.
91 Syrstad.

92 PWD Nelson

93 • The asbestos abatement at the Old Church has been finished up. There were a lot of windows left
94 open. The mayor requested they all be boarded up since they don't have plans to demo the
95 building this year. He was hoping for the next year. Councilmember Mathews said she'd heard
96 from a lot of residents who want the building to stay. The mayor responded that these people
97 should come to the city council with a plan and the funds. Currently it's a liability for the city. Mr.
98 Nelson said he will investigate boarding up the windows and get a contractor to do the ones they
99 were unable to reach.

100 Treasurer Jensen

101 • She presented and answered questions concerning the bills.

102 **Councilmember Wright moved to "pay the bills as listed." Councilmember Glover**
103 **seconded the motion which carried with Gallup, Glover, Mathews, Milbank, and Wright in favor.**
104 **No one opposed.**

105 Public Comment: Sebastian Luu informed that there are a lot of children playing in the area of 600
106 South and suggested the council think about installing a park for them to play in.

107 Discuss Flood Preparations for the City and Spring Creek Area and Allocation of Resources: Mayor
108 Thompson asked all to access the flood preparation folder on the Drive. He showed graphs of flooding
109 risk and said the worst is yet to come in May and June. The LDS Church has plans of cleaning out Spring
110 Creek to help the water flow better. He said, as city leaders, they must err on the side of caution. He had
111 volunteered some city resources to help with the clean out effort. He wanted to get some roll-off
112 dumpsters along the Creek. He also foresaw the need of the city's backhoe, which he could run. Or PWD
113 Nelson could run it and get some overtime. He had plans to meet with city employees from River Heights
114 and Providence to organize how they could work together. He had constructed a flood prevention page
115 on the city's website with a lot of information for River Heights residents.

116 Councilmember Mathews asked if Spring Creek was the only area where they were concerned
117 with flooding. Mayor Thompson said the ground is saturated everywhere. They aren't sure how this will
118 affect everything.

119 Discuss and Adopt an Electronic Mail Use Policy: Mayor Thompson introduced the policy for the
120 third time. He has gone over it thoroughly with Attorney Jenkins. The council's previous areas of concern
121 have been concerning personal devices being subject to GRAMA. Mayor Thompson requested they not
122 use any personal communication devices for city correspondence. If this is the case, everyone should feel
123 safe.

124 **Councilmember Milbank moved to "adopt the River Heights City Electronic Mail Use Policy."**
125 **Councilmember Wright seconded the motion, which carried with Gallup, Mathews, Milbank and Wright**
126 **in favor. Glover abstained since he hadn't read through it.**

127 Review General Plan Objectives and Schedule Discussions: Mayor Thompson discussed the
128 schedule for the General Plan, which was set up for final adoption on August 8, 2023. Councilmember
129 Wright suggested making a revision which would have the final adoption on July 18, 2023. They wanted
130 to discuss capital projects on May 2 and then rank them on May 16th.

