

River Heights City

River Heights City Council Agenda

Tuesday, November 7, 2023

Notice is hereby given that the River Heights City Council will hold its regular meeting beginning at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Thompson)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

Council Candidates for Seat 1 Address the Council (3 Minutes Each)

Council Questions/Discussion and Vote for Appointment of Seat 1

Council Candidates for Seat 2 Address the Council (3 Minutes Each)

Council Questions/Discussion and Vote for Appointment of Seat 2

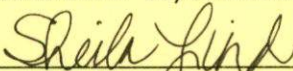
Swearing in of New Council Members

Consideration of Award for the River Heights City Park, Site Improvements Phase 2

Amend Franchise Agreement with AllWest Reducing Franchise Fee from 5.00% to 3.50%

Adjourn

Posted this 6th day of November 2023



Sheila Lind, Recorder

Zoom Link: <https://us02web.zoom.us/j/84811973020>

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website (pmn.utah.gov)

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

November 7, 2023

1
2
3
4
5
6
7 Present: Mayor Jason Thompson
8 Council members: Janet Mathews
9 Chris Milbank
10 Blake Wright
11
12 Recorder Sheila Lind
13 Public Works Director Clayton Nelson
14 Treasurer Michelle Jensen

15
16 Others Present: Lana Hanover, Robert Davies, Rob Gines, Lance Pitcher, Rick
17 Hendrickson, Troy Wakefield, Noel Cooley
18
19

20 The following motions were made during the meeting:
21

22 Motion #1

23 Councilmember Milbank moved to “adopt the minutes of the council meeting of October 17,
24 2023, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with
25 Mathews, Milbank, and Wright in favor. No one opposed.
26

27 Motion #2

28 Councilmember Milbank moved to “approve the bills to Logan City and Comcast.”
29 Councilmember Mathews seconded the motion, which carried with Mathews, Milbank, and Wright in
30 favor. No one opposed.
31

32 Motion #3

33 Councilmember Wright moved to “approve the bills for November 7, 2023.” Councilmember
34 Milbank seconded the motion which carried with Mathews, Milbank, and Wright in favor. No one
35 opposed.
36

37 Motion #4

38 Councilmember Hanover moved to “reject both bids for Phase 2 of the park.” Councilmember
39 Milbank seconded the motion, which carried Hanover, Mathews, Milbank, and Pitcher in favor.” Wright
40 opposed.
41
42
43
44

Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, November 7, 2023, for their regular council meeting.

Pledge of Allegiance and Opening Thought: Mayor Thompson gave an opening prayer.

Adoption of Previous Minutes and Agenda: Minutes for the October 17, 2023, meeting were reviewed.

Councilmember Milbank moved to “adopt the minutes of the council meeting of October 17, 2023, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Mathews, Milbank, and Wright in favor. No one opposed.

Reports and Approval of Payments (Mayor, Council, Staff):

Mayor Thompson

- Staker Parson was currently working on the 700 South Road widening and striping. Dixie Wilson called him to inform him that the city was paving on her property. Ms. Wilson, nor the city, had come up with any proof that the Wilsons own property in the road. He had decided to have the contractor pave the road the city already had and leave the road base on the widened portion until they figured it out with the Wilsons. He recommended that the city work on getting the 700 South property lines cleaned up.
- He recently met with the Waste Management Consortium to discuss green waste. He had heard from residents that they wanted green waste options. Each municipality was free to decide how they wanted to handle green waste. One option was to force each resident to pay for a green waste can, which he didn’t want to do. He felt those who wanted the service should pay for it. Part of the frustration from residents was why they had to pay for green waste all year when it’s only picked up from March to November. The mayor explained it was so WM could recoup the full cost of the service. Residents were also frustrated that WM would only pick up every other week instead of every week. The mayor informed that WM’s bid only included every other week.

Recorder Lind

- She reported on Waste Management’s first month of picking up the city residents’ trash. She said there had been some missed pick-ups, residents wanting to trade containers and some missing cans that had fallen into the garbage trucks. She said WM had been very good to work with her on making things right for the residents.
- Mayor Thompson explained that WM was incentivized to do a very good job because their contract was only for five years.

Councilmember Wright didn’t have anything to report.

Councilmember Mathews

- The lower wellhouse was very close to being finished.

Mayor Thompson

- Demolition of the old church would soon be going out to bid.

Councilmember Milbank

- He asked for a city garbage can in the new park. They decided on the east side. He asked about the pallet of sandbags which was on the property and wondered what could be done with them. He said they were going to coordinate moving the dirt piles from the park property to fill in the basement of the church after it was torn down.

