

# River Heights City

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## River Heights City Council Agenda

**Tuesday, October 17, 2023**

Notice is hereby given that the River Heights City Council will hold its regular meeting beginning at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Wright)

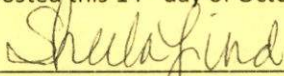
Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

Adjourn

Posted this 14<sup>th</sup> day of October 2023



Sheila Lind, Recorder

Zoom Link: <https://us02web.zoom.us/j/81119184571>

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website ([pmn.utah.gov](http://pmn.utah.gov))

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

October 17, 2023

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7 Present: Council members: Janet Mathews  
8 Chris Milbank, mayor pro tem  
9 Blake Wright  
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11 Recorder Sheila Lind  
12 Public Works Director Clayton Nelson  
13 Treasurer Michelle Jensen  
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15 Excused: Mayor Jason Thompson  
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17 Others Present: Heather Lehnig  
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20 The following motions were made during the meeting:  
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### 22 Motion #1

23 Councilmember Wright moved to “adopt the minutes of the council meeting of October 3, 2023,  
24 and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Mathews,  
25 Milbank, and Wright in favor. No one opposed.  
26

### 27 Motion #2

28 Councilmember Wright moved to “accept and pay the bills as presented.” Councilmember  
29 Mathews seconded the motion, which carried with Mathews, Milbank, and Wright in favor. No one  
30 opposed.  
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### 32 Proceedings of the Meeting:

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35 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the  
36 River Heights City Building on Tuesday, October 17, 2023, for their regular council meeting. In the absence  
37 of Mayor Thompson, Councilmember Milbank served as mayor pro tem.

38 Pledge of Allegiance and Opening Thought: Councilmember Wright gave a thought.

39 Adoption of Previous Minutes and Agenda: Minutes for the October 3, 2023, meeting were  
40 reviewed.

41 **Councilmember Wright moved to “adopt the minutes of the council meeting of October 3, 2023,  
42 and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with  
43 Mathews, Milbank, and Wright in favor. No one opposed.**

44 Reports and Approval of Payments (Mayor, Council, Staff):

46 PWD Nelson

47 • He reported he would be gone on vacation all next week.

48 Councilmembers Mathews and Wright, as well as Recorder Lind, didn't have anything to report.

49 Councilmember Milbank

50 • A bid opening was scheduled for November 7, for phase 2 of the new park.

51 Treasurer Jensen

52 • She discussed the budgets she had been using for the new park, with Councilmember Milbank.

53 Any water bills on the project would go to water capital projects. Some adjustments were

54 discussed that would need to be made by fund transfers.

55 **Councilmember Wright moved to "pay the bills as presented." Councilmember Mathews**

56 **seconded the motion, which carried with Mathews, Milbank, and Wright in favor. No one opposed.**

57 Public Comment: There was none.

58 The meeting adjourned at 6:45p.m.

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Sheila Lind, Recorder

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Chris Milbank, Mayor pro tem

## Report Criteria:

Invoices with totals above \$0 included.  
Only paid invoices included.  
[Report].Date Paid = 10/17/2023

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Sewer Department</b>						
<b>5240</b>						
52-40-20	66	Caselle	127708	Monthly Support Charges	10/01/2023	94.65
52-40-45	417	Blue Stakes of Utah Utility	UT202302754	Professional Fees	09/30/2023	32.74
52-40-50	133	Thomas Petroleum. LLC	0798378-IN	Sewer Gas, Oil, Vehicle Repair	10/06/2023	35.09
52-40-50	217	National Equipment Services	138361	Sewer gas oil repairs	10/06/2023	292.51
52-40-50	366	Zions Bank	202310	Welcome Mart Gas 84.00	10/09/2023	28.00
52-40-50	366	Zions Bank	202310	Maverik 91.11	10/09/2023	30.37
52-40-55	338	Utah Local Governments Trust	1609937	Sewer Ins. Liability & Other	10/12/2023	55.62
52-40-65	442	Logan Landscape Products	376	Top Soil - Shop Split	09/29/2023	54.00
52-40-75	246	Dominion Energy	6900830000-2	Sewer Gas 6900830000	10/12/2023	13.55
52-40-78	863	Verizon Wireless	9945148034	Split	10/15/2023	68.88
52-40-78	995	Ask AllTech LLC	A6329	Sewer Phones	10/11/2023	24.32
Total 5240:						729.73

