

# River Heights City

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River Heights  
City Council Agenda  
**Tuesday, June 3, 2025**

Notice is hereby given that the River Heights City Council will hold their regular meeting at **6:30 p.m.**, anchored from the River Heights City Office Building at 520 S 500 E. Attendance can be in person or through Zoom.

Pledge of Allegiance

Adoption of Previous Minutes and Agenda

Mayor, Councilmembers, and Staff Reports

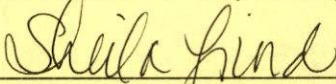
Public Comment

A Resolution to Adjust Water Rates

Discuss 2025-2026 Budget

Adjourn

Posted this 30<sup>th</sup> day of May 2025

  
\_\_\_\_\_  
Sheila Lind, Recorder

Zoom Link: <https://us06web.zoom.us/j/81461054583>

In compliance with the American Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Sheila Lind, (435) 770-2061 at least 24 hours before the meeting.

# River Heights City

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## Council Meeting

June 3, 2025

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5 Present: Mayor Blake Wright  
6 Council members: Lana Hanover  
7 Janet Mathews  
8 Chris Milbank  
9 Lance Pitcher  
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11 Public Works Director Clayton Nelson  
12 Recorder Sheila Lind  
13 Treasurer Michelle Jensen, electronic  
14 Finance Director Dave Sanderson, electronic  
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16 Excused Councilmember Mark Malmstrom  
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18 Others Present: Noel Cooley, Heather Lehnig  
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21 The following motions were made during the meeting:  
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### Motion #1

24 Councilmember Pitcher moved to "approve the minutes from May 20, 2025, with the change  
25 discussed and the evening's agenda." Councilmember Milbank seconded the motion which passed with  
26 Hanover, Mathews, Milbank, and Pitcher in favor. No one opposed. Malmstrom was absent.  
27

### Motion #2

29 Councilmember Hanover moved to "accept Resolution 3-2025, A Resolution to Adjust Water  
30 Rates." Councilmember Milbank seconded the motion which passed with Hanover, Mathews, Milbank,  
31 and Pitcher in favor. No one opposed. Malmstrom was absent.  
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### Proceedings of the Meeting:

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36 The River Heights City Council met at 6:30 p.m. in the Ervin R. Crosbie Council Chambers in the  
37 River Heights City Building on Tuesday, June 3, 2025, for their regular council meeting.

#### Pledge of Allegiance

39 Adoption of Previous Minutes and the Evening's Agenda: Minutes for the May 20, 2025 meeting  
40 were reviewed with a clarification made on line 184: "...for the support of 200 East" was replaced with  
41 "which included a study of transportation plans in the surrounding area."  
42

43 Councilmember Pitcher moved to "approve the minutes from May 20, 2025, with the change  
44 discussed and the evening's agenda." Councilmember Milbank seconded the motion which passed with  
Hanover, Mathews, Milbank, and Pitcher in favor. No one opposed. Malmstrom was absent.

46 Mayor and Staff Reports:

47 Recorder Lind

- 48 • She thanked everyone for doing their KnowBe4 training.
- 49 • She informed that the deadline for the July newsletter was June 15.

50 Councilmember Pitcher

- 51 • He discussed with PWD Nelson whether they wanted to include a chip and seal notice in the  
52 upcoming newsletter. Mr. Nelson said he didn't have a schedule, however notices to residents  
53 along the affected roads will be notified.

54 Mayor Wright

- 55 • The letter of intent to apply for COG funding for 600 South went out yesterday. The city was  
56 applying for \$560,000. Some of the reasons listed in the letter included River Heights had not  
57 received funding in the past, and concern for children's safety getting to school after the new  
58 Providence development was finished. The application was for 2027 projects. Mayor Wright said  
59 he and Engineer Rasmussen had visited with Visionary who said they would participate in sidewalk  
60 installation from their dead-end street to the school but wouldn't participate in the widening of  
61 600 South. The letter of intent was the first step in the application process.
- 62 • He said Councilmember Hanover had expressed to him her lack of qualifications for overseeing  
63 emergency preparedness. She had wondered if there were any other council members who would  
64 be better at it. Ms. Hanover explained that in the past there had been an emergency  
65 preparedness chairman, and their committee had met regularly. The LDS Church had a system in  
66 place that the city could support. She felt the city's role would be figuring out the protocol for  
67 when utilities were down. FEMA had certain requirements for funding in an emergency which  
68 would need to be reviewed.

69 PWD Nelson suggested having a more in-depth discussion on the subject later to decide  
70 what the council wants the emergency system to look like. In the past there had been a lot of  
71 money spent on supplies, which now had expired, and some years nothing had been spent. He  
72 noted it would be beneficial to find out what the county already had in place. He also noted that  
73 there was already an emergency plan for the city's water system.

74 Councilmember Pitcher felt if an emergency happened there would be chaos, but then  
75 everyone would all pitch in and help.

76 Councilmember Milbank

- 77 • He announced that River Heights had been awarded \$50,000 from RAPZ, which was designated  
78 for a pavilion at the new park. The city would have two years to spend it. PWD Nelson said he  
79 realized that a large pavilion would not fit at the new park and suggested they get bids for a  
80 smaller one, which would cost less.
- 81 • He had been working on a Safe Streets for All (SS4A) grant which was proving to be complicated.