Public Works Director

- He presented a purchase order for a fence on 400 East. The two bids he received were very close. The chosen bid was from Arrow Fence for \$28,746. The fence will be 4 feet high and made of wrought iron, like the one on 700 South. Arrow wanted to get the materials ordered right away. It will be commercial grade, in a mow curb and should hold up. They were also willing to replace the railing at the city office and install a fence along the east side of the new park. These will be separate bids. The council gave their advice and consent to the Arrow Fence purchase order.

Treasurer Jensen

- Bills to Logan City and Comcast were paid at the end of October to avoid late fees.

Councilmember Milbank moved to “approve the bills to Logan City and Comcast.”

Councilmember Mathews seconded the motion, which carried with Mathews, Milbank, and Wright in favor. No one opposed.

- There was nothing extraordinary about the regular list of bills to pay, except for the third draw from DWA, for their work on the lower pumphouse in the amount of \$203,936.03.

Councilmember Wright moved to “approve the bills for November 7, 2023.”

Councilmember Milbank seconded the motion which carried with Mathews, Milbank, and Wright in favor. No one opposed.

Public Comment: Councilmember Milbank thought it was important for the city to have an operational guide for the irrigation system, which included the location of canals and how they need to be attended to. He asked if the city could be the agent of record for ProLog Irrigation Company. They needed a permanent address to receive notices from the State, notifications of payments due, business licenses, etc. If the city agreed, it wouldn't put them on the hook for anything. The mayor felt okay about it but wanted to run it past the attorney before letting him know.

The ad hoc committee of ProLog planned to meet next Wednesday at the city building to discuss shares and other things. The city owns 55-60 shares.

Rick Hendrickson asked if the city could get a green waste dumpster. He helps organize clean ups for his neighborhood and the dumpster would be beneficial. He also asked if there had been any talk about pickleball courts in River Heights. Councilmember Milbank answered that the city has a future plan for the city center park, which included 2-3 courts. Mr. Hendrickson said 2 or 3 courts wouldn't be enough since pickleball was the fastest growing sport. He also asked if there was a way he could pay his utility bill with no fees. The mayor said he would investigate the options.

In answer to Mr. Hendrickson's question about green waste dumpsters, Mayor Thompson replied that the consortium has major concerns with them, such as many commercial businesses using them, people dump tires in them and other non-allowable items. Currently Logan City isn't offering green waste dumpsters, so once their residents heard that River Heights had one, more people outside of River Heights would use it. They talked about fines for those who got caught. The mayor said the consortium would continue to talk about options throughout the winter.

Councilmember Wright discussed payment options. He informed that it costs the city to have the options available through another company, and the city council decided that the residents using the service would pay for it. He would be willing to have the discussion again. Rick Hendrickson suggested offering incentives.

Council Candidates for Seat 1 Address the Council (3 Minutes Each): Each of the applicants for the 26-month seat addressed the Council.

Lana Hanover was interested in seeing how local government worked. She had been a state delegate. She expressed her love of River Heights residents and would be happy to serve. Councilmember Mathews asked her to consider and tell them what her vision was for River Heights, long term. Ms. Hanover wanted the city to stay how it was and maintain some open space. She hoped her

136 grandkids would want to come live in River Heights. Councilmember Milbank asked what she thought
137 about the parks. She said she liked them.

138 Rob Gines said he had served on the council for 2 terms a few years ago and felt he was
139 influential. He enjoyed working with the mayor, council, and employees at the time. He didn't have a
140 personal agenda. He wanted to keep up the bedroom quality of life in River Heights.

141 Robert Davies said he had lived at 340 S 600 E in Heber Olson's house for 10 years with his wife.
142 He was currently a physics professor at USU. He said he loved living in River Heights. He was supportive
143 of preserving River Heights as is. He thought it was time for him to step up to serve in this type of capacity
144 and felt he had good relations with everyone involved in the city.

145 Mayor Thompson explained that no matter what happened tonight, the next election was right
146 around the corner and hoped there would be residents step up and run for office.

147 Council Questions/Discussion and Vote for Appointment of Seat 1: Mayor Thompson asked each
148 of the three council members to vote. He tallied the votes and said they each voted for someone
149 different. He broke the tie by choosing Lana Hanover.

150 Council Candidates for Seat 2 Address the Council (3 Minutes Each): Lance Pitcher (the only
151 applicant for the 2-month seat) addressed the Council. He explained that he would begin his four-year
152 term in January, so it seemed natural for him to step up for the vacant two-month seat. He said he had
153 served for eight years on the Planning Commission. He had run for council before but didn't win. He had
154 lived in River Heights for 18 years and said his family loved everything about living in River Heights.