131 The meeting adjourned at 7:40 p.m.

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Sheila Lind, Recorder



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Jason Thompson, Mayor

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 04/18/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-16	558	Opticare of Utah	000178510	Vision Monthly Premium April 202	04/01/2023	4.35
52-40-20	66	Caselle	123841	Monthly Support Charges	04/01/2023	94.65
52-40-26	633	Freedom Mailing Services	45055	Utility Bill Processing	04/05/2023	65.28
52-40-50	133	Thomas Petroleum. LLC	696569	Sewer Gas, Oil, Vehicle Repair	04/17/2023	16.86
52-40-50	133	Thomas Petroleum. LLC	M026941	Sewer Gas, Oil, Vehicle Repair	04/10/2023	72.49
52-40-50	366	Zions Bank	202304	Maverick - 85.70	04/10/2023	29.14
52-40-50	366	Zions Bank	202304	Chevron - Gas 84.10	04/10/2023	27.75
52-40-55	338	Utah Local Governments Trust	1605721	Sewer Ins. Liability & Other	04/13/2023	113.10
52-40-77	380	Rocky Mountain Power	202304	Item 9	04/07/2023	19.62
52-40-77	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.78
52-40-78	863	Verizon Wireless	202304	Split	04/15/2023	68.82
Total 5240:						514.84
Water Department						
5140						
51-40-16	558	Opticare of Utah	000178510	Vision Monthly Premium April 202	04/01/2023	9.12
51-40-20	66	Caselle	123841	Monthly Support Charges	04/01/2023	94.66
51-40-26	633	Freedom Mailing Services	45055	Utility Bill Processing	04/05/2023	65.28
51-40-46	263	Rural Water Association Of Utah	15889	Membership Renewal	04/02/2023	884.00
51-40-50	133	Thomas Petroleum. LLC	696569	Water Gas, Oil, Vehicle Repair	04/17/2023	16.86
51-40-50	133	Thomas Petroleum. LLC	M026941	Water Gas, Oil; Vehicle Repair	04/10/2023	72.49
51-40-50	366	Zions Bank	202304	Maverick - Gas 85.70	04/10/2023	28.28
51-40-50	366	Zions Bank	202304	Chevron - Gas 84.10	04/10/2023	27.75
51-40-51	188	Logan City	003789-20230	Account 003789-001 51-40-51	04/12/2023	150.47
51-40-55	338	Utah Local Governments Trust	1605721	Water Ins. Liability & Other	04/13/2023	107.45
51-40-65	137	Hydro Specialties Company	26105	Superior Repair Kit	09/21/2022	252.25
51-40-77	380	Rocky Mountain Power	202304	Item 1	04/07/2023	10.76
51-40-77	380	Rocky Mountain Power	202304	Item 7	04/07/2023	14.38
51-40-77	380	Rocky Mountain Power	202304	Item 8	04/07/2023	1,585.60
51-40-77	380	Rocky Mountain Power	202304	Item 9	04/07/2023	19.61
51-40-77	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.78
51-40-78	863	Verizon Wireless	202304	Split	04/15/2023	68.81
Total 5140:						3,410.55
Administration						
1041						
10-41-16	558	Opticare of Utah	000178510	Vision Monthly Premium April 202	04/01/2023	6.51
10-41-41	634	Forsgren Associates, Inc.	16970	General Consulting Services	03/25/2023	163.75
10-41-43	85	Daines and Jenkins, LLP	9106	General City Council	04/06/2023	2,057.00
10-41-43	85	Daines and Jenkins, LLP	9110	Legal Fees	04/06/2023	202.50
10-41-50	366	Zions Bank	202304	Maverick - Gas 85.70	04/10/2023	28.28
10-41-50	366	Zions Bank	202304	Chevron - Gas 84.10	04/10/2023	28.60
10-41-55	338	Utah Local Governments Trust	1605721	Admin	04/13/2023	18.09
Total 1041:						2,504.73
Office Expenses						
1044						
10-44-10	366	Zions Bank	202304	Amazon Labels	04/10/2023	9.92