**Water Department**  
**5140**

51-40-20	66	Caselle	127708	Monthly Support Charges	10/01/2023	94.66
51-40-41	27	Bear River Health Department	202310_1	Coliform Test Missed Billing For 2	10/17/2023	50.00
51-40-41	417	Blue Stakes of Utah Utility	UT202302754	Professional Fees	09/30/2023	31.79
51-40-41	466	Chemtech-Ford Laboratories	23J0166	Water tests 51-40-41	10/17/2023	297.00
51-40-50	133	Thomas Petroleum. LLC	0798378-IN	Water Gas, Oil, Vehicle Repair	10/06/2023	35.09
51-40-50	217	National Equipment Services	138361	Water gas oil repairs	10/06/2023	292.50
51-40-50	366	Zions Bank	202310	Welcome Mart Gas 84.00	10/09/2023	28.00
51-40-50	366	Zions Bank	202310	Maverik 91.11	10/09/2023	30.37
51-40-51	188	Logan City	003789-20231	Account 003789-001 51-40-51	10/11/2023	287.34
51-40-55	338	Utah Local Governments Trust	1609937	Water Ins. Liability & Other	10/12/2023	52.84
51-40-65	236	Peterson Plumbing	3105037	Water Repairs & Maint. 51-40-65	09/05/2023	136.73
51-40-65	236	Peterson Plumbing	3107259	Water Repairs & Maint. 51-40-65	09/05/2023	2,997.28
51-40-65	236	Peterson Plumbing	3116143	Water Repairs & Maint. 51-40-65	09/19/2023	3,101.63
51-40-65	236	Peterson Plumbing	3117829	Water Repairs & Maint. 51-40-65	09/19/2023	4,586.23
51-40-65	799	Whitaker Construction Company	86520	Roadbase Rock	09/29/2023	262.87
51-40-65	877	Core & Main	T592634	51-40-65 Water Leak	10/09/2023	1,132.48
51-40-65	1018	Kilgore Companies	1229099	Water Leak Repairs	09/27/2023	565.20
51-40-65	1018	Kilgore Companies	1230206	Water Leak Repairs	09/28/2023	1,647.84
51-40-66	442	Logan Landscape Products	376	Top Soil - Shop Split	09/29/2023	54.00
51-40-75	246	Dominion Energy	6900830000-2	Water Gas 6900830000	10/12/2023	13.55
51-40-75	246	Dominion Energy	7191650000-2	Account 7191650000 51-40-75	10/12/2023	72.06
51-40-75	246	Dominion Energy	7953243487-2	Account 7953243487 51-40-75	10/12/2023	7.56
51-40-78	863	Verizon Wireless	9945148034	Split	10/15/2023	68.87
51-40-78	995	Ask AllTech LLC	A6329	Water Phones	10/11/2023	24.32
Total 5140:						15,870.21

**Administration**  
**1041**

10-41-41	634	Forsgren Associates, Inc.	17351	Geneal Consulting Services	09/25/2023	605.00
10-41-43	85	Daines and Jenkins, LLP	9327	City Legal Business - Prep for Co	10/02/2023	250.00
10-41-43	85	Daines and Jenkins, LLP	9328	City Legal Business	10/02/2023	1,795.50
10-41-55	338	Utah Local Governments Trust	1609937	Admin	10/12/2023	8.90
10-41-65	442	Logan Landscape Products	376	Top Soil - Shop Split	09/29/2023	54.00
10-41-95	366	Zions Bank	202310	National Background Check - Cro	10/09/2023	15.95

