

River Heights City

River Heights
City Council Agenda
Tuesday, June 18, 2024

Notice is hereby given that the River Heights City Council will hold their regular meeting at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Wright)

Adoption of Previous Minutes and Agenda

Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

Discuss Chaiya Wimber's Request for Use of the City Park for an Event in October

Adopt Final FY 2024-2025 Budget

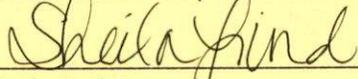
Adoption of an Interlocal Agreement Between Cache County and River Heights City for Stormwater Inspection Services

Review and Adopt a Conflict of Interest Policy

Discuss City Code Changes to 10-11 Sensitive Area and Other Overlay Zones

Adjourn

Posted this 14th day of June 2024



Sheila Lind, Recorder

Zoom Link: <https://us02web.zoom.us/j/87413963147>

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

River Heights City

Council Meeting

June 18, 2024

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7 Present: Mayor Jason Thompson
8 Council members: Lana Hanover
9 Janet Mathews
10 Chris Milbank
11 Lance Pitcher
12 Blake Wright
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14 Public Works Director Clayton Nelson
15 Recorder Sheila Lind
16 Treasurer Michelle Jensen
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18 Others Present: Chaiya Wimber, Randy and Kathryn Hadfield, Ken Sorensen,
19 Brittany Cascio, Noel Cooley, John Dorn

20 Electronically Present: JC, Cindy Schaub, Bryan Cascio
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The following motions were made during the meeting:

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25 **Motion #1**

26 Councilmember Wright moved to “adopt the minutes of the council meeting of June 4, 2024, and
27 the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Hanover,
28 Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.
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30 **Motion #2**

31 Councilmember Hanover moved to “pay the bills as listed.” Councilmember Milbank seconded the
32 motion, which passed with Hanover, Mathews, Milbank, Pitcher and Wright in favor. No one opposed.
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34 **Motion #3**

35 Councilmember Pitcher moved to “adopt an Interlocal Agreement Between Cache County and
36 River Heights City for Stormwater Inspection Services.” Councilmember Hanover seconded the motion,
37 which passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.
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39 **Motion #4**

40 Councilmember Wright moved to “adopt the 2024-2025 Budget of \$2,684,454.90, which included
41 \$614,035.79 for capital projects, as illustrated in the 2024-2025 Budget Amounts spreadsheet.”
42 Councilmember Milbank seconded the motion, which passed with Hanover, Mathews, Milbank, Pitcher,
43 and Wright in favor. No one opposed.
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Proceedings of the Meeting:

The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River Heights City Building on Tuesday, June 18, 2024, for their regular council meeting.

Pledge of Allegiance and Opening Thought: Councilmember Wright opened the meeting with a thought.

Adoption of Previous Minutes and Agenda: Minutes for the June 4, 2024, meeting were reviewed.

Councilmember Wright moved to “adopt the minutes of the council meeting of June 4, 2024, and the evening’s agenda.” Councilmember Mathews seconded the motion, which passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.

Reports and Approval of Payments (Mayor, Council, Staff):

Treasurer Jensen

- She presented a payment request from Raymond Construction in the amount of \$104,069.49, for the new park (leaving a 5% retainer in the amount of \$90,764.42). Engineer Rasmussen had sent his approval. This amount would come out of the capital projects for 2024.

Recorder Lind, Treasurer Jensen, Mayor Thompson and Councilmembers Wright, Hanover, and Pitcher didn’t have anything to report.

Councilmember Mathews

- She asked Treasurer Jensen to make sure the survey on the lower well property was paid for in the current budget.

Councilmember Milbank

- He showed plans for the new pavilion. PWD Nelson was asked to fill out a Zoning Clearance Permit for it.
- He clarified that he’d said at a previous meeting that the city would most likely get a RAPZ grant in the amount of \$125,000 for the new park, however, the amount awarded was actually \$120,000.

Pay the Bills

- Discussion was held on the status of the road study with CRS Engineers. Councilmember Pitcher said he would check on it.

Councilmember Hanover moved to “pay the bills as listed.” Councilmember Milbank seconded the motion, which passed with Hanover, Mathews, Milbank, Pitcher and Wright in favor. No one opposed.

Public Comment: Kathryn and Randy Hadfield were representing the Church of Jesus Christ of Latter-Day Saints on the Just Serve committee. The Church would like to interface with the city to participate in a day of service on or near September 7, in recognition of National Day of Service and Patriot’s Day. They asked if the city could come up with a project, which they could provide the manpower for. Randy Hadfield said they would take care of advertising, setting up the project on the JustServe website, and recruiting volunteers. They would like to hear back from the city by mid-July. The mayor asked the council members to think about it until their next meeting when they would discuss and decide on a project. Mr. Hadfield guessed they could plan on about 125 volunteers.

Brittany Cascio had felt the Council wanted more of a vision of what the old school building could become. She saw it as a building for community space and an event center and felt moving in this direction would be the most benefit for the community. She showed photos of what the old school in Draper looked like. She reminded them that she and others were interested in renting space in the building. She also showed a design of what her plans were for the room she would rent.

90 John Dorn said he worked from home as a software developer for the healthcare system and
91 would enjoy having a space to rent at a separate location. He would like the opportunity to interface with
92 other community members and would enjoy access to a conference room.

93 Ken Sorensen asked where things were with the Jason Sipes easement vacation. The mayor didn't
94 recall what the hangup was but would figure it out and get back with Mr. Sorensen.

95 Discuss Chaiya Wimber's Request for Use of the City Park for an Event in October: Mayor
96 Thompson said he had checked with the city attorney, who didn't foresee a problem with allowing rental
97 of the city park for Ms. Wimber's event. He asked the council if they had concerns. Councilmember
98 Milbank brought up some concerns sent to him by Recorder Lind and PWD Nelson about potential parking
99 problems, how much they would charge to rent it, if they would require a Conditional Use Permit, and if it
100 would set a precedence. Mayor Thompson asked PWD Nelson to draft a letter with his concerns to give
101 to the Planning Commission to accompany Ms. Wimber's Conditional Use Permit application.

102 Councilmember Wright asked when the new pavilion would be erected. Councilmember Milbank
103 said it wouldn't be soon, maybe by winter.

104 The mayor said the council didn't have any issues with Ms. Wimber's request and that she should
105 apply for a Conditional Use Permit to go before the Planning Commission.

106 Adopt Final FY 2024-2025 Budget: Mayor Thompson held a discussion on capital projects. The
107 amount to be rolled over to the next year was lower than previously expected. He asked if the council
108 wanted to decrease the thresholds from the water and sewer budgets to be able to do more.
109 Councilmember Mathews said, "No." Councilmember Wright said they have always paid for capital
110 projects from water and sewer funds, and they always get replenished. Currently there was \$295,182 in
111 the water fund and \$961,000 in sewer. The mayor reminded that they had previously decided to keep the
112 water fund threshold at \$500,000. He recommended not taking anything out this year for capital
113 projects. The fund was projected to generate about \$150,423 in the coming year. The sewer fund would
114 bring in about \$75,000. The council reviewed the Fund Balances report.

115 Councilmember Mathews asked what would happen if they had a water or sewer emergency and
116 didn't have enough money to cover it. Treasurer Jensen said the state would do an audit of the funds to
117 see where the money had been spent over the last 10 years or so. If they determined that the city had
118 transferred a fair amount of money out of the fund over the years, they would most likely still give the city
119 a loan, but at a higher interest rate or they might reset the city's water rates. PWD Nelson clarified if the
120 city got a loan from the state, they absolutely would set the city's water rates. Councilmember Milbank
121 asked if the rates were high enough because they kept needing to borrow from the water and sewer
122 funds. Ms. Jensen said the idea is to not take money from these funds, but rather raise property taxes.
123 The water fund should pay for water projects. Enterprise funds are set up to not comingle with other
124 funds.

125 Councilmember Pitcher brought up the old school's heating system. The mayor felt it was the
126 most dire of the projects. He also felt the new truck was important and the lower well generator. He said
127 he was working with the school district to negotiate with them paying rent for the room the audiologist
128 was using. He also suggested back payments since he's been occupying the space for five years and the
129 contract was for three. Treasurer Jensen suggested applying for some grants to update the old school.
130 The mayor said he would reach out to Margie Ryciewicz at BRAG to see if she could help with grants. The
131 city could also get a committee together to work with her.

132 Mayor Thompson said if they budgeted for a new heater, and sod and irrigation at the old church
133 site, they would have a deficit of \$102,000. He was sure he could find the money somewhere in the
budget.

135 Councilmember Mathews asked about the possibility of the water fund borrowing from the sewer
136 fund to get the well generator. The mayor said he wanted them to be tighter on funds in the coming year.

137 Councilmember Milbank pointed out that the heater at the old school would need to be fixed
138 before winter.

139 Discussion was held on the status of needing a new plow truck for winter. PWD Nelson said there
140 is only one truck and he's currently the only driver. Councilmember Pitcher said if they needed extra help
141 they could call the county. Mr. Nelson said if they ordered a truck right now it may not even arrive in time
142 for winter.

143 Councilmember Wright said he talked with Wayne Anderson of DWA Construction, who was very
144 familiar with all the schools in the district. He had worked on the boiler quite a bit over the years and
145 suggested that it could be replaced with two smaller boilers rather than one large one. He also said the
146 steam system could be converted to a water system, which he thought would cost around \$225,000.
147 Additionally, he recommended having a mechanical engineer design a system that would work best for
148 the building.

149 Councilmember Hanover asked about the purpose of the old school and why the city had it. The
150 mayor explained that the school district gave the building to the city, along with the liabilities. Ms.
151 Hanover wondered if the citizens would support \$225,000 being spent on the building. Councilmember
152 Pitcher thought citizens would be disappointed if the building fell into disrepair. He thought that anyone
153 giving a grant might want to know it would bring in future revenue. Ms. Hanover wasn't sure it was the
154 best use of the city's money. The mayor pointed out it was the most urgent.

155 Councilmember Pitcher asked if there were emergency funds in case it was a bad winter and they
156 needed to pay for extra help with snow removal. Treasurer Jensen said the city was required to keep 30%
157 of the city's funds in reserve. Mr. Pitcher proposed they take care of the school this year and gamble on a
158 mild winter, to not touch the water and sewer budgets.

159 Councilmember Hanover felt the old church property needed attention since it was an eyesore.
160 Mayor Thompson said sod and an irrigation system was part of what they were planning to pay for in the
161 next year.

162 Councilmember Milbank asked if it were possible to get a new heating system in the school before
163 winter. PWD Nelson said the audiologist office was the only area that needed heat. He suggested, if the
164 heat wasn't getting solved fast enough, approaching the school district (they have employees that work
165 on boilers) to negotiate something. The mayor said they could approve a certain amount for capital
166 projects and then allocate them later, once they find out if the heating system was going to get done.

167 Councilmember Wright made a motion to adopt the budget, but there was still discussion to be
168 had.

169 Recorder Lind asked if \$18,000 had been included in the budget to pay for migration to .gov and
170 the additional IT monthly costs associated with it.