155 Council Questions/Discussion and Vote for Appointment of Seat 2: Mayor Thompson announced
156 that seat 2 would be filled in Lance Pitcher.

157 Swearing in of New Council Members: Recorder Lind swore in Lance Pitcher and Lana Hanover as
158 the newest council members, after which they took their places at the council table.

159 Commissioner Cooley reminded that Lance Pitcher was leaving a vacancy on the Planning
160 Commission. The mayor was aware and said he would work on it.

161 Consideration of Award for the River Heights City Park, Site Improvements Phase 2:
162 Councilmember Milbank talked about the bid opening and tabulation. He said he was surprised that only
163 two companies submitted bids. A third one came late so their bid could not be accepted. Cache Valley
164 Excavation did the work last year and did a good job. Raymond Construction also bid. Their base bids
165 exceeded the city's budget by about \$11,000. The city engineer said there was no wiggle room for
166 accepting the third bid, which was lower. It would be illegal to accept their bid. Engineer Rasmussen
167 recommended not accepting either bid at this time. The mayor said if this was what they decided on,
168 they would need to clearly state the reason for the denial, which was cost. Mr. Milbank had proposed
169 rebidding in January or February. The mayor stated that this project was a major priority.

170 Councilmember Wright was concerned about putting off the bid award. The mayor said he'd like
171 to see more competition to drive the price down. The RAPZ funding would be available for two years.

172 Councilmember Pitcher asked where the bid requests were advertised. Recorder Lind explained
173 that she sends them to the Herald Journal, who posts them in the legal section of the newspaper and in
174 an online advertising location.

175 Councilmember Milbank read the engineer's recommendation. Engineer Reiner suggested
176 negotiating with Raymonds to see if they might come down on their price. Councilmember Wright said
177 the price won't go down on the next bid.

178 The mayor said he and Engineer Rasmussen talked about reaching out to those who didn't bid to
179 find out why.

180
181
182
183
184
185
186
187
188
189
190
191
192
193
194
195

Councilmember Hanover moved to “reject both bids for Phase 2 of the park project.”
Councilmember Milbank seconded the motion, which carried Hanover, Mathews, Milbank, and Pitcher
in favor.” Wright opposed.

Councilmember Wright pointed out that the way the motion was stated, it made it so they had no
choice but to rebid the project.

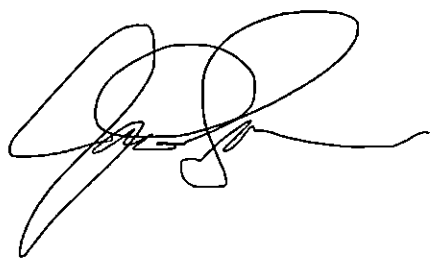
PWD Nelson said contractors have a hard time bidding on a project with concrete because they
don’t know what the cost will be at the time of the project. He suggested they might have better luck
requesting separate bids for the concrete, sprinklers, landscaping, and other items. He guessed it might
end up costing less this way.

Amend Franchise Agreement with AllWest Reducing Franchise Fee from 5.00% to 3.50%: Mayor
Thompson said he moved this off the agenda until AllWest makes application and pays their fees.

The meeting adjourned at 8:00 p.m.



Sheila Lind, Recorder



198 Jason Thompson, Mayor

Report Criteria:

Invoices with totals above \$0 included.
 Only paid invoices included.
 [Report].Date Paid = 10/31/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-79	80	Comcast	202311	Internet - Sewer	10/16/2023	28.77
52-40-80	76	City Of Logan	029017-20231	Sewer Pretreatment	10/18/2023	21,178.82
Total 5240:						21,207.59
Water Department						
5140						
51-40-51	188	Logan City	003992-20231	Account 003992-001 51-40-51	10/18/2023	34.16
51-40-51	188	Logan City	003993-20231	Account 003993-001 51-40-51	10/18/2023	30.77
51-40-51	188	Logan City	003994-20231	Account 003994-001 51-40-51	10/18/2023	37.56
51-40-51	188	Logan City	003995-20231	Account 003995-001 51-40-51	10/18/2023	37.56
51-40-51	188	Logan City	003996-20231	Account 003996-001 51-40-51	10/18/2023	40.95
51-40-51	188	Logan City	003997-20231	Account 003997-001 51-40-51	10/18/2023	35.86
51-40-51	188	Logan City	020975-20231	Account 020975-001 51-40-51	10/18/2023	14.32
51-40-51	188	Logan City	021927-20231	Account 021927-001 51-40-51	10/18/2023	137.32
51-40-79	80	Comcast	202311	Internet - Water	10/16/2023	28.76
Total 5140:						397.26
Office Expenses						
4-79	80	Comcast	202311	Internet - Office	10/16/2023	28.77
Total 1044:						28.77
Public Safety						
1054						
10-54-40	76	City Of Logan	029017-20231	911	10/18/2023	1,998.00
Total 1054:						1,998.00
Grand Totals:						23,631.62

