

# River Heights City

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River Heights  
City Council Agenda  
**Tuesday, September 17, 2024**

Notice is hereby given that the River Heights City Council will hold their regular meeting at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Opening Thought (Hanover)

Adoption of Previous Minutes and Agenda

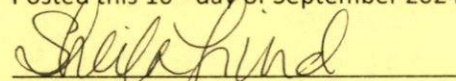
Reports and Approval of Payments and Purchase Orders (Mayor, Council, Staff)

Public Comment

Continue Discussion on Stormwater Drain Improvements

Adjourn

Posted this 16<sup>th</sup> day of September 2024

  
\_\_\_\_\_  
Sheila Lind, Recorder

Zoom Link: <https://us02web.zoom.us/j/88958243789>

Attachments for this meeting and previous meeting minutes can be found on the State's Public Notice Website ([pmn.utah.gov](http://pmn.utah.gov)) and at [riverheights.org](http://riverheights.org).

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting

# River Heights City

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## Council Meeting

September 17, 2024

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7 Present: Mayor Jason Thompson  
8 Council members: Lana Hanover  
9 Janet Mathews  
10 Chris Milbank  
11 Lance Pitcher  
12 Blake Wright  
13  
14 Public Works Director Clayton Nelson  
15 Recorder Sheila Lind  
16 Treasurer Michelle Jensen  
17  
18 Others Present: Tyler Case, Heather Lehnig  
19 Electronic: Brittany Cascio, Cindy Schaub  
20  
21

22 The following motions were made during the meeting:

### 23 Motion #1

24 Councilmember Hanover moved to “adopt the minutes of the council meeting of September 3, 2024,  
25 and the evening’s agenda.” Councilmember Milbank seconded the motion, which passed with Hanover,  
26 Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.  
27  
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### 29 Motion #2

30 Councilmember Wright moved to “pay the bills.” Councilmember Pitcher seconded the motion, which  
31 passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.  
32  
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### 34 Proceedings of the Meeting:

35  
36 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the River  
37 Heights City Building on Tuesday, September 17, 2024, for their regular council meeting.

38 Pledge of Allegiance and Opening Thought: Councilmember Hanover opened the meeting with a  
39 thought.

40 Adoption of Previous Minutes and Agenda: Minutes for the September 3, 2024, meeting were  
41 reviewed.

42 Councilmember Hanover moved to “adopt the minutes of the council meeting of September 3, 2024,  
43 and the evening’s agenda.” Councilmember Milbank seconded the motion, which passed with Hanover,  
44 Mathews, Milbank, Pitcher, and Wright in favor. No one opposed.

45 Reports and Approval of Payments (Mayor, Council, Staff):

46 Recorder Lind

- 47       • She pointed out that the final Apple Days Budget was in the Drive for their review. The event came in  
48       under budget by \$2,231.00. Donations were received by RMP and Waste Management totaling  
49       \$2,000, which was much appreciated.

50 Councilmember Wright didn't have anything to report.

51 Councilmember Hanover

- 52       • She asked if the event requested by Chaiya Wimber was approved. She was informed that it was  
53       approved and was moving forward.

54 Councilmember Pitcher

- 55       • He had received a couple emails from residents about their desire for Google Fiber. They said the  
56       installation in Logan was finishing up and it would be a good time for River Heights to approach them.  
57       Mayor Thompson explained that a different fiber company approached River Heights about a year and  
58       a half ago. The city went through the process of having a legal contract drawn up so they could move  
59       forward. However, the company didn't return to apply. No other companies had reached out to the  
60       city.

61               Councilmember Wright wondered if Logan City approached the fiber companies or the other  
62       way around. He was informed that the fiber companies had reached out to Logan City. Mr. Wright  
63       suggested asking the residents to reach out to Google Fiber. If Google Fiber was interested in  
64       providing service in River Heights, they could reach out to the city. The mayor said the city would  
65       entertain the idea and suggested they could also reach out to a few companies.

66 Mayor Thompson

- 67       • The School District had requested the audiologist be allowed to continue in the old school for one to  
68       two more years. Attorney Jenkins was in the process of adjusting the lease to reflect this request and  
69       then they'll sign it. They have also agreed to pay back rent for the time spent in the building beyond  
70       the three-year contract.

71 Councilmember Mathews

- 72       • Bids for the 800 South sewer project would be opened and reviewed tomorrow. PWD Nelson stated  
73       he hadn't been notified. Ms. Mathews would get him the information so he could attend.