171 Mayor Thompson called for a recess at 8:30p.m. for him and Treasurer Jensen to go in his office
172 and redo parts of the budget. They returned to the meeting at 8:52p.m.

173 Mayor Thompson said there wasn't money to fix the heater in the old school in the next year. If
174 they budgeted \$35,000 for sod at the old church property and \$20,000 to fix the boiler, then they would
175 need to find \$63,693 somewhere in the budget.

176 Councilmember Milbank asked if the Boys and Girls Club would ever pay what they owed the city.
177 The mayor said there was a pre-trial hearing tomorrow. An executive session would be scheduled for July
178 2 to hear a status report on the case.

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The mayor said they were planning on some rents coming in on the old school building, which may or may not happen. PWD Nelson asked if the RAPZ grant could be used on the main pavilion. Councilmember Milbank said his application was specific to the new park pavilion.

The mayor and treasurer took another recess from 9:05-9:15.

Mayor Thompson explained the new revised numbers and budgets again. While the numbers were being updated, they moved on to the next agenda item.

Adoption of an Interlocal Agreement Between Cache County and River Heights City for Stormwater Inspection Services: The mayor reviewed the agreement and stated it had been reviewed and signed by the city attorney.

Councilmember Pitcher moved to “adopt an Interlocal Agreement Between Cache County and River Heights City for Stormwater Inspection Services.” Councilmember Hanover seconded the motion, which passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.

Review and Adopt a Conflict of Interest Policy: Mayor Thompson explained the policy. Councilmember Wright Blake asked for the definition of “officer,” as well as clarification on number 6. Recorder Lind was asked to have it reviewed by the city attorney and put on the next agenda.

Discuss City Code Changes to 10-11 Sensitive Area and Other Overlay Zones: Councilmember Wright reviewed and explained the document. He pointed out a few sections and asked for council input on some of the uses. They agreed that clothing and massage would be okay to allow at the old school. Recorder Lind asked if the option to rent the building, as a whole, was gone. She informed that a home school co-op group talked to her the other day about an option to rent. The council agreed that ‘school’ could be an allowed use.

Recorder Lind informed that the changes were not in ordinance format at this time, so adoption would need to be postponed until their next meeting.

Councilmember Wright moved to “adopt the 2024-2025 Budget of \$2,684,454.90, which included \$614,035.79 for capital projects, as illustrated in the 2024-2025 Budget Amounts spreadsheet.” Councilmember Milbank seconded the motion, which passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.

The meeting adjourned at 9:50 p.m.

Sheila Lind, Recorder

Jason Thompson, Mayor

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Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report], Date Paid = 06/18/2024

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Sewer Department						
5240						
52-40-20	66	Caselle	133238	Monthly Support Charges	06/01/2024	98.33
52-40-26	633	Freedom Mailing Services	47955	Utility Bill Processing	06/01/2024	70.04
52-40-50	366	Zions Bank	202406	Gas Chevron 76.4	06/10/2024	25.46
52-40-50	366	Zions Bank	202406	Gas Chevron 127.26	06/10/2024	42.42
52-40-50	366	Zions Bank	202406	Gas - Chevron 83.75	06/10/2024	27.91
52-40-65	366	Zions Bank	202406	The Home Depot - Shop Supplies	06/10/2024	80.50
52-40-65	366	Zions Bank	202406	The Home Depot - Shop Supplies	06/10/2024	80.49
52-40-75	246	Dominion Energy	202406	Sewer Gas 6900830000	06/13/2024	23.66
52-40-78	995	Ask AllTech LLC	A7188	Sewer Phones	06/14/2024	28.00
52-40-78	995	Ask AllTech LLC	A7226	Sewer Phones	06/17/2024	24.32
Total 5240:						501.13
Water Department						
5140						
51-40-20	66	Caselle	133238	Monthly Support Charges	06/01/2024	98.32
51-40-26	633	Freedom Mailing Services	47955	Utility Bill Processing	06/01/2024	70.04
51-40-41	466	Chemtech-Ford Laboratories	24E0602	Water tests 51-40-41	06/17/2024	290.00
51-40-50	366	Zions Bank	202406	Gas Chevron 76.40	06/10/2024	25.47
51-40-50	366	Zions Bank	202406	Gas Chevron 127.26	06/10/2024	42.42
51-40-50	366	Zions Bank	202406	Gas - Chevron 83.75	06/10/2024	27.91
51-40-51	188	Logan City	003789-20240	Account 003789-001 51-40-51	06/12/2024	202.19
51-40-60	243	Providence Logan Irrigation Co	202406	Prolog Water Shares	06/14/2024	1,800.00
51-40-65	366	Zions Bank	202406	The Home Depot - Shop Supplies	06/10/2024	80.50
51-40-75	246	Dominion Energy	202406	2053895762	06/13/2024	9.89
51-40-75	246	Dominion Energy	202406	Water Gas 6900830000	06/13/2024	23.66
51-40-75	246	Dominion Energy	202406	7191650000	06/13/2024	76.53
51-40-75	246	Dominion Energy	202406	7953243487	06/13/2024	24.38
51-40-78	995	Ask AllTech LLC	A7188	Water Phones	06/14/2024	28.00
51-40-78	995	Ask AllTech LLC	A7226	Water Phones	06/17/2024	24.32
Total 5140:						2,823.63
Administration						
1041						
10-41-43	85	Daines and Jenkins, LLP	9626	City Legal Business	05/17/2024	1,984.50
Total 1041:						1,984.50
Office Expenses						
1044						
10-44-10	366	Zions Bank	202406	Dominos - Budget Meeting Dinner	06/10/2024	69.29
10-44-10	366	Zions Bank	202406	Lt Governor Registration	06/10/2024	25.00
10-44-10	366	Zions Bank	202406	Smiths Marketplace - Gift Cards R	06/10/2024	206.38
10-44-10	366	Zions Bank	202406	sportmans Warehouse - Gift Card	06/10/2024	200.00
10-44-10	633	Freedom Mailing Services	47955	Utility Bill Processing	06/01/2024	70.04
10-44-35	66	Caselle	133238	Monthly Support Charges	06/01/2024	98.35
10-44-45	364	Xerox Corporation	021523067	Copies	06/06/2024	138.69
10-44-45	844	Wasatch Document Solutions, Inc.	66507	Copies June 2024	06/10/2024	23.00
10-44-45	844	Wasatch Document Solutions, Inc.	66507	Copies May 2024	06/10/2024	10.66
10-44-50	366	Zions Bank	202406	Amazon - Reading Program Activi	06/10/2024	38.48

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-44-55	633	Freedom Mailing Services	47955	Utility Bill Processing	06/01/2024	70.04
10-44-65	366	Zions Bank	202406	Google Suite	06/10/2024	96.00
10-44-65	366	Zions Bank	202406	Adobe - Sheila	06/10/2024	21.39
10-44-65	366	Zions Bank	202406	Adobe - Michelle	06/10/2024	21.39
10-44-65	366	Zions Bank	202406	Adobe - Sheila	06/10/2024	21.39
10-44-75	246	Dominion Energy	202406	1049100000	06/13/2024	46.37
10-44-78	995	Ask AllTech LLC	A7188	Admin Phones	06/14/2024	27.99
10-44-78	995	Ask AllTech LLC	A7226	Admin Phones	06/17/2024	24.32
Total 1044:						1,208.78
Community Affairs						
1048						
10-48-50	366	Zions Bank	202406	Amazon - Summer Reading Prize	06/10/2024	28.88
10-48-50	1076	Evans, Kandi	202406_1	Smith's Reading Prizes	06/18/2024	229.54
10-48-50	1076	Evans, Kandi	202406_1	Walmart - Reading Prizes	06/18/2024	63.03
10-48-70	1076	Evans, Kandi	202406_1	Smith's - Movie in The Park	06/18/2024	277.42
10-48-70	1076	Evans, Kandi	202406_1	Smith's - Movie in The Park	06/18/2024	61.36
10-48-70	1076	Evans, Kandi	202406_1	Maceys - Movie in The Park	06/18/2024	35.78
10-48-70	1076	Evans, Kandi	202406_1	Costco - Ambassadors	06/18/2024	51.25
10-48-70	1076	Evans, Kandi	202406_1	WalMart - Ambassadors	06/18/2024	191.82
Total 1048:						939.08
Capital Projects						
5150						
51-50-70	634	Forsgren Associates, Inc.	17949	Lower Well Improvements	05/25/2024	970.00
Total 5150:						970.00
Capital Projects						
4060						
40-60-03	1129	Raymond Construction	241101	Park - Phase #2	05/31/2024	90,764.42
40-60-04	634	Forsgren Associates, Inc.	17959	Stewart Hill Park - Const	05/25/2024	2,768.95
40-60-83	1048	CRS Consulting Engineers Incorp	35665	Capital Roads - Transit Master Pla	06/13/2024	3,259.25
Total 4060:						96,792.62
Roads						
1060						
10-60-50	366	Zions Bank	202406	Gas Chevron 76.40	06/10/2024	25.47
10-60-50	366	Zions Bank	202406	Gas Chevron 127.26	06/10/2024	42.42
10-60-50	366	Zions Bank	202406	Gas Chevron 83.75	06/10/2024	27.92
10-60-75	246	Dominion Energy	202406	Roads Gas 6900830000	06/13/2024	23.66
Total 1060:						119.47
Parks & Recreation						
1070						
10-70-45	366	Zions Bank	202406	sprinkler Supply Store - Pressure	06/10/2024	686.48
10-70-75	246	Dominion Energy	202406	1550009873	06/13/2024	7.09
10-70-75	246	Dominion Energy	202406	Parks Gas 6900830000	06/13/2024	23.65
10-70-80	146	IPACO	PS514887	Blader Edger, Edger Attch	06/17/2024	187.93
Total 1070:						905.15
School Building Expenses						

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
10-75-80	28	Beazer Lock & Key	694421	Keys	06/06/2024	10.50
Total 1075:						10.50
Sanitation						
5490						
54-90-10	633	Freedom Mailing Services	47955	Utility Bill Processing	06/01/2024	70.04
Total 5490:						70.04
Grand Totals:						106,324.90

Mayor: _____

Second Signayure : _____

Dated: _____

rt Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 06/18/2024

Forsgren Associates, Inc.
95 West 100 South, Suite 115
Logan, UT 84321
Tel 435 227-0333
Fax 435 227-0334

FORSGREN
Associates Inc.

Memo

To: Mayor Jason Thompson
From: Marianne Reiner, P.E.
CC: Chris Milbank – River Heights City Council
Sandy Davenport – BIO-WEST
Craig Rasmussen, S.E. – Forsgren Associates
Doug Raymond – Raymond Construction
Date: June 18, 2024
Re: River Heights City Park Project Site Improvements – Phase 2

Mayor Thompson,

Raymond Construction submitted invoice #241101 dated 05/31/2024 for the total earned amount of \$104,069.49. After a comparison of the bid schedule, site progress, and invoice, the invoice submitted was certified for payment as a reflection of completed work, except for the SWPPP which we have requested additional documentation from Raymond. The resulting amount for Pay Application #1 subtracts the SWPPP applied for which reduces the earned amount. Additionally, the Contractor progress billing does not incorporate Change Order #1.