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-44-10	633	Freedom Mailing Services	45055	Utility Bill Processing	04/05/2023	65.29
10-44-10	1030	Promo Plus	3015	#9 Envelopes Stamps	03/30/2023	817.65
10-44-35	66	Caselle	123841	Monthly Support Charges	04/01/2023	94.69
10-44-45	844	Wasatch Document Solutions, Inc.	49874	Copies March 2023	04/10/2023	66.34
10-44-45	844	Wasatch Document Solutions, Inc.	49874	Copies April 2023	04/10/2023	20.00
10-44-50	1016	Rasmussen, Spencer	202304	Newsletter March 2023	04/16/2023	200.00
10-44-52	1083	APG West Payment Processing	348132	Notica to Contractors	03/25/2023	205.82
10-44-55	633	Freedom Mailing Services	45055	Utility Bill Processing	04/05/2023	65.28
10-44-65	366	Zions Bank	202304	Adobe	04/10/2023	21.39
10-44-65	366	Zions Bank	202304	Adobe	04/10/2023	21.39
10-44-65	366	Zions Bank	202304	Google Suite	04/10/2023	96.00
10-44-77	380	Rocky Mountain Power	202304	Item 19	04/07/2023	247.23
10-44-77	380	Rocky Mountain Power	202304	Item 12	04/07/2023	100.49
10-44-77	380	Rocky Mountain Power	202304	Item 20	04/07/2023	10.18
10-44-78	863	Verizon Wireless	202304	Split	04/15/2023	68.81
Total 1044:						2,110.48
Community Affairs						
1048						
10-48-20	366	Zions Bank	202304	Walmart - Photo	04/10/2023	4.73
10-48-70	25	Badger Screen Printing Company	77565	T-Shirts	04/16/2023	704.28
Total 1048:						709.01
Public Safety						
1054						
10-54-25	366	Zions Bank	202304	Watkins Party Store	04/10/2023	37.45
10-54-75	380	Rocky Mountain Power	202304	Item 6	04/07/2023	11.11
10-54-75	380	Rocky Mountain Power	202304	Item 14	04/07/2023	10.76
10-54-75	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.79
Total 1054:						62.11
Capital Projects						
4060						
40-60-84	634	Forsgren Associates, Inc.	16971	Lower Well Improvements	03/25/2023	1,428.54
40-60-85	634	Forsgren Associates, Inc.	16969	400 S Sidewalk - North Side	03/25/2023	3,737.50
40-60-87	146	IPACO	202304	ISx2200 x 52 Mower	04/18/2023	11,799.99
40-60-89	634	Forsgren Associates, Inc.	16968	Stewart Hill Park - Const	03/25/2023	97.50
Total 4060:						17,063.53
Roads						
1060						
10-60-16	558	Opticare of Utah	000178510	Vision Monthly Premium April 202	04/01/2023	6.13
10-60-50	133	Thomas Petroleum. LLC	696569	Roads Gas, Oil, Vehicle Repair	04/17/2023	16.86
10-60-50	133	Thomas Petroleum. LLC	M026941	Roads Gas, Oil, Vehicle Repair	04/10/2023	72.49
10-60-56	338	Utah Local Governments Trust	1605721	Roads	04/13/2023	84.83
10-60-60	380	Rocky Mountain Power	202304	Item 15	04/07/2023	18.41
10-60-60	380	Rocky Mountain Power	202304	Item 2	04/07/2023	12.50
10-60-60	380	Rocky Mountain Power	202304	Item 5	04/07/2023	1,147.94
10-60-60	380	Rocky Mountain Power	202304	Item 9	04/07/2023	19.62
10-60-60	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.78
Total 1060:						1,381.56

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Parks & Recreation						
1070						
10-70-16	558	Opticare of Utah	000178510	Vision Monthly Premium April 202	04/01/2023	6.81
10-70-45	141	Intermountain Farmers Associat	1018773898	Grass Seed Weed Control	04/12/2023	284.97
10-70-45	484	South Fork Hardware-Logan #9	411487	Park Maint. IFA PRe-E 50# Qty 3	04/12/2023	179.97
10-70-56	338	Utah Local Governments Trust	1605721	Parks & Rec	04/13/2023	27.78
10-70-77	380	Rocky Mountain Power	202304	Item 10	04/07/2023	10.76
10-70-77	380	Rocky Mountain Power	202304	Item 11	04/07/2023	11.23
10-70-77	380	Rocky Mountain Power	202304	Item 13	04/07/2023	10.76
10-70-77	380	Rocky Mountain Power	202304	Item 9	04/07/2023	19.61
10-70-77	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.78
10-70-80	133	Thomas Petroleum. LLC	696569	Parks Gas, Oil, Vehicle Repair	04/17/2023	16.84
10-70-80	133	Thomas Petroleum. LLC	M026941	Parks Gas, Oil, Vehicle Repair	04/10/2023	72.47
10-70-80	484	South Fork Hardware-Logan #9	411327	Park Maint. 10-70-80	04/10/2023	53.65
Total 1070:						697.63
School Building Expenses						
1075						
10-75-77	380	Rocky Mountain Power	202304	Item 17	04/07/2023	127.48
10-75-77	380	Rocky Mountain Power	202304	Item 18	04/07/2023	10.18
10-75-77	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.79
10-75-77	380	Rocky Mountain Power	202304	Item 16	04/07/2023	2.79
Total 1075:						143.24
Other Expenses						
1090						
10-90-10	633	Freedom Mailing Services	45055	Utility Bill Processing	04/05/2023	65.28
Total 1090:						65.28
Grand Totals:						28,662.96

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Only paid Invoices included.