74 Councilmember Milbank

- 75       • Chelsea Grant had received permission from Providence City to have a gate installed which would  
76       connect their cemetery to Quinley's Garden/the new River Heights Park. They had six reasonable  
77       conditions, one of which was to show plans and a projected timeline for the construction of a  
78       bathroom on the park grounds. They wanted to ensure that their restrooms at the cemetery wouldn't  
79       get overused.
- 80       • He called Raymond Construction to clear up the questionable invoice that was presented to the  
81       Council on August 20<sup>th</sup>. He hadn't been able to connect with Doug Raymond yet. He reminded that it  
82       was the city's feeling that the work billed for should have been included with the new park project.
- 83       • He asked Councilmember Wright if he had met with his property management friend. Mr. Wright said  
84       he did meet with him, and he gave him some suggestions on rental rates. He was not able to be a  
85       property manager for the city because he didn't have the right kind of license. He offered some  
86       recommendations for other potential managers, one of which was the Ponds of Caldwell Bankers. The  
87       mayor asked Councilmembers Wright and Milbank to reach out to one or two other property  
88       managers in the valley to move things along. The mayor would check with the city attorney to see if  
89       the position should be put out for bid.

90 Treasurer Jensen

- 91       • She reported on the franchise tax information she had put together. She reviewed the document she  
92       put in the Drive which showed the amounts the city currently collected from franchise fees, as well as  
93       the projected amounts, if they raise the fees from 4% to 5%. The transient room tax rate was 4.57%. If

04 they decide to set up this tax they would go through the state. The mayor asked for the franchise  
discussion to be on the October 1 agenda. Ms. Jensen stated there was an October deadline to have  
96 the new rates be in effect by January 2025. The mayor asked for resolutions to be ready for possible  
97 adoption at the October 1 meeting.

98 Public Works Director

- 99 • On September 6 he called Johnson Controls to see if they could send someone to work on the boiler at  
100 the old school. They put in a work order. The mayor asked him to get a specific date on when they  
101 could get here and to include him in the email.
- 102 • The Saddlerock streetlights were worked on today. They got most of the sensors put on the ones that  
103 weren't working. Conduit was run and concrete poured for the two remaining posts.

104 Pay Bills

- 105 • Ms. Jensen pointed out that there were two draws from Raymond Construction for the new park  
106 project, totaling \$125,195.62. Both were submitted and approved by Forsgren Engineers.

107 **Councilmember Wright moved to "pay the bills." Councilmember Pitcher seconded the**  
108 **motion, which passed with Hanover, Mathews, Milbank, Pitcher, and Wright in favor. No one**  
109 **opposed.**

110 Public Comment: There was none.

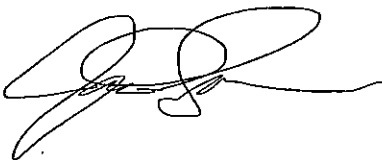
111 Continued Discussion on Stormwater Drain Improvements: Mayor Thompson stated that he didn't yet  
112 have the information from the engineer for them to decide on how to move forward. He said none of the  
113 projects were chronic, but during periods of heavy rain, they turn into big problems. He encouraged the  
114 council to consider using some money from the water or sewer budgets to help with one of the projects. He  
115 wanted them to be working towards getting the needed fixes.

116 PWD Nelson reported that he received an email from the Division of Water Quality, which stated that  
117 there was funding available for select stormwater projects. Applicants in financially distressed or rural  
118 communities would be prioritized. The projects would need to be stormwater projects which manage, reduce,  
119 treat, or recapture water using green infrastructure. He said getting State money would cause the project cost  
120 to go up by quite a bit. The mayor asked Councilmember Pitcher to reach out to Margie Rycewicz at BRAG, to  
121 get her help on submitting grant applications for all three projects.

122 Councilmember Milbank suggested following up on the city's liability if there were a stormwater  
123 incident. He understood it would be limited based on what Engineer Rasmussen said at the last meeting. The  
124 mayor felt having these projects completed would offer a quality of life and give peace of mind to the city's  
125 residents and felt the city should see the projects through. Mr. Milbank asked about the possibility of building  
126 a sandbag berm along the edge of River Heights Boulevard as a cost-effective fix. The mayor agreed but  
127 wanted to get started on the long-term fixes. Councilmember Pitcher was asked to report on his meeting with  
128 Ms. Rycewicz next week.