Progress Billing markups as attached include corrections for SWPPP and Change Order #1. Per the signed contract, five percent (5%) of this fee shall be retained, leaving \$90,764.42 as the amount certified for payment. Please remit this amount to the Contractor.

If you would like to discuss any of this information, please contact Craig or me.

Sincerely,



Marianne Reiner, P.E.



Raymond Construction Co. Inc.
 125 West 2500 North
 Logan UT 84341
 435-752-2911

Progress Billing

Application: 1
 Invoice: 241101
 Period: 05/31/2024
 Purchase Order:
 Date Due: ASAP

Owner: RIVER HEIGHTS CITY

Job Location: RIVER HEIGHTS CITY PARK PROJECT SITE IMPROVEMENTS - PHASE 2
 520 SOUTH 500 EAST
 RIVER HEIGHTS UT 84321

* City Engineer Comments in Red

Application For Payment On Contract

Original Contract.....	340,126.72
Net Change by Change Orders.....	(4,377.82)
Contract Sum to Date.....	335,728.90
Total Complete to Date.....	95,541.49
Total Retained.....	4,777.07
Total Earned Less Retained.....	90,764.42
Less Previous Billings.....	0.00
Current Payment Due.....	90,764.42
Balance on Contract.....	244,964.48

Contractor's Certification of Work

The undersigned contractor certifies that, to the best of the contractor's knowledge, the work on the above named job has been completed in accordance with the plans and specifications to the level of completion indicated on the attached schedule of completion.

RAYMOND CONSTRUCTION CO., INC.

Contractor: *Raymond* Date: 6-6-24

Architect's Certificate for Payment

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$ 90,764.42

Owner's Certificate for Payment

Owner: _____ Date: _____ By: *Marianne J. Reiner* Date: 6/18/24

Terms: Invoices are due and payable within 10 DAYS from the date of invoice. All overdue amounts will be charged a service charge of 0.00 % annum. Please make checks payable to: Raymond Construction Co. Inc.

PROGRESS BILLING

Application: 1

Invoice: 241101

Period: 05/31/2024

* City Engineer Comments in Red

Schedule of Work Completed

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
10000.000 SWPPP	8,528.00		8,528.00		8,528.00 ***		8,528.00	0%	8,528.00	426.40
1100.000 MOBILIZATION	4,160.00		4,160.00		2,080.00		2,080.00	50.00	2,080.00	104.00
1962.000 LAYOUT, SURVEY	5,125.00		5,125.00		4,100.00		4,100.00	80.00	1,025.00	205.00
30070.000 CONCRETE PAVING	83,226.00		83,226.00		79,064.70		79,064.70	95.00	4,161.30	3,953.24
30070.000 CONCRETE MOW CURB	5,711.20		5,711.20		3,997.84		3,997.84	70.00	1,713.36	199.89
329000.000 TOPSOIL(1,050 CYDS)	62,989.50		62,989.50		6,298.95		6,298.95	10.00	56,690.55	314.95
329000.000 IRRIGATION SYSTEM	67,532.00		67,532.00						67,532.00	
329000.000 TURF AND GRASS	49,800.00		49,800.00						49,800.00	
329000.000 BARK MULCH	11,434.50		11,434.50						11,434.50	
329000.000 ADD ALT #1 - SHRUBS 1 GALLON	400.20	** 415.58	3,815.78						3,815.70	
329000.000 ADD ALT #2 - SHRUBS 5 GALLON	300.12	** (652.20)	2,347.92						2,347.92	
329000.000 ADD ALT #3 - TREE SUPPLY 8 IN. D.	3052.20	** (4,141.20)	31,059.00						31,059.00	
Totals:	340,126.72	** (4,377.82)	335,728.90		95,541.49		95,541.49	28.46	244,964.48	4,777.07

** Change Order No. 1 dated 5-2-24

*** SWPPP - Documentation not completed / not implemented

September 11 National Day of Service - Partnership Proposal
Randy and Kathryn Hadfield - JustServe Specialists - River Heights Utah Stake
The Church of Jesus Christ of Latter-day Saints
June 18, 2024

- I. The September 11 National Day of Service and Remembrance or 9//11 Day or Patriot's Day is a Federally recognized National Day of Service that happens in the United States on the anniversary of September 11, 2001 terrorist attacks. Surveys conducted by *MyGood Deed* claim that approximately 35 million Americans observe 9/11 Day by engaging in some form of charitable service, making 9/11 Day the largest annual day of charitable service in the United States.

- II. Since 2021, the Utah Area leadership of the Church of Jesus Christ of Latter-day Saints has directed Stakes in the Utah Area to participate in this day of service. The following has been accomplished:
 - 860 projects
 - 70,000 volunteers
 - 130,000 hours of community service

- III. For 2024, the River Heights Stake would like to interface with the River Heights City Council to provide service in community projects. This opportunity for service would be open to all members of the community, individuals and families, groups of other faiths. **It is recommended this service take place September 7, 2024 in a 2 hour block.**

- IV. Responsibility of City
 - Identify possible projects by July, 2024
 - Manage the project(s)
 - Provide funding for the projects if needed

- V. Responsibility of RH Stake JustServe Specialists
 - Coordinate with RH City to identify possible project(s), July 2024
 - Assist with advertising and promotion of the event
 - Assist with setting up this project within the JustServe website, JustServe.org
 - Recruit volunteers

- V. Possible projects could include:
 - City clean up
 - Landscaping
 - Tree planting
 - Weed removal

- VI. JustServe.org is a website where the volunteer needs of organizations are posted, and volunteers search for opportunities to enhance the quality of life in the community. JustServe is a free service sponsored by the Church of Jesus Christ of Latter-day Saints that links community volunteer needs with volunteers and does not discriminate based on race, religion, gender, ethnicity, or sexual orientation in posting projects or in encouraging volunteers to serve according to the website's guidelines.

Thank you for all you do for our community. We look forward to working with you to commemorate the September 11 National Day of Service.

Warm regards.

Randy and Kathryn Hadfield

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randy.hadfield70@gmail.com

Kathryn Hadfield
435-764-8611
rkhadfield@yahoo.com

"Our greatest priorities are to love God and love our neighbor." - President Russell M. Nelson, The Church of Jesus Christ of Latter-day Saints.

Report Criteria:

Includes all accounts

Includes grand totals

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Taxes				
10-31-10	Property Tax	114,479.10	115,000.00	115,000.00
10-31-20	Sales Tax	285,208.66	390,695.00	390,695.00
10-31-30	Franchise Tax	88,904.80	76,000.00	80,000.00
10-31-50	Redemption Taxes	1,251.81	700.00	700.00
10-31-60	UPP Taxes (personal property)	271.90	7,500.00	7,500.00
10-31-70	UPP Fees & Lieu (Vehicle Tax)	6,466.51	7,000.00	7,000.00
Total Taxes:		496,582.78	596,895.00	600,895.00
Licenses and Permits				
10-32-10	Zoning Clearance Permits	1,945.00	1,500.00	2,000.00
10-32-20	Home Occupation License	1,990.00	2,000.00	2,000.00
10-32-30	Conditional Use Permits	600.00	400.00	400.00
10-32-40	Subdivision Fees	1,000.00	500.00	500.00
10-32-50	Cache County 20% Bldg. Fee	2,427.29	2,000.00	2,000.00
10-32-60	Dog Fees	6,614.00	6,300.00	6,300.00
10-32-65	Sanitation	.00	.00	.00
10-32-70	Impact Fees - Parks	.00	.00	.00
10-32-75	Impact Fees - Roads	.00	.00	.00
10-32-80	Storm Drainage	2.03	.00	.00
10-32-85	911	24,771.18	33,000.00	30,000.00
Total Licenses and Permits:		39,345.44	45,700.00	43,200.00
Intergovernmental Revenue				
10-33-10	State Liquor	.00	.00	.00
10-33-15	Mass Transit Taxes	.00	.00	.00
10-33-20	Class 'C' Road	.00	.00	.00
10-33-25	Park Grant (RAPZ)	.00	.00	.00
Total Intergovernmental Revenue:		.00	.00	.00
Charges for Services				
10-34-10	Parks and Rec. & Rent Park	1,150.00	3,400.00	3,000.00
10-34-30	Late Fees	184.08	300.00	300.00
10-34-40	School Building Rental Income	900.00	90,000.00	.00
Total Charges for Services:		2,234.08	93,700.00	3,300.00
Fines and Forfeitures				
10-35-10	Fines and Forfeitures	109.58	1,400.00	600.00
Total Fines and Forfeitures:		109.58	1,400.00	600.00
Other Revenue				
10-36-17	Apple Days-Fun Run	.00	110.00	110.00
10-36-18	Apple Days-Tennis	.00	60.00	60.00
10-36-20	Apple Days-Promotion/Entertain	1,149.78	78.00	1,500.00
10-36-21	Vendor Booth-Apple Days	275.00	255.00	255.00
10-36-30	Rent - City Building	.00	900.00	900.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
10-36-50	Contribution	5,112.74	.00	5,000.00
10-36-60	Interest Income	13,331.74	18,000.00	18,000.00
10-36-99	Trans GF Beg Bal	.00	.00	.00
Total Other Revenue:		19,869.26	19,403.00	25,825.00

Administration

10-41-01	Mayor and Council	23,738.01	26,040.00	26,040.00
10-41-03	Treasurer	8,533.72	8,800.00	9,064.00
10-41-05	Recorder	28,266.69	30,350.00	31,261.00
10-41-06	Finance Director	2,834.00	5,100.00	5,100.00
10-41-10	Supervisor of Public Works	21,169.91	16,825.00	17,330.00
10-41-15	Payroll Taxes	6,458.14	8,900.00	10,057.00
10-41-16	Health Insurance	12,916.61	2,900.00	2,900.00
10-41-18	Retirement	.00	3,750.00	4,313.00
10-41-40	Audit	2,834.00	3,800.00	3,800.00
10-41-41	Professional Fees	9,151.80	9,500.00	9,500.00
10-41-43	Legal	23,307.50	16,000.00	16,000.00
10-41-46	Dues and Subscriptions	2,337.65	2,250.00	2,250.00
10-41-55	Insurance Liability and Other	1,142.38	4,000.00	4,000.00
10-41-65	Repairs and Maintenance	399.64	500.00	500.00
10-41-70	Training and Meetings	1,380.85	2,000.00	2,000.00
10-41-75	Gas	.00	.00	.00
10-41-80	Bank Service Charges	1,387.95	1,600.00	1,600.00
10-41-90	Depreciation Expense	.00	.00	.00
10-41-95	Miscellaneous	193.45	500.00	500.00
Total Administration:		146,052.30	142,815.00	146,215.00