[Report].Date Paid = 04/18/2023

River Heights City

Electronic Mail Use Policy

PURPOSE

The intent of this policy is to provide River Heights City (“City”) officials and employees the requirements, guidelines, and best practices for the use of electronic mail (email) that complies with the Utah Government Records Access and Management Act (GRAMA) and records retention schedules approved by the State Records Committee.

BACKGROUND

- The need to properly manage email messages and systems is the same as for other recordkeeping systems, which is to ensure compliance with State law and City ordinance concerning the creation, retention, and access to public records.
- Emails created or received by employees, agents, or representatives of River Heights City may be subject to GRAMA and therefore must be managed and maintained appropriately.

OPEN MEETING LAWS

Elected and appointed officials shall comply with all open meeting laws under UCA Title 52, Chapter 4 and shall refrain from sending group emails that may constitute a public meeting under Title 52 or otherwise engaging similar conduct that may violate the Open and Public Meetings Act..

- Documents and email created or received on City-owned computers or sent over City-run networks are the property of the City.
- Email related to City business is recognized as official correspondence. Whether printed or not, it is subject to the same policies, rules, and procedures, and must be treated in the same manner as any City correspondence sent or received in printed format.
- Deletion of emails will not delete them from the backup system.
- Elected Officials and other City Employees shall not use a personal email account from an outside email provider to conduct city business as it can be difficult to maintain appropriate records. However, if the elected official inadvertently or otherwise uses a personal email account to conduct city business, then it (only the specific email that was inadvertently created on a personal account) is subject to the policy and procedures outlined herein and may be subject to disclosure and examination for human resource personnel matters, litigation purposes, forensic analysis, and information requests under the Government Records Access Management Act (GRAMA).

PRIVACY & SECURITY

- The City reserves the right to monitor, access, retrieve, read and disclose all information and material - whether business related or personal - that is created, sent, received, accessed or stored on the City's electronic resources, including emails and texts.
- The City may access such information and material at any time without any notice to the User. Users, through the internet, or other computer networks, cell phones or other Electronic Communications systems (ECS), expressly waive any right of privacy concerning anything they create, store, send or receive on any/all City issued ECS or workstation equipment and systems (including but not limited to desktop computers, laptops, terminals, cell phones, etc.).
- Except for the City's right to retrieve, review and disclose messages as described above, all messages created, sent, received, or stored are considered to be confidential and as such are to be read only by the recipient or at the direction of the addressed recipient.
- Employees shall use caution when opening any emails or attachments from senders who are not known to the employee to avoid inadvertently downloading viruses or malware.
 - *Training*: Employees are required to go through the Phishing Trainings which are offered to them.
 - *Compromised Email Accounts*: If an employee suspects that their email account is compromised, they must notify the City IT department immediately.
 - *Detecting Malicious Content*: If there is any unusual feature of an email, or if it looks abnormal in any way, it is recommended employees do not download any attachments and notify IT. Under no circumstances should employees forward an email that is suspicious.
 - *Removing Malicious Emails and Content*: Malicious emails and emails with hazardous content should be deleted from email inboxes and from the deleted items folder so that they no longer exist on the device. If malicious content is suspected to already be on the device, employees should contact IT.
- Except as provided for herein, no employees shall access emails of another employee without permission from that employee.
- Mobile devices with email applications in use must at minimum use passcode security preventing unauthorized access to the device.

APPROPRIATE USE

All email and text messaging users are expected to know the difference between appropriate and inappropriate use of these communication technologies. This appropriate use policy applies to anyone who is representing River Heights City.