129 The meeting adjourned at 7:15 p.m.

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131 \_\_\_\_\_  
132 Sheila Lind, Recorder

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134 \_\_\_\_\_  
135 Jason Thompson, Mayor

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Total 1054:</b>						<b>2.78</b>
<b>Capital Projects</b>						
<b>4060</b>						
40-60-03	1129	Raymond Construction	241103	Park - Phase #2 Draw #3	09/11/2024	51,227.82
40-60-03	1129	Raymond Construction	241104	Park - Phase #2 Draw #4	08/31/2024	73,967.80
40-60-83	1048	CRS Consulting Engineers Incorp	36064	Capital Roads - Transit Master Pla	09/05/2024	934.00
<b>Total 4060:</b>						<b>126,129.62</b>
<b>Roads</b>						
<b>1060</b>						
10-60-50	366	Zions Bank	202409	Chevron - 67.25	09/09/2024	22.41
10-60-50	366	Zions Bank	202409	Gas - 113.29	09/09/2024	37.76
10-60-50	366	Zions Bank	202409	Chevron - 112.36	09/09/2024	37.45
10-60-56	338	Utah Local Governments Trust	123718	Roads	09/04/2024	35.58
10-60-60	380	Rocky Mountain Power	202409	Item 15	09/03/2024	21.29
10-60-60	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.78
10-60-60	380	Rocky Mountain Power	202409	Item 17	09/03/2024	209.17
10-60-60	380	Rocky Mountain Power	202409	Item 18	09/03/2024	11.42
10-60-60	380	Rocky Mountain Power	202409	Item 2	09/03/2024	13.56
10-60-60	380	Rocky Mountain Power	202409	Item 5	09/03/2024	1,288.34
10-60-60	380	Rocky Mountain Power	202409	Item 9	09/03/2024	14.78
10-60-75	246	Dominion Energy	202409	Roads Gas 6900830000	09/16/2024	3.58
<b>Total 1060:</b>						<b>1,698.12</b>
<b>Parks &amp; Recreation</b>						
<b>1070</b>						
10-70-40	1055	Miller Companies, LC	47489	Playground Material	09/03/2024	3,480.00
10-70-56	338	Utah Local Governments Trust	123718	Parks & Rec	09/04/2024	11.65
10-70-75	246	Dominion Energy	202409	1550009873	09/16/2024	7.09
10-70-75	246	Dominion Energy	202409	Parks Gas 6900830000	09/16/2024	3.58
10-70-77	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.79
10-70-77	380	Rocky Mountain Power	202409	Item 10	09/03/2024	20.22
10-70-77	380	Rocky Mountain Power	202409	Item 11	09/03/2024	11.38
10-70-77	380	Rocky Mountain Power	202409	Item 13	09/03/2024	10.76
10-70-77	380	Rocky Mountain Power	202409	Item 9	09/03/2024	14.79
10-70-80	366	Zions Bank	202409	Amazon - Flags at City Hall	09/09/2024	115.52
10-70-80	508	Logan Extermination Service	226157	Repairs & Maintenance 10-70-80	08/23/2024	85.00
<b>Total 1070:</b>						<b>3,762.78</b>
<b>School Building Expenses</b>						
<b>1075</b>						
10-75-77	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.79
10-75-77	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.79
<b>Total 1075:</b>						<b>5.58</b>
<b>Sanitation</b>						
<b>5490</b>						
54-90-10	633	Freedom Mailing Services	48634	Utility Bill Processing	09/03/2024	70.45
54-90-10	1115	Waste Management Corp Svc	0060540-2514-	Garbage Service	09/04/2024	17,279.31
<b>Total 5490:</b>						<b>17,349.76</b>

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GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Grand Totals:						<u>163,249.18</u>

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Mayor: \_\_\_\_\_

Second Signayure : \_\_\_\_\_

Dated: \_\_\_\_\_

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Report Criteria:

Invoices with totals above \$0 included.

Only paid invoices included.