Office Expenses

10-44-10	Office and General Supplies	2,755.64	5,500.00	5,500.00
10-44-12	Office Cleaning	10.70	150.00	150.00
10-44-15	Dinner & Party	1,607.38	1,750.00	1,750.00
10-44-17	Computer Maintenance	1,178.00	1,600.00	1,600.00
10-44-20	Computer Updates	.00	500.00	500.00
10-44-25	Computer - Recorder	.00	550.00	550.00
10-44-30	Copy Machine Maintenance	.00	1,000.00	1,000.00
10-44-35	1/3 Caselle	1,041.59	1,100.00	1,100.00
10-44-40	Elections	.00	.00	.00
10-44-45	Fax, Copier, Printer	3,243.20	2,500.00	2,500.00
10-44-47	Fire Extinguisher Service	.00	250.00	250.00
10-44-50	Newsletter/Fliers	1,410.00	1,700.00	1,700.00
10-44-52	Newspaper Ads	1,024.48	1,400.00	1,400.00
10-44-55	Postage	938.04	1,600.00	1,600.00
10-44-60	Cash Over/Cash Under Petty CSH	.00	.00	.00
10-44-65	Software	3,197.68	2,300.00	2,300.00 21,200.
10-44-70	Training - Recorder	1,000.00	1,000.00	1,000.00
10-44-75	Gas	821.29	700.00	700.00
10-44-77	Electricity	1,459.54	1,300.00	1,300.00
10-44-78	Telephone	3,633.16	2,500.00	2,500.00
10-44-79	Internet	351.84	800.00	800.00
10-44-80	Web Page Domain	360.00	400.00	400.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
10-44-85	Web Master	.00	400.00	400.00
Total Office Expenses:		24,032.54	29,000.00	29,000.00
Community Affairs				
10-48-04	Recorder	.00	1,000.00	1,030.00
10-48-17	Apple Days-Fun Run	.00	250.00	250.00
10-48-18	Apple Days-Tennis	.00	250.00	250.00
10-48-20	Apple Days-Promotion/Entertain	8,173.62	8,000.00	8,000.00
10-48-21	Events (X-mas Tree Lighting)	1,303.25	2,500.00	2,500.00
10-48-30	Civic Projects	4,588.40	4,000.00	4,000.00
10-48-50	Summer Reading Program	60.68	350.00	350.00
10-48-55	Float Decorations/Parades	169.08	1,000.00	1,000.00
10-48-60	Library	4,686.00	4,700.00	4,700.00
10-48-70	Royalty/Ambassadors	2,545.83	5,500.00	5,500.00
Total Community Affairs:		21,528.86	27,550.00	27,580.00
Planning & Zoning				
10-51-07	Planning Commission	1,250.50	1,200.00	1,200.00
10-51-15	Payroll Taxes	.00	.00	.00
10-51-19	Advertising, Notices	60.20	.00	100.00
10-51-20	Cache County Planner	.00	2,900.00	2,900.00
10-51-25	Copies of Ordinances, Maps, Ot	.00	.00	.00
10-51-30	Pass Through Fees-PZ	.00	.00	.00
10-51-41	Professional Fees	1,056.75	500.00	500.00
10-51-45	Training	.00	500.00	500.00
Total Planning & Zoning:		2,367.45	5,100.00	5,200.00
Public Safety				
10-54-10	Crossing Guards	10,422.98	13,000.00	13,000.00
10-54-15	Payroll Taxes	828.64	1,300.00	1,300.00
10-54-19	Crossing Guard Supplies	.00	150.00	150.00
10-54-20	Crossing Guard Training	14.95	200.00	200.00
10-54-25	Emergency Preparedness	224.22	15,000.00	15,000.00
10-54-30	Fire/EMS	140,192.73	140,000.00	140,000.00
10-54-40	911	18,072.00	25,000.00	25,000.00
10-54-60	Police	12,233.00	17,000.00	17,000.00
10-54-70	Animal Control	12,972.14	6,700.00	6,700.00
10-54-75	Electricity - School Flashers	30.61	300.00	300.00
Total Public Safety:		194,991.27	218,650.00	218,650.00
Roads				
10-60-10	Supervisor - Roads	17,837.41	16,850.00	17,356.00
10-60-11	Part-Time Wages	295.10	2,800.00	2,884.00
10-60-12	Maintenance Assistant	13,384.77	12,200.00	12,500.00
10-60-15	Payroll Taxes	2,435.68	3,200.00	3,680.00
10-60-16	Health Insurance	9,247.75	9,000.00	9,000.00
10-60-18	Retirement	.00	2,300.00	2,530.00
10-60-26	Street Painting	.00	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
10-60-30	Walkway Repairs	.00	.00	.00
10-60-40	Signs	.00	.00	.00
10-60-41	Engineering/Professional Fees	35.05	.00	.00
10-60-46	Dues and Subscriptions	.00	.00	.00
10-60-50	Gas, Oil & Vehicle Repair	2,861.99	5,500.00	5,500.00
10-60-55	Snow Removal	11,747.69	.00	.00
10-60-56	Insurance, Liability and Other	5,328.02	7,400.00	7,400.00
10-60-60	Street Lighting	14,356.40	14,500.00	14,500.00
10-60-65	Street Repairs	391.95	.00	.00
10-60-75	Gas - Heating Garage	932.07	600.00	600.00
10-60-76	Storm Water	358.25	.00	.00
10-60-80	Repairs and Maintenance	403.24	.00	.00
10-60-88	Sidewalk - 600 S - 500 & 600 E	11,224.35	20,000.00	.00
10-60-90	Storm Water/Irrigation	.00	.00	.00
Total Roads:		90,839.72	94,350.00	75,950.00
Parks & Recreation				
10-70-10	Supervisor - Parks	18,026.32	16,850.00	17,356.00
10-70-11	Part-Time Wages	413.14	3,800.00	3,914.00
10-70-12	Maintenance Assistant	16,061.44	14,650.00	15,090.00
10-70-15	Payroll Taxes	2,663.82	3,450.00	3,795.00
10-70-16	Health Insurance	10,469.81	10,000.00	10,000.00
10-70-18	Retirement	.00	4,000.00	4,000.00
10-70-30	Cleaning Supplies	1,150.73	600.00	600.00
10-70-40	Maintenance Ryan's Park	52.25	3,000.00	3,000.00
10-70-41	Professional Fees	.00	3,000.00	3,000.00
10-70-45	Maintenance - Grounds	2,327.77	4,200.00	4,200.00
10-70-55	Plant Restoration (Tree City)	.00	2,000.00	2,000.00
10-70-56	Insurance Liability and Other	1,783.60	1,800.00	1,800.00
10-70-65	Soccer League Expenses	756.27	1,000.00	1,000.00
10-70-72	Park Deposit Refund	850.00	750.00	750.00
10-70-74	Building Deposit Refund	100.00	600.00	600.00
10-70-75	Gas	225.29	800.00	800.00
10-70-77	Electricity	636.56	900.00	900.00
10-70-80	Repairs & Maintenance	4,215.89	5,000.00	5,000.00
10-70-82	Dugout Benches - Ball Diamond	.00	500.00	500.00
10-70-83	RAPZ-Population Based Expenses	.00	.00	.00
10-70-86	Park Restroom	40.00	1,600.00	1,600.00
10-70-90	Miscellaneous	.00	1,000.00	1,000.00
Total Parks & Recreation:		59,772.89	79,500.00	80,905.00
School Building Expenses				
10-75-75	School Building Gas	27,951.49	30,000.00	15,000.00
10-75-77	School Building Electricity	1,370.78	3,200.00	3,200.00
10-75-79	School Building Internet	.00	.00	.00
10-75-80	School Repairs & Maintenance	989.83	5,000.00	5,000.00
Total School Building Expenses:		30,312.10	38,200.00	23,200.00
Other Expenses				