Mayor: _____

Second Signayure : _____

Dated: _____

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 1041:						1,067.36
Office Expenses						
1044						
10-44-10	4	Al's Trophies & Frames	202311	Foyer Plaques	10/30/2023	30.60
10-44-10	270	Sam's Club	202311	Water Bottles	10/23/2023	1.88
10-44-10	633	Freedom Mailing Services	46495	Utility Bill Processing	11/01/2023	70.46
10-44-35	66	Casella	128345	Monthly Support Charges	11/01/2023	94.69
10-44-45	364	Xerox Corporation	019926201	Copies	10/05/2023	163.13
10-44-55	633	Freedom Mailing Services	46495	Utility Bill Processing	11/01/2023	70.45
10-44-77	380	Rocky Mountain Power	202311	Item 19	10/31/2023	59.83
10-44-77	380	Rocky Mountain Power	202311	Item 12	10/31/2023	102.53
10-44-77	380	Rocky Mountain Power	202311	Item 20	10/31/2023	10.51
10-44-78	863	Verizon Wireless	202310	Split	10/23/2023	115.55
Total 1044:						719.63
Capital Projects						
5150						
51-50-70	948	DWA Construction, Inc.	202311	DWA Lower Well Draw #3	10/25/2023	203,936.03
Total 5150:						203,936.03
Public Safety						
1054						
10-54-75	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.79
Total 1054:						2.79
Capital Projects						
4060						
40-60-06	321	Total Tree Care	6061	Planting Trees	10/26/2023	2,502.00
40-60-06	1105	Thunell, Steven	202311	Sidewalk Repairs - Sod Reimb.	10/23/2023	985.50
Total 4060:						3,487.50
Roads						
1060						
10-60-16	558	Opticare of Utah	000184556	Vision Monthly Premium Oct 2023	10/01/2023	6.81
10-60-16	624	American General Life Company	202311_1	Annual Premium for Clayton J. Ne	10/16/2023	136.60
10-60-40	193	Lowe's	202311	Sings Concrete	10/25/2023	136.48
10-60-50	2	A 1 Automotive & Performance	25175	Vehicle Split	11/03/2023	195.18
10-60-50	104	Ellis Equipment	177257	Skid Steer Repair	10/26/2023	138.49
10-60-50	133	Thomas Petroleum. LLC	M028294-IN	Roads Gas, Oil, Vehicle Repair	10/19/2023	42.63
10-60-50	270	Sami's Club	202311	Roads Gas, Oil, Vehicle Repair	10/23/2023	50.66
10-60-60	380	Rocky Mountain Power	202311	Item 15	10/31/2023	22.03
10-60-60	380	Rocky Mountain Power	202311	Item 2	10/31/2023	13.60
10-60-60	380	Rocky Mountain Power	202311	Item 5	10/31/2023	1,184.50
10-60-60	380	Rocky Mountain Power	202311	Item 9	10/31/2023	16.27
10-60-60	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.79
Total 1060:						1,946.04
Parks & Recreation						
1070						
10-70-16	558	Opticare of Utah	000184556	Vision Monthly Premium Oct 2023	10/01/2023	2.72
10-70-16	624	American General Life Company	202311_1	Annual Premium for Clayton J. Ne	10/16/2023	136.60