[Report].Date Paid = 09/17/2024

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GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
Total 1041:						22.08
<b>Office Expenses</b>						
<b>1044</b>						
10-44-10	366	Zions Bank	202409	Amazon Office Labels	09/09/2024	26.71
10-44-10	366	Zions Bank	202409	Amazon Markers	09/09/2024	16.23
10-44-10	633	Freedom Mailing Services	48634	Utility Bill Processing	09/03/2024	70.46
10-44-35	66	Caselle	135242	Monthly Support Charges	09/01/2024	98.35
10-44-45	844	Wasatch Document Solutions, Inc.	69724	Copies Sept 2024	09/10/2024	26.45
10-44-45	844	Wasatch Document Solutions, Inc.	69724	Copies Aug 2024 Overage	09/10/2024	137.51
10-44-52	1083	APG West Payment Processing	552532	Notice to Contractors	08/31/2024	209.25
10-44-55	633	Freedom Mailing Services	48634	Utility Bill Processing	09/03/2024	70.45
10-44-65	366	Zions Bank	202409	Adobe	09/09/2024	21.39
10-44-65	366	Zions Bank	202409	Adobe - Shella	09/09/2024	21.39
10-44-65	366	Zions Bank	202409	Google	09/09/2024	96.00
10-44-75	246	Dominion Energy	202409	1049100000	09/16/2024	9.98
10-44-77	380	Rocky Mountain Power	202409	Item 20	09/03/2024	11.42
10-44-77	380	Rocky Mountain Power	202409	Item 12	09/03/2024	205.60
10-44-78	863	Verizon Wireless	9972186260	Split	08/23/2024	55.24
10-44-78	995	Ask AllTech LLC	A7137-116	Admin Phones	09/13/2024	121.64
10-44-78	995	Ask AllTech LLC	A7137-149	Admin Phones	09/13/2024	24.32
10-44-78	995	Ask AllTech LLC	A7137-196	Admin Phones	09/13/2024	385.29
Total 1044:						1,607.68

**Community Affairs**

I-20	25	Badger Screen Printing Company	81836	Apple Days	08/15/2024	574.10
10-48-20	91	Weese, Diane	202409	Watkins - Parade Signs	09/09/2024	91.78
10-48-20	91	Weese, Diane	202409	Smiths - Apple Days	09/09/2024	4.98
10-48-20	91	Weese, Diane	202409	Smiths - Apple Days	09/09/2024	15.33
10-48-20	91	Weese, Diane	202409	Dollar Tree - Thank You	09/09/2024	7.50
10-48-20	91	Weese, Diane	202409	Maceys - Ice	09/09/2024	10.53
10-48-20	91	Weese, Diane	202409	Maceys - Thank You	09/09/2024	38.43
10-48-20	366	Zions Bank	202409	Amazon - 9.62	09/09/2024	9.62
10-48-20	366	Zions Bank	202409	Amazon - \$291.91	09/09/2024	291.91
10-48-20	366	Zions Bank	202409	Amazon	09/09/2024	26.74
10-48-20	366	Zions Bank	202409	Amazon	09/09/2024	294.24
10-48-20	371	Milbank, Chris	202409	Apple Days Entertainment 10-48-	08/24/2024	400.00
10-48-20	655	The Jumpin" Company	202409	Just Jumpin Apple DDays	09/06/2024	150.00
10-48-20	801	Ridgeline High School Band	202409	Apple Days - Marching Band Para	09/17/2024	200.00
10-48-20	896	Bounce 4 Kids	872555	Apple Days - Bounce Houses	08/24/2024	727.00
10-48-20	1027	Neves, Brenda	202409	Amazon Apple Days	09/05/2024	90.86
10-48-20	1135	Peterson, Cyndi	202409_1	Natural Grocers - Bubble Station	09/03/2024	8.09
10-48-20	1135	Peterson, Cyndi	202409_1	Maceys - Bubble Station	09/03/2024	36.92
Total 1048:						2,978.03

**Capital Projects**

<b>5150</b>						
51-50-03	1014	Bio-West	00292215	Stewart Hill Park	08/31/2024	1,002.24
Total 5150:						1,002.24

**Public Safety**

I-75	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.78
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Report Criteria:

Invoices with totals above \$0 included.  
 Only paid invoices included.  
 [Report].Date Paid = 09/17/2024