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
10-90-10	Sanitation	.00	.00	.00
10-90-92	Transfer to CP Fund	141,933.00	141,933.00	67,120.00
Total Other Expenses:		141,933.00	141,933.00	67,120.00
Revenue Total:		558,141.14	757,098.00	673,820.00
Expenditure Total:		711,830.13	777,098.00	673,820.00
Total :		153,688.99-	20,000.00-	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Intergovernmental Revenue				
11-33-15	Mass Transit Taxes	28,497.80	25,000.00	25,000.00
11-33-20	Class 'C' Road	164,732.75	92,000.00	175,000.00
Total Intergovernmental Revenue:		193,230.55	117,000.00	200,000.00
Other Revenue				
11-36-60	Interest Income	1,138.79	.00	.00
Total Other Revenue:		1,138.79	.00	.00
Roads				
11-60-26	Street Painting	4,600.00	6,500.00	6,500.00
11-60-30	Walkway Repairs	.00	12,500.00	12,500.00
11-60-40	Signs	681.58	3,000.00	3,000.00
11-60-41	Engineering/Professional Fees	686.79	7,000.00	7,000.00
11-60-55	Snow Removal	42.48	20,000.00	20,000.00
11-60-65	Street Repairs	62,465.81	58,000.00	151,000.00
11-60-85	Equipment	.00	10,000.00	.00
Total Roads:		68,476.66	117,000.00	200,000.00
Revenue Total:		194,369.34	117,000.00	200,000.00
Expenditure Total:		68,476.66	117,000.00	200,000.00
Total :		125,892.68	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Intergovernmental Revenue				
40-33-25	Park Grant (RAPZ)	.00	150,000.00	150,000.00 120,000
40-33-30	TPA Grant State of Utah	44,750.00	.00	.00
40-33-33	CCOG Grant	55,000.00	.00	.00
Total Intergovernmental Revenue:		99,750.00	150,000.00	150,000.00
Other				
40-36-10	Interest - Capital Improvement	17,818.59	6,000.00	22,000.00
40-36-30	Sale of surplus property	.00	40,000.00	.00
40-36-90	Transfers from General Fund	141,933.00	141,933.00	67,120.00
40-36-99	Appropriated Fund Balance	.00	339,062.00	.00
Total Other:		159,751.59	526,995.00	89,120.00
Administration				
40-41-83	Administrative	.00	.00	.00
Total Administration:		.00	.00	.00
Capital Projects				
40-60-01	Raze Old Church	209,982.16	210,000.00	.00
40-60-02	New Pavillion-Phase 1 Demo	199.71	25,000.00	.00
40-60-03	Stewart Hill Park - Phase II	56,177.48	99,995.00	.00
40-60-04	Stewart Hill - Phase II (RAPZ)	5,452.50	150,000.00	150,000.00
40-60-05	700 S Road Surface	66,899.50	100,000.00	.00
40-60-06	400 E Handrall	12.98	30,000.00	.00
40-60-07	Old School Stair ramp repair	.00	13,000.00	.00
40-60-78	Chairs	2,000.00	2,000.00	.00
40-60-79	400 S Sidewalk	46,916.82	47,000.00	.00
40-60-80	Transportation Masterplan	.00	.00	.00
40-60-83	Roads	13,616.01	.00	.00
40-60-84	Lower Well	.00	.00	.00
40-60-85	400 South Sidewalk-Sect 1 W	.00	.00	.00
40-60-86	400 South Sidewalk-Sect 2 E	.00	.00	.00
40-60-87	Mower	.00	.00	.00
40-60-88	Aesbestos Abatement - O Church	.00	.00	.00
40-60-89	Stewart Hill Park	.00	.00	.00
40-60-90	Stewert Hill Park (RAPZ funds)	.00	.00	.00
40-60-99	Reserves for future projects	.00	.00	89,120.00
Total Capital Projects:		401,257.16	676,995.00	239,120.00
Other Expenses				
40-80-83	Reserves	.00	.00	.00
Total Other Expenses:		.00	.00	.00
Revenue Total:		259,501.59	676,995.00	239,120.00
Expenditure Total:		401,257.16	676,995.00	239,120.00
Total :		141,755.57-	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
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Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Licenses and Permits				
41-32-70	Impact Fees - Parks	.00	1,000.00	1,000.00
Total Licenses and Permits:		.00	1,000.00	1,000.00
Other Revenue				
41-36-60	Interest Income	.00	.00	.00
Total Other Revenue:		.00	.00	.00
Capital Projects				
41-60-81	Park Impact Fee Projects	.00	1,000.00	1,000.00
Total Capital Projects:		.00	1,000.00	1,000.00
Revenue Total:		.00	1,000.00	1,000.00
Expenditure Total:		.00	1,000.00	1,000.00
Total :		.00	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Licenses and Permits				
42-32-75	Impact Fees - Roads	.00	9,000.00	9,000.00
	Total Licenses and Permits:	.00	9,000.00	9,000.00
Other Revenue				
42-36-60	Interest Income	.00	.00	.00
	Total Other Revenue:	.00	.00	.00
Capital Projects				
42-60-81	Road Impact Fee Projects	.00	9,000.00	9,000.00
	Total Capital Projects:	.00	9,000.00	9,000.00
	Revenue Total:	.00	9,000.00	9,000.00
	Expenditure Total:	.00	9,000.00	9,000.00
	Total :	.00	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Other				
51-36-10	Charges for Services - Water	289,215.07	476,000.00	476,000.00
51-36-15	Interest Earned - Water	24,968.85	29,600.00	29,600.00
51-36-20	Hookups & Other - Water	.00	1.00	1.00
51-36-30	Impact Fees - Water	.00	1.00	1.00
51-36-40	Water Connection Fees	.00	.00	.00
51-36-65	Grant-State of Utah-ARPA	.00	.00	.00
51-36-95	Misc. Income	.00	.00	.00
51-36-96	Scrap Recovery	2,177.95	1.00	1.00
51-36-98	Container Refunds	.00	1,400.00	1,400.00
51-36-99	Appropriated Fund Balance	.00	681,350.00	.00
Total Other:		316,361.87	1,188,353.00	507,003.00
Water Department				
51-40-01	Mayor and Council	5,086.71	5,580.00	5,580.00
51-40-03	Treasurer	8,282.72	9,100.00	9,100.00
51-40-05	Recorder	7,068.77	7,650.00	7,650.00
51-40-06	Finance Director	3,833.10	5,940.00	5,940.00
51-40-10	Supervisor - Public Works	27,598.39	39,500.00	39,500.00
51-40-11	Part Time Wages	354.12	3,100.00	3,100.00
51-40-12	Maintenance Assistant	16,061.01	15,200.00	15,200.00
51-40-15	Payroll Taxes	5,029.81	6,800.00	6,800.00
51-40-16	Health Insurance	15,060.21	10,300.00	10,300.00
51-40-18	Retirement	.00	13,460.00	13,460.00
51-40-20	1/3 Caselle Fee	1,041.26	1,100.00	1,100.00
51-40-22	Bad Debt	18.15	1,500.00	1,500.00
51-40-25	Billing Expense	27.06	300.00	300.00
51-40-26	Postage	938.04	1,100.00	1,100.00
51-40-35	SKID STEER PAYOFF	9,500.00	10,000.00	.00
51-40-37	Depreciation	.00	72,000.00	72,000.00
51-40-40	Audit	2,833.00	2,300.00	2,300.00
51-40-41	Professional Fees	2,504.84	8,000.00	8,000.00
51-40-43	Legal	.00	500.00	500.00
51-40-46	Dues and Subscriptions	3,489.08	1,100.00	1,100.00
51-40-50	Gas, Oil, & Vehicle Repair	2,954.64	3,100.00	3,100.00
51-40-51	Logan City Water Fees	5,612.40	8,000.00	8,000.00
51-40-55	Insurance Liability and Other	6,785.56	6,600.00	6,600.00
51-40-60	ProLog Water Share Assessment	3,770.00	6,500.00	6,500.00
51-40-65	Repairs and Maintenance	77,148.38	45,000.00	72,000.00
51-40-66	Materials and Supplies	1,418.69	4,500.00	4,500.00
51-40-70	Training and meetings	.00	700.00	.00
51-40-75	Gas	3,673.91	2,400.00	2,400.00
51-40-77	Electricity	44,520.32	41,000.00	41,000.00
51-40-78	Telephone	3,303.16	4,000.00	4,000.00
51-40-79	Internet	351.73	400.00	400.00
51-40-80	Chlorine	3,146.50	4,000.00	4,000.00
51-40-86	Flow Meters	46,749.52	25,000.00	35,000.00
51-40-95	Miscellaneous	.00	150.00	150.00
Total Water Department:		308,106.76	365,880.00	392,180.00

Capital Projects

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
51-50-03	Stewart Hill Park - Phase II	5,496.16	50,015.00	.00
51-50-04	River Heights Blvd Water line	.00	2,208.00	.00
51-50-05	Truck and Plow Repairs	18,290.49	19,000.00	.00
51-50-06	Snow Blower	.00	1,250.00	.00
51-50-70	Lower Well Water	649,989.26	650,000.00	.00
51-50-71	River Heights Blvd water	.00	.00	.00
51-50-72	500 East water Line	89,592.34	100,000.00	.00
51-50-73	Stewart Hill Park water	.00	.00	.00
51-50-99	Reserve for future projects	.00	.00	114,823.00
Total Capital Projects:		763,368.25	822,473.00	114,823.00
Revenue Total:		316,361.87	1,188,353.00	507,003.00
Expenditure Total:		1,071,475.01	1,188,353.00	507,003.00
Total :		755,113.14-	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Other				
52-36-10	Charges for Services - Sewer	280,180.72	360,000.00	360,000.00
52-36-20	Interest Earned - Sewer	36,896.79	24,542.00	40,000.00
52-36-25	Sewer Assessment & Other	.00	1.00	1.00
52-36-30	Impact Fees - Sewer	.00	1.00	1.00
52-36-40	Connection Fees	.00	.00	.00
52-36-50	Reimbursements-Sewer	.00	1.00	1.00
52-36-85	Asset Sale	.00	.00	.00
Total Other:		317,077.51	384,545.00	400,003.00
Sewer Department				
52-40-01	Mayor and Council	5,086.71	5,580.00	5,580.00
52-40-03	Treasurer	8,282.72	8,850.00	8,850.00
52-40-05	Recorder	7,068.77	7,500.00	7,500.00
52-40-06	Finance Director	3,832.90	5,940.00	5,940.00
52-40-10	Supervisor - Public Works	10,083.02	9,200.00	9,200.00
52-40-11	Part Time Wages	118.05	1,000.00	1,000.00
52-40-12	Maintenance Assistant	8,030.99	7,850.00	7,850.00
52-40-15	Payroll Taxes	3,031.26	4,300.00	4,300.00
52-40-16	Health Insurance	7,108.26	4,900.00	4,900.00
52-40-18	Retirement	.00	11,710.00	11,710.00
52-40-20	1/3 Caselle Fee	1,041.15	1,100.00	1,100.00
52-40-22	Bad Debt	.00	100.00	100.00
52-40-25	Billing Expense	27.06	250.00	250.00
52-40-26	Postage	938.04	1,100.00	1,100.00
52-40-35	Skid Steer Payoff	9,500.00	10,000.00	.00
52-40-37	Depreciation	.00	23,000.00	23,000.00
52-40-40	Audit	2,833.00	2,300.00	2,300.00
52-40-43	Legal	.00	1,200.00	1,200.00
52-40-45	Professional Fees	68.85	100.00	100.00
52-40-46	Dues and Subscriptions	.00	50.00	50.00
52-40-50	Gas, Oil & Vehicle Repair	2,839.80	3,000.00	3,000.00
52-40-55	Insurance Liability and Other	7,142.66	6,900.00	6,900.00
52-40-65	Repairs and Maintenance	1,162.19	25,000.00	25,000.00
52-40-70	Training and meetings	.00	650.00	650.00
52-40-75	Gas	932.07	500.00	500.00
52-40-77	Electricity	269.75	400.00	400.00
52-40-78	Telephone	3,303.96	2,000.00	2,000.00
52-40-79	Internet	318.57	300.00	300.00
52-40-80	Sewer Treatment	156,173.01	175,000.00	175,000.00
52-40-85	Supplies	108.68	2,000.00	2,000.00
52-40-95	Reserves	.00	.00	88,223.00
Total Sewer Department:		239,247.35	321,780.00	400,003.00
Capital Projects				
52-50-03	Stewart Hill Park - Phase II	.00	50,015.00	.00
52-50-05	Truck and Plows Repair	17,955.43	11,500.00	.00
52-50-06	Sno Blower	1,349.00	1,250.00	.00
52-50-73	800 South Sewer Line	8,067.00	.00	.00
Total Capital Projects:		27,371.43	62,765.00	.00
Revenue Total:		317,077.51	384,545.00	400,003.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
	Expenditure Total:	266,618.78	384,545.00	400,003.00
	Total :	50,458.73	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Charges for Services				
53-34-80	Storm Drainage	18,878.41	25,000.00	20,000.00
Total Charges for Services:		18,878.41	25,000.00	20,000.00
Other Revenue				
53-36-60	Interest Income	5,878.39	.00	.00
Total Other Revenue:		5,878.39	.00	.00
Storm Sewer				
53-40-22	Bad Debt	6.00	.00	.00
Total Storm Sewer:		6.00	.00	.00
Storm Drain				
53-60-76	Storm Water	6,245.30	5,000.00	5,000.00
53-60-80	Repairs and Maintenance	1,793.86	5,000.00	5,000.00
53-60-90	Storm Water/Irrigation	2,250.00	2,000.00	2,000.00
53-60-95	Reserves	.00	13,000.00	8,000.00
Total Storm Drain:		10,289.16	25,000.00	20,000.00
Revenue Total:		24,756.80	25,000.00	20,000.00
Expenditure Total:		10,295.16	25,000.00	20,000.00
Total :		14,461.64	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Charges for Services				
54-34-80	Sanitation	134,604.51	184,000.00	184,000.00
Total Charges for Services:		134,604.51	184,000.00	184,000.00
Other Revenue				
54-36-60	Interest Income	909.66	.00	.00
Total Other Revenue:		909.66	.00	.00
Bad Debt				
54-40-22	Bad Debt	74.60	.00	.00
Total Bad Debt:		74.60	.00	.00
Sanitation				
54-90-10	Sanitation Contract	134,741.95	160,000.00	160,000.00
54-90-95	Reserves	.00	24,000.00	24,000.00
Total Sanitation:		134,741.95	184,000.00	184,000.00
Revenue Total:		135,514.17	184,000.00	184,000.00
Expenditure Total:		134,816.55	184,000.00	184,000.00
Total :		697.62	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Other				
56-36-30	Impact Fees - Water	.00	5,000.00	5,000.00
56-36-60	Interest Income	.00	.00	.00
Total Other:		.00	5,000.00	5,000.00
Capital Projects				
56-50-70	Impact Fee Projects	.00	5,000.00	5,000.00
56-50-99	Reserves	.00	.00	.00
Total Capital Projects:		.00	5,000.00	5,000.00
Revenue Total:		.00	5,000.00	5,000.00
Expenditure Total:		.00	5,000.00	5,000.00
Total :		.00	.00	.00