82 Councilmember Mathews

- 83 • She questioned what the next step would be since their adoption of the resolution to not support  
84 200 East. Mayor Wright said he needed to submit the resolution to UDOT. Ms. Mathews asked  
85 what other organizations it should be sent to. The mayor said he was only planning on sending it  
86 to UDOT and Jacob Ames of Horrocks. Ms. Mathews wanted it to go to Logan City and others.  
87 Mayor Wright suggested the two of them could discuss it later.

88 Councilmember Milbank

- 89 • Things were going smoothly with Catalyst managing the old school rentals.

91 PWD Nelson

- The concrete project at the Heber Olson Park Pavilion was scheduled to start on Thursday.
- Public works had made a lot of progress on the new park this week. They were now on the same page with the landscaper, and it was looking more like a park. Councilmember Mathews asked what the name of the new park would be. Some felt Stewart Hill Park was a good fit, but an official decision wasn't made.

97 Public Comment: There was none.

98 A Resolution to Adjust Water Rates: Recorder Lind explained that it was discovered that Logan City  
99 was billing River Heights more than was being billed to the six connections in the Riverdale area. After  
100 finding out Logan's current rates, adjustments were made, and a 10% administrative fee was added.

101 **Councilmember Hanover moved to "accept Resolution 3-2025, A Resolution to Adjust Water**  
102 **Rates." Councilmember Milbank seconded the motion which passed with Hanover, Mathews, Milbank,**  
103 **and Pitcher in favor. No one opposed. Malmstrom was absent.**

104 Discuss 2025-2026 Budget: Mayor Wright pointed out that Treasurer Jensen modified the budget  
105 after the council's workshop changes. The mayor discussed the capital projects fund, which had about  
106 \$20,000 in it, but it was moved back to the general fund. Treasurer Jensen explained that the Orchard  
107 Drive stormwater project hadn't been funded yet because she was waiting on the amount. She had heard  
108 it could be around \$70,000. There was currently about \$30,000 in the storm water fund. The Council  
109 would need to decide if they wanted to borrow from another fund for the difference.

110 Councilmember Milbank pointed out that the \$120,000 from RAPZ would still be coming in.  
111 Treasurer Jensen informed that money had already been spent. Mr. Milbank noted they should receive  
112 around \$4,000 from the RAPZ population grant which was planned to go towards the extra skirting on the  
cement at the pavilion.

113 Councilmember Mathews asked why impact fees showed revenue as \$1. Treasurer Jensen said it  
115 was because they didn't project any revenue coming into those funds. Scrap recovery income was also set  
116 at \$1 since it was hit and miss.

117 Mayor Wright pointed out that they really understated the revenue at the old school on purpose.  
118 He suggested that revenue be increased to cover the budget needed for the Orchard Drive stormwater  
119 project.


120 Treasurer Jensen said they may want to decide if they want to do an interfund loan for the  
121 stormwater project from water or sewer. She and Mayor Wright will discuss it prior to the next meeting.

122 Mayor Wright informed that they would hold two public hearings on June 17, one for this year's  
123 budget amendments and the other one to adopt the tentative FY2026 budget.

124 Councilmember Milbank asked what they anticipated for upcoming spendable revenue. He  
125 wondered if they would be treading water for the next few years. Treasurer Jensen said the increase in  
126 property tax revenue would come in. She pointed out they had underestimated some of the revenues  
127 because they wanted to be conservative. Mr. Milbank asked if the normal income would cover future  
128 projects. Ms. Jensen said they may get ahead by \$30,000-\$40,000 through the normal channels, but it  
129 looked like they would tread for a couple years. Mr. Milbank asked about the possibility of raising water  
130 rates. PWD Nelson informed that a water rate study had been done in 2011, which put the rates at about  
131 \$34.00/mo. A couple years after the rates were raised the councilmember over water randomly wanted  
132 to lower them to \$29.75, which was done by the Council. FD Sanderson said another study would need to  
133 be done to evaluate the justifiable rate. The study would consider the necessary upcoming projects. Mr.  
134 Nelson informed that Rural Water would do the study for free. Councilmember Mathews said she would  
start looking into it.

The meeting adjourned at 7:30 p.m.

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Blake Wright, Mayor



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Sheila Lind, Recorder

## **RESOLUTION 3-2025**

### **A RESOLUTION TO ADJUST WATER RATES**

BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF  
RIVER HEIGHTS, UTAH THAT:

The revised monthly water rate schedule is hereby adopted and shall be effective May 15, 2025.

#### **Single Family Units**

Base Rate	\$29.75 (includes 10,000 gallons)	
Overage Rates	10,000 – 30,000 gallons	\$0.75/k
	30,001 + gallons	\$1.00/k

#### **Multi-Family Units**

Base Rate	\$28.00/unit (includes 10,000 gallons per unit)
Overage Rate	Same as single family

#### **Logan Serviced - Riverdale Area (Logan's rate plus 10%)**

Base Rate	\$32.26	
Overage Rates	0 - 10,000 gallons	\$2.00/k
	10,001 + gallons	\$3.22/k

#### **Commercial / 2" meter**

Base Rate	\$44.00	
Overage Rate	0 + gallons	\$1.00/k

Logan serviced users on 1000 East will be billed the amount Logan City charges River Heights plus 10%.

Residents in the County, on River Heights water, are billed \$35.25/mo.

**PASSED BY THE RIVER HEIGHTS MUNICIPAL COUNCIL, STATE OF UTAH, THIS  
3<sup>rd</sup> DAY OF June 2025.**

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Blake Wright, Mayor

Attest:

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Sheila Lind, Recorder