GL Account Number	Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount
<b>Sewer Department</b>						
<b>5240</b>						
52-40-20	66	Caselle	135242	Monthly Support Charges	09/01/2024	98.33
52-40-25	623	Wonderware, Inc. dba Core Busin	INV-27477	CC Proccesing 2022	08/31/2024	14.48
52-40-26	633	Freedom Mailing Services	48634	Utility Bill Processing	09/03/2024	70.45
52-40-50	366	Zions Bank	202409	Chevron - 67.25	09/09/2024	22.42
52-40-50	366	Zions Bank	202409	Gas - 113.29	09/09/2024	37.77
52-40-50	366	Zions Bank	202409	Chevron - 112.36	09/09/2024	37.45
52-40-55	338	Utah Local Governments Trust	123718	Sewer Ins. Liability & Other	09/04/2024	47.44
52-40-75	246	Dominion Energy	202409	Sewer Gas 6900830000	09/16/2024	3.57
52-40-77	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.78
52-40-77	380	Rocky Mountain Power	202409	Item 24	09/03/2024	10.76
52-40-77	380	Rocky Mountain Power	202409	Item 9	09/03/2024	14.78
52-40-78	863	Verizon Wireless	9972186260	Split	08/23/2024	55.26
52-40-78	995	Ask AllTech LLC	A7137-116	Sewer Phones	09/13/2024	121.68
52-40-78	995	Ask AllTech LLC	A7137-149	Sewer Phones	09/13/2024	24.32
52-40-78	995	Ask AllTech LLC	A7137-196	Sewer Phones	09/13/2024	385.41
Total 5240:						946.90

**Water Department**

<b>5140</b>						
51-40-20	66	Caselle	135242	Monthly Support Charges	09/01/2024	98.32
51-40-25	623	Wonderware, Inc. dba Core Busin	INV-27477	CC Proccesing 2022	08/31/2024	14.48
51-40-26	633	Freedom Mailing Services	48634	Utility Bill Processing	09/03/2024	70.45
51-40-41	466	Chemtech-Ford Laboratories	24H2414	Water tests 51-40-41	09/10/2024	275.00
51-40-50	366	Zions Bank	202409	Chevron - 67.25	09/09/2024	22.42
51-40-50	366	Zions Bank	202409	Gas - 113.29	09/09/2024	37.77
51-40-50	366	Zions Bank	202409	Chevron - 112.36	09/09/2024	37.45
51-40-51	188	Logan City	202409_00378	003789-001	09/11/2024	400.79
51-40-55	338	Utah Local Governments Trust	123718	Water Ins. Liability & Other	09/04/2024	45.07
51-40-75	246	Dominion Energy	202409	2053895762	09/16/2024	7.56
51-40-75	246	Dominion Energy	202409	Water Gas 6900830000	09/16/2024	3.57
51-40-75	246	Dominion Energy	202409	7191650000	09/16/2024	43.23
51-40-75	246	Dominion Energy	202409	7953243487	09/16/2024	7.56
51-40-77	380	Rocky Mountain Power	202409	Item 16	09/03/2024	2.78
51-40-77	380	Rocky Mountain Power	202409	Item 21	09/03/2024	465.21
51-40-77	380	Rocky Mountain Power	202409	Item 23	09/03/2024	63.40
51-40-77	380	Rocky Mountain Power	202409	Item 7	09/03/2024	10.76
51-40-77	380	Rocky Mountain Power	202409	Item 8	09/03/2024	5,536.50
51-40-77	380	Rocky Mountain Power	202409	Item 9	09/03/2024	14.78
51-40-78	863	Verizon Wireless	9972186260	Split	08/23/2024	55.24
51-40-78	995	Ask AllTech LLC	A7137-116	Water Phones	09/13/2024	121.65
51-40-78	995	Ask AllTech LLC	A7137-149	Water Phones	09/13/2024	24.32
51-40-78	995	Ask AllTech LLC	A7137-196	Water Phones	09/13/2024	385.30
Total 5140:						7,743.61

**Administration**

<b>1041</b>						
10-41-55	338	Utah Local Governments Trust	123718	Admin	09/04/2024	7.59
10-41-80	623	Wonderware, Inc. dba Core Busin	INV-27477	CC Proccesing 2022	08/31/2024	14.49



	FY24 Budget:	\$76,000.00	FY25 Budget	\$80,000.00	FY26 Budget	Renewal Date Contract
	RH Rate	FY24 Revenue	1% Increase	Proposed Rate	FY26 Projected Rev	
Comcast	5%	\$12,558.13	\$125.58	6%		
Questar	5%	\$48,585.49	\$485.85	6%		
Pacificorp	5%	\$44,307.76	\$443.08	6%		
Centurylink		\$5,895.67	\$58.96			
		\$111,347.05	\$1,113.47			
Transient Room Tax	4.57%					

## **Municipal Energy Sales and Use Tax**

A municipality may levy municipal energy sales and use tax of up to 6 percent of the delivered value of taxable energy (gas and electricity) sold or used within its borders. This is in addition to any local-option sales and use taxes the municipality imposes.