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 1041:						2,729.35
<b>Office Expenses</b>						
<b>1044</b>						
10-44-10	366	Zions Bank	202310	Amazon - Office Supplies	10/09/2023	10.91
10-44-35	66	Caselle	127708	Monthly Support Charges	10/01/2023	94.69
10-44-45	844	Wasatch Document Solutions, Inc.	57436	Copies Sept 2023	10/09/2023	140.19
10-44-45	844	Wasatch Document Solutions, Inc.	57436	Copies Oct 2023	10/09/2023	23.00
10-44-50	1109	Thompson, Dana	202310	Trash Flyer Delivery - 2 Deliveries	10/04/2023	200.00
10-44-65	366	Zions Bank	202310	Adobe	10/09/2023	21.39
10-44-65	366	Zions Bank	202310	Adobe - Sheila	10/09/2023	21.39
10-44-65	366	Zions Bank	202310	Google Suite	10/09/2023	96.00
10-44-75	246	Dominion Energy	104104991000	Account 1049100000 10-44-75	10/12/2023	24.28
10-44-75	246	Dominion Energy	4012182621-2	Account 4012182621	10/12/2023	723.00
10-44-78	863	Verizon Wireless	9945148034	Split	10/15/2023	68.87
10-44-78	995	Ask AITech LLC	A6329	Admin Phones	10/11/2023	24.32
Total 1044:						1,448.04
<b>Capital Projects</b>						
<b>5150</b>						
51-50-03	1014	Bio-West	00292212	Stewart Hill Park	09/30/2023	2,968.01
51-50-72	634	Forsgren Associates, Inc.	17352	500 East Waterline Plans	09/25/2023	1,602.50
Total 5150:						4,570.51
<b>Public Safety</b>						
<b>1054</b>						
10-54-20	1116	Tippets, Bri	202310	Crossing Guard CPR Training	10/16/2023	14.95
10-54-25	4	Al's Trophies & Frames	257326	Emergency Plate	10/04/2023	16.90
Total 1054:						31.85
<b>Capital Projects</b>						
<b>4060</b>						
40-60-05	634	Forsgren Associates, Inc.	17354	700 South Roadway	09/25/2023	1,907.50
40-60-85	787	Incredible Concrete	8813	4000 psi concrete	09/23/2023	240.00
40-60-89	634	Forsgren Associates, Inc.	17355	Stewart Hill Park - Const	09/25/2023	585.00
Total 4060:						2,732.50
<b>Roads</b>						
<b>1060</b>						
10-60-41	417	Blue Stakes of Utah Utility	UT202302754	Professional Fees	09/30/2023	31.79
10-60-50	133	Thomas Petroleum. LLC	0798378-IN	Roads Gas, Oil, Vehicle Repair	10/06/2023	35.09
10-60-50	217	National Equipment Services	138361	Roads gas oil repair	10/06/2023	292.59
10-60-50	366	Zions Bank	202310	Welcome Mart Gas 84.00	10/09/2023	28.00
10-60-50	366	Zions Bank	202310	Maverik 91.11	10/09/2023	30.37
10-60-56	338	Utah Local Governments Trust	1609937	Roads	10/12/2023	41.72
10-60-75	246	Dominion Energy	6900830000-2	Roads Gas 6900830000	10/12/2023	13.55
10-60-76	877	Core & Main	T043873	Trash Guard	10/09/2023	283.96
Total 1060:						757.07
<b>1160</b>						
11-60-65	488	Thurcon, Inc.	1678	Road Repairs	09/18/2023	342.73

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 1160:</b>						<b>342.73</b>
<b>Parks &amp; Recreation</b>						
<b>1070</b>						
10-70-30	442	Logan Landscape Products	376	Top Soil - Shop Split	09/29/2023	54.00
10-70-56	338	Utah Local Governments Trust	1609937	Parks & Rec	10/12/2023	13.66
10-70-65	259	Roto Rooter	5094623	Porta potties - 10-70-45	09/05/2023	115.56
10-70-75	246	Dominion Energy	1550009873-2	Account 1550009873 10-70-75	10/12/2023	7.09
10-70-75	246	Dominion Energy	6900830000-2	Parks Gas 6900830000	10/12/2023	13.54
10-70-80	133	Thomas Petroleum. LLC	0798378-IN	Parks Gas, Oil, Vehicle Repair	10/06/2023	35.09
10-70-80	366	Zions Bank	202310	Intermountain Concrete - Flag Pol	10/09/2023	20.00
<b>Total 1070:</b>						<b>258.94</b>
<b>Other Expenses</b>						
<b>1090</b>						
10-90-10	76	City Of Logan	029017-20231	Sanitation 10-90-10	09/30/2023	7,051.89
10-90-10	1115	Waste Management of Arizona, IN	0010582-4647-	Elementary School Garbage	09/28/2023	53.58
<b>Total 1090:</b>						<b>7,105.47</b>
<b>Grand Totals:</b>						<b>36,576.40</b>

Mayor: \_\_\_\_\_

Second Signayure : \_\_\_\_\_

Dated: \_\_\_\_\_

**Report Criteria:**

Invoices with totals above \$0 included.

Only paid invoices included.

[Report]. Date Paid = 10/17/2023