- Unacceptable Uses of the River Heights City Electronic Mail System:
 - Any illegal purpose
 - Transmitting threatening, obscene, or harassing materials or messages
 - Distributing confidential City data and information
 - Interfering with or disrupting network users, services, or equipment
 - Private purposes, such as marketing or business transactions

- Installing copyrighted software or computer files illegally
 - Promoting religious and political causes.
 - Unauthorized not-for-profit business activities.
 - Private advertising of products or services.
 - Modifying, obtaining, or seeking information about files or data belonging to other users, without explicit permission to do so.
- Alternatives to Email for Work-related Activities - Email is not appropriate for transmitting and documenting the following work-related activities:
 - Information on impending personnel actions, such as employee disciplinary matters and performance evaluations.
 - Confidential information or information that can be used to breach personal privacy (such as Social Security numbers or medical information).
 - Information that may jeopardize facility security.
 - Formal or official communications that merit a printed or electronic document because of their importance.
 - Mixing Personal and Work Accounts and Devices

Email accounts or devices that contain both work and personal emails may be subject to discovery through GRAMA requests and are accordingly prohibited. Privacy of personal communications cannot be ensured under such circumstances. Employees shall not have their work email forwarded to their personal account or personal emails forward to their work email account.

- Enforcement of Appropriate use of Electronic Mail System
 - River Heights City reserves the right and responsibility to enforce appropriate use of its electronic mail system.
 - The City's IT department has universal access rights to all email so they can monitor and ensure system security.
 - The mayor or designee will review alleged violations of the email appropriate use policy on a case-by-case basis. Violations of the policy that are not promptly remedied may result in termination of internet and email services for the person at fault.

RECORDS RETENTION AND DETENTION

The purpose of the e-mail retention policy is to ensure that e-mail and electronic documents are maintained in accordance with the Utah Government Records Access and Management Act (GRAMA).

To ensure that all official and important electronic information is not lost from improper deletion or management of e-mail correspondence, official city emails are saved and fully archived

through an offsite archiving system administered by the City's IT department. This system is independent of local emails that can be deleted or filed. These archives can be accessed by City approved officials at any time but are not accessible to employees in general.

ASSIGNMENT OF EMAILS

- City emails are assigned by position/title to employees, mayor, and council members. Upon employment/taking office, city personnel will take over the email account of the person who previously held their position.
- Passwords will be changed at the time an email changes from one person to the next.
- Email addresses are the property of River Heights City.
- Included with email, the user will have access to Google Docs, Drive and Calendar.

July 18, 2023

- Vote on General Plan Revisions

June 20, 2023

- Adopt Final FY 2024 Budget
- Public Hearing: General Plan Revisions

June 6, 2023

- Public Hearing on FY 2024 Budget, Including Capital Projects Budget
- General Plan Review and Discussion: 5. Affordable Housing (Chris)
- General Plan Review and Discussion: 6. Appendices (Sharlie)

May 16, 2023

- General Plan Review: 4. Infrastructure and City Utilities (Janet)
- General Plan Review: 4.4 Easements (Tyson)
- Continued Discussion on Capital Projects for FY 2024
- Rank Capital Projects

May 2, 2023

- Accept Tentative Budget
- General Plan Review and Discussion: 1. Intro; 2. Land Use (Blake)
- General Plan Review and Discussion: 3. Transportation (Tyson)
- Discussion on Capital Projects for FY 2024 and Update List

Shannon Clemens Syrstad

Wed, Apr 12, 6:05 PM (6 days ago)

to blakewright@riverheights.org, chrismilbank@riverheights.org, me, jasonthompson@riverheights.org

Hello all,

I'd like to revisit this issue about ATV noise on private property since it's starting up again.

I would like River Heights' help in figuring what can be done, does the city do anything, does the community have to do something, do we have police?

I think minors can only operate ATVs after taking the new **Youth ATV/Motorcycle and Snowmobile Certification** if they are going to operate on public roads/lands.

<https://recreation.utah.gov/off-highway-vehicles/utah-youth-certification-course/>

I know we have witnessed several of ATVs and motos going at least 40 mph in 15 to get to the field.