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report]. Date Paid = 11/07/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-06	1070	DS Accounting Services	2023-0564	Monthly Acct Services	10/31/2023	249.97
52-40-16	558	Opticare of Utah	000184556	Vision Monthly Premium Oct 2023	10/01/2023	5.71
52-40-16	624	American General Life Company	202311	Annual Premium Sheila Lind Life I	11/01/2023	155.77
52-40-16	624	American General Life Company	202311_1	Annual Premium for Clayton J. Ne	10/16/2023	68.30
52-40-20	66	Caselle	128345	Monthly Support Charges	11/01/2023	94.65
52-40-25	623	Wonderware, Inc. dba Core Busin	INV-22411	CC Proccesing 2022	10/31/2023	13.90
52-40-26	633	Freedom Mailing Services	46495	Utility Bill Processing	11/01/2023	70.45
52-40-50	2	A 1 Automotive & Performance	25175	Vehicle Split	11/03/2023	195.13
52-40-50	104	Ellis Equipment	177257	Skid Steer Repair	10/26/2023	142.70
52-40-50	133	Thomas Petroleum. LLC	M028294-IN	Sewer Gas, Oil, Vehicle Repair	10/19/2023	42.63
52-40-50	270	Sam's Club	202311	Sewer Gas, Oil, Vehicle Repair	10/23/2023	50.66
52-40-50	362	Wolford Collision Repair	48176	Vehicle Tow 232998	11/01/2023	33.34
52-40-77	380	Rocky Mountain Power	202311	Item 9	10/31/2023	16.28
52-40-77	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.79
52-40-78	863	Verizon Wireless	202310	Split	10/23/2023	115.57
Total 5240:						1,257.85
Water Department						
5140						
51-40-06	1070	DS Accounting Services	2023-0564	Monthly Acct Services	10/31/2023	249.98
51-40-16	558	Opticare of Utah	000184556	Vision Monthly Premium Oct 2023	10/01/2023	7.08
51-40-16	624	American General Life Company	202311	Annual Premium Sheila Lind Life I	11/01/2023	155.77
51-40-16	624	American General Life Company	202311_1	Annual Premium for Clayton J. Ne	10/16/2023	204.90
51-40-20	66	Caselle	128345	Monthly Support Charges	11/01/2023	94.66
51-40-25	623	Wonderware, Inc. dba Core Busin	INV-22411	CC Proccesing 2022	10/31/2023	13.90
51-40-26	633	Freedom Mailing Services	46495	Utility Bill Processing	11/01/2023	70.45
51-40-50	2	A 1 Automotive & Performance	25175	Vehicle Split	11/03/2023	195.12
51-40-50	104	Ellis Equipment	177257	Skid Steer Repair	10/26/2023	138.49
51-40-50	133	Thomas Petroleum. LLC	M028294-IN	Water Gas, Oil, Vehicle Repair	10/19/2023	42.63
51-40-50	270	Sam's Club	202311	Water Gas, Oil, Vehicle Repair	10/23/2023	50.66
51-40-50	362	Wolford Collision Repair	48176	Vehicle Tow 232998	11/01/2023	33.33
51-40-65	787	Incredible Concrete	8957	Water Leak Repairs	10/18/2023	240.00
51-40-65	787	Incredible Concrete	9076	Water Leak Repairs	11/02/2023	328.25
51-40-77	380	Rocky Mountain Power	202311	Item 7	10/31/2023	14.70
51-40-77	380	Rocky Mountain Power	202311	Item 8	10/31/2023	3,190.86
51-40-77	380	Rocky Mountain Power	202311	Item 9	10/31/2023	16.28
51-40-77	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.79
51-40-78	863	Verizon Wireless	202310	Split	10/23/2023	115.55
Total 5140:						5,165.40
Adminstration						
1041						
10-41-06	1070	DS Accounting Services	2023-0564	Monthly Acct Services	10/31/2023	250.05
10-41-16	558	Opticare of Utah	000184556	Vision Monthly Premium Oct 2023	10/01/2023	10.60
10-41-16	624	American General Life Company	202311	Annual Premium Sheila Lind Life I	11/01/2023	622.88
10-41-16	624	American General Life Company	202311_1	Annual Premium for Clayton J. Ne	10/16/2023	136.60
10-41-65	362	Wolford Collision Repair	48176	Vehicle Tow 232998	11/01/2023	33.33
10-41-80	623	Wonderware, Inc. dba Core Busin	INV-22411	CC Proccesing 2022	10/31/2023	13.90

Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-70-40	310	The Clean Spot	POS3867	Cleaning Supplies - Parks	10/20/2023	52.25
10-70-65	259	Roto Rooter	5100723	Soccer Porta Potty 10-70-65	10/05/2023	108.00
10-70-77	380	Rocky Mountain Power	202311	Item 10	10/31/2023	16.91
10-70-77	380	Rocky Mountain Power	202311	Item 11	10/31/2023	11.25
10-70-77	380	Rocky Mountain Power	202311	Item 13	10/31/2023	10.76
10-70-77	380	Rocky Mountain Power	202311	Item 9	10/31/2023	16.28
10-70-77	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.78
10-70-80	133	Thomas Petroleum. LLC	M028294-IN	Parks Gas, Oil, Vehicle Repair	10/19/2023	42.83
10-70-80	270	Sam's Club	202311	Parks Gas, Oil, Vehicle Repair	10/23/2023	50.66
Total 1070:						450.84
School Building Expenses						
1075						
10-75-77	380	Rocky Mountain Power	202311	Item 17	10/31/2023	198.89
10-75-77	380	Rocky Mountain Power	202311	Item 18	10/31/2023	10.51
10-75-77	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.78
10-75-77	380	Rocky Mountain Power	202311	Item 16	10/31/2023	2.78
10-75-80	676	Four Seasons Htg & A/C	202311	School Broiler Start Up	10/13/2023	190.00
Total 1075:						404.96
Sanitation						
5490						
54-90-10	633	Freedom Mailing Services	46495	Utility Bill Processing	11/01/2023	70.45
54-90-10	1115	Waste Management of Arizona, IN	0011025-4647-	River Heights City Shop Garbage	10/27/2023	104.08
Total 5490:						174.53
Grand Totals:						218,612.93