Account Number	Account Title	2023-24 Current year Actual	2024-24 Current year Budget	2024-25 Future year Budget
Other				
57-36-30	Impact Fees - Sewer	.00	10,000.00	10,000.00
57-36-60	Interest Income	2,709.88	.00	.00
Total Other:		2,709.88	10,000.00	10,000.00
Capital Projects				
57-50-70	Impact Fee Projects	.00	10,000.00	10,000.00
57-50-99	Reserves	.00	.00	.00
Total Capital Projects:		.00	10,000.00	10,000.00
Revenue Total:		2,709.88	10,000.00	10,000.00
Expenditure Total:		.00	10,000.00	10,000.00
Total :		2,709.88	.00	.00
Grand Totals:		856,337.15-	20,000.00-	.00

Report Criteria:

Includes all accounts

Includes grand totals

Ranking:	Project:	Sponsor:	Cost:	Funding Source:
4.8	New Truck with Blow and Spreader	Lance/Clayten	\$114,000.00	Capital Projects Fund
1	New Pavilion Behind City Building	Chris/Jason	\$105,000.00	Capital Projects Fund
7.2	Lower Well Generator	Janet	\$110,000.00	Water Fund
2	800 South Sewer Line	Janet	\$130,000.00	Sewer Fund
5.4	Furnace/AC for Old School	Chris/Jason	\$200,000.00	Capital Projects Fund
5.8	Sod and Irrigation for Old Church Property and Old School	Chris/Jason	\$35,000.00	Capital Projects Fund
6.8	Sidewalk Repair along East Side of Old Church Parking Lot	Jason/Clayten	\$3,000.00	Capital Projects Fund
3	Stewart Hill Park (RAPZ)	Chris	\$120,000.00	RAPZ Funds
Total of All Projects:			\$817,000.00	
			Capital Projects Fund:	\$132,918.64
			Sewer Funds:	\$130,000.00
			Water Funds:	\$110,000.00
			RAPZ Funds:	\$120,000.00
			Total Project Funds for 2024-2025:	\$492,918.64
			Already Funded by the Council for 2024-2025 or Funded by RAPZ:	\$355,000.00
			Balance:	-\$324,081.36

AN INTERLOCAL AGREEMENT BETWEEN
CACHE COUNTY
AND
RIVER HEIGHTS CITY
FOR
STORMWATER INSPECTION SERVICES

THIS INTERLOCAL AGREEMENT is made and entered into on this the ____ day of _____, 2024, into pursuant to Section 11-13-1, Utah Code Annotated, 1953, as amended, commonly referred to as the Interlocal Cooperation Act, by and between Cache County, a body corporate and politic of the State of Utah, hereinafter referred to as "COUNTY", and River Heights City, a municipal corporation of the State of Utah, hereinafter referred to as "CITY".

WHEREAS, the CITY is desirous of contracting with the COUNTY for the performance of the hereinafter described stormwater functions within its boundaries by the COUNTY of Cache through the Public Works thereof; and

WHEREAS, the CITY and the COUNTY have determined that it is mutual advantageous to each party to enter into this Agreement; and

WHEREAS, it is anticipated that the services provided will be compensated by the CITY on a cost basis as hereinafter set forth, and the respective entities have determined and agreed that the said amount is a reasonable, fair and adequate compensation for the providing of such services.

NOW, THEREFORE, in consideration of the promises and in compliance with and pursuant to the terms and provisions of the Interlocal Cooperation Act as herein above set forth, the parties hereby agree as follows:

1. The Cache County Public Works Office agrees to furnish all necessary new construction reviews and inspections, and to enforce State Laws and City ordinances within the corporate limits of River Heights City, to the extent and in the manner hereinafter set forth.
2. The rendition of such services, the standards of performance, the discipline of inspectors, and other matters incident to the performance of such services and the control of personnel so employed shall remain in the COUNTY. In the event of a dispute between the parties as to the extent of duties and functions to be rendered hereunder, or the minimum level or manner of performance of such services, the determination thereof made by the Public Works Director of the COUNTY shall be final and conclusive as between the parties hereto.

3. Without limiting, and in addition to any and all other legal and equitable remedies, the CITY's Mayor or Council or other representatives, shall have an opportunity to meet and confer with the Public Works Director and/or his designated contract representative to discuss any problems arising from its performance, the types of employees who will be performing services under this Agreement, and the anticipated costs for renewing this contract for any successive period(s).
4. It is agreed that the Cache County Public Works department will furnish all new construction stormwater services which fall under regular business hours from 8:00 am to 5:00 pm, Monday thru Friday, to reasonably enforce all state and federal laws as far as they are applicable, and city ordinances as follows.
 - A. Attend pre-construction meetings and review SWPPP's.
 - B. It is agreed that the cost per permit for new construction stormwater services shall be determined by the COUNTY and agreed upon by the CITY. The costs and hours of services are detailed in Exhibit A attached.
5. For the purpose of performing the services provided herein, the COUNTY shall furnish all necessary labor, administration, equipment, uniforms, insignia, and other equipment necessary and incident to fulfill new construction stormwater inspections.
6. It is agreed that in all instances where special enforcement, stationary, notices, forms, and the like must be issued in the name of the CITY, it will be issued and supplied by the CITY at its own expense.
7. For the purpose of performing the services and functions pursuant to this agreement;
 - A. For the purpose of giving official status to the performance thereof, every COUNTY employee engaged in performing any such service and function shall be deemed to be officer or employee of the CITY. For purposes of liability, COUNTY or employees shall not be deemed to be CITY officers or employees and COUNTY shall be completely responsible for them as provided in paragraphs 8 through 10.
 - B. All employees employed by the COUNTY to perform duties under the terms of this Agreement shall be COUNTY employees, and shall have no right to any CITY pension, civil service, or any other CITY benefits for services provided hereunder.
 - C. The COUNTY employees to be provided under the terms of this Agreement shall be appointed by the Cache County Public Works Office under its normal rules and practices of selection and hiring.
8. Subject to the provisions and limitations of the Governmental Immunity Act of Utah, the City shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of the CITY in connection with the performance of this Agreement. The CITY shall indemnify and save the COUNTY free and harmless from all claims that arise as a result of the negligence or wrongful acts of the CITY, its officers, agents or employees.

9. Subject to the provisions and limitations of the Governmental Immunity Act of Utah, the COUNTY shall be responsible for all damages to persons or property that occurs as a result of the negligence or fault of the COUNTY in connection with the performance of this Agreement. The COUNTY shall indemnify and save the CITY free and harmless from all claims that arise as a result of the negligence or wrongful acts of the COUNTY, its officers, agents, and employees.
10. Except as herein otherwise specified, the CITY shall not be liable for any worker's compensation claim to any COUNTY employee for injury or sickness arising out of his or her employment, and the COUNTY hereby agrees to hold harmless the CITY against any such claims.
11. Unless sooner terminated as provided for herein, the Agreement shall be effective on this the ___ day of _____, 2024, and shall run for a one-year period. With the consent of the River Heights City Council, this Agreement may be renewable for successive five-year periods. The Public Works Director shall be the administrator of this Agreement. In the event the CITY desires to renew this Agreement for any succeeding five-year period, the CITY Council, not later than 60 days preceding the expiration date of this Agreement, shall notify the Public Works Director that it wishes to renew the same, whereupon the Public Works Director, no later than 45 days, may notify said CITY Council of its determination concerning such renewal together with any readjusted rates as provided in paragraph 13 below, otherwise, such agreement shall finally terminate at the end of such five-year period. Notwithstanding the provision of this paragraph hereinbefore set forth, either party may terminate this Agreement at any time by giving 60 days prior written notice to the other party.
12. The CITY agrees to pay the amount set forth in Exhibit A, which is attached hereto and incorporated herein by reference, for the services provided pursuant to this Agreement. The rates in Exhibit A may be readjusted as needed during the five-year period, to reflect the cost of such services as determined by the COUNTY.
13. The CITY agrees to remit the contract amount to the Cache County Finance Department, 179 North Main Street, Logan, UT 84321 on or before December 31, of each year. If such payment is not remitted to the County Executive's office when due, the COUNTY is entitled to recover interest on any unpaid balance at the rate of one percent (1%) per calendar month for each month that any part of the full contract amount remains unpaid.

IN WITNESS WHEREOF, the City of River Heights, by approval of the River Heights City Council, caused this Agreement to be signed by its Mayor and attested by its Clerk, and the County of Cache has caused this Agreement to be signed by the County Executive and Attested by its Clerk and Keeper of the County Seal, all on the day and year appearing below their respective signatures.

Cache County

Approved as to form and as Compatible with State Law:

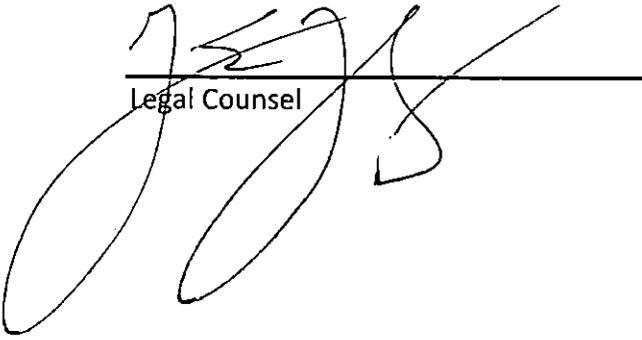
Legal Counsel

David Zook, County Executive

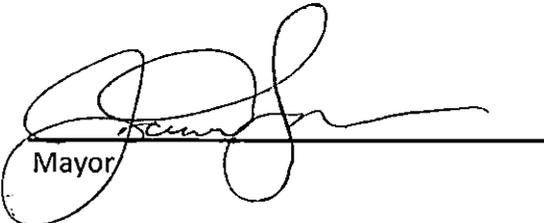
Clerk

City Of River Heights

Approved as to form and as Compatible with State law:



Legal Counsel



Mayor

City Recorder

EXHIBIT A

This exhibit details the categories contracted for, and the cost of those categories. The cost to furnish new construction stormwater services to River Heights City are:

<u>Category</u>	<u>Amount</u>
Single Family Home	\$600/House + \$100 SWPPP Review Fee
Multi-Family Complex	\$800/Complex + \$200 SWPPP Review Fee
1 – 10 Lot Subdivision	\$1,000/Year + \$200 SWPPP Review Fee
11 – 20 Lot Subdivision	\$1,200/Year + \$200 SWPPP Review Fee
21+ Lot Subdivision	\$1,400/Year + \$200 SWPPP Review Fee



Conflict of Interest Policy

Overview

River Heights City officers individually commit themselves in their official capacity to ethical, businesslike, and lawful conduct, always including appropriate use of their authority and decorum. Officers must avoid even the appearance of impropriety to ensure and maintain public confidence in the city of River Heights. Officers owe a fiduciary duty to the city of River Heights and must not act in a manner that is contrary to that duty or to the interests of the city. Officers must place the interests of the city over their own personal interests with respect to the governance, policy, strategic direction, and operations of the city.