Last year Chris had responded. I'd love to hear from more of you about what the options are according to RH City.

Thanks,
Shannon



GARY R. HERBERT
Governor
SPENCER J. COX
Lieutenant Governor

State of Utah
DEPARTMENT OF NATURAL RESOURCES
Division of Water Rights

MICHAEL R. STYLER KENT L. JONES
Executive Director *State Engineer/Division Director*

MAR 04 2014

ORDER OF THE STATE ENGINEER

On Extension of Time Request

For Permanent Change Application Number 25-2592 (a24748)

Permanent Change Application Number 25-2592 (a24748), as evidenced by Water Right Numbers 25-2594, 25-2592, 25-4181, and 25-8093, in the name of River Heights City and River Heights Town Corporation, was filed on July 19, 2000, and approved on December 15, 2000, to divert 5.797 cubic feet per second (cfs) of water from points located: (1) Well - North 390 feet and West 1290 feet from the E $\frac{1}{4}$ Corner of Section 3, T11N, R1E, SLB&M (16-inch well, 0-335 feet deep); (2) Well - South 1330 feet and East 1020 feet from the N $\frac{1}{4}$ Corner of Section 3, T11N, R1E, SLB&M (10-inch well, 120-192 feet deep); (3) Well - South 1760 feet and West 590 feet from the N $\frac{1}{4}$ Corner of Section 3, T11N, R1E, SLB&M (existing). The water is to be used within the service area of River Heights. Proof was last due on December 31, 2013.

The applicant has filed for an extension of time within which to file proof with the State Engineer stating that they have completed a leak detection project and replaced aging piping. The main well for the city has been reconstructed and more accurate water meters installed. They anticipate more growth in the next 10 years and request additional time to put the water to full beneficial use.

The applicant is advised that, under the provisions of Section 73-3-12, Utah Code Annotated, and in the case of extension requests for a "public water supplier," the State Engineer may grant extensions of time if ". . .the applicant shows reasonable and due diligence in completing the appropriation; or a reasonable cause for delay in completing the appropriation" and "[t]he State Engineer shall consider the holding of an approved application by a public water supplier or a wholesale electrical cooperative to meet the reasonable future water or electricity requirements of the public to be reasonable and due diligence in completing the appropriation . . . for 50 years from the date on which the application is approved." The applicant has evidently satisfied the requirements of Section 73-3-12 and the extension request can be granted.

It is, therefore, **ORDERED** and an extension of time within which to submit proof is **GRANTED** on Permanent Change Application 25-2592 (a24748) to and including **December 31, 2023**.

The applicant is advised that the Permanent Change Application was approved on December 15, 2000, subject to certain conditions. Careful review of the approval documents should be made to ensure development conforms to those conditions.


It is the applicant's responsibility to maintain a current address with this office and to update ownership of their water right. Please notify this office immediately of any change of address or for assistance in updating ownership.

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Your contact with this office, should you need it, is with the Northern Regional Office. The telephone number is 435-752-8755.

This Order is subject to the provisions of Administrative Rule R655-6-17 of the Division of Water Rights and to Sections 63G-4-302, 63G-4-402, and 73-3-14 of the Utah Code which provide for filing either a Request for Reconsideration with the State Engineer or an appeal with the appropriate District Court. A Request for Reconsideration must be filed with the State Engineer within 20 days of the date of this Order. However, a Request for Reconsideration is not a prerequisite to filing a court appeal. A court appeal must be filed within 30 days after the date of this Order, or if a Request for Reconsideration has been filed, within 30 days after the date the Request for Reconsideration is denied. A Request for Reconsideration is considered denied when no action is taken 20 days after the Request is filed.

Dated this 17th day of March, 2014.


Kent L. Jones, P.E., State Engineer
BY: John R. Mann, P.E., Assistant State Engineer

Mailed a copy of the foregoing Order this 17th day of March, 2014 to:

River Heights City
520 South 500 East
River Heights, UT 84321

River Heights Town Corporation
520 South 500 East
River Heights, UT 84321

BY: 
Sonia R. Nava, Applications/Records Secretary