Mayor: _____

Second Signayure : _____

Dated: _____

Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 11/07/2023

PURCHASE ORDER

River Heights City Corporation
520 South 500 East
River Heights, Utah 84321
(435) 752-2646

Office Use - Purchase Order No: _____
 Office Use - Purchase Order Date: _____

Ship To:

Clayten Nelson
520 South 500 East
River Heights, Utah 84321
435-213-6948

Vendor: Aarow Fence
1785 N 730 W
Logan, UT 84321

statecontracts.ut.gov

Above state website has been checked: Yes No
 Is an official P.O. Required by Vendor: Yes No

Vendor Contact, Phone, Email: _____

Please attach any supporting quotes or data to this requisition.
 Requesting Council Member: _____

Item	Quantity	GL #	Description	Unit Price	Total
			336' of 4' Montage Plus Majestic fence Mow curb		\$28,746.00
Vendor Please include P.O. # on all invoices				Subtotal	\$ 28,746.00
				Shipping/Other	
River Heights City Corporation Tax I.D. No. 87-028929-7				TOTAL	\$ 28,746.00

Mayor Signature/Council Mtg. Approval

Date

Treasurer Processed Signature

Date



1785 NORTH 730 WEST
 LOGAN, UT 84321
 435-213-9759

Proposal To: River Heights City

Address Job: BLVD-

Date 8/29/23	Cust Phone Number 213-6948	Attn Clayton	Email C.NELSON@RIVERHEIGHTS.ORG	Type of Terrain Dirt	Utility Check
-----------------	-------------------------------	-----------------	------------------------------------	-------------------------	---------------

FENCE

Spec Equlp Hand Dig/Level/Line	Salesman Larson	Proposal Valid For 15 days	NTP date
-----------------------------------	--------------------	-------------------------------	-------------

Description of Material	Footage	Top Finish	Height	Picket/Gauge	Line Posts	Spacing	
Montana Plus	336'	Welded	4'	3/4"	2 1/2"	48"	
CON (USA)							
Top Rail	Center Rail	Bottom Rail	Barb Wire	Tension Wire	Corner Braces	Slats	Other
✓	✓	✓				Black 1x4	

POSTS

NO.	O.D. or Size	Type	Install
	2 1/2" x 2 1/2"		<input type="checkbox"/> Level <input type="checkbox"/> Contour <input type="checkbox"/> Straight Top

GATES

No Sgl	No Dbl	No Rail	Width	Height	Frame	Style
N/A						

336'

4' Montana Plus
(USA)
with concrete
Curs
= 28,746.⁰⁰

Inclusions/Exclusions:

TERMS & CONDITIONS
 Arrow Fence shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. Arrow Fence will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does Arrow Fence assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed. Arrow Fence will assume the responsibility for having underground public utilities located and marked. However, Arrow Fence assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Arrow Fence to dig in the immediate vicinity of known utilities. The final billing will be based on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced. A fence charge of % per month (or a minimum of \$100), which is an annual percentage rate of 24% shall be applied to accounts that are not paid within 10 days after completion of any work invoiced. All materials will remain the property of Arrow Fence until all invoices pertaining to this job are paid in full. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

Terms: Cash Upon Completion	Subtotal	
	Sales Tax	Included
	Total	
	Down Payment	
	Balance Due	

Arrow Fence By: [Signature]

Proposals Price & Contract Conditions Accepted By: _____

robert davies

340 south 600 east
River Heights UT 84321
United States

October 29, 2023

City of River Heights
520 S 500 E
River Heights, UT 84321

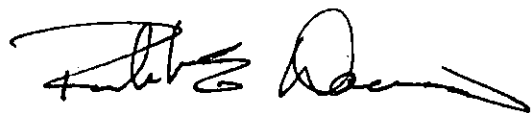
To Whom It May Concern,

This is a letter of intent, applying to fill one of the vacant city council seats. I am applying to fill the 26-month term of Nov 2023 - Jan 2026.

I am a registered voter and have been a resident of River Heights for nearly 10 years, living here with my wife, Rebecca McFaul. I have been a resident of Cache Valley for nearly 30 years.