Policy

It is the intent of River Heights City to meet and exceed those protections against conflicts of interest contained in State law. Under this policy, a conflict of interest arises when an officer has a personal interest in a matter that is or may be in conflict with or contrary to River Heights City's interests and objectives to such an extent that the officer is or may not be able to exercise independent and objective judgment within the context of the best interest of the city. For the purposes of this policy, an officer's "personal interest" includes those of his or her relatives, business associates or other persons or organizations with whom he or she is closely associated.

The following provisions shall serve as a guide to officers with respect to the affairs of River Heights City:

1. River Heights City officers shall not receive, accept, take, or solicit, directly or indirectly, anything of economic value as a gift, gratuity, or favor from a person or entity if it could be reasonably expected that the gift, gratuity, or favor would influence the vote, action, or judgment, or be considered as part of a reward for action or inaction. Officers are required to submit a report to the River Heights City Council and River Heights City's Internal Auditor of the actual or estimated value of any gifts or casual entertainment received as an officer that exceeds \$50.00.
2. The complete confidentiality of proprietary business information must be respected at all times. Officers are prohibited from knowingly disclosing such information, or in any way using such information for personal gain or advancement, or to the detriment of the city, or to individually conduct negotiations or make contacts or inquiries on behalf of the city unless officially designated by the River Heights City Council.
3. Officers are prohibited from acquiring or having a financial interest in any property that River Heights City acquires, or a direct or indirect financial interest in a supplier, contractor, consultant, or other entity with which the city does business. This does not prohibit the ownership of securities in any publicly owned company except where such ownership places the officer in a position to materially influence or affect the

business relationship between River Heights City and such publicly owned company. Any other interest in or relationship with an outside organization or individual having business dealings with the city is prohibited if this interest or relationship might tend to impair the ability of the officer(s) to be independent and objective in his or her service to the city.

4. If members of the immediate family of an officer have a financial interest as specified above, such interest shall be fully disclosed to the River Heights City Council which shall decide if such interest should prevent the city from entering into a particular transaction, purchase, or engagement of services. The term “immediate family” means officer’s spouse, parent, dependent children, and other dependent relatives.
5. When a conflict of interest exists, the officer shall publicly declare the nature of the conflict and may recuse him or herself on any official action involving the conflict.
6. Officers may not realize, seek, or acquire a personal interest in a business that does business with River Heights City.
7. Officers shall complete a Conflict of Interest Disclosure Form annually by the end of January. This Form shall be signed and notarized. Completed Forms shall be submitted to the city recorder and made available to the public upon request.
8. The city recorder shall provide copies of all completed forms to the mayor at the end of January each year.
9. The mayor shall review all completed forms and consider the disclosures. The mayor should make changes to assignments, duties, or contracts deemed appropriate to eliminate or mitigate conflicts of interest within the city.

PROPOSED CHANGES FOR DISCUSSION – June 18, 2024

TITLE 10

CHAPTER 11

SENSITIVE AREA AND OTHER OVERLAY ZONES

SECTION:

- 10-11-1: Intent
- 10-11-2: Flood Overlay Zone (OF)
- 10-11-3: Slope Overlay Zone (OS)
- 10-11-4: High Water Table Overlay Zone (OW)
- 10-11-5: Earthquake Fault Overlay Zone (OE)
- 10-11-6: Historic Landmark Overlay Zones for Properties located at: 594 South 400 East, and 660 East 400 South, and 420 South 500 East, (HL)

10-11-6: HISTORIC LANDMARK OVERLAY ZONES FOR PROPERTIES AT: 594 SOUTH 400 EAST, AND 660 EAST 400 SOUTH, AND 420 SOUTH 500 EAST

- A. ~~Declaration of Legislative Intent:~~ It is the intent of the City of River Heights to establish a Historical Landmark Overlay (HL) Zone at properties known as 594 South 400 East, and 660 East 400 South, and 420 South 500 East, River Heights, Utah.

These sites are not to conflict with the atmosphere of the surrounding residential neighborhood nor bring about noxious or nuisance activities. (3-2021, 6-15-21)

This declaration is not to replace the current Residential zoning for the buildings properties located at 594 South 400 East, and 660 East 400 South, nor the current Parks, Recreation and Open Space Zone for 420 South 500 East, River Heights, Utah, but to allow an additional layering of zoning for the enhancement of a historical landmark within City limits. (3-2021, 6-15-21)

Residential zoning regulations and Parks, Recreation and Open Space zoning regulations, respectively as applicable, supersede any additional Historical Landmark Zoning amendments created herein.

- B. Purpose: The Historic Landmark Overlay (HL) Zone is intended to support the revitalization and productive reuse of structures and sites that hold historic, architectural, or cultural value, and which would otherwise be underutilized, dilapidated, or even demolished because the original use has become functionally obsolete. The City recognizes the importance of these significant landmarks and desires to provide a process to allow restoration and practical reuse while minimizing impacts to adjacent properties and avoiding the process of demolition and reconstruction.

The HL Zone designation is further intended for light commercial development that will relate to the residential neighborhood and will be compatible with residential character or historic value in nature.

- C. **Applicability:** This overlay zone may be applied in any zoning district if each of the following criteria is met:
1. The structure is at least fifty (50) years old.
 2. The site or structure has been designated as a local or national historic landmark, or the structure is found by the River Heights City Council ("City Council") to have retained its integrity by the following characteristics:
 - a. Excellent example of type or style;
 - b. Unaltered or only minor alterations or additions;
 - c. Individually eligible for the National Register of Historic Places, or
 - d. Known for its historical significance.
 3. The building site, or structure would no longer be permitted under its current zoning designation with its present configuration including lot area, dimensional requirements, or off-street parking requirements, and the building, site, or structure could not easily be retrofitted to comply with existing criteria without variances, vacating rights-of-way, purchasing adjacent property, or removing portions of the existing building.
- D. **Restrictions of Zone Overlay:** Because the retention of a historic building is a substantial benefit to the community, the approval of this overlay zone shall be bound to the existing historic site or structure being adaptively reused. If the site or structure is removed or destroyed, ~~the zoning of the property shall immediately revert to the surrounding zoning district which is currently Residential.~~ the HL overlay zone designation for that property shall become invalid and considered removed.
- This Historical Landmark Zone is to be maintained in harmony with amenities of adjacent residential development and to protect the surrounding residences from noise, lights, fumes, pests, overcrowding, heavy traffic, and other problems which may arise from an inharmonious mix of commercial and residential uses.
- E. **Permitted Uses:** There are no permitted uses for the HL Zone.
- F. **Conditional Uses:** All uses will be conditional uses and must be compatible with the general characteristics of the HL Zone. These Conditional Uses will run with the land and will be extinguished upon abandonment of the use of the HL zoning, or, upon the property reverting to the surrounding zoning district use. A conditional use permit will not be granted until site improvements and exterior building improvements (see S below) are

completed.

G. Allowed Uses Specific to 594 South 400 East, and 660 East 400 South:

1. Antique store and sales
2. Art gallery and sales
3. Bicycle repair
4. Book, stationary, office supply store, copy store
5. Candy making shop *< clothing and apparel store*
6. Computer goods, services, and repair
7. Electrical appliance repair (light)
8. Florist/garden shop
9. Gift/handicraft store
10. Jewelry design, fabrication, and sales
11. Locksmith shop *< Massage, spa*
12. Museum
13. Music instructional/sales
14. Personal custom services, such as seamstress, shoe repair, tailor, milliner, etc.
15. ~~Photography studio/film processing/camera shop~~
16. Professional/business offices. (A building for administrative, executive, professional, or similar organizations having only limited contact with the public, ~~provided that no merchandise or merchandising services are sold on the premises, except such as are incidental or accessory to the principal use.~~)
17. Seasonal sales (Christmas trees) and services, when permitted by the property owner, not to exceed three (3) months in any calendar year and the obtaining of a River Heights City Business License. All stands, booths and structures associated with seasonal sales and services use shall be temporary and removable, not for public occupancy, and must be removed from the property at the completion of each year's seasonal use.
18. ~~Shoe repair shop~~
19. Wedding or event planning consulting
20. Yoga, aerobic and dance studio (2-2019, 5-28-19)
21. Barber, beauty, or manicure/pedicure shop (3-2021, 6-15-21)
22. Personal storage (3-2021, 6-15-21)

Uses will be strictly prohibited next to a residential zone that involve open storage of merchandise or equipment, trade or industry that is offensive or a nuisance by reason of the emission of odor, smoke, gas, vibration or noise, obstructive lighting or uses.

H. Allowed Uses Specific to 420 South 500 East.

1. Art gallery and sales
2. Book, stationary, office supply store, copy store *< clothing and apparel store*
3. Computer goods, services, and repair
4. Jewelry design, fabrication, and sales *< massage, spa*
5. Museum
6. Music instructional/sales
7. Photography studio

add "Not applicable to 420 South 500 East" uses from I. as approved uses here.

8. Professional/business offices. (A building for administrative, executive, professional, or similar organizations having only limited contact with the public.)
9. Wedding or event planning consulting ← school
10. Yoga, aerobic, and dance studio
11. Drama theater/studio
12. Library
13. Conference rooms/event space
14. Community/cultural center
15. Daycare/preschool
16. Religious meeting facility

I. Uses Not Permitted:

1. Agricultural manufacturing
2. Animal shelter, kennel, veterinary services, animal husbandry
3. Bed and breakfast inn
4. Body art
5. Brew pub/liquor sales
6. Car wash
- ~~7. Clothing or apparel store ?????~~
8. Correctional facility
9. Department store or discount store
10. Drama theater/studio (Not applicable to 420 South 500 East.)
11. Drug store/pharmaceuticals
12. Dry cleaner or laundromat
13. Entertainment, dancehall, or night club
14. Furniture or appliance store
15. Garage
16. Gas station, functional
17. General manufacturing (assembly, production, sales)
18. General vehicle/OHV/trailer/watercraft repair or services
19. Grocery store, convenience store
20. Gun or archery sales, service, or repair
- ~~21. Massage ?????, reducing service (2-2019, 5-28-19)~~
22. Hotel/motel, lodging, shelter
23. Human care services (foster home, elderly care, ~~daycare for children, preschool~~)
24. Daycare for children, preschool (Not applicable to 420 South 500 East.)
25. Machine Shop or welding shop
26. Medical services/facilities/hospital
27. Mortuary
28. ~~Parking facilities~~
29. Pawn shop
30. Plumbing sales or service
31. ~~Produce stand~~
32. Radio or TV transmission station or ~~amateur radio facility~~
33. Recreational facility/sports and leisure time activities (Not applicable to 420 South 500 East.)
34. Religious meetings Facility (Not applicable to 420 South 500 East.)
35. Restaurant, cafeteria, fast food, mobile food truck (Not applicable at 420

South 500 East.)