I am a faculty member of the physics department at Utah State University, focusing on global change and critical science communication.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Robert Davies', with a long horizontal flourish extending to the right.

Robert Davies
340 S 600 E

To River Heights City Council Members

I am writing this letter to inform you of my intent to throw my hat in the ring for the current vacancy in the city council. As a long-time resident of River Heights, I love this city and consider it home. My husband and I have raised our eight children here and we consider River Heights to be one of the best places on earth.

I would love to be given the opportunity to serve the city of River Heights, it is my desire to give back to the community I love so much. I have been somewhat involved in local politics for several years, I currently serve as the River Heights Republican party Precinct one secretary, as such, I serve on the Cache Republican Central Committee. I have been a state delegate in the past and attended state party conventions. I feel it a duty to be informed and involved in representative government in whatever way I can. I am very interested in learning about city government and being a part of helping River Height city in whatever way I can.

Thank you for your service to our community and for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Lana Hanover". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Lana Hanover

October 9, 2023

Dear River Heights City Mayor and Council Members,

It is with respectful intentions that I formally declare my desire to fill the remainder of the term of resigned Councilmember, Tyson Glover. Please consider my abilities and past service to the City as qualifications for this position.

Best Regards,

Robert Gines

A handwritten signature in black ink, appearing to read "Robert Gines", with a long horizontal flourish extending to the right.



Sheila Lind <office@riverheights.org>

Vacant council seat

1 message

Lance Pitcher

Tue, Oct 24, 2023 at 8:02 PM

To: Sheila Lind <office@riverheights.org>

Hi Sheila, I am interested in the vacant city council seat that was occupied by Charlie Gallup.
Lance Pitcher

Oath of Office for

Name Lance Pitcher Office council member Term 2 yrs.

Filed this 7 day of November, 20 23.

Oath of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.

Lance Pitcher

Signature

State of Utah)

§

County of Cache)

Subscribed and sworn to before me this 7 day of November, 20 23

Sheela Find

(Notary Public or other officer authorized by law)

River Heights, Utah

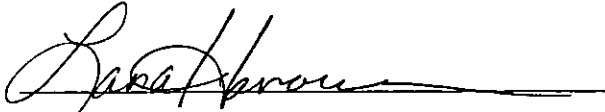
Oath of Office for

Name Lana Hanover Office council member Term 26 mos.

Filed this 7 day of November, 20 23.

Oath of Office

I do solemnly swear (or affirm) that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.



Signature

State of Utah)

§

County of Cache)

Subscribed and sworn to before me this 7 day of November, 20 23.



(Notary Public or other officer authorized by law)

River Heights, Utah

RIVER HEIGHTS CITY
River Heights City Park Project
Site Improvements - Phase 2
Stewart Hill Park
Bid Opening Date: November 7, 2023 at 2PM
Bid Tabulation

						ENGINEER ESTIMATE	Cache Valley Excavation	Raymond Construction		
River Heights City Park Construction										
Phase 2 Base Bid (Planting and Irrigation)										
ITEM NO.	Classification of Work	QTY	UNIT	UNIT PRICE	TOTAL PRICE	Unit Price	Total Cost	Unit Price	Bid Total Cost	Corrected Total Cost
1	Create and Implement Storm Water Pollution Prevention Plan (SWPPP)	1	LS	\$2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,530.00	8,530.00	\$ 8,530.00
2	Mobilization and Demobilization	1	LS	\$23,202.00	\$ 23,202.00	\$ 54,000.00	\$ 54,000.00	\$ 14,460.00	14,460.00	\$ 14,460.00
3	Construction Layout Survey	1	LS	\$5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 5,445.00	5,445.00	\$ 5,445.00
4	Trail: 5-inch thick Concrete paving with 6-inch thick UTBC	6,600	SF	\$10.00	\$ 66,000.00	\$ 10.00	\$ 66,000.00	\$ 12.61	83,230.00	\$ 83,226.00
5	Concrete Mow Curb	440	LF	\$15.00	\$ 6,600.00	\$ 48.00	\$ 21,120.00	\$ 12.98	5,712.00	\$ 5,711.20
6	Contractor Provided Topsoil (4" thick).	1,050	CY	\$40.00	\$ 42,000.00	\$ 52.00	\$ 54,600.00	\$ 85.70	89,993.00	\$ 89,985.00
7	Underground Irrigation Systems. Supply and install landscape irrigation system.	1	LS	\$88,000.00	\$ 88,000.00	\$199,000.00	\$ 199,000.00	\$ 93,264.00	93,264.00	\$ 93,264.00
8	Turf and Grass. Supply and install turf seed.	99,600	SF	\$0.20	\$ 19,920.00	\$ 0.35	\$ 34,860.00	\$ 0.50	49,610.00	\$ 49,800.00
9	Bark mulch 4" deep	150	CY	\$30.00	\$ 4,500.00	\$ 152.00	\$ 22,800.00	\$ 76.23	11,435.00	\$ 11,434.50
Total Base Bid					\$ 257,222.00		\$ 470,380.00		\$ 361,679.00	\$ 361,855.70
Read at Bid Opening 11/7/23							\$ 470,380.00		\$ 361,679.00	
Add Alternate #1 (Shrubs and Trees)										
101	Ground Cover. Supply and install shrubs (1 gallon)	180	EA	\$40.00	\$ 7,200.00	\$ 85.00	\$ 15,300.00	-	included	included
102	Ground Cover. Supply and install shrubs (5 gallon)	46	EA	\$60.00	\$ 2,760.00	\$ 445.00	\$ 20,470.00	-	included	included
103	Tree. Supply and install trees.	68	EA	\$500.00	\$ 34,000.00	\$ 345.00	\$ 23,460.00		\$ 51,216.00	\$ 51,216.00
Total Add Alternate #1					\$ 43,960.00		\$ 59,230.00		\$ 51,216.00	\$ 51,216.00
Read at Bid Opening 11/7/23							\$ 59,230.00		\$ 51,216.00	
Add Alternate #2 (Restroom Area / Pavillion Area Concrete and Landscape)										
201	Pavillion and Restroom Areas: 5-inch thick Concrete paving with 6-inch thick UTBC.	2500	SF	\$10.00	\$ 25,000.00	\$ 12.00	\$ 30,000.00	\$ 15.43	38,584.00	\$ 38,575.00
202	Pavillion and Restroom Areas: Bark mulch 4" deep	9	CY	\$30.00	\$ 270.00	\$ 142.00	\$ 1,278.00	-	included	included
203	Pavillion and Restroom Areas: Underground Irrigation Systems. Supply and install landscape irrigation system.	1	LS	\$2,000.00	\$ 2,000.00	\$ 20,000.00	\$ 20,000.00		Included In Base Bid	Included In Base Bid
204	Pavillion and Restroom Areas: Ground Cover. Supply and install shrubs (1 gallon).	54	EA	\$40.00	\$ 2,160.00	\$ 90.00	\$ 4,860.00	-	included	included
205	Pavillion and Restroom Areas: Tree. Supply and install trees.	4	EA	\$500.00	\$ 2,000.00	\$ 450.00	\$ 1,800.00	\$ 1,125.00	4,500.00	\$ 4,500.00
Total Add Alternate #2					\$ 31,430.00		\$ 57,938.00		43,084.00	\$ 43,075.00
Read at Bid Opening 11/7/23							\$ 57,938.00		\$ 43,084.00	
Total Project Bid \$ 332,612.00							\$ 587,548.00		\$ 456,146.70	

Forsgren Associates, Inc.
95 West 100 South, Suite 115
Logan, UT 84321
Tel 435 227-0333
Fax 435 227-0334



Memo

To: Jason Thompson, Mayor
From: Marianne Reiner, P.E. *MR*
CC: Chris Milbank, Councilmember; Clayten Nelson, Public Works; Sheila Lind, Recorder; Craig Rasmussen, Forsgren Associates; Chris Sands, BIO-WEST; Sandy Davenport, BIO-WEST
Date: 11/7/23
Re: River Heights City Park Project: Site Improvements – Phase 2, Stewart Hill Park

The Bid Opening for the River Heights City Park Project: Site Improvements – Phase 2, Stewart Hill Park was held on the afternoon of November 7, 2023. Two qualifying bids were received as per the Notice to Contractors (see attached). A third bid came in late and cannot be legally considered. Forsgren staff conducted the bid opening and completed a tabulation of the bids with a copy attached to this memo for your use and review. The Total Base Bid and Add Alternatives were corrected as shown on the bid tabulation.

Total Base Bid amounts are as follows:

	Engineer's Estimate	Cache Valley Excavation	Raymond Construction (corrected)
Total Base Bid	\$257,222.00	\$470,380.00	\$361,855.70

The lowest responsive bidder based on the Total Base Bid is Raymond Construction at the corrected amount of \$361,855.70. We recognize this exceeds the city's amount for the project. It is recommended that the City review the bids and consider rejecting all bids or conditionally accept the bid from Raymond Construction to value engineer the project to be within the city's budget.

Please contact Marianne Reiner or Craig Rasmussen at Forsgren Associates with questions, if any. Thank you.