36. School ???? (What if a school wants to rent the entire building?)
37. Self-service storage facility
38. Sexually orientated business
39. Commercial storage and warehousing (3-2021, 6-15-21)
40. Tobacco sales
41. Transportation services
42. Vehicle sales, vehicle parts sales, vehicle repairs service, and tire sales
43. Wholesale sales or service
44. Wrecking/salvage yard

(Not applicable to #20 South 500 East)

The Planning Commission reserves the right to deny any Conditional Use permit, not listed herein, which is deemed detrimental to the safety and health of the citizens of River Heights, Utah. The Planning Commission may impose conditions that may mitigate concerns of adjacent residents.

- J. ~~Classification of New and Unlisted Uses; Procedure (Title 10, Chapter 12, B-City Code 10-12-1:C.):~~ Should the Zoning Administrator ~~and the Building Inspector~~ determine that a type or form of land use which an applicant is seeking to locate in the city does not appear as a permitted or conditional use, he or she shall refer the request to the Planning Commission which shall determine the appropriate classification as follows:
1. Should the Planning Commission determine that the new or unlisted use for all intents and purposes, is listed under another name or category, they shall so inform the Zoning Administrator ~~and/or Building Inspector~~ to proceed accordingly; or
 2. The Planning Commission shall gather facts concerning the nature of the use, types of activities, impacts, etc., and shall transmit its findings and recommendations to the Mayor and City Council, who shall amend the land use chart. (Ord., 1-22-2002)
- K. Hours of Operation: Use of the building *open to the public* shall be limited to: Seven (7) o'clock a.m. until ten (10) o'clock p.m., Monday through Sunday.
- L. Additions and Site Development Requirements: Any site development, including proposed additions to the existing historic site, building or structure shall be reviewed by the City Council as part of their design review process and shall comply with the following requirements:
1. Any addition shall not exceed 25% of the existing structure's building footprint.
 2. Owner/Applicant to follow Site Plan Review procedures as outlined in City Code 10-8-2, (Ord., 1-22-2002)
 3. Structures in the HL Zone must adhere to:
 - a. Existing Residential setback, height, and fencing regulations (City Code 10-12-2, A, Table 2)

- b. Existing The Outdoor Lighting regulations Ordinance, (City Code 9-3)
 - c. Existing The Signs Ordinance, (City Code 10-16)
- M. Design Review and Approval: Proposals for this overlay zone shall be submitted as both a zone change and design review to be heard by the Planning Commission and City Council. It is the responsibility of the City Council to approve or disapprove such zone change and design review.
- N. Residential Uses: The business owner/tenant/manager is allowed to reside in the structure if the structure is in a residential zone, meets the definition of a single-family residential dwelling unit and is located on a lot at least 8,000 square feet in size. (3-2021, 6-15-21)
- O. Other Requirements
 - 1. Uses Within Building: All uses established in the HL Zone, including storage, shall be conducted entirely within a fully enclosed building
 - 2. Landscaping: The following landscaping provisions shall apply in the HL Zone:
 - a. Yards: The front and side yard areas adjacent to a public street shall be maintained with suitable landscaping of plants, shrubs, trees, grass, and similar landscaping materials. The landscaping plan shall be approved by the City Council as to type, size and amount of landscaping.
 - b. Plantings: Plantings in front setbacks may not impede the vision of traffic.
 - c. Parking Areas: Parking areas shall be landscaped around the periphery and at the end of parking rows in accordance with the landscaping plan approved as part of the project plan approval procedure.
 - 3. The yards around the building shall be kept free of junk, debris, refuse, weeds, and other flammable material.
- P. Trash and Storage
 - 1. No trash, used materials, or wrecked or abandoned vehicles or equipment shall be stored upon the property. Outside storage of commercial goods or materials is expressly prohibited.
 - 2. Daily trash materials must be stored within an enclosed building or within an enclosure surrounded by a fence not less than four feet (4') in height within the required setbacks and not visible from any public right of way.

Q. Walls, Fences and Screening

1. All mechanical equipment (i.e. air conditioners, fans, pumps, etc.) shall be located within, or on the side of the building, or on the roof with parapet walls. Any mechanical equipment located on the outside of the building must have a visual/noise barrier (masonry wall or landscaping) that completely surrounds the equipment and extends at least one foot (1'-0") above the equipment.
2. All merchandise, equipment, and other materials (except for seasonal items sold on a temporary basis such as nursery stock, Christmas trees) shall be stored within an enclosed building or shall be stored within an opaque or sight obscuring fenced area.

R. Parking

1. Specific to 594 South 400 East and 660 East 400 South: No more than six (6) vehicles may be on the premises at one time.
2. Specific to 420 South 500 East: Restricted to city-owned parking areas and streets adjacent to the city park.
3. All parking spaces shall be paved with asphaltic cement or concrete and shall have paved access from a public street.

S. Site Plan Review Required

1. Concurrent with any request to rezone property to the HL Zone, a preliminary project plan shall be submitted to the Planning Commission for review and recommendation to the City Council. Said preliminary project plan shall be drawn to scale and shall contain the following information:
 - a. Location of all existing and proposed buildings and structures on the site, including an indication of the proposed uses.
 - b. The location of all parking spaces, driveways, and points of vehicular ingress and egress.
 - c. A conceptual signage plan showing the location and size of typical signs.
 - d. A conceptual landscaping plan showing planting materials to be used together with the location of fences, walls, hedges, and decorative materials.
 - e. Preliminary elevations of the building showing the general appearance and types of exterior materials to be used.
2. All final plans must be approved by the City Council after a formal recommendation from the Planning Commission. It is the intent that

structures in the HL Zone have a historical or residential appearance.

3. Upon approval of a final site plan by the City Council, no building or uses of land other than those depicted on such plan shall be permitted.
4. ~~Any f~~Failure to submit a final project plan within one (1) year from date of submission of the preliminary project plan shall terminate all proceedings and render the preliminary plan null and void.
5. All remodeling of historical buildings must be completed within one (1) year from the date the final approval plan is signed by the City Council.

T. Building and Architectural Standards:

1. For property located at 594 South 400 East: The building shall have an architectural style and exterior finish similar to that of the original Sinclair Gas Station built in the 1950's. (3-2021, 6-15-21)

In keeping with the "Sinclair Gas Station" theme, exterior finishes shall be stucco, masonry, stone, or architectural grade metal siding. No building shall be finished with vinyl or metal siding only. Vinyl or metal siding may be used as an appropriate supplementary finish material in combination with masonry or stone. The base color shall be light/white tones. Accent colors shall be green and red. Murals or super graphics shall be specifically approved. The City Council shall be the approval agency in determining architectural style.

2. For property located at 660 East 400 South, River Heights, Utah: The building shall have an architectural style and exterior finish like that of the original Olson and Davis Construction Company building built in the 1950's. In keeping with the existing "Olson and Davis Construction Company" theme, exterior finishes are to be masonry. No vinyl siding material is to be used on any portion of the building. Metal siding is allowed for repair or replacement of metal siding existing as of date of this ordinance. The existing original red brick front façade is to remain intact along with the tile caps on the roof line. The red brick front façade on the north side of the building shall be restored to match the backside of the bricks of the same area. Exterior doors, windows and light fixtures are to match the 1950's historical time period. Vinyl exterior doors and windows are not allowed. Murals, super graphics, and signage shall be specifically approved by the City Council.

Roofing material shall be corrugated or standing seam metal.

Signage placed on the face of the building shall match the "Olson and Davis Construction Company" period signage of the 1950's. Additional signage for the business occupying the building may be on a blade sign that compliments the period architecture and complies with the city sign ordinance.

The City Council shall be the approval agency in determining any

additional architectural style modifications.

(3-2021, 6-15-21)

3. For property located at 420 South 500 East: Maintain red brick historical appearance.
- U. Restrictions of Zoning: Because of the retention and integrity of the building and being a substantial benefit to the community, the approval of this HL zone shall be bound to the existing site or structure being adaptively reused. If the site or structures are removed or totally destroyed by fire, flood, winds, or an act of God, ~~the zoning of the property shall immediately revert to the surrounding zoning district~~ HL overlay zone designation for the property shall become invalid and considered removed.
 - V. Reversionary Clause: Should the property become vacant or its use does not comply with the HL Zone for a period of two (2) years or more, then the ~~property shall automatically revert to the existing surrounding zoning without further notice.~~ HL overlay zone designation for the property shall become invalid and considered removed. (3-2021, 6-15-21)
 - W. Supplementary Regulations: Uses within this zone shall also comply with the applicable requirements set forth in the provisions of the land use ordinance. (5-2016, 9-27-16)

2024-2025 Budget Amounts

	10-44-65	10-44-65	10-75-80	10-75-80	
\$715,420.00 GF	\$673,820.00	-\$2,300.00	\$21,200.00	-\$2,300.00	\$25,000.00
\$200,000.00 Roads					
\$0.00 Capital Projects					
\$1,000.00 IF Parks					
\$9,000.00 IF Road					
\$528,696.11 Water Dept					
\$400,003.00 Sewer Dept					
\$20,000.00 Stormwater					
\$184,000.00 Sanitation					
\$5,000.00 IF Water					
\$10,000.00 IF Sewer					
\$2,073,119.11 Total Budget Amount					

Current Budget Water Cap Pro Total Water Dept Budget
 \$507,003.00 \$21,693.11 \$528,696.11

\$322,035.79 Fund Balance
 \$150,000.00 RAPZ Tax
 \$22,000.00 Interest
 \$120,000.00 RAPZ Tax
 \$614,035.79 Total Rev 24-25

-\$90,764.42 Raymond
 -\$105,000.00 Pavillion
 -\$30,000.00 Fence
 -\$10,000.00 Dirt
 -\$244,964.48 Raymond
 -\$480,728.90 Total Exp Roll Over FY24
 \$133,306.89 Total Rev Start FY25
 -\$13,306.89 Sod
 -\$120,000.00 RAPZ Park
 -\$614,035.79 Total Exp 24-25

Water Dept Capt Projects
 \$21,693.11 Parks Water Project

372,035.79

150,000.00

22,000.00

494,035.79

- \$90,764.42 - Raymond

- \$244,964.48 - Raymond

- \$30,000 - Fence (400 ft)

- \$10,000 - Dirt

- \$105,000 - New Pavilion

- \$480.728.90

+ 13,306.89

\$20,000 Boiler - 10-75-80

(in General Fund)

\$35,000

- 13,306.89 - SOP

\$21,693.11 - ~~Water Fund~~

~~Water Fund~~

Paid For out of Water Fund

Park Water